



ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, July 21, 2026, 6:00 P.M.

**Athens City Hall
Burkett L. Witt Council Chambers**

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF MINUTES

(1-7) A. Tuesday, June 16, 2026 – Regular Session

VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS

- A. Jennifer Shepherd – Downtown Mural
- B. Fred Schultz – Presentation of a Chiefs Award
- C. Matt Siniard – Recap of the July 4th Celebration and Upcoming Parks & Recreation Events

VII. CITIZENS COMMENTS GERMANE TO THE AGENDA

VIII. CONSENT AGENDA

- A. Approve Resolution 2026-19, a Resolution Authorizing the City of Athens, Tennessee to Participate in the 2026-2027 Judy Housley Safety Partners Matching Grant Program Through Public Entity Partners.
- B. Award Bid 26-04 to Wilson Construction Group, LLC for View Street Roadway Improvements and North Jackson Street Repairs Project (Bid Amount: \$571,954.55).
- C. Approve Professional Services Agreement with Kimley-Horn and Associates to update the Parks Masterplan in the amount of \$87,950 and authorize an additional \$4,500 for reimbursable expenses, if needed.
- D. Approve Professional Services Agreement with Kimley-Horn and Associates for the design and bidding services for the additional parking and lighting improvements at Cook Park in the amount of \$41,500.
- E. Approve Professional Services Agreement with Kimley-Horn and Associates for engineering and design services for the Lee Erwin Road and Decatur Pike intersection improvements in the amount of \$294,300.
- F. Approve the Proposal for Construction Materials Testing and Special Inspection Services submitted by UES Professional Solutions 18, LLC for the construction of Fire Station #3 in an amount not to exceed \$48,475.

- G. Approve Purchase of New Municipal Court Case Management Software from Tyler Technologies in the amount of \$41,480.
- H. Approve Purchase of Police Vehicles and Revised Pricing for Animal Control Trucks from Ford of Murfreesboro in total amount of \$237,670.
- I. Approve Purchase and Installation of Equipment for Police Vehicles from Truckers Lighthouse, LLC in total amount of \$81,465.25.
- J. Declare the 2008 Ford Expedition (Asset #3704) as Surplus Property and Authorize it to be sold on GovDeals.
- K. Approve the City of Athens to Participate as a Plaintiff in the Fire Equipment Antitrust Litigation Class Action Lawsuit and execute the Employment and Contingency Agreement.

IX. ORDINANCES

X. OLD BUSINESS

XI. NEW BUSINESS

- (8-11) A. Resolution 2026-18, a Resolution Declaring the Intent of the City of Athens, Tennessee to Reimburse Itself for Certain Expenditures in the Aggregate Principal Amount of Not to Exceed Fifteen Million Dollars (\$15,000,000) Relating to Municipal Projects of the City and the Athens Utilities Board with the Proceeds of Bonds or Other Debt Obligations to Be Issued by the City of Athens, Tennessee
- (12-22) B. Funding TDOT Entrance Improvement – Congress Parkway and Lee Drive
- (23-25) C. First Reading of an Ordinance 1159 to amend Title 1, Chapter 1-II of the Athens City Code by Adding Section 1-46 Establishing Compensation for the Mayor and Councilmembers Pursuant to Article V, Section 4 of the Charter of the City of Athens, Tennessee
- (26-30) D. First Reading of an Ordinance 1160 to Amend the Zoning Ordinance of the City of Athens, Tennessee, so as to Amend the Official Zoning Map to Rezone the Property Located off Spruce Street from I-1 (Light Industrial District) to R-2 (Medium Density Residential)
- (31) E. Letter of Recommendation for Dr. Randall Dowling
- (32-38) F. Review Travel Policy

XII. REPORTS

- (39-42) A. Community Development Quarterly Report
- B. Finance Department Monthly Report
- (43-53) C. Fire Department Monthly Report
- (54-57) D. Police Department Monthly Report

XIII. REPORT FROM THE CITY MANAGER

XIV. CITIZENS COMMENTS

XV. ADJOURNMENT



ATHENS CITY COUNCIL MINUTES OF REGULAR SESSION

The Athens City Council met in regular session on **Tuesday, June 16, 2026**, at 6:00 p.m. in the Athens City Hall Council Chambers, with Mayor Eaton presiding. Councilmember McCowan led the invocation. Councilmember Duggan led the Pledge of Allegiance.

Roll call:

PRESENT: McCowan, Duggan, Sherlin, Curtis, Eaton

ABSENT: None

APPROVAL OF MINUTES

- A. Tuesday, May 19, 2026 – Regular Session, as corrected
- B. Thursday, June 4, 2026 – 5:30 P.M. Special Called Session
- C. Thursday, June 4, 2026 – 6:00 P.M. Special Called Session

Vice Mayor Curtis moved to approve the minutes. Councilmember Duggan noted that a correction was needed to Item C under New Business to reflect the vote as 5-0, all ayes, rather than 3-2. Vice Mayor Curtis amended his motion to approve the minutes as corrected, and Councilmember Duggan seconded the motion.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

COMMUNICATIONS AND SPECIAL PRESENTATIONS

- A. Main Street Athens Interim Director, Amy Sullins announced the Downtown Community Celebration scheduled for June 25th.
- B. Athens Parks & Recreation Director, Matt Siniard announced the Buddy Liner Memorial Fireworks and Drone Show at Athens Regional Park scheduled for July 4th.

CITIZENS COMMENTS GERMANE TO THE AGENDA

- Glenn Whiting commented on the city manager's position.
- Elise Howell requested consideration for funding for Mid-East Tennessee Community Chorus.
- Lisa Dotson commented on additional parking at Cook Park.
- Videla Miller advocated for METCC funding as a young member of the children's choir.
- Kelly Kauss, a mother of children who participates in the kids' choir spoke in support of a budget amendment to include funding for METCC in the City's FY '27 budget.
- Cynthia McCowan questioned the auto allowance for certain employees, and reason for dismissal of the City Manager.
- Junita McClure-Lewis requested consideration of funding for the additional parking at Cook Park and road crossing improvements.

CONSENT AGENDA

- A. Approve Athens City Schools General Purpose Budget Amendment #2.
- B. Approve Athens City Schools Resolution 2026-1 – Authority to Commit and Assign Fund Balance.
- C. Approve Athens City Schools Resolution 2026-2 – Federal Projects Fund Budget.
- D. Approve Athens Utilities Board Fiscal Year 2027 Budget and Five-Year Budget Plan.
- E. Approve FY 2026-27 Purchase of a New Fire Engine for the Fire Department.
- F. Approve FY 2026-27 Purchase of Two Animal Control Trucks for the Police Department.
- G. Approve FY 2026-27 Purchase of Duty Weapons for the Police Department and Declare the Current Glock .40 Caliber Pistols as Surplus Property for Trade-in.
- H. Approve Resolution 2026-17, a Resolution Authorizing the Submission of a Grant Application with the State of Tennessee for Funding Through the Statewide School Resource Officer (SRO) Program Grant.
- I. Approve an Increase of \$16,453.78 to the Contract with Wilson Construction Group, LLC for the Heritage Park LPRF Grant Project.
- J. Reappoint Jona McKeehan-Garrett to the Athens Municipal Regional Planning Commission, term will expire in August 2029.

Council approved the Consent Agenda as presented on motion by Vice Mayor Curtis and second by Councilmember Duggan.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

ORDINANCES

- A. Public Hearing and Second Reading for Ordinance 1156, an Ordinance to Amend Title 9, Chapter V of the Athens City Code by deleting the existing Chapter V, “Wrecker and Towing Service,” in its Entirety and Replacing it with a New Chapter V, “Towing Services”; to Establish Regulations, Permitting Requirements, Rotation Procedures, Insurance Requirements, Fee Limitations, Recordkeeping Requirements, and Enforcement Procedures for Towing Services Requested by the Athens Police Department.

A public hearing was opened at 6:31 p.m. One citizen spoke, and the hearing was closed at 6:34 p.m.

Motion to approve Ordinance 1156 as presented was made by Vice Mayor Curtis and seconded by Councilmember Duggan.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

ATHENS CITY COUNCIL
MINUTES OF REGULAR SESSION
Tuesday, June 16, 2026

- B. Public Hearing and Second Reading for Ordinance 1157, an Ordinance to Amend ‘The Zoning Ordinance of The City of Athens, Tennessee, so as to Amend The Official Zoning Map to Rezone a 3-Acre Parcel Created from the 50-Acre Developed Parent Tract Shown as Tax Map 046 Parcel 049.00 Located on Denso Drive and George R. Price Boulevard from I-2 (Heavy Industrial District) to B-3 (Intensive Business District), Said Area Being Located within The Corporate Limits of Athens, Tennessee.

A public hearing was opened at 6:37 p.m. No one spoke, and the hearing was closed at 6:37 p.m.

Motion to approve Ordinance 1157 as presented was made by Vice Mayor Curtis and seconded by Councilmember McCowan.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

- C. Public Hearing and Second Reading for Ordinance 1158, an Ordinance to Adopt a Budget and Set the Tax Rate on Taxable Property Located Within the Corporate Limits of the City of Athens, Tennessee, for the Fiscal Year July 1, 2026 Through June 30, 2027.

A public hearing was opened at 6:38 p.m. Five citizens spoke, and the hearing was closed at 6:55 p.m.

Motion to approve Ordinance 1158 was made by Vice Mayor Curtis and seconded by Councilmember Sherlin.

Motion to amend Ordinance 1158 was made by Vice Mayor Curtis and seconded by Councilmember Sherlin to:

- **Add Humane Society Utility Reimbursement Revenue - \$11,000**
- **Reduce Demolition Costs for Condemned Houses by - \$50,000**
- **Increase Transfer to Debt Service by - \$100,000**
- **Restore the 10% Reduction to the Library - \$17,800**
- **Include Funding for**
 - **Lite House - \$13,500**
 - **Mid-East TN Community Chorus - \$3,000**
 - **Tri-County Center - \$9,000**
- **Restore Soap Box Derby Expenses - \$16,000**
- **Restore the Employee Auto Allowances - \$16,800**
- **Increase to Council Salaries - \$4,200 (later amendment to decrease to \$0)**
- **City Manager Contingency - \$1,200 (later amendment to increase to \$5,400)**

Discussion followed regarding employee auto allowances.

Councilmember Sherlin moved the previous question, seconded by Vice Mayor Curtis.

FAILED

Roll call vote:

YEAS: McCowan, Sherlin, Curtis

NAYS: Duggan, Eaton

Discussion continued regarding the proposed increase to City Council salaries.

Following discussion, Vice Mayor Curtis moved to amend the pending amendment by removing the proposed increase to City Council salaries in the amount of \$4,200 and transferring those funds to the City Manager Contingency line item for budget balancing purposes, increasing the City Manager Contingency line item from \$1,200 to \$5,400. As the seconder of the original amendment, Councilmember Sherlin agreed to the modification.

ATHENS CITY COUNCIL
MINUTES OF REGULAR SESSION
Tuesday, June 16, 2026

Mayor Eaton moved to amend the original amendment made by Vice Mayor Curtis for Ordinance 1158 to not restore the \$16,800 employee auto allowance seconded by Councilmember Duggan.

FAILED

Roll call vote:

YEAS: Duggan, Eaton

NAYS: McCowan, Sherlin, Curtis

Mayor Eaton moved to amend the original amendment made by Vice Mayor Curtis for Ordinance 1158 to remove the reduction of \$50,000 for condemned housing seconded by Councilmember Duggan.

FAILED

Roll call vote:

YEAS: Duggan, Eaton

NAYS: McCowan, Sherlin, Curtis

The motion to adopt Ordinance No. 1158, as amended, was approved.

APPROVED

Roll call vote:

YEAS: McCowan, Sherlin, Curtis

NAYS: Duggan, Eaton

OLD BUSINESS

-None-

NEW BUSINESS

A. Bid Award for RFB 26-03 Athens Fire Station No. 3

Councilmember Sherlin moved to award the bid to KTM Builders, LLC in the amount of \$5,985.590 from the Capital Improvement Fund seconded by Vice Mayor Curtis.

Mayor Eaton moved to fund the project with a \$3,000,000 loan or other debt issuance, with the remaining project costs to be funded from the Capital Improvement Fund. Councilmember McCowan seconded the motion. Before the motion was put to a vote, the motion was withdrawn.

During discussion, Vice Mayor Curtis stated that he would like to discuss options for reimbursing the Capital Improvement Fund for a portion of the project costs during upcoming work sessions.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

B. Additional Parking at Cook Park

Councilmember McCowan moved to award the project for additional parking at Cook Park. Councilmember Sherlin seconded the motion. The motion was subsequently withdrawn.

Councilmember McCowan moved to proceed with obtaining a proposal from the engineer currently working on the Parks Master Plan for the additional parking project. Councilmember Sherlin seconded the motion.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

ATHENS CITY COUNCIL
MINUTES OF REGULAR SESSION
Tuesday, June 16, 2026

- C. Proposed Ordinance to Amend Title 1, Chapter 1-II of the Athens City Code by Adding Section 1-46 Establishing Compensation for the Mayor and Councilmembers Pursuant to Article V, Section 4 of the Charter of the City of Athens, Tennessee.

Vice Mayor Curtis moved approval, seconded by Councilmember Sherlin. The motion was withdrawn.

Councilmember Duggan moved to lay the motion on the table. Although the motion did not receive a second, the Chair called for a vote.

FAILED

Roll call vote:

YEAS: McCowan, Duggan

NAYS: Sherlin, Curtis, Eaton

No action was taken on the proposed ordinance. The matter will be discussed at the next work session.

D. City Manager Position

Before any motion was made, City Attorney Caldwell was asked to address questions regarding the City's nepotism policy as it relates to Interim City Manager Bridget Roberts and her husband, who is employed by the Athens Police Department. Mr. Caldwell advised that Mrs. Roberts does not directly supervise her husband and that the arrangement does not violate the City's nepotism policy. He further stated that, should a personnel matter arise requiring approval or review beyond the Police Chief, Mrs. Roberts would recuse herself, and the responsibility may be delegated to the Human Resources Director or independently reviewed.

Mayor Eaton moved to appoint Bridget Roberts to Interim City Manager until after the November 2026 election; Councilmember McCowan seconded the motion.

During discussion, Councilmember Sherlin requested that it be noted that the current City Council would not select the permanent City Manager.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Curtis, Eaton

NAYS: None

ABSTAIN: Sherlin

Mayor Eaton introduced Item E for consideration:

- E. Time Capsule Ceremony on July 4, 2026 prior to the fireworks and drone show at Athens Regional Park.

APPROVED

Roll call vote:

YEAS: Duggan, Sherlin, Curtis, Eaton

NAYS: None

Councilmember McCowan was absent for the vote.

F. Proposed Motion for City Council Consideration

City Attorney Caldwell advised that the proposed written motion regarding the appointment of Bridget Roberts as Interim City Manager, which had been distributed to the City Council prior to the meeting, should be formally considered by the Council.

ATHENS CITY COUNCIL
MINUTES OF REGULAR SESSION
Tuesday, June 16, 2026

“Motion to appoint Bridget Roberts to serve as Interim City Manager effective June 5, 2026.

During the interim appointment, Mrs. Roberts will perform the duties of City Manager under the City Charter, City ordinances, City policies, and direction of the City Council.

I further move that, while serving as Interim City Manager, Mrs. Roberts be compensated at the minimum salary established for the City Manager position, which is currently \$120,051.00 annually, or \$57.717 per hour. If the minimum salary for the City Manager position is adjusted during the interim appointment, her compensation will be adjusted accordingly.

Mrs. Roberts will continue to receive all benefits available to full-time City employees and will not lose any accrued leave, seniority, longevity credit, retirement benefits, or other employment benefits as a result of accepting the interim appointment.

Upon the appointment and start date of a permanent City Manager, or upon the end of the interim appointment by the City Council, Mrs. Roberts will return to her position as Executive Assistant. Her acceptance of the interim appointment will not be considered a resignation from or forfeiture of that position.

The Executive Assistant position will be held for Mrs. Roberts during the interim appointment and will not be permanently filled during that time. Upon returning to the Executive Assistant position, Ms. Roberts will be paid at a rate not less than what she would have received had she remained continuously in that position, including any approved cost-of-living or other pay adjustments.

This appointment will remain in effect until a permanent City Manager assumes office, Mrs. Roberts resigns from City employment, or the City Council ends the interim appointment.”

Mayor Eaton moved to approve the proposed motion as presented, seconded by Councilmember McCowan.

APPROVED

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

REPORTS

- A. Finance Department Monthly Report
- B. Fire Department Monthly Report
- C. Police Department Monthly Report

REPORT FROM THE CITY MANAGER

- A. No report.

CITIZENS COMMENTS

- Glenn Whiting commented on the dismissal of City Manager Dowling
- Elise Howell thanked the Council for supporting the Mid-East Tennessee Community Chorus
- Cynthia McCowan commented on the decrease in funding for The Arts Council and the dismissal of the City Manager
- Juanita McClure-Lewis commented on the former North City School property and using it as a park.

ATHENS CITY COUNCIL
MINUTES OF REGULAR SESSION
Tuesday, June 16, 2026

ADJOURNMENT

Councilmember McCowan moved to adjourn the meeting. Vice Mayor Curtis seconded.

Roll call vote:

YEAS: McCowan, Duggan, Sherlin, Curtis, Eaton

NAYS: None

There being no further business, the meeting was adjourned at 8:57 p.m.

Larry Eaton, Mayor

Bridget Roberts, Interim City Manager





FINANCE DEPARTMENT

MEMORANDUM

TO: Bridget Roberts, Interim City Manager
FROM: Mike Keith, Director of Finance
DATE: July 8, 2026
RE: Reimbursement Resolution

At the June City Council meeting, it was requested that we provide the necessary document to reimburse the City with debt proceeds if needed for capital items. Attached is a reimbursement resolution needed to authorize the City to do so. If approved in July, it will allow reimbursement for capital items paid 60 days prior to July 21 and for 18 months after that date. It does not obligate the City to issue any type of debt during this period. To issue debt would require additional resolutions to be issued at a later time. If the Council decides to issue debt, they will need to determine a source of funds necessary to repay the debt prior to issuing the debt.

John Werner with Cumberland Securities, our investment advisor, will be here at Monday's work session to answer any questions the Council may have. Please let me know if you have any questions or need any additional information concerning this matter.

RESOLUTION NO. 2026-18

A RESOLUTION DECLARING THE INTENT OF THE CITY OF ATHENS, TENNESSEE TO REIMBURSE ITSELF FOR CERTAIN EXPENDITURES IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIFTEEN MILLION DOLLARS (\$15,000,000) RELATING TO MUNICIPAL PROJECTS OF THE CITY AND THE ATHENS UTILITIES BOARD WITH THE PROCEEDS OF BONDS OR OTHER DEBT OBLIGATIONS TO BE ISSUED BY THE CITY OF ATHENS, TENNESSEE

WHEREAS, municipalities in the State of Tennessee are authorized to finance certain public works projects by the issuance of bonds, notes, or other obligations; and

WHEREAS, it is the intention of the City Council (the "Governing Body") of the City of Athens, Tennessee (the "Municipality") to provide funding (a) for all or a portion of the costs of certain public works projects, consisting of the acquisition, construction, improvement, extension, and renovation of the following: (1) public lands, buildings, facilities, equipment and vehicles, including but not limited to fire and rescue; (2) streets, roads, bridges, plazas, sidewalks, lighting, drainage, streetscapes, signage and related department buildings, facilities, vehicles and equipment; (3) water and wastewater systems (b) acquisition, construction and improvement of all other property, real and personal, appurtenant thereto or connected therewith; and (c) all legal, fiscal, administrative, architectural, and engineering costs incident thereto; and

WHEREAS, it is anticipated that it will be necessary to make expenditures in payment of said costs prior to the issuance of said bonds or debt obligations; and

WHEREAS, the Governing Body wishes to state its intentions with respect to reimbursements for said expenditures in accordance with the requirements of the regulations applicable thereto promulgated by the United States Department of Treasury.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Athens, Tennessee, as follows:

Section 1. It is reasonably expected that the Municipality will reimburse itself for certain expenditures made by the Municipality in connection with the Projects described, including legal, fiscal, administrative, architectural and engineering costs incident to the foregoing. The Municipality intends, upon receiving the necessary legislative approvals to do so, to reimburse all such expenditures by issuing its bonds or other debt obligations.

Section 2. The maximum principal amount of bonds or other debt obligations expected to be issued, upon receiving the necessary legislative approvals to do so, to finance the activities hereinabove described is \$15,000,000.

Section 3. This resolution shall be placed in the minutes of the Governing Body and shall be made available for inspection by the general public at the office of the City Recorder.

Section 4. The Municipality reasonably anticipates that it will be permitted to reimburse the original expenditures from the proceeds of bonds or other debt obligations.

Section 5. This resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

Section 6. All resolutions or parts of resolutions in conflict herewith are hereby repealed, and this resolution shall be in immediate effect from and after its adoption.

[Remainder of this page intentionally left blank]

RESOLUTION NO. 2026-18

ON MOTION BY _____

SECONDED BY _____

said Resolution was approved by roll call vote on the 21st day of July, 2026.

ATTEST: _____
Larry Eaton, Mayor

Bridget Roberts, Interim City Manager

APPROVED AS TO FORM:

Christopher M. Caldwell, City Attorney

RESOLUTION NO. 2026-18

COUNTY OF McMINN)

I, _____, certify that I am the duly qualified and acting City Manager of the City of Athens, Tennessee, and as such official I further certify that attached hereto is a copy of excerpts from the minutes of a regular meeting of the governing body of the Municipality held on _____, 2026; that these minutes were promptly and fully recorded and are open to public inspection; that I have compared said copy with the original minute record of said meeting in my official custody; and that said copy is a true, correct and complete transcript from said original minute record insofar as said original record relates to an intent to reimburse the Municipality from bond proceeds for capital expenditures.

WITNESS my official signature of said Municipality on this the ____ day of _____, 2026.

City Manager



CITY MANAGER'S OFFICE

MEMORANDUM

TO: City Council
DATE: July 13, 2026
FROM: Bridget Roberts, Interim City Manager
RE: Funding TDOT Entrance Improvement – Congress Parkway and Lee Drive

Overview

This Council is being asked to consider roadway improvements associated with the Fox Den Subdivision entrance at Congress Parkway and Lee Drive. The proposed work is intended to correct the existing entrance alignment and improve traffic safety at this location. The project plans are prepared by Kimley-Horn.

River Stone Construction has advised that the design has been approved by TDOT and that the improvement would correct the current condition that requires some drivers to make a U-turn or unsafe/illegal turning movement. River Stone estimates the total construction cost at approximately \$200,000 and has offered to contribute 50% of the project cost, up to approximately \$100,000, through a cost-sharing agreement with the City.

Financial Impact

Estimated total project cost: \$200,000

Estimated River Stone contribution: 50%, up to approximately \$100,000

Estimated City share: approximately \$100,000, depending on final scope and pricing.

Funding Source

Not budgeted for FY 2026-27.

Request

Council consideration is requested regarding whether to proceed with the proposed Congress Parkway/Lee Drive entrance improvements and whether to authorize the City to enter into a cost-sharing arrangement with River Stone Construction for the project.

June 25, 2026

Bridget Roberts

Interim Town Manager
City of Athens
815 N. Jackson Street
Athens, TN 37303

Re: TDOT Entrance Improvements – Congress Parkway and Lee Drive

Dear Ms. Roberts,

Thank you for meeting with us last week, along with Mayor Eaton and Ben Burchfield, to discuss the proposed improvements to the entrance at Congress Parkway and Lee Drive.

As discussed, River Stone has provided the City with a TDOT-approved design that reconfigures the entrance by centering the median with Lee Drive. This improvement will correct the existing traffic condition that currently requires many drivers to either make a U-turn or execute an unsafe and illegal turning movement into traffic.

To assist in moving this project forward, River Stone Construction has obtained pricing from our suppliers and subcontractors and estimates the total construction cost to be approximately **\$200,000**. River Stone is prepared to enter into a cost-sharing agreement with the City of Athens and contribute **50% of the project cost, up to approximately \$100,000**.

We understand the City may elect to contract the work directly with its own vendors and contractors. Should that be the City's preference, River Stone will contribute its agreed-upon 50% share of the final project cost, subject to mutual agreement on the scope and pricing.

We appreciate the City's willingness to work collaboratively on this important safety improvement and look forward to partnering with you to bring the project to completion.

Thank you for your consideration.

Sincerely,

Jason Farmer

Owner

River Stone Construction
River Stone Development

Fox Den Road Improvement Costs Breakdown	
Engineering/Permitting	\$ 19,500.00
Sitework	\$ 43,515.00
Paving	\$ 132,500.00
Surveying	\$ 1,800.00
Total Cost:	\$ 197,315.00

INDIVIDUAL PROJECT ORDER NUMBER 008

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the "Consultant" or "KH"), and River Stone Construction ("the Client" or "River Stone") in accordance with the terms of the Master Agreement for Continuing Professional Services dated February 12, 2025, which is incorporated herein by reference.

Identification of Project:

Project Name: Fox Den Subdivision Offsite Roadway Improvements – City of Athens, TN

KH Project Manager: Adam Driver

PROJECT UNDERSTANDING

Based on the information provided by the comments received from the Tennessee Department of Transportation (TDOT) and City of Athens on the land disturbance permit (LDP), we understand that offsite roadway improvements are required to address access concerns at the intersection of Congress Parkway at Lee Drive based on the Traffic Impact Study (TIS). There is currently a full access median opening at the subject intersection that is not aligned with Lee Drive. The current recommended roadway improvements at the intersection are as follows:

- Congress Parkway – Widen into the existing median to provide a northbound left turn lane with 100 LF of storage and a 100 LF bay taper. Modify the existing median on the north side of the intersection to better align with Lee Drive.
- Lee Drive – No improvements are currently required for Lee Drive.

Comments received from TDOT/City of Athens indicate a desire to shift the median opening to line up with Lee Drive and investigate the need for a left turn lane

SCOPE OF SERVICES

Kimley-Horn will provide the services specifically set forth below

Task 1 – TDOT Encroachment Documents

Kimley-Horn will prepare one set of documents for median modifications for the scope of work described in the Project Understanding that is within the state route right-of-way.

Task 2 – Encroachment Permit - TDOT

The TDOT plans and supporting documentation will be submitted to TDOT for their review towards obtaining an Encroachment Permit. Landscape and Hardscape Plans are required for work within the right-of-way. Design variance requests are not included in the base scope of services. Lane and sidewalk closure permits and utility permits to be administered by the Contractor.

The budget for this task consists of the following Kimley-Horn activities:

- Preliminary meeting with TDOT staff to review the Encroachment Documents.
- Coordination with Owner for required paperwork.
- Submittal for permit.
- Meeting with TDOT staff to review comments.
- Respond to up to two rounds of comments.

Once the technical review is complete, the Owner is responsible for providing the necessary paperwork such as Maintenance Bonds, Indemnity Agreements, and Bonds to TDOT to obtain the construction permit. The approved, permitted set of plans will become the Civil documents issued for construction.

SCHEDULE

Once given notice to proceed via a signed copy of this agreement, Kimley-Horn will complete the services listed in Tasks 1 and 2 based upon a mutually agreed upon schedule.

ADDITIONAL SERVICES IF REQUIRED

Any services not specifically provided for in the scope above, as well as any changes to the project scope, will be considered additional services and will be performed at our current hourly rate or as otherwise agreed to prior to their performance

INFORMATION PROVIDED BY CLIENT

KH shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client's consultants or representatives. The Client shall provide all information requested by Kimley-Horn during the project, consisting of but not limited to the following:

1. Existing Survey for Congress Parkway

FEE AND BILLING

Kimley-Horn will perform the Scope of Services for a total lump sum fee as shown below. Individual task amounts are informational only.

Fee Summary		
Base Scope Tasks	Fee	Fee Type
Task 1 – TDOT Encroachment Documents	\$9,500	Lump Sum
Task 2 – Encroachment Permit - TDOT	\$10,000	Lump Sum

This agreement is subject to, and only to, the previously executed MSA.

CLOSURE

If you concur in all the foregoing and wish to direct us to proceed with the services, please have authorized persons execute both copies of this Agreement in the spaces provided below, retain one copy, and return the other to us. We look forward to supporting you in developing this important and challenging project. If you have any questions, please call me in the interim at 513-348-2733 to discuss.

We appreciate the opportunity to provide these services to you. Please contact me if you have any questions.

KIMLEY-HORN AND ASSOCIATES, INC.



Ben Skidmore, P.E.
Vice President



Adam Driver, P.E.
Associate / Project Manager

ACCEPTED:

River Stone Construction

SIGNED:



PRINTED NAME: Walker Fannon

TITLE: Land Development Manager

DATE: 2/2/26

M&E EXCAVATION AND TREE SERVICE, LLC

Estimator: Jonathan Cousineau
PO Box 49 Georgetown, TN, 37336
Office: 423-838-6012
Cell: 423-503-6846



Project: Congress Parkway Turn Lane Improvements

Date: 05/19/2026

Description	Cost
Turn Lane Improvements	\$43,515
- Demolition of existing asphalt to removal existing storm water piping and to install new proposed 15" RCP (Including Headwalls)	
- Stripping areas where proposed asphalt is going	
- Getting areas to dirt subgrade for proposed asphalt. Does not include any base stone	
- Installing the proposed storm water piping with headwalls and gravel backfill	
- Traffic Control for our duration of work	
- Stabilizing areas that get disturbed	
Total	\$43,515

This is a quotation on the goods named, subject to the conditions noted below:

Qualifications:

- Monthly progress payments shall be made for material received and work completed
- We will not indemnify nor hold harmless the owner, his agents or employee or assigns against their own negligence or negligence of others beyond our control.
- Our proposal is valid for 30 days subject to prior sales and potential material/fuel increases
- We reserve the right to negotiate mutually acceptable terms and conditions of the contract
- We provide the manufacturer's standard warranty on purchased products. We also provide one-year maintenance warranty.
- Our pricing is based on one site mobilization, continuous and uninterrupted operation.
- Access to site, sufficient parking for our employees and subcontractors.
- Sufficient staging area for earthwork and concrete equipment, including but not limited to trucks, front end loader, excavator etc.
- GC to provide an onsite location to dump excavation spoils.
- GC to provide utility services, including water and electricity as required.
- GC to provide all ventilating equipment, including but not limited to negative air pressure equipment or fresh air supply equipment if necessary.
- Materials causing auger refusal are out of scope.

Exclusions:

- Bond, HAZMAT and liquidated damages
- Any material testing not noted above.
- Removal of unsuitable soils
- Any material or additional work required by inspectors, or governmental agencies that are not

- specifically shown or listed in the original bid documents.
- Temporary utilities upgrades to any existing utilities services
- Weather protection for existing structures, facilities or equipment
- Any cost for a well point system
- Dewatering
- Rock removal
- Dust Control
- Temporary walls or associated entry points.
- Full time safety personnel.
- Monolithic concrete pours.
- Ventilating equipment or associated duct.
- Under TCA § 47-18-104 and § 39-14-154, it is a criminal offense if Contractor, with intent to defraud, commits either of the following: (1) Fails to refund amounts paid within 10 days of a written request from Owner when (a) more than 90 days has elapsed since the start of the contract and no substantial portion of the work has been done at the time of the request; and (b) Owner's written request was delivered via hand delivery or certified mail return receipt to Contractor's address provided herein; and (c) A copy of the written request for a refund was sent by the Owner to the consumer protection division of the office of the attorney general; or (2) Deviates from or disregards plans or specifications in any material respect that are contained in the contract without written consent for same and such deviation caused substantial damage to the Owner's property in that the value of the new construction is less than the value had it been built in accordance with the plan and contract. Such deviation includes, but is not limited to (a) billing for the contract is substantially greater than the amount quoted in the contract; or (b) materials used in the project are of a substandard quality but the home buyer or residential owner was charged for higher quality materials. These offenses are punishable as theft and Contractor may be liable for restitution; vehicles used to commit this offense are subject to seizure and forfeiture. Such violations are construed as an unfair or deceptive act or practice under the Tennessee Consumer Protection Act of 1977, and as such, the private right of action remedy under that act shall be available to any person who suffers an ascertainable loss of money or property, real, personal, or mixed, or any other article, commodity, or thing of value wherever situated as a result of such violation.
- Nothing herein shall prohibit or prevent M&E from enforcing any available lien rights in connection with performance of the Work upon the Property. For Work performed upon Property located in Tennessee, pursuant to Tenn. Code Ann. § 66-11-203 (of the "Truth in Construction and Consumer Protection Act of 1975"), Contractor provides this NOTICE to Owner, prior to the making of this Agreement, that there shall be a lien imposed by state law upon the Property for the costs of improvements made in favor of Contractor for a duration of one (1) year after the work is finished or materials furnished.
- We expressly disclaim, and shall not be liable to you for any consequential, incidental or exemplary damages, including any lost revenue, lost business or lost profits, which may be claimed by Owner on account of any alleged breach of obligations under this Agreement by us, regardless of whether such claims are made under a claim or warranty or any other alleged basis in law or equity. Payment is due 15 days from the invoice date. Should you fail or refuse to pay any amount due, then such unpaid balance shall accrue interest at the rate of 18% compounded monthly or the highest rate allowed by governing law, accruing from the date such payment was due. You also agree to pay all costs incurred by us for collection, including the actual amount of attorney fees, filing fees and all other costs associated with collection and/or litigation
- Due to escalating fuel and material costs, all quotations are subject to increase. Adjustments will be made by using the quote date and material delivery date for cost increases.

To accept this quotation, sign here and return _____

Walker Fannon

From: drew@spearshopkins.com
Sent: Tuesday, May 19, 2026 3:16 PM
To: Walker Fannon
Cc: dalesteels@epbfi.com
Subject: RE: SR-2 Road Improvements_26-05-09.pdf

Doesn't look like much changed but adding more mill and overlay on the right side of the northbound travel lanes.

Full Depth AP 405 SY 10", 3", 2.5", 1.25" - \$62,000
Mill and Overlay 1,960 SY 1.25" - \$55,000
Striping 700 LF - \$7,000

For traffic control, the best option would be for M&E to put in a lane closure for their work and then us just put the stone and binder in while the lane is closed. If you want us to pickup traffic control for all of our scope add \$8,500.

What we do not have that M&E would be picking up-

- Demo of north island tip
- Grading work of decel lane and north island tip
- Structures and headwalls
- Lane closure
- Stabilizing the dirt outside of the lanes

Thanks,



Drew Templeton
Spears-Hopkins Paving Co.
GreyRock Milling Group
C. 423.774.2715
5730 Fisk Ave. Chattanooga, TN 37421
www.SpearsHopkins.com www.GreyRockMillingGroup.com

From: Walker Fannon <walker@riverstone-homes.com>
Sent: Tuesday, May 19, 2026 1:01 PM
To: Templeton Family <drew@spearshopkins.com>
Cc: dalesteels@epbfi.com
Subject: Re: SR-2 Road Improvements_26-05-09.pdf

Drew can you send this to me by EOB tmrrw? We need for our meeting with Athens

Walker Fannon
Land Development Manager
6005 Century Oaks Drive, Suite 500

Chattanooga, TN 37416
O: 423.954-7550 | C: 423.999.7588
www.riverstone-homes.com |  



From: Walker Fannon
Sent: Thursday, May 14, 2026 9:32:37 AM
To: Templeton Family <drew@spearshopkins.com>
Cc: dalesteels@epbfi.com <dalesteels@epbfi.com>
Subject: SR-2 Road Improvements_26-05-09.pdf

Drew,

Pls see attached. Can you update pricing on this for me?

Thank you,

Walker Fannon
Land Development Manager
6005 Century Oaks Drive, Suite 500
Chattanooga, TN 37416
O: 423.954-7550 | C: 423.999.7588
www.riverstone-homes.com |  

RIVER
STONE

RGM Land Surveying, PLLC
11908 Dayton Pike
Soddy Daisy, TN 37379-6238
USA
greg@rgmls.com
www.rgmls.com

Invoice 2326

BILL TO

Riverstone Construction
6005 Century Oaks Dr
Suite 500
Chattanooga, TN 37416

DATE
04/19/2026

PLEASE PAY
\$1,800.00

DUE DATE
04/19/2026

DATE	DESCRIPTION	AMOUNT
03/03/2026	Field Work:Field Work Topo and location for Congress Pkwy turning lane: Lee Rd Athens, TN	1,800.00

TOTAL DUE **\$1,800.00**

THANK YOU.





CITY MANAGER'S OFFICE

MEMORANDUM

TO: City Council

DATE: July 13, 2026

FROM: Bridget Roberts, Interim City Manager

RE: First Reading of an Ordinance to amend Title 1, Chapter 1-II of the Athens City Code by Adding Section 1-46 Establishing Compensation for the Mayor and Councilmembers Pursuant to Article V, Section 4 of the Charter of the City of Athens, Tennessee.

Overview

The Tennessee General Assembly approved, and the City Council accepted, an amendment to Article V, Section 4 of the City Charter requiring that compensation for the Mayor and Councilmembers be established by ordinance rather than being set in the Charter. The proposed ordinance creates a new section of the City Code to satisfy that requirement. At this time, the compensation amounts have intentionally been left blank pending Council direction. Below are some items to consider:

- One option is to simply codify the current compensation amounts. This would comply with the Charter amendment without changing compensation or impacting the current budget.
- If compensation is increased, the Council may wish to make the changes effective with the beginning of the 2028 terms of office, so all members begin receiving the same compensation at the same time, rather than creating staggered compensation following the 2026 election.
- The amended Charter states that no change in compensation may take effect during the term for which a Mayor or Councilmember was elected. Any discussion regarding future automatic COLAs should be reviewed by the City Attorney to determine whether: each COLA would require a separate ordinance; an ordinance may lawfully establish an automatic COLA tied to employee increases; and any automatic adjustment could take effect during a current term or must be deferred until the beginning of the next term.

Financial Impact

No financial impact if the ordinance establishes the current compensation amounts. If the Council adopts future compensation increases, the General Fund would be impacted beginning on the effective date established by the ordinance. A salary increase is not in the budget for FY 2026-27.

Request

Approve the first reading of the ordinance amending the Athens City Code to establish compensation for the Mayor and City Councilmembers and set the second reading and required public hearing for the August 18, 2026, Regular City Council meeting.

ORDINANCE NO. 1159

AN ORDINANCE TO AMEND TITLE 1, CHAPTER 1-II OF THE ATHENS CITY CODE BY ADDING SECTION 1-46 ESTABLISHING COMPENSATION FOR THE MAYOR AND COUNCILMEMBERS PURSUANT TO ARTICLE V, SECTION 4 OF THE CHARTER OF THE CITY OF ATHENS, TENNESSEE

WHEREAS, Article V, Section 4 of the Charter of the City of Athens, Tennessee, as amended by Private Chapter No. 46 of the Private Acts of 2026, provides that the compensation of the Mayor and Councilmembers shall be established from time to time by ordinance duly adopted by the City Council, subject to any limitations imposed by Tennessee law; and

WHEREAS, Article V, Section 4 of the Charter further provides that no change in compensation shall take effect during the term for which the Mayor or any Councilmember was elected, but that such changes may take effect for subsequent terms of office; and

WHEREAS, the City Council desires to amend the Athens City Code to establish compensation for the Mayor and Councilmembers in accordance with the Charter;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE AS FOLLOWS:

SECTION 1.

That Title 1, Chapter 1-II of the Athens City Code is hereby amended by adding a new Section 1-46 to read as follows:

1-46 Compensation of Mayor and Councilmembers

- (1) The Mayor shall receive compensation in the amount of Six Hundred Dollars (\$600.00) per month for service as Mayor.
- (2) Each Councilmember shall receive compensation in the amount of Five Hundred Dollars (\$500.00) per month for service as a member of the City Council.
- (3) The compensation established by this section shall be paid in accordance with the City's regular payroll procedures and shall be subject to all applicable federal and state withholding, reporting, and tax requirements.
- (4) Pursuant to Article V, Section 4 of the Charter of the City of Athens, no change in compensation shall become effective during the term for which the Mayor or any Councilmember was elected. Therefore, the compensation established by this section shall apply only upon the commencement of a new term of office for the Mayor or an individual Councilmember. Accordingly, the compensation established herein shall first apply to the three Councilmembers elected in the November 2026 municipal election upon taking office. The two Councilmembers whose current terms do not expire until the 2028 municipal election shall continue to receive the compensation in effect at the beginning of their current terms until they assume new terms of office following the 2028 election.
- (5) Reimbursement of actual and necessary expenses incurred in the performance of official duties, when authorized by law, ordinance, policy, or approved budget appropriation, shall not be considered compensation for purposes of this section.

SECTION 2.

CODIFICATION AUTHORITY.

The City Manager or designee is authorized to make ministerial, non-substantive corrections necessary to codify this ordinance, including formatting, numbering, lettering, internal sequencing, typographical, citation, and cross-reference corrections, and to update internal references affected by renumbering, provided that no change is made to the substantive meaning, effect, or legislative intent of this ordinance.

ORDINANCE NO. 1159

REPEALER.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

EFFECTIVE DATE.

This ordinance shall take effect on **Month DD, YYYY** (after second reading), the public welfare requiring it.

First Reading: July 21, 2026
Public Hearing Notice:
Second Reading:
Date of Public Hearing

ATTEST:

Larry Eaton, Mayor

Bridget Roberts, Interim City Manager

APPROVED AS TO FORM:

Christopher Caldwell, City Attorney





CITY MANAGER'S OFFICE

MEMORANDUM

TO: City Council

DATE: July 13, 2026

FROM: Bridget Roberts, Interim City Manager

RE: First Reading of an Ordinance to Amend The Zoning Ordinance of the City of Athens, Tennessee, so as to Amend the Official Zoning Map to Rezone the Property Located off Spruce Street from I-1 (Light Industrial District) to R-2 (Medium Density Residential)

Overview

The attached ordinance is to rezone approximately 0.31 acres located at 219 Spruce Street from I-1 (Light Industrial) to R-2 (Medium Density Residential). The property owner intends to construct a single-family detached home on the parcel.

Request

Approve the first reading of the ordinance rezoning the property located at 219 Spruce Street from I-1 (Light Industrial) to R-2 (Medium Density Residential) and set the second reading and required public hearing for the August 18, 2026, Regular City Council meeting.

ORDINANCE NO. 1160

AN ORDINANCE TO AMEND ‘THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED OFF SPRUCE STREET FROM I-1 (LIGHT INDUSTRIAL DISTRICT) TO R-2 (MEDIUM DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS AS FOLLOWS:

SECTION 1.

That the Official Zoning Map of Athens, Tennessee, identified and referred to in Section 3.02 of said Zoning Ordinance, be amended to show the following described property and zoning designation as described within the body of this ordinance and shown on the attached illustration titled; “Rezoning request by Jose Medina-Mendoza and Yessica Medina Contreas for a 0.31-acre parcel identified as Map 057I Group D Parcel 025.00 located at 219 Spruce Street from I-1 Light Industrial District to R-2 Medium Density Residential District” said property being within the corporate limits of Athens, Tennessee:

Area Description (I-1 to R-2)

The parcel to be rezoned from I-1 to R-2 is shown on Tennessee Property Assessment Data - Property Viewer as Tax Map 057I Group D Parcel 025.00 located at 219 Spruce Street. The parcel is further described in the attached illustration that has been created from the Official Zoning Map of the City of Athens, Tennessee. (EXHIBIT A).

SECTION 2.

Any Ordinance, Resolution, Motion or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

SECTION 3.

As required by T.C.A. § 13-7-203, a public hearing subject to twenty-one (21) calendar days’ notice has been held, and the ordinance meets the requirements of T.C.A. § 13-7-201 through 13-7-210, including the approval of all necessary agencies.

SECTION 4.

That this Ordinance shall take effect upon final passage and as provided by law.

First Reading:
Public Hearing Notice:
Second Reading:
Date of Public Hearing

ATTEST:

Larry Eaton, Mayor

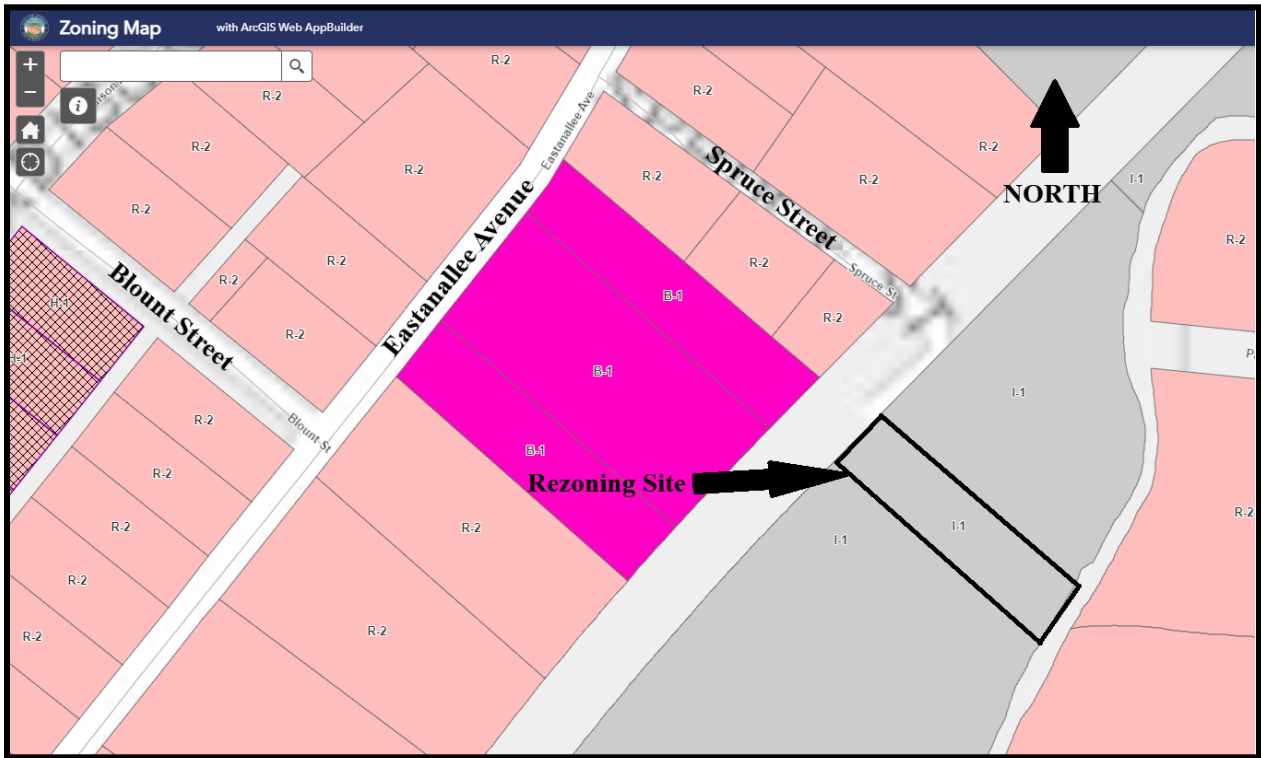
Bridget Roberts, Interim City Manager

APPROVED AS TO FORM:

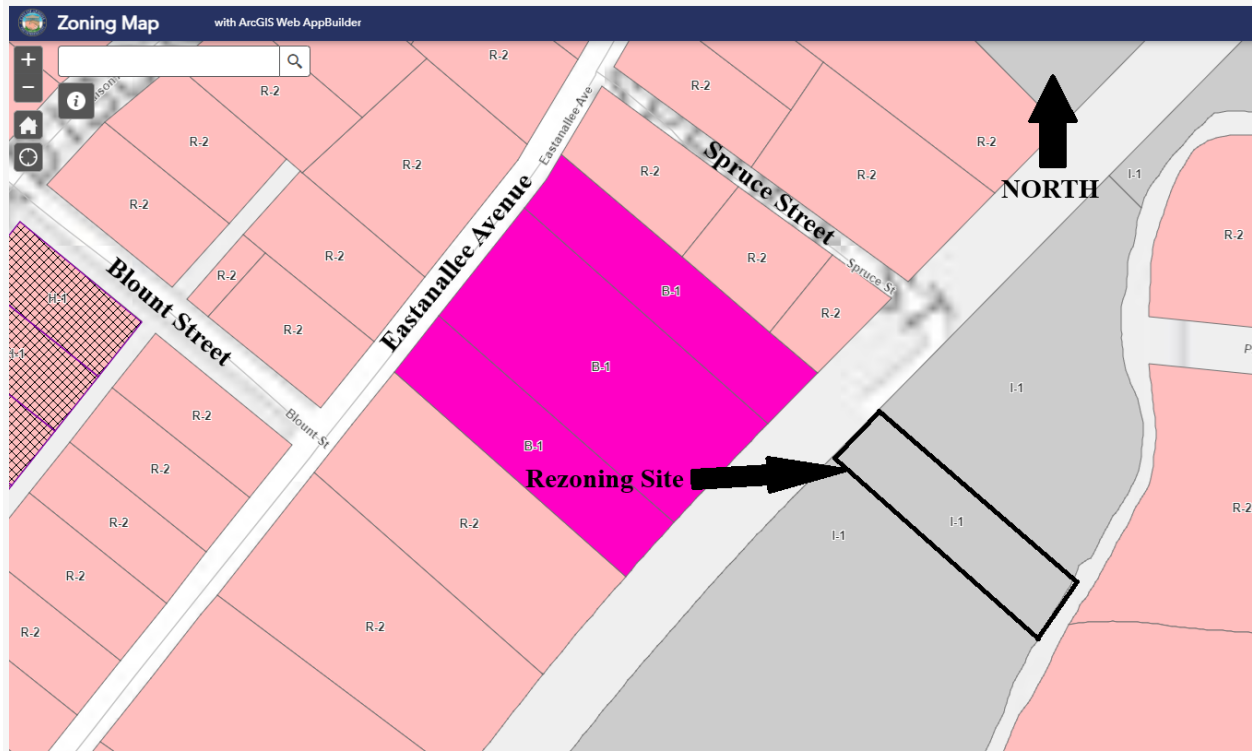
Christopher Caldwell, City Attorney

Exhibit A

Rezoning request by Jose Medina-Mendoza and Yessica Medina Contreas for a 0.31-acre parcel identified as Map 057I Group D Parcel 025.00 located at 219 Spruce Street from I-1 Light Industrial District to R-2 Medium Density Residential District



1. **Public Comments and Review and Recommendation for a Rezoning request** by Jose Medina-Mendoza and Yessica Medina Contreras for a 0.31-acre parcel shown as Map 057I Group D Parcel 025.00 on the Tennessee Real Estate Property Assessment Data Website. The Property is located at 219 Spruce Street. The request is to change the zoning from I-1 Light Industrial District to R-2 Medium Density Residential District.



The property is adjacent to the R-2 Medium Density Residential zone to the north and south and is not large enough for any substantial industrial uses. The owner wishes to rezone the parcel to residential and build a single family detached dwelling. **Staff recommends approval of the rezoning request.**

NEW BUSINESS

1. **Public Comments and Review and Recommendation for a Rezoning request by Jose Medina-Mendoza and Yessica Medina Contreas** for a 0.31-acre parcel shown as Map 057I Group D Parcel 025.00 on the Tennessee Real Estate Property Assessment Data Website. The Property is located at 219 Spruce Street. The request is to change the zoning from I-1 Light Industrial District to R-2 Medium Density Residential District.

Mr. Casteel said this is a rezoning on Spruce Street. It is a substandard industrial lot. The minimum lot size in an industrial zone is two-acres now. This is well below that. He thinks it is less than a half-acre. Really, the only thing it can be used for is a single-family detached dwelling, which is what they want to do. There is R-2 zoning on south to the north and is adjacent to R-2 Zone they are requesting, so there is no spot-zoning issue. Staff recommends approval.

MOTION: To recommend to City Council to rezone from I-1 Light Industrial to R-2 Intensive Business District.

MADE: Eric Newberry

SECOND: John Proffitt

VOTE: Unanimous 4-0

MOTION PASSES





July 21, 2026

To Whom It May Concern:

On behalf of the Mayor and City Council of the City of Athens, Tennessee, we are providing this letter of recommendation for Dr. Randall Dowling, who served as City Manager for the City of Athens from October 2024 to June 2026.

During his tenure, Dr. Dowling's responsibilities included budget preparation, purchasing procedures, and general oversight of city departments. He was involved in updates to city documents and administrative processes, including the towing ordinance and a Program of Work document used to track city projects.

Dr. Dowling brought prior local government experience and knowledge of public administration to the position. We acknowledge his service to the City of Athens and the time and effort he devoted to carrying out the responsibilities of the City Manager's Office. His background and knowledge would be an asset to an organization seeking an experienced public administrator.

We wish Dr. Dowling well in his future professional endeavors.

Sincerely,

Larry Eaton, Mayor

Jordan Curtis, Vice Mayor

Steven Sherlin, Councilmember

John Duggan, Councilmember

Perry McCowan, Councilmember



TRAVEL POLICY

TRAVEL POLICY
FEBRUARY 1, 2000

I. Purpose

Stated herein are the City's policy and necessary rules and regulations for payment of expenses related to travel. It is the intent of this policy to assure fair and equitable treatment to all individuals traveling on City business at City expense. It is the purpose of these regulations to provide a reasonable and systematic means by which the cost of travel may be estimated for budget preparation and controlled for purposes of economy.

II. Scope

The policy and procedures contained in this document will apply to (1) all City employees, (2) City Council members, and (3) any person traveling in an official capacity for the City with prior approval from the City Manager.

III. Definitions

- A. Authorized Signature - Those individuals with the authority to permit travel on City business. On official travel forms, authorized signatures include the City Manager and Department Heads.
- B. Authorized Trips -Travel on City business which has been approved by the City Council and/or City Manager in the budget process.
- C. Automobile Allowance - Monthly payments to designated City employees and officials for using a privately-owned vehicle for business use in lieu of a City vehicle.
- D. Travel Advance - Money given in advance of travel when estimated expenditures are to be more than \$50.
- E. Travel Advance Form - A request for check prepared by the traveler indicating dates of departure and return, destination, purpose and justification of trip, and amount requested.
- F. Traveler -The individual representing the City on an authorized trip.
- G. Travel Expense Report -The form prepared by the traveler upon conclusion of the authorized trip for reimbursement of travel expenses.

IV. General Policy

- A. Travel on city business includes trips to conferences, conventions, workshops, seminars, educational and training courses, forums, and other City related business meetings. For employees who do not receive an auto allowance, travel on City business includes trips outside a 15 miles radius of the municipal building. For employees who receive an auto allowance, auto expenses will only be reimbursed for trips outside a 65 mile radius of the municipal building.
- B. All travel authorizations, advances, and reimbursements shall be made only with the authorization of the Department Head and approval of the City Manager. However, the approving authority will never be the person requesting the travel. Department Heads will obtain approval from the next highest authority.
- C. Employees authorized to travel may secure an advance of funds to cover the cost of travel, not to exceed \$50.00 per day. All travel advances should be presented to the Finance Director's office in sufficient time to allow the check to be used the Monday prior to departure. Employees cannot obtain advances for co-workers or other employees. Employees requesting a travel advance are advised that all funds advanced must be accounted for and funds not utilized must be returned to the Finance Department at the time the final claim is submitted. Travel advances outstanding more than 45 days may be deducted from the employee's paycheck.
- D. Employees should make provisions with their department before they leave for a forwarding address or place where they can be contacted if the need arises while they are away.
- E. It is the responsibility of the traveler to prepare the Travel Expense Report for reimbursement of expenses incurred. It is also the traveler's responsibility to submit the Travel Expense Report to the Finance Department no later than 30 days from the date of return from the trip. If reimbursement is claimed later than 30 days, it may be disallowed, unless previous authorization has been given by the Finance Department.
- F. Travel Expense Reports submitted to the Finance Department will be verified by accounts payable. Accounts payable may change any claim or reimbursement that does not conform to the rules and regulations stated in this policy.
- G. Any expense considered excessive will be disallowed.
- H. Travelers who receive an allowance or reimbursement by means of a false claim will be liable for the amount of the overpayment and will repay the fund from which the claim was originally paid (and will be subject to disciplinary action in accordance with Personnel Rules and Regulations). Travel will be controlled by line item at the department level. The employee is responsible for the legality and accuracy of his/her claims.
- I. The Director of Finance may institute any rules and regulations and provide any forms for travel reimbursement he/she deems necessary in order to effectuate this policy.

- J. The City Manager may make any necessary exceptions to this policy in the event that circumstances fail to address or ineffectively address the given situation.

V. Travel Expenses

A. Transportation

1. All travel must be by the usually traveled or most direct route. Persons traveling by an indirect route for their own convenience must bear any extra costs, and reimbursement for expenses will be based only on the charges that would normally have occurred. This approving authority will determine the most economical method of travel for each trip. In general, the City will reimburse for travel the coach airfare when available or the current mileage rate, not to exceed the cost of coach airfare.

2. Mode of Transportation

a. City Vehicles

- (1) City vehicles should be used whenever available for official business.
- (2) Reimbursement for gasoline, parking, tolls and justifiable repairs to the City vehicle will be provided if documented with accurate receipts. If possible, gasoline and service should be obtained prior to leaving.
- (3) Travelers may use a City credit card for gas purchases while traveling in a City vehicle. Gas credit cards will be signed-out in the Finance Department on a first-come, first-serve basis.

b. Auto Allowances

- (1) Employees whose job requirements justify an auto allowance will receive the allowance in a periodic basis determined by the City Manager in accordance with IRS Rules and Regulations. This allowance will include the following expenses: (1) all vehicle maintenance and repairs, (2) all applicable insurance, and (3) all gasoline required for travel within a 65 mile radius of the municipal building.

c. Private Automobile

- (1) If other means of transportation are not feasible or the use of a private automobile better serves the City's purposes, then use of an employee's private automobile may be authorized.
- (2) For the use of his/her private car, the traveler will be reimbursed at the current IRS approved mileage rate plus parking and toll fees if documented with receipts.
- (3) An employee assigned a City vehicle may only use his/her private vehicle for City travel if approved in advance by the City Manager.

d. Commercial Aircraft

- (1) If air travel is feasible, the fare for commercial air transportation should not exceed the regular coach fare.
- (2) All air travel should be approved in advance by the City Manager.
- (3) The travel agency should bill the City whenever possible.

e. Other Public Conveyance

- 1) Rail, bus, or travel by other public conveyance will be allowed if travel by such means is necessary and the cost does not exceed other means of travel.

B. Lodging

1. All City employees are expected to stay in a moderately priced hotel or motel located reasonably close and convenient to the place where business will be transacted.
2. Expenditures for lodging must be reasonable. It is recognized that expenditures will vary by geographic location; the City will pay the prevailing single room rate per employee at the place of lodging.
3. When two or more employees of the same sex are attending the same event, the sharing of quarters is encouraged. When quarters are shared, the double room rate will be reimbursed.

C. Meal Allowance

1. Meal allowances, except for overnight travel to those localities designated in IRS Publication 1542, will be reimbursed at the IRS Standard meal allowance if the criteria in 2 and 3 are met. For those localities listed in Publication 1542, reimbursement for overnight travel will be at the rates listed for each location.
2. The following time schedule for departure and return shall determine eligibility for reimbursement for meals at the various meal allowance amounts.

	<u>Breakfast</u>	<u>Lunch</u>	<u>Dinner</u>
If departure before	7:00 AM	11:00 AM	5:00 PM
If return after	8:00 AM	1:30 PM	7:00 PM
\$51 Meal Allowance	\$ 11.00	\$ 14.00	\$26.00
\$54 Meal Allowance	\$ 13.00	\$15.00	\$26.00
\$59 Meal Allowance	\$ 14.00	\$17.00	\$28.00
\$64 Meal Allowance	\$16.00	\$18.00	\$30.00
\$69 Meal Allowance	\$17.00	\$19.00	\$33.00
\$74 Meal Allowance	\$18.00	\$20.00	\$36.00

These amounts are per diem allowances and do not need to be supported by receipts. Any meal allowance not shown in the schedule above will be allocated by the Department of Finance in a manner similar to the above schedule.

3. The hour and date of departure must be shown on the travel expense report.

4. Tips and gratuities are included in the meal allowance.
5. All claims against per diem begin at the time the employee commences travel away from the normal place of employment and ends when the employee returns to the place of departure.
6. Departments will be furnished revised information from Publication 1542 as it is updated by the IRS.

D. Other Travel Expenses

1. Charges for long distance and local business calls will be allowed.
2. Tips (other than for meals, which is included in the per diem) are considered as a proper item of traveling expenses, provided the amounts are in proportion to the services rendered. They should be listed separately on the Travel Expense Report.
3. Conference and registration fees will be paid directly by the City.

E. Non-Reimbursable Items

1. Personal expenses such as haircut, valet, laundry and beauty parlor are not reimbursable.
2. Self-entertainment activities such as paid TV movies, night clubs, sporting events, health clubs, dinner theaters, alcoholic beverages, or other social activities are not reimbursable.
3. Snacks outside and in addition to meal allowances are not reimbursable.
4. The cost of traveler's checks or money orders is not a reimbursable item.
5. Loss of funds or personal belongings while traveling is the responsibility of the employee and will not be reimbursed.
6. Expenses of books, supplies, postage, stenographic help, VCR and computer tapes and diskettes and other items that do not constitute actual traveling expenses should not be made a part of the travel claim.
7. Employees will not be reimbursed for any fines for traffic violations, parking tickets, or costs incurred because of accidents.
8. Additional costs incurred due to the employee being accompanied by a spouse or other individuals not involved in City business are not allowable costs. Such costs would include the additional expense of a double room, extra meal costs, etc.
9. No additional allowance will be permitted for meals included in registration and conference fees. If lodging is included, it cannot be claimed twice.
10. Travelers will not be allowed either mileage or transportation expense when they are transported gratuitously by another person or when they are transported by another traveler who is entitled to mileage or transportation expense.

VI. Entertainment Expenses

- A. For reimbursement, all entertainment expenses must be approved in advance by the City Manager.

- B. When an official or employee believes that it is in the best interest of the City of Athens to have a guest join him/her for a meal, such person may obtain reimbursement for such meal and associated expenses provided that a receipt noting the guest's name and professional affiliation is submitted with the Travel Expense Report. The expense report must include the IRS substantiation requirements of date, time, place, and business purpose. The per diem meal allowance for the meal cannot also be claimed.
- C. The regulations noted directly above apply whether the expense is incurred while traveling or within the City limits.





City of Athens

2nd Quarter Building Report

(April - June 2026)

Community Development Department

Anthony Casteel - Director

Prepared by: Mary Scudder

PROJECT CODE RECAP FROM: 4/1/2026 TO 6/30/2026

ALL PERMITS

Description	# of Permits	Fees	Est Value
ADDITION RESIDENTIAL	1	25.00	3,000
DEMOLITION OF BUILDING	3	150.00	329,000
ELECTRIC	52	3,855.00	717,951
MECHANICAL	25	1,050.00	300,099
MOBILE HOME	1	610.00	149,728
NEW GARAGE/STORAGE SHED	1	760.00	200,000
NEW RESIDENTIAL	28	19,335.00	4,952,203
PLUMBING	35	3,526.00	353,235
POOL INGROUND/ABOVE GROUND	2	680.00	150,000
REMODEL/REPAIR COMMERCIAL	4	6,535.00	1,835,497
SIGNS / BILLBOARDS	4	285.00	49,000
STRUCTURE OTHER THAN BUILDING	3	423.00	79,281
TOTALS:	159	37,234.00	9,118,994



Community Development Department

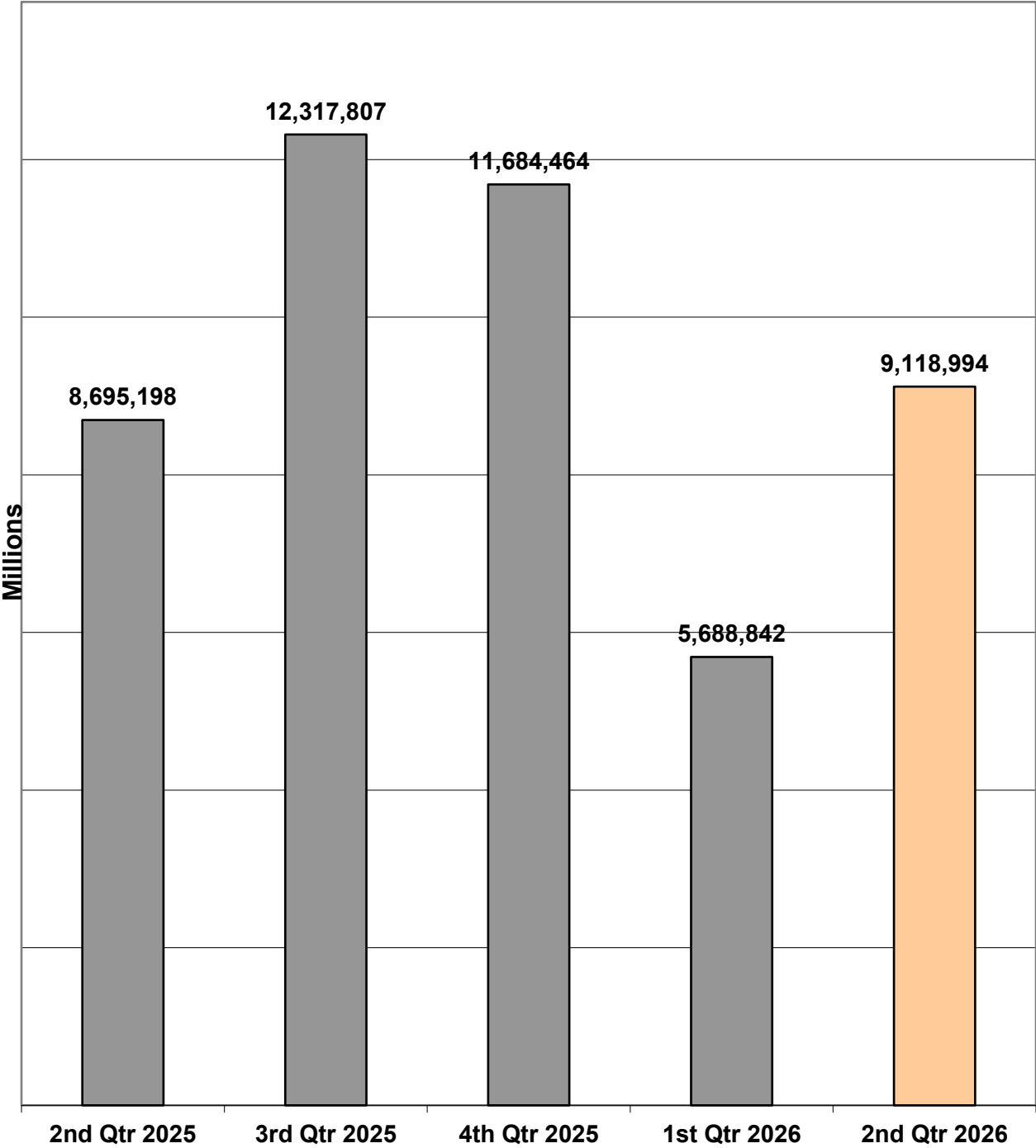
Total Construction 2016-2026

Year	Permits	Total Construction
*2026	296	\$ 14,807,836.00
2025	389	\$ 55,515,569.00
2024	307	\$ 35,325,664.00
2023	688	\$ 59,217,960.00
2022	491	\$ 49,227,153.00
2021	292	\$ 41,678,733.00
2020	298	\$ 30,358,571.00
2019	338	\$ 10,223,215.00
2018	376	\$ 19,151,511.00
2017	376	\$ 30,402,534.00
2016	322	\$ 23,200,545.00

TOTAL	\$ 369,109,291.00
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***Signifies Cumulative Quarterly Totals For Current Year**
2nd Quarter Total: \$9,118,994 Permit Totals: 159

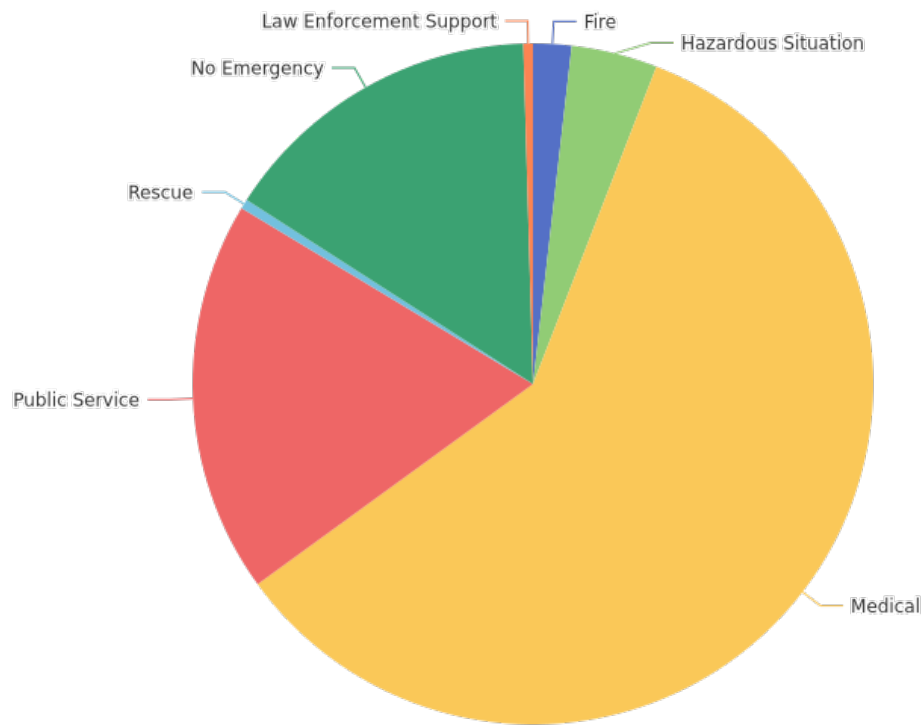
City of Athens
Community Development Department
2nd Quarter Building Permit Report
April - June 2026





June 2026 Fire Reports

Incident Count by Primary Incident Group NERIS - Last Calendar Month



PRIMARY INCIDENT GROUP	COUNT OF INCIDENTS	PERCENTAGE OF TOTAL INCIDENTS
Law Enforcement Support	1	0.45%
Rescue	1	0.45%
Fire	4	1.82%
Hazardous Situation	9	4.09%
No Emergency	34	15.45%
Public Service	41	18.64%
Medical	130	59.09%
Total	220	100.00%

Incident Count by Primary Incident Group NERIS - Last Calendar Month

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN, 37303



Description: This report provides a count of incidents by incident type series group Time frame is last calendar month.

Criteria: Dispatch Notified Date/Time from 2026-06-01 00:00:00 to 2026-07-01 00:00:00 AND Incident Reporting Status equal Authorized

738 employee training hours
1 CPR class with 13 students
In-service - "Fire Command using Thermal Imaging"
CPR training for all three shifts
Touch-A-Truck events - YMCA and VFW
Firehouse Subs Award Presentation
Moo Fest
2026 Products SE Pipeline Safety Program
Employee returned from Military Training
1 employee in Officer School training
First Female in the history of AFD to complete and pass and become a Commissioned Fire Officer 1 (currently enrolled in Fire Officer 2)
Firefighter 1 with Live Burn classes - 30 students completed these classes



Report summary by Primary Incident Type NERIS -Last Calendar Month

PRIMARY INCIDENT TYPE	TOTAL
Fire - Outside Fire - Other Outside Fire	1
Fire - Outside Fire - Vegetation / Grass Fire	2
Fire - Transportation Fire - Vehicle Fire - Passenger	1
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	1
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	8
Medical - Illness	5
Medical - Illness - Abdominal Pain / Problems	2
Medical - Illness - Breathing Problems	14
Medical - Illness - Cardiac Arrest	1
Medical - Illness - Chest Pain (Non-Trauma)	5
Medical - Illness - Convulsions / Seizures	8
Medical - Illness - Diabetic Problems	6
Medical - Illness - Headache	3
Medical - Illness - Heart Problems	4
Medical - Illness - Overdose / Poisoning	7
Medical - Illness - Sick Case	7
Medical - Illness - Stroke / CVA	4
Medical - Illness - Unconscious Victim	6
Medical - Illness - Well Person Check	1
Medical - Illness - Altered Mental Status	5
Medical - Illness - Nausea / Vomiting	1
Medical - Illness - Unknown Problem	2
Medical - Illness - No Appropriate Choice	4

Report summary by Primary Incident Type NERIS -Last Calendar Month

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN, 37303



PRIMARY INCIDENT TYPE	TOTAL
Medical - Injury	1
Medical - Injury / Trauma - Animal Bites	1
Medical - Injury / Trauma - Assault	1
Medical - Injury / Trauma - Burns / Explosion	1
Medical - Injury / Trauma - Choking	1
Medical - Injury / Trauma - Fall	23
Medical - Injury / Trauma - Heat / Cold Exposure	4
Medical - Injury / Trauma - Motor Vehicle Collision	10
Medical - Injury / Trauma - Hemorrhage / Laceration	1
Medical - Injury / Trauma - Other Traumatic Injury	1
Medical - Other - Airmedical Transport	1
Public Service - Citizen Assist - Citizen Assist / Service Call	1
Public Service - Citizen Assist - Lift Assist	19
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	17
Public Service - Alarms (Non Medical) - CO Alarm	3
Public Service - Alarms (Non Medical) - Other Alarm	1
Rescue - Outside - Backcountry Rescue	1
No Emergency - False Alarm - Malfunctioning Alarm	5
No Emergency - False Alarm - Accidental Alarm	6
No Emergency - False Alarm - Other False Call	1
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	3
No Emergency - Good Intent - Controlled Burning (Authorized)	1
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	1

Report summary by Primary Incident
Type NERIS -Last Calendar Month

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN,
37303

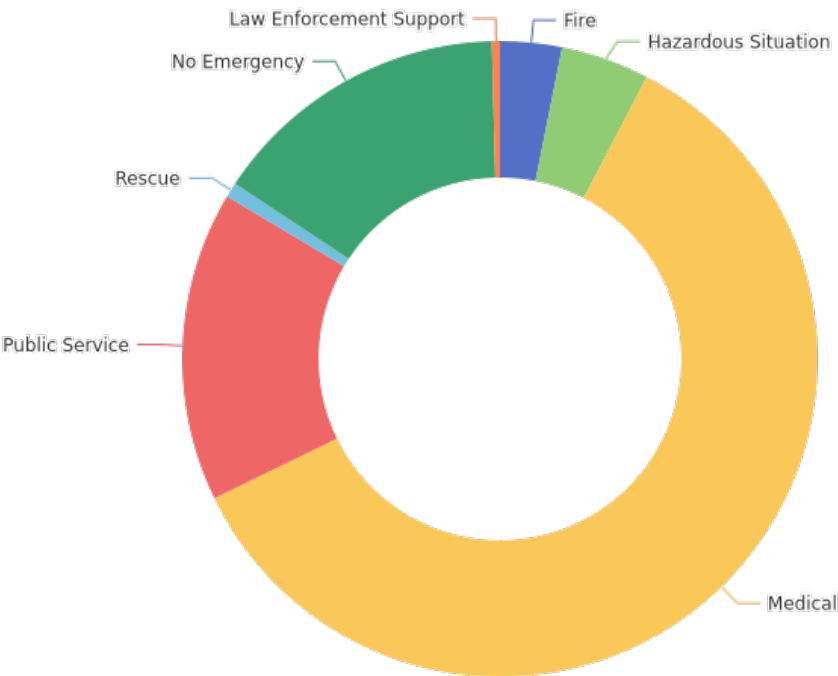


PRIMARY INCIDENT TYPE	TOTAL
No Emergency - Cancelled	17
Law Enforcement Support	1
Total	220

Criteria: Dispatch Notified Date/Time from 2026-06-01 00:00:00 to 2026-07-01 00:00:00 AND Incident Reporting Status equal Authorized



Incident Count by Incident Series Group NERIS - YTD



PRIMARY INCIDENT GROUP	COUNT OF INCIDENTS	PERCENTAGE OF TOTAL INCIDENTS
Fire	46	3.14%
Hazardous Situation	66	4.51%
Medical	881	60.14%
Public Service	231	15.77%
Rescue	11	0.75%
No Emergency	224	15.29%
Law Enforcement Support	6	0.41%
Total	1465	100.00%

Incident Count by Incident Series Group NERIS - YTD

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN,
37303



Description: This report provides a count of incidents by incident series NERIS Time frame is YTD.

Criteria: Dispatch Notified Date/Time from 2026-01-01 00:00:00 to 2026-07-18 00:00:00 AND Incident Reporting Status equal Authorized



Report summary by Primary Incident type NERIS- YTD

PRIMARY INCIDENT TYPE	TOTAL
Fire - Outside Fire - Other Outside Fire	6
Fire - Outside Fire - Trash / Rubbish Fire	6
Fire - Outside Fire - Vegetation / Grass Fire	8
Fire - Outside Fire - Wildfire - Wildland	1
Fire - Outside Fire - Utility Infrastructure Fire	1
Fire - Outside Fire - Dumpster / Other Outdoor Container Fire	3
Fire - Structure Fire - Structural Involvement	9
Fire - Structure Fire - Confined Cooking / Appliance Fire	3
Fire - Transportation Fire - Vehicle Fire - Passenger	4
Fire - Transportation Fire - Vehicle Fire - Commercial	4
Fire - Transportation Fire - Powered Mobility Device Fire	1
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	5
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	2
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	32
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	3
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	8
Hazardous Situation - Hazardous Materials - Carbon Monoxide Release	2
Hazardous Situation - Hazardous Materials - Biological Release / Incident	3
Hazardous Situation - Investigation - Odor	7

Report summary by Primary Incident type NERIS- YTD

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN, 37303



PRIMARY INCIDENT TYPE	TOTAL
Hazardous Situation - Investigation - Smoke Investigation	4
Medical - Illness	21
Medical - Illness - Abdominal Pain / Problems	14
Medical - Illness - Allergic Reaction / Stings	3
Medical - Illness - Back Pain (Non-Trauma)	3
Medical - Illness - Breathing Problems	115
Medical - Illness - Cardiac Arrest	13
Medical - Illness - Chest Pain (Non-Trauma)	61
Medical - Illness - Convulsions / Seizures	53
Medical - Illness - Diabetic Problems	36
Medical - Illness - Headache	4
Medical - Illness - Heart Problems	16
Medical - Illness - Overdose / Poisoning	35
Medical - Illness - Pregnancy / Childbirth	5
Medical - Illness - Psychological Behavior Issues	8
Medical - Illness - Sick Case	63
Medical - Illness - Stroke / CVA	30
Medical - Illness - Unconscious Victim	36
Medical - Illness - Well Person Check	12
Medical - Illness - Altered Mental Status	21
Medical - Illness - Nausea / Vomiting	9
Medical - Illness - Unknown Problem	34
Medical - Illness - No Appropriate Choice	39
Medical - Injury	8
Medical - Injury / Trauma - Animal Bites	1

Report summary by Primary Incident type NERIS- YTD

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN, 37303



PRIMARY INCIDENT TYPE	TOTAL
Medical - Injury / Trauma - Assault	3
Medical - Injury / Trauma - Burns / Explosion	2
Medical - Injury / Trauma - Choking	6
Medical - Injury / Trauma - Fall	141
Medical - Injury / Trauma - Heat / Cold Exposure	4
Medical - Injury / Trauma - Motor Vehicle Collision	58
Medical - Injury / Trauma - Poisoning	1
Medical - Injury / Trauma - Gunshot Wound	1
Medical - Injury / Trauma - Hemorrhage / Laceration	8
Medical - Injury / Trauma - Stab / Penetrating Trauma	1
Medical - Injury / Trauma - Other Traumatic Injury	5
Medical - Other - Medical Alarm	5
Medical - Other - Standby Request	1
Medical - Other - Airmedical Transport	4
Medical - Other - Community Public Health	1
Public Service - Citizen Assist - Lost Person	3
Public Service - Citizen Assist - Person In Distress	2
Public Service - Citizen Assist - Citizen Assist / Service Call	11
Public Service - Citizen Assist - Lift Assist	130
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	64
Public Service - Alarms (Non Medical) - Gas Alarm	1
Public Service - Alarms (Non Medical) - CO Alarm	6
Public Service - Alarms (Non Medical) - Other Alarm	10
Public Service - Other - Move-up	1

Report summary by Primary Incident type NERIS- YTD

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN, 37303



PRIMARY INCIDENT TYPE	TOTAL
Public Service - Other - Standby	3
Rescue - Outside - Backcountry Rescue	1
Rescue - Transportation (Land) - Motor Vehicle Collision Extrication / Entrapment	5
Rescue - Transportation (Land) - Aviation Standby	5
No Emergency - False Alarm - Intentional False Alarm	4
No Emergency - False Alarm - Malfunctioning Alarm	31
No Emergency - False Alarm - Accidental Alarm	54
No Emergency - False Alarm - Other False Call	11
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	25
No Emergency - Good Intent - Controlled Burning (Authorized)	5
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	7
No Emergency - Good Intent - Investigate Hazardous Release (Nothing Found)	3
No Emergency - Cancelled	84
Law Enforcement Support	6
Total	1465

Description: This report provides a count of incidents by incident type name Time frame is YTD
Criteria: Dispatch Notified Date/Time from 2026-01-01 00:00:00 to 2026-07-18 00:00:00 AND Incident Reporting Status equal Authorized



Police Department Report to City Manager Offense Statistics

Classification of Offenses

Offenses Reported

Part I - Crimes Against Persons	This Month	This Year	Last Year to Date
1. Homicide	0	0	0
2. Sex Offense	3	13	10
3. Robbery	0	2	4
4. Assault	22	145	116
Part II - Crime Against Property			
5. Burglary	7	32	27
6. Theft	41	197	153
7. Motor Vehicle Theft	2	6	9
Moving Violations	574	2,456	2,622
Citations	244	1,032	1,190
Warnings	333	1,541	1,605
Drugs	10	78	138
Arrests	91	532	643
Total calls for service	1,814	9,352	11,910

Traffic Accident Statistics

Accidents

Injuries

	This Month	This Year	Last Year to Date		This Month	This Year	Last Year to Date	
Vehicle	79	451	417		14	82	66	

Fatality

Employment

This Month	1
This Year	2
Last Year	1

Authorized Sworn Positions	36
Current Sworn Positions Filled	36
Police Dept. Vacancies	0

Prepared:
Jason B. Garren
Deputy Chief

Submitted:
Fred K. Schultz
Chief of Police

**** Private Property accidents/injuries are included in above totals.**

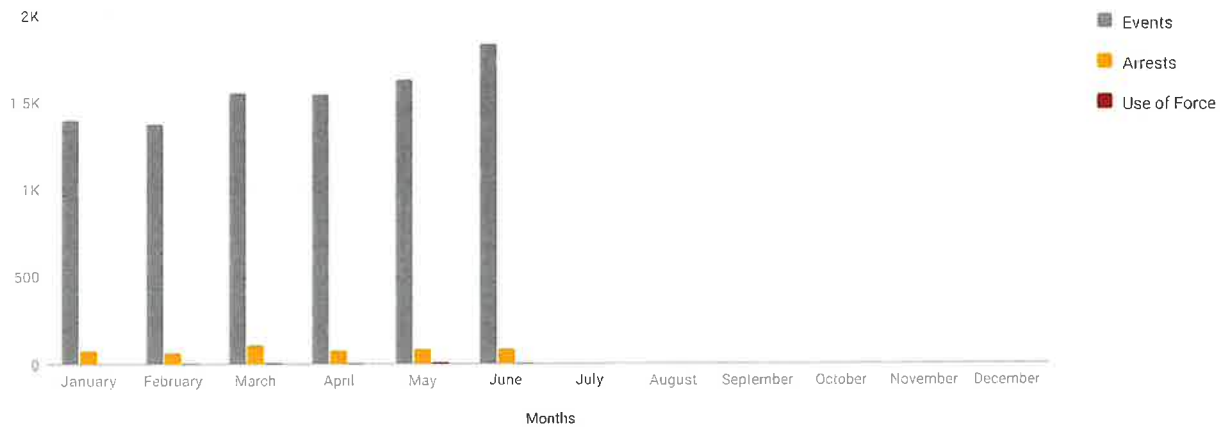


Athens Police Department

USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2026)

USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs. Arrests vs. Use of Force Comparison



2026 Events vs. Use Of Force

Total Events: 9379
Use of Force Incidents: 19
0.20%

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1405	1	0.07%
February	1384	2	0.14%
March	1561	4	0.26%
April	1552	2	0.13%
May	1636	7	0.43%
June	1841	3	0.16%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

2026 Arrests vs. Use Of Force

Total Arrests: 521
Use of Force Incidents: 19
3.65%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	80	1	1.25%
February	68	2	2.94%
March	112	4	3.57%
April	81	2	2.47%
May	89	7	7.87%
June	91	3	3.30%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

Monthly Overtime Report for Patrol Division June 2026

Late Shift: 55.75 hours

(reports, late arrests, late calls, early shift calls, raids, assignments)

Manpower: 73.50 hours

(fill in for sick leave, vacations, training)

Court: 5.25 hours

General Sessions: 00.00

City: 5.25

Criminal: 00.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 00.00

Training: 87.75 hours

Special Assignments: 124.50 hours

Meeting: 19.50

THSO: 60.00

Carwash: 5.00

Special Events: 40.00

Total hours for the month: 346.75 hours

Total expenditure for patrol overtime for the month: \$7643.36

Total budgeted for patrol overtime for the month: \$7,083.33

DISPOSITION COUNT

06/01/2026 to 06/30/2026

<u>Disp. Code Id</u>	<u>Disp. Code Name</u>	
(9)	Dismissed	<u>28</u>
(10)	Dismissed after Drv Safety Course	<u>8</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>8</u>
(4)	Guilty - Trial by Judge	<u>2</u>
(19)	Paid in Full	<u>170</u>
(21)	Plea Guilty/ as charged	<u>33</u>
(25)	Plea Not Guilty, set for trial	<u>4</u>
Total Dispositions:		<u>253</u>