



# ATHENS CITY COUNCIL REGULAR SESSION AGENDA

Tuesday, January 20, 2026, 6:00 pm

Athens City Hall  
Burkett L. Witt Council Chambers

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. APPROVAL OF MINUTES**

(1 – 3) A. Tuesday, December 16, 2025 – Regular Session

- VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS**

- (4) A. Proclamation
- B. VIVID Award

- VII. CITIZENS COMMENTS GERMANE TO THE AGENDA**

- VIII. CONSENT AGENDA**

- (5) A. Appoint Mitchell Bryant to fill the position of Athens City Judge.
- (6) B. Approve Continuation of HHM as the City Auditors for FYE June 30, 2026.
- (7) C. Approve Resolution 2026-01, A Resolution to Declare the Week of January 25-30, 2026, as Athens Flood Awareness Week.
- (8) D. Approve Resolution 2026-02, A Resolution Authorizing the City of Athens, Tennessee, to Apply for Grant Funding Through the Tennessee America 250 Grant Program - For Footsteps Through History: America 250 at Heritage Park, a Historical Walking Trail.
- (9) E. Approve Resolution 2026-03, A Resolution Authorizing the City of Athens, Tennessee, to Apply for Funding from the Federal Highway Administration (FHWA) Through the Better Utilizing Investments to Leverage Development (BUILD) Grant Program for Improvements to the Congress Parkway and Decatur Pike Intersection and Adjoining Corridor.
- (10) F. Approve Resolution 2026-04, A Resolution Authorizing the Submission of a Grant Application to the Firehouse Subs Public Safety Foundation for Emergency Rescue Equipment.
- (11) G. Approve Fee Schedule Changes for Baseball/Softball Field Rentals at Regional Park, Heritage Park, Prof Powers Park, and Fisher Field

**IX. ORDINANCES**

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

- (12 - 13) A. Bid Award for RFP 25-18 to Renovate Regional Park House into Parks & Recreation Offices.
- (14 -17) B. Bid Award for RFP 25-19 to Sale Property Located at 2201 Decatur Pike
- (18) C. City Council Appointment of Scott Mashburn (Vice Mayor Curtis) to Council Advisory Committee.
- (18) D. City Council Appointment of Joe Kimbro (Councilmember Duggan) to Council Advisory Committee.
- (18) E. City Council Appointment of Josh Goodman (Councilmember McCowan) to Council Advisory Committee.
- (19) F. Mayor's Appointment Athens Municipal Regional Planning Commission.
- (20) G. Mayor's Appointment to Athens Housing Authority

**XII. REPORTS**

- (21 – 24) A. Community Development 4<sup>th</sup> Quarter Report
- (25 – 29) B. Community Development Annual Building Report
- (30 – 36) C. Finance Department Monthly Report
- (37 – 39) D. Fire Department Monthly Report
- (40) E. Fire Department Yearly Training Hours Report
- (41 – 44) F. Police Department Monthly Report

**XIII. REPORT FROM THE CITY MANAGER**

- (45 – 58) A. Program of Work

**XIV. CITIZENS COMMENTS**

**XV. ADJOURNMENT**



## **ATHENS CITY COUNCIL MINUTES OF REGULAR SESSION**

The Athens City Council met in regular session on **Tuesday, December 16, 2025**, at 6:00 p.m. in the Athens City Hall Council Chambers, with Mayor Eaton presiding. Councilmember Duggan led the invocation. Vice Mayor Curtis led the Pledge of Allegiance.

**Roll call:**

**PRESENT: McCowan, Duggan, Curtis, Eaton**

**ABSENT: Sherlin**

### **APPROVAL OF MINUTES**

A. Tuesday, – Regular Session

B. Thursday, – Called Session

**Councilmember Duggan moved to approve the minutes as presented; Seconded by Vice Mayor Curtis.**

**APPROVED**

**Roll call vote:**

**YEAS: McCowan, Duggan, Curtis, Eaton**

**NAYS: None**

### **COMMUNICATIONS AND SPECIAL PRESENTATIONS**

A. Recognition and Appreciation Plaque Presentation from the Knox Asian Festival for the City of Athens' Support of the Isahaya Sister City Program.

### **CITIZEN'S COMMENTS GERMANE TO THE AGENDA**

-No Comments-

### **CONSENT AGENDA**

A. Approve FYE June 30, 2025 Annual Comprehensive Financial Report

B. Approve FY 2025-26 Fund Balance Transfer of 1.7 million from General Fund to Capital Improvement Fund

C. Approve Resolution 2025-31, a Resolution Authorizing the Distribution of the Athens Utilities Board's Gas In Lieu of Tax Payments for FY 2025-26.

D. Approve Resolution 2025-32, a Resolution Authorizing the Distribution of the Athens Utilities Board's Electrical In Lieu of Tax Payments for FY 2025-26.

E. Approve Debt Management Policy Annual Review

F. Award RFB 25-17 to Stansell Electric for Safety Improvements at the Intersection of Rocky Mount Rd. / W. Madison Ave. / Old Riceville Rd.

ATHENS CITY COUNCIL  
MINUTES OF REGULAR SESSION  
Tuesday, December 16, 2025

- G. Approve Municipal Judge Application Process as presented during the December 8, 2025 Work Session.
- H. Approve 30-day extension for Interim City Judge Mitchell Bryant.
- I. Approve Resolution 2025-33, a Resolution Authorizing the City of Athens, Tennessee to Participate in the Cyber Security Matching Grant Program through Public Entity Partners.
- J. Approve Resolution 2025-34, a Resolution concerning the Extension of Davis Place Drive and New Roadways off Shadows Lawn Drive Built to City Standards to be Named 'Meadow Wood Lane' & 'English Oak Lane' and Accepting said Streets into the Street System of the City of Athens, Tennessee.
- K. Approve Friday, December 26, 2025 as a One-Time Additional Paid Holiday for City Employees.
- L. Accept Resignation of Steven Sherlin from the Athens Municipal Regional Planning Commission.

**Vice Mayor Curtis moved to approve the Consent Agenda as presented; Seconded by Councilmember McCowan.**

**PASSED**

**Roll call vote:**

**YEAS: McCowan, Duggan, Curtis, Eaton**

**NAYS: None**

**ORDINANCES**

- A. Second Reading and Public Hearing of Ordinance 1149, An Ordinance to Amend the Zoning Ordinance of the City of Athens, Tennessee, so as to Amend the Official Zoning Map to Include and Zone Property off Lee Drive to R-3 (High Density Residential District) said area being located within the Corporate Limits of Athens, Tennessee.

Mayor Eaton opened the public hearing. No discussion. Mayor Eaton closed the public hearing.

**Vice Mayor Curtis moved to approve Ordinance 1149; Seconded by Councilmember Duggan.**

**PASSED**

**Roll call vote:**

**YEAS: McCowan, Duggan, Curtis, Eaton**

**NAYS: None**

**OLD BUSINESS**

- A. Bid Award of RFP 25-16 Fireworks & Drone Light Show for July 4, 2026

**Vice Mayor Curtis moved to award RFP-25 to the lowest bidder (\$119,000), Pyro Shows, Inc.; Seconded by Councilmember Duggan**

**PASSED**

**Roll call vote:**

**YEAS: McCowan, Duggan, Curtis, Eaton**

**NAYS: None**

**NEW BUSINESS**

- A. 2026 Meeting Dates, Location, Formality for City Council Work Sessions, Regular Sessions, and Beer Board.

**Vice Mayor Curtis moved to approve 2026 meeting dates for City Council and Beer Board as presented, changing the location of City Council Work Sessions from Council Chambers to Conference Room, and not to live stream City Council Work Session; Seconded by Councilmember McCowan.**

**PASSED**

**Roll call vote:**

**YEAS: McCowan, Duggan, Curtis, Eaton**

**NAYS: None**

- B. Appointment of Councilmember McCowan to the Board of Zoning Appeals, replacing Mayor Eaton.

- C. Appointment of Councilmember McCowan to the Historic Preservation Commission, replacing Vice Mayor Curtis

**Councilmember Duggan moved to appoint Perry McCowan to the Board of Zoning Appeals and to the Historic Preservation Commission; Seconded by Vice Mayor Curtis.**

**PASSED**

**Roll call vote:**

**YEAS: McCowan, Duggan, Curtis, Eaton**

**NAYS: None**

**REPORTS**

- A. Finance Department Monthly Report

- B. Fire Department Monthly Report

- C. Police Department Monthly Report

**REPORT FROM THE CITY MANAGER**

- A. Program of Work

**CITIZENS COMMENTS**

-No Comments-

**ADJOURNMENT**

Mayor Eaton adjourned the meeting at approximately 6:30 p.m.

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Larry Eaton, Mayor

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Randall Dowling, City Manager





# PROCLAMATION

**WHEREAS**, a strong and effective public education system is essential to the quality of life in Athens, Tennessee, and plays a vital role in the continued economic growth of our community; and

**WHEREAS**, school board members provide invaluable leadership as local decision-makers, working diligently to navigate the challenges of a changing world while ensuring students receive the services, resources, and opportunities necessary for a high-quality education; and

**WHEREAS**, these leaders remain committed to the goal that every student graduates from high school prepared for success in a career and/or postsecondary education; and

**WHEREAS**, the men and women of the Athens City Schools Board of Education, elected by the citizens of Athens, devote countless hours to thoughtful governance and to shaping policies that reflect the needs and values of our community; and

**WHEREAS**, their dedication, vision, and steadfast support of educational excellence strengthen the future of all students in Athens;

**NOW, THEREFORE, BE IT RESOLVED**, I, Larry Eaton, Mayor of the City of Athens, Tennessee, do hereby proclaim the week of **January 26 - 30, 2026**, as

## **SCHOOL BOARD APPRECIATION WEEK**

in the City of Athens, Tennessee, and encourages all citizens to join in recognizing and expressing their appreciation for the dedicated service of the members of the Athens City Schools Board of Education.

**PROCLAIMED** this **20th** day of **January 2026**.

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MAYOR





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### Agenda Item

VIII. A Appoint Mitchell Bryant to fill the position of Athens City Judge.

### Overview

During the November 18, 2025 regular session, Ordinance 1147 was considered on second reading. The ordinance proposed amending Title 3, *Municipal Court*, Chapter I, Section 3 of the City Code to remove the requirement that the City Judge be a resident of McMinn County.

Following the public hearing, Councilmember Sherlin moved to approve Ordinance 1147, with a second from Vice Mayor Curtis. The roll-call vote resulted in a tie, as a tie vote cannot carry a motion, the ordinance failed. Under Athens City Code §3-I CITY JUDGE (3-1)(3), this failure resulted in an immediate vacancy in the office of City Judge. Mitchell Bryant was appointed as judge pro tem (interim) during the November 18, 2025 regular session and took his oath of office on November 19<sup>th</sup> so municipal court operations could continue without interruption.

T.C.A. §16-18-312 governs the duration of an interim municipal judge appointment. While the statute technically applies, the City Attorney advised that because the Council is unlikely to complete the permanent appointment process within the statutory period, Council should review the interim appointment of Judge Bryant at the upcoming meeting and determine whether they wish to extend the interim appointment for an additional thirty (30) days. During the December 16, 2025 regular session, City Council voted to extend the appointment for interim City Judge Mitchell Bryant. By extending the appointment, it reset the statutory clock and allows the Council adequate time to complete the permanent appointment process.

To fill the vacancy, City Council set an application schedule to ensure all applicants meet the requirements of Athens City Code §3-I and applicable state laws, including residency in McMinn County and licensure to practice law in Tennessee.

- **Dec. 8, 2025 – Work Session:** Discuss process to appoint Municipal Judge
- **Dec. 16, 2025 – Regular Session:** Approve process for filling the vacancy
- **Dec. 17, 2025 – Jan. 7, 2026:** Advertise vacancy; accept applications
- **Jan. 12, 2026 – Work Session:** Review and discuss applicants
- **Jan. 20, 2026 – Regular Session:** Appoint qualified applicant/administer oath of office

Mitchell Bryant submitted the only application during the application period.

Following discussion during the January 12, 2026 work session, the consensus was to place this item on the January 20, 2026 regular session consent agenda for approval.

### Action to Consider

A motion, second, and majority vote are needed to approve Mitchell Bryant as City Judge.

### Affected Departments

City Council



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### **Agenda Item**

VIII. B. Approve Continuation of HHM as the City Auditors for FYE June 30, 2026.

### **Overview**

HHM has served as the City's auditor for the prior fiscal year and has expressed desire to continue that relationship. Based on HHM's prior performance and familiarity with the City's operations, the Finance Director believes the firm is qualified to perform the audit efficiently and in compliance with all applicable state requirements.

HHM submitted a proposal dated January 5, 2026, with a total cost of \$60,000, consisting of \$55,000 to conduct the FYE June 30, 2026 audit of the City's financial statements and \$5,000 to prepare the Chart of Accounts Crosswalk as required by the Tennessee Comptroller. There is no increase in fees as compared to the prior year.

Finance Director Mike Keith has reviewed the proposal and recommends approval at the stated amounts.

A proposal letter from HHM and a memorandum from the Finance Director were attached to the January 12, 2026 Work Session packet.

Following discussion during the January 12, 2026 work session, the consensus was to place this item on the January 20, 2026 regular session consent agenda for approval.

### **Action to Consider**

A motion, second, and majority vote are needed to approve HHM to conduct the city's audit for FYE June 30, 2026.

### **Affected Departments**

Finance



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### **Agenda Item**

VIII. C. Approve Resolution 2026-01, A Resolution to Declare the Week of January 25-30, 2026, as Athens Flood Awareness Week.

### **Overview**

A resolution is adopted each year to document the City's ongoing public education efforts related to flood risks and flood insurance. Declaring Flood Awareness Week supports the City of Athens' participation in the National Flood Insurance Program by demonstrating proactive outreach to residents, particularly those in flood-prone areas, and helps maintain good standing with FEMA by showing the City is actively informing the public about flood hazards and available insurance options. An informational brochure is distributed to appropriate/impacted property owners every January and posted on the city's website. The brochure and Resolution 2026-01 was attached to the January 12, 2026 work session packet.

Following discussion during the January 12, 2026 work session, the consensus was to place this item on the January 20, 2026 regular session consent agenda for approval.

### **Action to Consider**

A motion, second, and majority vote are needed to approve Resolution 2026-01.

### **Affected Departments**

Community Development



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### **Agenda Item**

VIII. D. Approve Resolution 2026-02, A Resolution Authorizing the City of Athens, Tennessee, to Apply for Grant Funding Through the Tennessee America 250 Grant Program - For Footsteps Through History: America 250 at Heritage Park, a Historical Walking Trail.

### **Overview**

This resolution authorizes the City of Athens to apply for a \$20,000 Tennessee America 250 Grant to fund interpretive signage along the new walking trail at Heritage Park. The project, Footsteps Through History: America 250 at Heritage Park, will highlight the shared history of the United States, Tennessee, and Athens in conjunction with the nation's 250th anniversary and the park's 50th anniversary, creating a permanent, ADA-accessible educational and recreational amenity for the community. This is a 100% funded grant but the City will be responsible for any costs in excess of \$20,000.

A memorandum from the city's Project Manager and Resolution 2026-02 was attached to the work session packet.

Following discussion during the January 12, 2026 work session, the consensus was to place this item on the January 20, 2026 regular session consent agenda for approval.

### **Action to Consider**

A motion, second, and majority vote are needed to approve Resolution 2026-02.

### **Affected Departments**

Public Works and Parks & Recreation



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### **Agenda Item**

VIII. E. Approve Resolution 2026-03, A Resolution Authorizing the City of Athens, Tennessee, to Apply for Funding from the Federal Highway Administration (FHWA) Through the Better Utilizing Investments to Leverage Development (BUILD) Grant Program for Improvements to the Congress Parkway and Decatur Pike Intersection and Adjoining Corridor.

### **Overview**

The city recently completed and approved a Traffic Safety Action Plan during the March 18, 2025 regular session. This plan prioritizes safety improvements and justifies investment decisions. By developing and adopting this traffic safety action plan, the city can now seek federal and state funding for traffic safety improvements as outlined in the plan.

100% grant funding is available through the Federal Highway Administration BUILD Grant Program. City staff is requesting City Council to authorize applying for federal funding for one of the priority projects as outlined in the plan - intersection improvements at Congress Parkway and Decatur Pike. The grant application would consist of traffic signal replacement, increase turn lane vehicle storage capacity, offset alignment for left turn lanes for enhanced visibility, addition of pedestrian structures, traffic signal preemption for emergency vehicles, and synchronized timing of traffic signals with time-of-day plan.

Resolution 2026-03 authorizes the City of Athens to apply for Federal Highway Administration BUILD Grant funding to design and construct safety and mobility improvements at the Congress Parkway and Decatur Pike intersection and adjoining corridors. The project aligns with the City's adopted Traffic Safety Action Plan and, if awarded, would provide 100% federal funding toward an estimated \$3.73 million project to improve traffic safety, connectivity, and overall corridor function.

A memorandum from the Public Works Department and Resolution 2026-03 was attached to the January 12, 2026 work session packet.

Following discussion during the January 12, 2026 work session, the consensus was to place this item on the January 20, 2026 regular session consent agenda for approval.

### **Action to Consider**

A motion, second, and majority vote are needed to approve Resolution 2026-03.

### **Affected Departments**

Public Works



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### **Agenda Item**

VIII. F. Approve Resolution 2026-04, A Resolution Authorizing the Submission of a Grant Application to the Firehouse Subs Public Safety Foundation for Emergency Rescue Equipment.

### **Overview**

The City of Athens Fire Department is seeking City Council approval to submit a grant application to the Firehouse Subs Public Safety Foundation. This grant program provides 100% funding with no local match requirement and allows requests of up to \$40,000.

The Fire Department is requesting \$39,312.58 to replace a 15-year-old set of Hurst hydraulic rescue tools. These tools are critical for vehicle extrication and other emergency rescue operations and are nearing the end of their service life.

Following discussion during the January 12, 2026 work session, the consensus was to place this item on the January 20, 2026 regular session consent agenda for approval.

### **Action to Consider**

A motion, second, and majority vote are needed to approve Resolution 2026-04.

### **Affected Departments**

Fire Department



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### **Agenda Item**

VIII. G. Approve Fee Schedule Changes for Baseball/Softball Field Rentals at Regional Park, Heritage Park, Prof Powers Park, and Fisher Field

### **Overview**

Due to improvements being made to the baseball/softball fields at Regional Park (new artificial turf), Heritage Park (complete field renovations and new lighting), Prof Powers Park (updated grading and drainage), and Fisher Field (updated grading and drainage), the Parks & Recreation Department and the Recreation Advisory Board are recommending the fees to rent these updated fields be increased effective February 1, 2026. Those proposed fee schedule increases were attached (highlighted in red) to the January 12, 2026 work session packet.

Following discussion during the January 12, 2026 work session, the consensus was to place this item on the January 20, 2026 regular session consent agenda for approval.

### **Action to Consider**

A motion, second, and majority vote are needed to approve the fee schedule changes as presented effective February 1, 2026.

### **Affected Departments**

Parks & Recreation



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### **Agenda Item**

XI. A. Bid Award for RFP 25-18 to Renovate Regional Park House into Parks & Recreation Offices.

### **Overview**

The FY 2025-26 approved Capital Improvement Fund budget contains \$275,000 to prepare renovation plans and renovate the house at Regional Park into Parks & Recreation offices.

Design began during July 2025 to renovate the 2,310 sq. ft. house and garage, add an 18-vehicle paved parking area with proper drainage, comply with ADA requirements, replace structurally unsound retaining walls, waterproof the basement, and bring the residential building into compliance with current commercial building codes where required. Additional scope of items not included in the bid is the upgrade of the internet connection and internal security access controls. After the design was completed, bid documents were prepared and distributed. On the deadline date of December 18, 2025, eight bids were received. Three bids were disqualified due to not submitting required documents. Attached are the floor plan, site plan, rendering, bid tabulation sheet, and recommendation of award from the architects, Allen & Hoshall.

Based on the acceptable submitted bids, the lowest and most responsive bidder was GCE Construction (LaFollette, TN) with a bid of \$816,500 or \$353.46 per sq. ft. The architect and apparent qualified low bidder prepared options to consider to reduce the cost of the project. Those options were presented during the January 12, 2026 work session. Another option could be to combine the lot where the house is with Regional Park in an effort to use existing parking spaces rather than construct 18 new ones saving about \$150,000. Lastly, some of the approved budget items could be redirected to fund this project including \$40,000 to repaint the five blue roofs at Regional Park, \$6,000 to replace the swimming pool slide at Ingleside Park, and \$125,000 to conduct repairs at the SE TN Trade & Conference Center for a total of \$171,000.

As an alternative to this excessive cost, the Parks & Recreation staff of four full-time employees could be relocated within the SE TN Trade & Conference Center with very minor renovations and using modular “cubicle” furniture as shown in the attached floor plan at an estimated cost of \$200,000. Another alternative would be just to have the Parks & Recreation Department remain at city hall and keep the Regional Park house as-is for storage and maintenance crew use.

Following discussion during the January 12, 2026 work session that leaned toward rejecting all submitted bids and relocating the Parks & Recreation staff to the SE TN Trade & Conference Center as presented, the consensus was to place this item on the January 20, 2026 regular session agenda under New Business for further discussion.

### **Action to Consider**

A motion, second, and majority vote are needed to perhaps reject all submitted bids and relocate the Parks & Recreation staff to the SE TN Trade & Conference Center as presented.

### **Affected Departments**

Parks & Recreation



## PURCHASING DIVISION BID TABULATION SHEET

**REQUESTING DEPARTMENT:** PARKS & RECREATION

**DATE BIDS ADVERTISED:** Saturday, November 15, 2025

**BID NUMBER:** 25-18

**DATE BIDS RECEIVED:** Thursday, December 18, 2025

**PROJECT NAME:** REGIONAL PARK HOUSE REMODEL

BIDDER	STREET ADDRESS	CITY	COMPLIANCE?	(\$) BID AMOUNT
GCE Construction	5249 General Carl W Stiner HWY	LaFollette	Y	\$816,500
KTM Builders LLC	7625 Hamilton Park Dr, Ste 12	Chattanooga	Y	\$873,000
Chazler, Inc	104 Cedar Ln	Chattanooga	N	\$807,350
C&R Construction and Remodeling Inc	4989 Hwy 11S	Calhoun	N	\$468,156
Skilled Services	2800 Hoitt Ave	Knoxville	Y	\$862,600
Wilson Construction Group LLC	129 Lions Park Rd	Athens	Y	\$835,000
Eaton Construction Services, Inc	3145 Lakemoor View Rd	Knoxville	Y	\$1,002,000
Integrated Builds, LLC	1310 East End Avenue	Chattanooga	N	\$1,028,000

815 N. Jackson Street, Athens, TN 37303 · (423) 744-2780 · arobbins@athenstn.gov





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### **Agenda Item**

XI. B. Bid Award for RFP 25-19 for Property Located at 2201 Decatur Pike

### **Overview**

The city recently acquired about 15 acres of land during 2024 to expand Regional Park. On that acreage is a 2,258 square foot single family house built in 1991 and located in a B-3 zoning district (Intensive Business District). The city does not need the house and is interested in disposing of the house and sufficient land through an advertised competitive sealed bid, advertised public auction, or other legal means. Attached are a plat of the house on 1.08 acres (Lot 1) that was surveyed during June 2025, a floor plan, assessment data indicating the house has a value of \$215,400, and a zoning map.

This matter was discussed during the April 7, 2025 work session and the April 15, 2025 regular session. During the April 15, 2025 regular session, the council voted to approve a resolution to declare the house and 1.08 acres of land as surplus city property and authorized city staff to dispose of the property through an advertised competitive sealed bid with a minimum bid of \$275,000 based on a May 2025 appraisal.

The bid was issued on June 20, 2025, a pre-bid meeting held on July 8, 2025 with only one person attending, and the bid deadline was July 22, 2025. On the bid deadline date, no bids were received. Since no interest was shown in this commercial property, the city council authorized the property to be rezoned from B-3 to R-2 (Medium Density Residential District). After the property was rezoned, the property was re-bid with a minimum bid of \$249,000 based on a recent appraisal or best offer. On the bid deadline date of January 13, 2026, one bid was received. Attached is the bid tabulation form. These proceeds will be used to defray the cost of relocating the Parks & Recreation staff into the SE TN Trade & Conference Center.

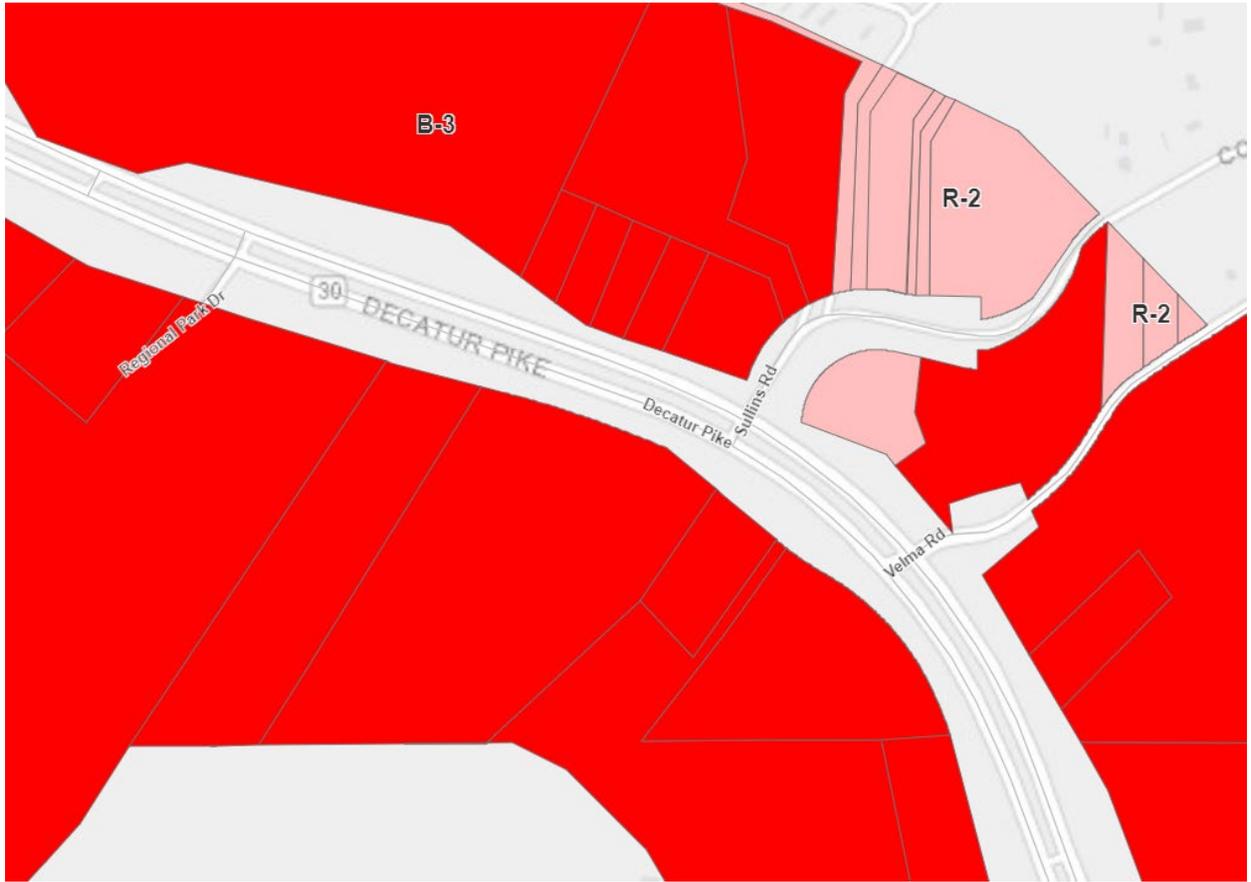
### **Action to Consider**

Motion, second, and majority vote are needed to accept the bid for \$100,000 and authorize the city attorney to prepare all necessary documents to transfer title.

### **Affected Departments**

Parks & Recreation

# Zoning Map





## PURCHASING DEPARTMENT

**TO:** Randy Dowling, City Manager  
**FROM:** Angela Robbins, Purchasing Agent  
**DATE:** January 13, 2026  
**SUBJECT:** RFP #25-19, Decatur Pike Property (2201 Decatur Pike)

The City issued RFP #25-19 for the sale of the Decatur Pike Property (1.08 acres +/-) located at 2201 Decatur Pike, Athens, TN. The RFP was issued December 3, 2025 and proposals were due January 13, 2026 at 3:00 PM (EST).

### **Proposals Received**

At the proposal deadline, the City received one (1) proposal. The only proposer was McMinn Ventures LLC with a proposed purchase price of \$100,000.

### **RFP Requirements / Considerations**

- The property will be sold “as is” and this is a cash sale.
- The RFP includes a minimum bid amount of \$249,000 (or best offer) based on the 2025 appraisal.
- The included appraisal reflects an appraised value of \$249,000 (dated November 13, 2025).
- Per the RFP, the highest and most responsive proposer will be considered for award by City Council, and Council reserves the right to accept or reject proposals at its sole discretion.
- If awarded, the successful proposer must comply with the RFP requirements including the 10% security deposit and closing provisions.





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### **Agenda Item**

XI. C. D. E. Council Advisory Committee Appointments

### **Overview**

Several City boards and committees continue to experience limited public interest and difficulty filling vacancies. In early December, the City published a social media post and an announcement on the City's website to inform citizens about available board and committee positions and to provide access to the application process for appointments made by the Mayor and/or City Council.

As a result of this outreach, three applications were received for the Council Advisory Committee:

1. Scott Mashburn (Vice Mayor Curtis)
2. Joe Kimbro (Councilmember Duggan)
3. Josh Goodman (Councilmember McCowan)

### **Committee Information**

Term of Office: four (4) Years – coinciding with the term of office of the council members

Number of Members: twenty-five (25) until next election then it will be reduced to fifteen (15)

Appointed by: City Council

Meets: (Quarterly) January, April, July, & October at 6:00 p.m.

Location: Athens City Hall Conference Room

### **Action to Consider**

A motion, second, and majority vote are needed to approve each appointment to the Council Advisory Committee.

### **Affected Departments**

City Council



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### **Agenda Item**

XI. F. Athens Municipal Regional Planning Commission Urban Growth Boundry Appointment

### **Overview**

Several City boards and committees continue to experience limited public interest and difficulty filling vacancies. In early December, the City published a social media post and an announcement on the City's website to inform citizens about available board and committee positions and to provide access to the application process for appointments made by the Mayor and/or City Council. As a result of this outreach, one qualified application was received for the Athens Municipal Regional Planning Commission, a board with specific statutory qualification requirements for membership:

1. Ryan Droke (Urban Growth Boundary)

### **Commission Information**

Term of Office: three (3) Years

Term Limit: four (4) consecutive terms or Twelve (12) consecutive years

Number of Members: seven (7) members

Appointed by: Mayor (except the council member – selected by city council)

Meets: Work Session: Last Monday of each month at 12:00 Noon

Regular Session: First Monday of each month at 12:00 Noon

Location: Athens City Hall

### **Action to Consider**

Consideration of an appointment made by the Mayor, which may be made unilaterally or submitted to the City Council for confirmation, at the Mayor's discretion.

### **Affected Departments**

City Council



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### **Agenda Item**

XI. G. Mayor's Appointment to Athens Housing Authority.

### **Overview**

Carl Williams is completing his third term on the Athens Housing Authority, which expires March 6, 2026. Under TCA § 13-20-408, commissioners serve five-year terms, and the Mayor is authorized to appoint or reappoint members by filing the appointment certificate with the City Clerk. There is one application on file, from Stan Harrison. AHA confirms that he meets all qualifications with no conflict of interest concerns.

### **Commission Information**

Term of Office: five (5) years

Number of Members: five (5) commissioners

Appointed by: Mayor

Meets: 2nd Wednesday of each month at 11:30am

Location: 199 Clark Street, Athens, TN 37303

### **Action to Consider**

Consideration of an appointment made by the Mayor, which may be made unilaterally or submitted to the City Council for confirmation, at the Mayor's discretion.

### **Affected Departments**

City Council





# City of Athens

## 4th Quarter Building Report

(October—December 2025)

### Community Development Department

Anthony Casteel - Director

Prepared by: Mary Scudder

## PROJECT CODE RECAP FROM: 10/1/2025 TO 12/31/2025

## ALL PERMITS

Description	# of Permits	Fees	Est Value
ADDITION RESIDENTIAL	1	105.00	18,680
ELECTRIC	39	3,090.00	556,210
MECHANICAL	13	910.00	388,460
NEW COMMERCIAL	2	13,233.00	5,955,404
NEW GARAGE/STORAGE SHED	2	135.00	23,000
NEW RESIDENTIAL	8	5,003.00	1,294,100
PLUMBING	13	1,450.00	258,280
REMODEL/REPAIR COMMERCIAL	4	8,341.00	2,771,909
REMODEL/REPAIR RESIDENTIAL	4	1,260.00	302,562
REROOF-COMMERCIAL	1	320.00	65,000
SIGNS / BILLBOARDS	4	300.00	50,859
<b>TOTALS:</b>	<b>91</b>	<b>34,147.00</b>	<b>11,684,464</b>



## Community Development Department

### Total Construction 2015-2025

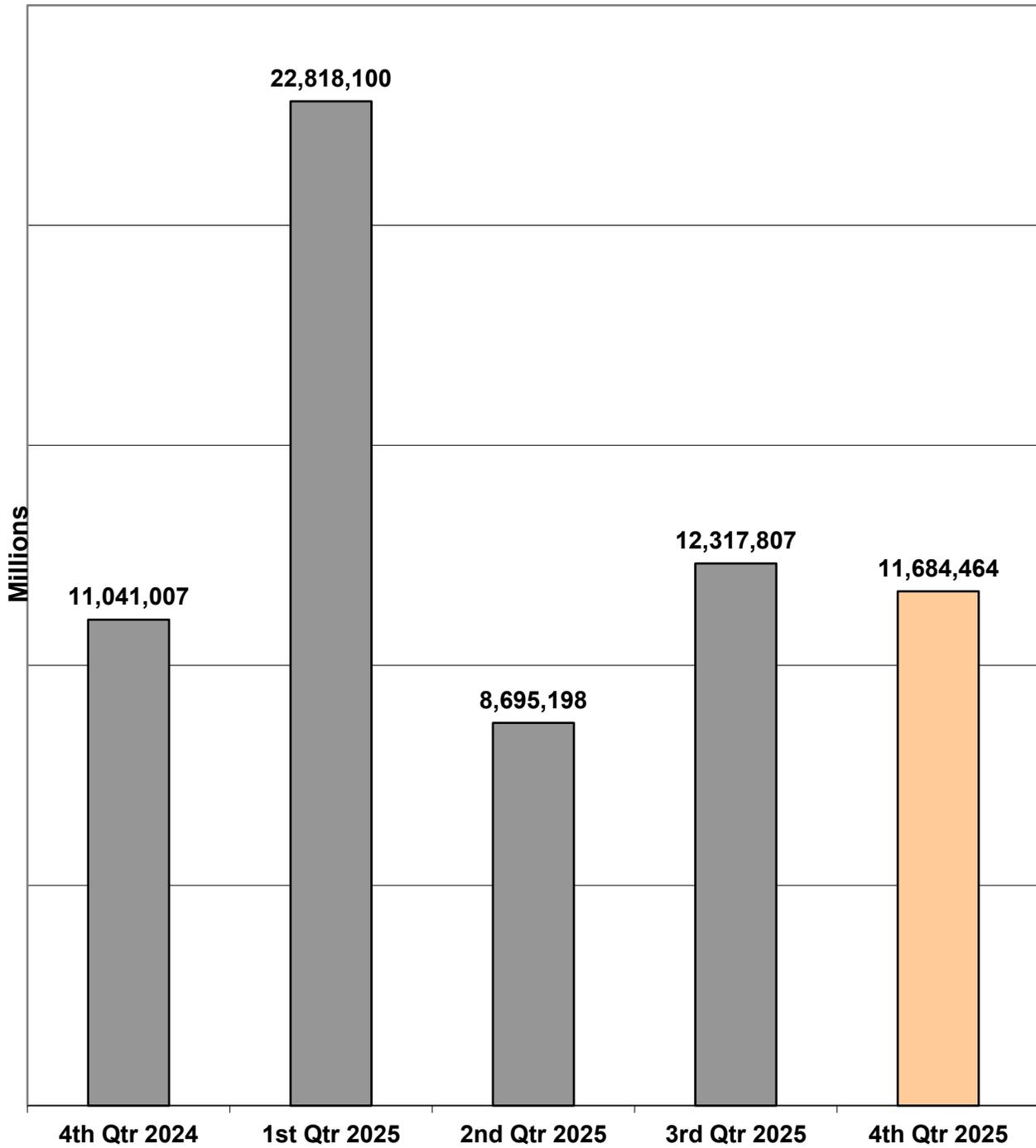
Year	Permits	Total Construction
*2025	389	\$ 55,515,569.00
2024	307	\$ 35,325,664.00
2023	688	\$ 59,217,960.00
2022	491	\$ 49,227,153.00
2021	292	\$ 41,678,733.00
2020	298	\$ 30,358,571.00
2019	338	\$ 10,223,215.00
2018	376	\$ 19,151,511.00
2017	376	\$ 30,402,534.00
2016	322	\$ 23,200,545.00
2015	337	\$ 43,154,683.00
<b>TOTAL</b>		<b>\$ 397,456,138.00</b>

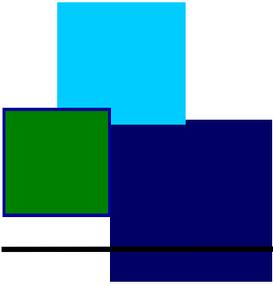
**\*Signifies Cumulative Quarterly Totals For Current Year**

**3rd Quarter Total: \$11,684,464.00 Permit Totals: 91**

**There is a "Permits Total" discrepancy by 1 permit and also, a \$10.00 Total Construction Fee Discrepancy. Permit System shows 388 permits & Total Construction shows \$55,515,559.00 \*\*\* Permit # E-25-000155 was issued on 5/12/2025 (2nd Quarter) was voided on 11/3/2025 by Gene McConkey due to nonpickup and nonpayment of permit. \*\*\***

**City of Athens**  
Community Development Department  
4th Quarter Building Permit Report  
October - December 2025





# City of Athens

## Annual Building Report

(January - December 2025)

Community Development Department

Anthony Casteel - Director

Prepared by: Mary Scudder

PROJECT CODE RECAP FROM: 1/1/2025 TO 12/31/2025

ALL PERMITS

Description	# of Permits	Fees	Est Value
ADDITION COMMERCIAL	1	17,346.00	8,342,989
ADDITION RESIDENTIAL	7	1,025.00	221,272
DEMOLITION OF BUILDING	5	150.00	67,000
ELECTRIC	167	15,430.00	6,049,723
MECHANICAL	55	4,130.00	2,526,735
MOBILE HOME	2	1,586.00	421,956
NEW COMMERCIAL	6	42,024.00	17,731,296
NEW GARAGE/STORAGE SHED	7	1,255.00	294,500
NEW RESIDENTIAL	33	27,769.00	7,764,312
PLUMBING	55	5,412.00	2,200,014
POOL INGROUND/ABOVE GROUND	2	611.00	122,000
REMODEL INDUSTRIAL	1	3,668.00	1,503,660
REMODEL/REPAIR COMMERCIAL	12	18,001.00	5,242,080
REMODEL/REPAIR RESIDENTIAL	9	2,797.00	610,562
REROOF-COMMERCIAL	2	1,104.00	272,882
SIGNS / BILLBOARDS	22	1,240.00	192,603
STRUCTURE OTHER THAN BUILDING	2	4,698.00	1,951,975
<b>TOTALS:</b>	<b>388</b>	<b>148,246.00</b>	<b>55,515,559</b>



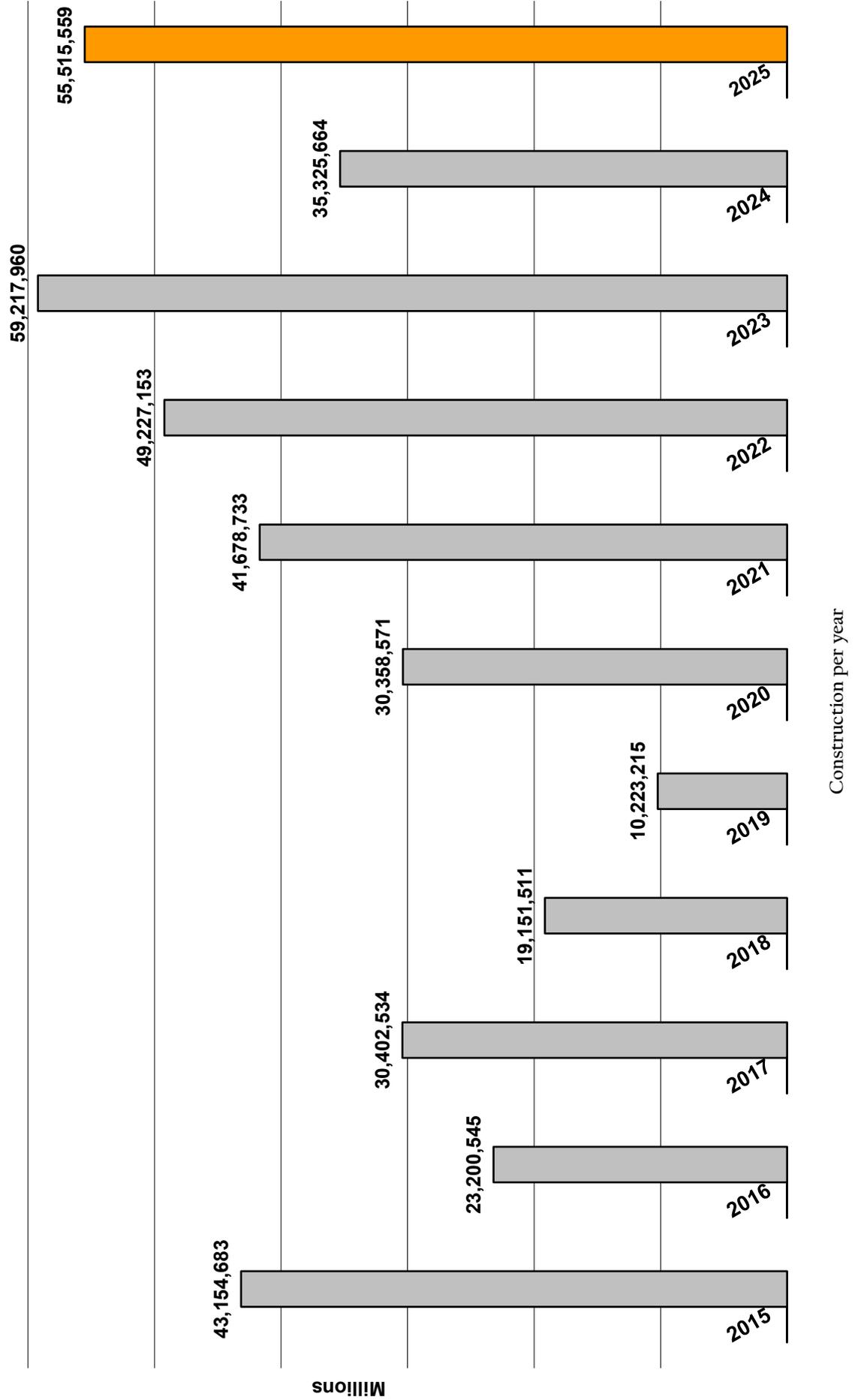
## Community Development Department

### Total Construction 2015-2025

Year	Permits	Total Construction
2025	388	\$ 55,515,559.00
2024	307	\$ 35,325,664.00
2023	688	\$ 59,217,960.00
2022	491	\$ 49,227,153.00
2021	292	\$ 41,678,733.00
2020	298	\$ 30,358,571.00
2019	338	\$ 10,223,215.00
2018	376	\$ 19,151,511.00
2017	376	\$ 30,402,534.00
2016	322	\$ 23,200,545.00
2015	337	\$ 43,154,683.00
2014	356	\$ 14,338,919.00
<b>TOTAL</b>		<b>\$ 411,795,047.00</b>

# City of Athens

Community Development Department  
Annual Building Permit Report  
2015-2025





**City of Athens  
Permit Fees  
2024-2025**

<u>2024</u>		<u>2025</u>	
<b>I. Building &amp; Sign Permits Issued</b>	<b>93</b>	<b>I. Building &amp; Sign Permits Issued</b>	<b>100</b>
Total Construction Cost	\$29,455,401.00	Total Construction Cost	\$42,325,230.00
Total Fees Collected	\$88,435.00	Total Fees Collected	\$116,711.00
<b>II. Electrical Permits Issued</b>	<b>137</b>	<b>II. Electrical Permits Issued</b>	<b>167</b>
Total Value	\$2,144,261.00	Total Value	\$6,049,723.00
Total Fees Collected	\$11,105.00	Total Fees Collected	\$15,430.00
<b>III. Plumbing Permits Issued</b>	<b>32</b>	<b>III. Plumbing Permits Issued</b>	<b>55</b>
Total Value	\$1,080,840.00	Total Value	\$2,200,014.00
Total Fee Collected	\$2,595.00	Total Fee Collected	\$5,412.00
<b>IV. Mechanical Permits Issued</b>	<b>42</b>	<b>IV. Mechanical Permits Issued</b>	<b>55</b>
Total Value	\$2,142,152.00	Total Value	\$2,526,735.00
Total Fees Collected	\$2,275.00	Total Fees Collected	\$4,130.00
<b>V. Demolition &amp; Moving Permits Issued</b>	<b>2</b>	<b>V. Demolition &amp; Moving Permits Issued</b>	<b>5</b>
Total Value	\$5,010.00	Total Value	\$67,000.00
Total Fees Collected	\$50.00	Total Fees Collected	\$150.00
<b>VI. Pool Permits Issued</b>	<b>0</b>	<b>VI. Pool Permits Issued</b>	<b>2</b>
Total Value	\$0.00	Total Value	\$122,000.00
Total Fees Collected	\$0.00	Total Fees Collected	\$611.00
<b>VI. Commercial Reroof</b>	<b>1</b>	<b>VI. Commercial Reroof</b>	<b>2</b>
Total Value	\$498,000.00	Total Value	\$272,882.00
Total Fees Collected	\$1,654.00	Total Fees Collected	\$1,104.00
<b>VII. Structure Other Than Building</b>	<b>0</b>	<b>VII. Structure Other Than Building</b>	<b>2</b>
Total Value	\$0.00	Total Value	\$1,951,975.00
Total Fees Collected	\$0.00	Total Fees Collected	\$4,698.00
<b>Total Permits Issued</b>	<b>688</b>	<b>Total Permits Issued</b>	<b>388</b>
<b>Total Value</b>	<b>\$35,325,664.00</b>	<b>Total Value</b>	<b>\$55,515,559.00</b>
<b>Total Fees Collected</b>	<b>\$106,114.00</b>	<b>Total Fees Collected</b>	<b>\$148,246.00</b>
<b>VI. Tradesmen License Issued</b>		<b>VI. Tradesmen License Issued</b>	
Plumbing	3	Plumbing	14
Electrical	18	Electrical	15
Mechanical	4	Mechanical	5
<b>Total Contractor License Issued</b>	<b>25</b>	<b>Total Contractor License Issued</b>	<b>34</b>
<b>Fees Collected</b>	<b>\$625.00</b>	<b>Fees Collected</b>	<b>\$1,190.00</b>



**CITY OF ATHENS, TENNESSEE**  
**Narrative on Financial Analysis**  
**December, 2025**

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors. Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer. Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses.

General Fund

Overall, we collected about \$1,633,000 more through December this year. As a percentage we collected 6.21% more than the budgeted revenues for last year. Property taxes accounted for \$1,293,000 of the increase due to the escrow payments being received in December and one large taxpayer paying early this year

PLEASE NOTE: The information in the packet will look a little different than in previous years. On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all General Fund and Sanitation Fund revenue accounts can be found behind the "Financial Analysis" in this report.

Expenditures and encumbrances for this year are \$330,243 more than this time last year, showing 59.01% this year. The variance is due to the new servers purchased by IT, items in Parks and Recreation Maintenance and items in Fire Suppression.

Sanitation

Revenues and expenditures are comparable to the prior year, except for the dumpsters and totes in the current year and the front loader garbage truck purchase that is included in the current year balance. This truck was ordered in June of 2024 and was finally delivered in September of this year.

Cash Balances and Investment Sheet

The last page in the finance section is the Cash Balances and Investment Sheet, showing the balances for each month of the current fiscal year.

Please let me know if I can provide additional information.

**CITY OF ATHENS, TENNESSEE**  
**Financial Analysis for December, 2025**  
**(Unaudited)**

	Prior Year		Current Year	Increase (Decrease) From Prior Year	% Collected	Variance from Current Yr. to Prior Yr.	12-Month Variance (1/12=8.33%)
	12/31/2024	% Received	12/31/2025				
<b>GENERAL FUND</b>							
Property Taxes	1,851,030	27.94%	3,144,870	1,293,840	20.39%	-7.55%	12.06%
AUB In-Lieu of Taxes	538,801	57.63%	451,826	(86,975)	46.82%	-10.81%	38.49%
Local Sales Taxes	4,544,910	51.65%	4,568,439	23,529	49.66%	-1.99%	41.33%
Wholesale Beer Taxes	271,786	51.28%	261,023	(10,763)	49.25%	-2.03%	40.92%
Wholesale Liquor Taxes	129,081	46.10%	117,956	(11,125)	38.05%	-8.05%	29.72%
Gross Receipt Taxes	91,748	16.95%	64,803	(26,945)	9.95%	-7.00%	1.62%
State Sales Taxes	891,872	52.46%	913,685	21,813	51.48%	-0.98%	43.15%
Gas and Motor Fuel Taxes	256,213	53.38%	254,343	(1,870)	51.91%	-1.47%	43.58%
Court Fines/Costs	50,591	50.59%	114,995	64,404	114.99%	64.40%	106.66%
Interest Income	313,411	62.68%	256,326	(57,085)	46.60%	-16.08%	38.27%
<b>Total Revenues/% of Budget</b>	<b>9,687,960</b>	<b>44.54%</b>	<b>11,321,291</b>	<b>1,633,331</b>	<b>50.75%</b>	<b>6.21%</b>	<b>42.42%</b>
<b>Sales Tax</b>							
	<b>2024</b>	<b>2025</b>	<b>Difference</b>	<b>% Change</b>			
November	3,778,148	3,787,135	8,987	0.24%			
December	4,544,910	4,568,439	23,529	0.52%			
<b>SANITATION</b>							
<b>Revenues:</b>							
Industrial/Commercial	209,961	49.99%	214,387	4,426	51.04%	1.05%	42.71%
Residential	281,779	52.18%	275,811	(5,968)	49.25%	-2.93%	40.92%
<b>Total Revenues</b>	<b>534,142</b>		<b>547,448</b>	<b>13,306</b>			
<b>Percent of total budget</b>		<b>52.37%</b>			<b>52.64%</b>	<b>0.27%</b>	<b>44.31%</b>

**CITY OF ATHENS, TENNESSEE**  
**Financial Analysis for December, 2025**  
(Unaudited)

	Prior Year		Current Year			Variance	12-Month Variance
	12/31/2024		12/31/2025			from	
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered	Current Yr. to Prior Yr.	(1/12=8.33%)
<b>GENERAL FUND DEPARTMENTS</b>							
City Council	70,620	50.33%	84,863		60.49%	10.16%	52.16%
City Hall	159,215	79.49%	101,238	46,275	66.78%	-12.71%	58.45%
City Manager's Office	154,537	47.73%	193,132	2,552	50.91%	3.18%	42.58%
Community Dev - Administration	111,983	53.40%	116,832	444	47.62%	-5.78%	39.29%
Community Dev - Cemeteries	46,962	30.96%	32,998	24,500	110.15%	79.19%	101.82%
Community Dev - Code Enforcement	195,988	50.34%	197,925	245	49.97%	-0.37%	41.64%
Finance	329,836	57.22%	360,528	3,320	59.36%	2.14%	51.03%
Finance - Purchasing	61,908	44.41%	51,452	500	55.62%	11.21%	47.29%
Fire Department - Administration	120,041	51.85%	71,042	1,305	29.46%	-22.39%	21.13%
Fire Department - Prevention	71,640	53.95%	83,831	300	55.50%	1.55%	47.17%
Fire Department - Suppression	1,669,360	57.89%	1,816,523	39,118	59.82%	1.93%	51.49%
Human Resources	130,900	47.09%	134,047	1,712	48.68%	1.59%	40.35%
Information Technology	250,185	36.65%	336,408	130,633	52.00%	15.35%	43.67%
Parks and Rec - Administration	120,028	47.97%	119,024	873	49.81%	1.84%	41.48%
Parks and Rec - Maintenance	520,838	63.42%	497,748	125,100	69.07%	5.65%	60.74%
Parks and Rec - Pools	36,766	73.39%	37,165	3,545	66.09%	-7.30%	57.76%
Parks and Rec - Programming	222,734	58.15%	231,291	30,093	62.01%	3.86%	53.68%
Police Department - Administration	176,816	52.44%	175,533	5,165	51.19%	-1.25%	42.86%
Police Department - Detectives	459,685	56.30%	298,018	7,586	50.38%	-5.92%	42.05%
Police Department - Patrol	1,908,954	61.21%	1,937,623	83,286	55.76%	-5.45%	47.43%
Public Works - Administration	239,362	58.80%	245,619	5,983	56.67%	-2.13%	48.34%
Public Works - Animal Shelter	145,426	55.13%	136,376	11,860	47.93%	-7.20%	39.60%
Public Works - Fleet Maintenance	221,995	56.46%	206,880	18,798	55.42%	-1.04%	47.09%
Public Works - Street Cleaning	658,659	61.20%	644,796	36,903	63.30%	2.10%	54.97%
Public Works - Street Construction	342,324	48.29%	332,911	59,539	58.23%	9.94%	49.90%
Public Works - Street Maintenance	679,403	63.00%	284,641	53,888	30.59%	-32.41%	22.26%
Public Works - Traffic Control	305,666	81.84%	208,188	64,896	73.25%	-8.59%	64.92%
Inventory Supplies and Variance	5,366	-	485	4,293	-	-	-
<b>Total General Fund Departments</b>	<b>9,417,197</b>	<b>54.05%</b>	<b>8,937,117</b>	<b>762,712</b>	<b>55.67%</b>	<b>1.62%</b>	<b>47.34%</b>
<b>GENERAL FUND OTHER AGENCIES</b>							
Athens City Board of Education	1,255,912	51.88%	1,518,763	-	62.73%	10.85%	54.40%
Athens Utilities Board	274,924	51.87%	272,454	-	51.41%	-0.46%	43.08%
McMinn County Emergency Comm	183,012	50.15%	189,630	-	50.17%	0.02%	41.84%
<b>Total Other Agencies</b>	<b>1,713,848</b>	<b>51.75%</b>	<b>1,980,847</b>	<b>-</b>	<b>59.50%</b>	<b>7.75%</b>	<b>51.17%</b>
<b>GENERAL FUND OUTSIDE AGENCIES</b>							
	226,667	57.50%	249,279	-	56.90%	-0.60%	48.57%
<b>GENERAL FUND TRANSFERS</b>							
Transfer to Debt Service Fund	1,400,000	100.00%	1,400,000	-	100.00%	0.00%	91.67%
Transfer to Capital Project Fund	242,000	100.00%	-	-	-	-	-
<b>Total Transfers</b>	<b>1,642,000</b>	<b>100.00%</b>	<b>1,400,000</b>	<b>-</b>	<b>100.00%</b>	<b>0.00%</b>	<b>91.67%</b>
<b>Total General Fund Expenditures</b>	<b>12,999,712</b>	<b>59.77%</b>	<b>12,567,243</b>	<b>762,712</b>	<b>59.01%</b>	<b>-0.76%</b>	<b>50.68%</b>
Increase (Decrease)		330,243		13,329,955			
<b>Sanitation:</b>							
<b>Expenditures:</b>	632,924	56.51%	999,801	35,153	83.51%	27.00%	75.18%



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Account Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>							
<b>Revenue</b>							
<u>01-0000-4110</u>	CURRENT PROPERTY TAXES	6,100,000.00	6,100,000.00	2,070,791.00	2,906,229.00	-3,193,771.00	47.64 %
<u>01-0000-4115</u>	PRIOR YEAR PROPERTY TAXES	100,000.00	100,000.00	5,706.00	156,136.00	56,136.00	156.14 %
<u>01-0000-4120</u>	DELINQUENT PROPERTY TAXES C&	100,000.00	100,000.00	4,026.00	52,271.00	-47,729.00	52.27 %
<u>01-0000-4125</u>	PUBLIC UTILITIES	100,000.00	100,000.00	940.00	2,717.00	-97,283.00	2.72 %
<u>01-0000-4130</u>	INTEREST & PENALTY PY	20,000.00	20,000.00	801.43	15,575.29	-4,424.71	77.88 %
<u>01-0000-4135</u>	INTEREST & PENALTY C&M	25,000.00	25,000.00	1,619.06	14,659.57	-10,340.43	58.64 %
<u>01-0000-4145</u>	AUB ELECTRIC	730,000.00	730,000.00	55,571.89	335,843.64	-394,156.36	46.01 %
<u>01-0000-4150</u>	AUB GAS	235,000.00	235,000.00	24,949.99	115,982.84	-119,017.16	49.35 %
<u>01-0000-4165</u>	LOCAL SALES TAX	9,200,000.00	9,200,000.00	781,304.26	4,568,438.96	-4,631,561.04	49.66 %
<u>01-0000-4170</u>	WHOLESALE BEER TAX	530,000.00	530,000.00	38,562.94	261,023.15	-268,976.85	49.25 %
<u>01-0000-4171</u>	WHOLESALE LIQUOR TAX	310,000.00	310,000.00	23,878.13	117,955.71	-192,044.29	38.05 %
<u>01-0000-4176</u>	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	90.00	765.00	-235.00	76.50 %
<u>01-0000-4177</u>	BUSINESS TAX-ST CLERK FEE	60,000.00	60,000.00	1,137.95	6,003.19	-53,996.81	10.01 %
<u>01-0000-4178</u>	BUSINESS TAX-ST COLLECTED	590,000.00	590,000.00	11,631.40	58,035.37	-531,964.63	9.84 %
<u>01-0000-4183</u>	TRANSIENT VENDOR FEE	0.00	0.00	0.00	50.00	50.00	0.00 %
<u>01-0000-4205</u>	CABLE TV FRANCHISE TAX-COMCAS	120,000.00	120,000.00	0.00	30,906.64	-89,093.36	25.76 %
<u>01-0000-4210</u>	CABLE TV FRANCHISE TAX-AT&T	6,000.00	6,000.00	0.00	1,267.95	-4,732.05	21.13 %
<u>01-0000-4310</u>	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	0.00	640.00	-360.00	64.00 %
<u>01-0000-4315</u>	BEER PERMITS	12,000.00	12,000.00	2,658.33	16,651.65	4,651.65	138.76 %
<u>01-0000-4320</u>	ANIMAL CONTROL	1,000.00	1,000.00	85.00	750.00	-250.00	75.00 %
<u>01-0000-4325</u>	BUILDING LICENSES & PERMITS	75,000.00	75,000.00	7,139.00	75,693.50	693.50	100.92 %
<u>01-0000-4410</u>	TVA PAYMENTS IN LIEU OF TAX	170,000.00	170,000.00	0.00	47,449.82	-122,550.18	27.91 %
<u>01-0000-4412</u>	TVA IMPACT PYMTS	45,000.00	45,000.00	0.00	27,384.62	-17,615.38	60.85 %
<u>01-0000-4415</u>	HOUSING AUTHORITY IN LIEU OF T	100,000.00	100,000.00	0.00	0.00	-100,000.00	0.00 %
<u>01-0000-4420</u>	STATE LAW/FIRE GRANTS	60,000.00	60,000.00	0.00	16,000.00	-44,000.00	26.67 %
<u>01-0000-4425</u>	STATE SALES TAX	1,775,000.00	1,775,000.00	158,841.75	913,684.52	-861,315.48	51.48 %
<u>01-0000-4435</u>	STATE BEER TAX	6,000.00	6,000.00	0.00	3,060.39	-2,939.61	51.01 %
<u>01-0000-4440</u>	STATE MIXED DRINK TAX	90,000.00	90,000.00	7,605.30	47,278.70	-42,721.30	52.53 %
<u>01-0000-4445</u>	STATE GAS INSPECTION TAX	26,000.00	26,000.00	2,132.54	12,806.03	-13,193.97	49.25 %
<u>01-0000-4450</u>	STATE EXCISE TAX	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00 %
<u>01-0000-4455</u>	STATE SPORTSBETTING TAX	25,000.00	25,000.00	0.00	14,026.25	-10,973.75	56.11 %
<u>01-0000-4460</u>	REIMB OTHER GOVERNMENTS	30,000.00	30,000.00	2,216.75	26,420.21	-3,579.79	88.07 %
<u>01-0000-4465</u>	STATE GAS & MOTOR FUEL TAX	490,000.00	490,000.00	39,479.89	254,343.15	-235,656.85	51.91 %
<u>01-0000-4467</u>	STATE TRASPORTATION MODERNIZ	6,000.00	6,000.00	702.22	4,083.44	-1,916.56	68.06 %
<u>01-0000-4475</u>	REIMB:HIGHWAY MAINTENANCE	25,000.00	25,000.00	2,737.20	9,307.50	-15,692.50	37.23 %
<u>01-0000-4520</u>	GRANT FUNDS	0.00	0.00	0.00	31,412.09	31,412.09	0.00 %
<u>01-0000-4530</u>	GRANTS - POLICE DEPT.	225,000.00	225,000.00	17,436.26	268,736.26	43,736.26	119.44 %
<u>01-0000-4620</u>	ACCIDENT REPORT CHARGES	0.00	0.00	132.41	382.60	382.60	0.00 %
<u>01-0000-4625</u>	REPAIR DAMAGES AUB	25,000.00	25,000.00	0.00	80,595.60	55,595.60	322.38 %
<u>01-0000-4630</u>	CEMETERY LOTS	2,000.00	2,000.00	350.00	1,450.00	-550.00	72.50 %
<u>01-0000-4635</u>	CEDAR GROVE EXPANSION	9,000.00	9,000.00	2,140.00	13,360.00	4,360.00	148.44 %
<u>01-0000-4665</u>	POOLS INGLESIDE	15,000.00	15,000.00	0.00	9,563.77	-5,436.23	63.76 %
<u>01-0000-4675</u>	RECREATION CONCESSIONS	30,000.00	30,000.00	0.00	22,916.98	-7,083.02	76.39 %
<u>01-0000-4680</u>	TENNIS	0.00	0.00	0.00	300.00	300.00	0.00 %
<u>01-0000-4690</u>	GENERAL CLASSES	50,000.00	50,000.00	72.50	11,077.94	-38,922.06	22.16 %
<u>01-0000-4700</u>	YOUTH SPORTS ACTIVITIES	45,000.00	45,000.00	5,981.35	19,443.85	-25,556.15	43.21 %
<u>01-0000-4705</u>	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	5,000.00	8,252.50	5,252.50	275.08 %
<u>01-0000-4710</u>	LEASE/RENTAL PICNIC SHEL	8,000.00	8,000.00	155.00	6,645.00	-1,355.00	83.06 %
<u>01-0000-4810</u>	CITY COURT FINES & COSTS	100,000.00	100,000.00	17,031.67	114,994.77	14,994.77	114.99 %
<u>01-0000-4910</u>	INTEREST INCOME	550,000.00	550,000.00	36,413.25	256,326.02	-293,673.98	46.60 %

Monthly Rev and Exp Reports for Council

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-0000-4920</u>						
SALE OF CITY PROPERTY	0.00	0.00	1,425.00	1,740.00	1,740.00	0.00 %
<u>01-0000-4925</u>						
INSURANCE RECOVERIES	0.00	0.00	4,200.00	11,047.08	11,047.08	0.00 %
<u>01-0000-4930</u>						
DISCOUNTS EARNED	0.00	0.00	27.82	354.03	354.03	0.00 %
<u>01-0000-4935</u>						
THIRD PARTY CONTRIBUTIONS	0.00	0.00	500.00	1,000.00	1,000.00	0.00 %
<u>01-0000-4999</u>						
MISCELLANEOUS INCOME	30,000.00	30,000.00	2,234.14	39,074.90	9,074.90	130.25 %
<u>01-0000-7020</u>						
TRANSFER FROM EMP MEDICAL BE	0.00	0.00	309,177.82	309,177.82	309,177.82	0.00 %
<b>Revenue Total:</b>	<b>22,306,000.00</b>	<b>22,306,000.00</b>	<b>3,646,885.25</b>	<b>11,321,291.30</b>	<b>-10,984,708.70</b>	<b>50.75%</b>
<b>Fund: 01 - GENERAL FUND Total:</b>	<b>22,306,000.00</b>	<b>22,306,000.00</b>	<b>3,646,885.25</b>	<b>11,321,291.30</b>	<b>-10,984,708.70</b>	<b>50.75%</b>
<b>Report Total:</b>	<b>22,306,000.00</b>	<b>22,306,000.00</b>	<b>3,646,885.25</b>	<b>11,321,291.30</b>	<b>-10,984,708.70</b>	<b>50.75%</b>



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council Account Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 12 - SANITATION</b>						
<b>Revenue</b>						
<u>12-0000-4648</u>						
REFUSE PENALTY	4,000.00	4,000.00	436.27	2,563.26	-1,436.74	64.08 %
<u>12-0000-4650</u>						
IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	30,031.00	214,387.00	-205,613.00	51.04 %
<u>12-0000-4658</u>						
REFUSE COLLECTION CHARGES	560,000.00	560,000.00	41,797.05	275,810.95	-284,189.05	49.25 %
<u>12-0000-4750</u>						
RECYCLING CENTER	5,000.00	5,000.00	301.90	3,152.47	-1,847.53	63.05 %
<u>12-0000-4910</u>						
INTEREST INCOME	50,000.00	50,000.00	7,524.68	46,794.07	-3,205.93	93.59 %
<u>12-0000-4930</u>						
DISCOUNTS EARNED	0.00	0.00	4.40	50.86	50.86	0.00 %
<u>12-0000-4999</u>						
MISCELLANEOUS INCOME	1,000.00	1,000.00	0.00	4,689.78	3,689.78	468.98 %
<b>Revenue Total:</b>	<b>1,040,000.00</b>	<b>1,040,000.00</b>	<b>80,095.30</b>	<b>547,448.39</b>	<b>-492,551.61</b>	<b>52.64%</b>
<b>Fund: 12 - SANITATION Total:</b>	<b>1,040,000.00</b>	<b>1,040,000.00</b>	<b>80,095.30</b>	<b>547,448.39</b>	<b>-492,551.61</b>	<b>52.64%</b>
<b>Report Total:</b>	<b>1,040,000.00</b>	<b>1,040,000.00</b>	<b>80,095.30</b>	<b>547,448.39</b>	<b>-492,551.61</b>	<b>52.64%</b>

CITY OF ATHENS  
 FINANCIAL REPORT  
 CASH BALANCES AND INVESTMENT SHEET  
 2025-2026

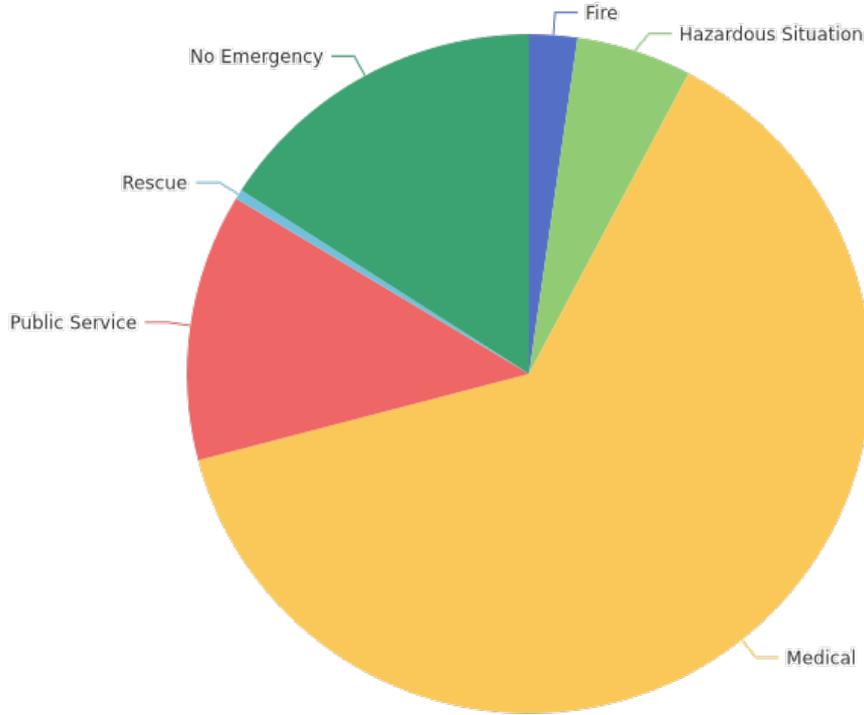
	JUL	AUG	SEPT	OCT	NOV	DEC
GENERAL	15,865,000	15,280,000	15,019,000	15,145,000	15,440,000	17,235,000
EMP MED BENEFIT	305,000	306,000	307,000	308,000	309,000	0
SCHOOL DEBT SER	4,142,000	4,237,000	4,324,000	4,418,000	4,479,000	4,367,000
CITY DEBT SER	114,000	114,000	114,000	114,000	45,000	445,000
CAP IMP	13,936,000	13,924,000	13,869,000	13,824,000	13,317,000	13,178,000
FLEET	8,433,000	7,176,000	7,050,000	6,968,000	6,980,000	7,007,000
SAN	1,474,000	2,736,000	2,413,000	2,399,000	2,415,000	2,444,000
DRUG	208,000	186,000	190,000	197,000	202,000	204,000
CONFERENCE	168,000	172,000	174,000	173,000	175,000	171,000
2021 GO BOND	1,077,000	1,081,000	1,085,000	1,088,000	1,092,000	937,000
HOTEL/MOTEL TAX	954,000	973,000	1,001,000	1,035,000	1,078,000	1,115,000
TOTAL CASH & INV	46,676,000	46,185,000	45,546,000	45,669,000	45,532,000	47,103,000





December 2025 Fire Report

Incident Count by Primary Incident Group NERIS - Last Calendar Month



PRIMARY INCIDENT GROUP	COUNT OF INCIDENTS	PERCENTAGE OF TOTAL INCIDENTS
Rescue	1	0.45%
Fire	5	2.27%
Hazardous Situation	12	5.45%
Public Service	28	12.73%
No Emergency	35	15.91%
Medical	139	63.18%
<b>Total</b>	<b>220</b>	<b>100.00%</b>

**Description:** This report provides a count of incidents by incident type series group Time frame is last calendar month.

**Criteria:** Dispatch Notified Date/Time from 2025-12-01 00:00:00 to 2026-01-01 00:00:00 AND Incident Reporting Status equal Authorized



## Report summary by Primary Incident Type NERIS -Last Calendar Month

PRIMARY INCIDENT TYPE	TOTAL
Fire - Outside Fire - Vegetation / Grass Fire	2
Fire - Outside Fire - Wildfire - Wildland	1
Fire - Structure Fire - Confined Cooking / Appliance Fire	1
Fire - Transportation Fire - Vehicle Fire - Passenger	1
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	1
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	4
Hazardous Situation - Investigation - Odor	5
Hazardous Situation - Investigation - Smoke Investigation	2
Medical - Illness - Allergic Reaction / Stings	1
Medical - Illness - Back Pain (Non-Trauma)	1
Medical - Illness - Breathing Problems	21
Medical - Illness - Cardiac Arrest	4
Medical - Illness - Chest Pain (Non-Trauma)	14
Medical - Illness - Convulsions / Seizures	15
Medical - Illness - Diabetic Problems	5
Medical - Illness - Heart Problems	2
Medical - Illness - Overdose / Poisoning	1
Medical - Illness - Psychological Behavior Issues	1
Medical - Illness - Sick Case	9
Medical - Illness - Stroke / CVA	5
Medical - Illness - Unconscious Victim	10
Medical - Illness - Well Person Check	2
Medical - Illness - Altered Mental Status	3
Medical - Illness - Nausea / Vomiting	4
Medical - Illness - Unknown Problem	5
Medical - Illness - No Appropriate Choice	7
Medical - Injury / Trauma - Burns / Explosion	1
Medical - Injury / Trauma - Fall	17
Medical - Injury / Trauma - Motor Vehicle Collision	10
Medical - Injury / Trauma - Hemorrhage / Laceration	1

# Report summary by Primary Incident Type NERIS -Last Calendar Month

City of Athens FD TN  
Address: 815 N Jackson St, Athens, TN, 37303

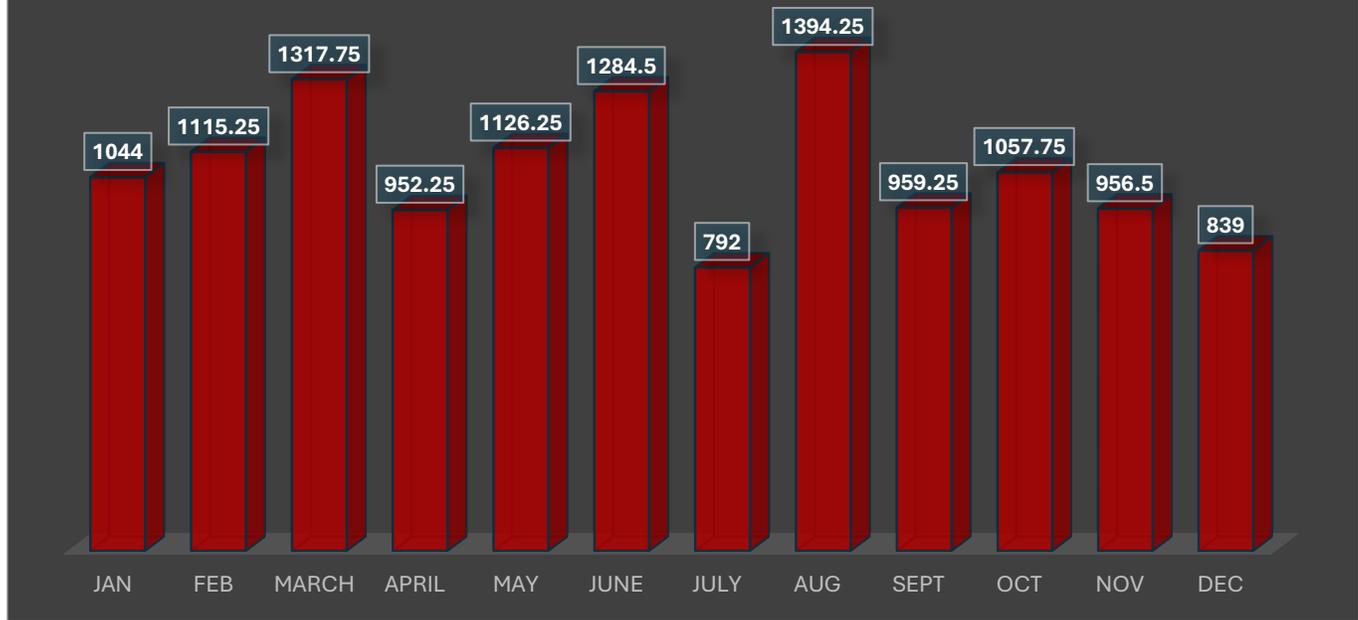


PRIMARY INCIDENT TYPE	TOTAL
Public Service - Citizen Assist - Citizen Assist / Service Call	1
Public Service - Citizen Assist - Lift Assist	21
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	4
Public Service - Alarms (Non Medical) - Other Alarm	1
Public Service - Other - Move-up	1
Rescue - Transportation (Land) - Motor Vehicle Collision Extrication / Entrapment	1
No Emergency - False Alarm - Intentional False Alarm	1
No Emergency - False Alarm - Malfunctioning Alarm	2
No Emergency - False Alarm - Accidental Alarm	11
No Emergency - False Alarm - Other False Call	4
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	4
No Emergency - Good Intent - Controlled Burning (Authorized)	2
No Emergency - Cancelled	11
<b>Total</b>	<b>220</b>

Criteria: Dispatch Notified Date/Time from 2025-12-01 00:00:00 to 2026-01-01 00:00:00 AND Incident Reporting Status equal Authorized

- 839 Employee training hours - 12,839 total training hours for 2025
- 2 CPR classes - 4 students
- 4 employees at Inspector's Conference
- Old Fashioned Downtown Christmas
- Christmas Parade - Athens and Niota
- Completed NFPA Pump testing
- Santa Claus visited Athens - 2 nights
- Total Incident Number - Year to Date - 2466

# ATHENS FIRE TRAINING 2025



The total number of staff training hours for the year is 12,838.75

Average monthly training hours per firefighter 41

Yearly average per firefighter 493



**Police Department Report to City Manager  
Offense Statistics**

**Classification of Offenses**

**Offenses Reported**

Part I - Crimes Against Persons	This Month	This Year	Last Year to Date
1. Homicide	0	1	1
2. Sex Offense	0	15	16
3. Robbery	0	6	9
4. Assault	25	246	219
<b>Part II - Crime Against Property</b>			
5. Burglary	5	48	73
6. Theft	37	348	489
7. Motor Vehicle Theft	0	19	63
<b>Traffic Stops</b>	319	5,468	2,130
<b>Citations</b>	144	2,356	777
<b>Warnings</b>	193	3,369	1,181
<b>Drugs</b>	14	250	243
<b>Arrests</b>	100	1,261	1,205
<b>Total calls for service</b>	1,400	21,754	17,558

**Traffic Accident Statistics**

**Accidents**

**Injuries**

	This Month	This Year	Last Year to Date		This Month	This Year	Last Year to Date	
Vehicle	79	839	788		20	169	145	

**Fatality**

This Month	0
This Year	1
Last Year	2

**Employment**

Authorized Sworn Positions	36
Current Sworn Positions Filled	35
Police Dept. Vacancies	1

Prepared:  
Jason B. Garren  
Deputy Chief

Submitted:  
Fred K. Schultz  
Chief of Police

**\*\* Private Property accidents/injuries are included in above totals.**

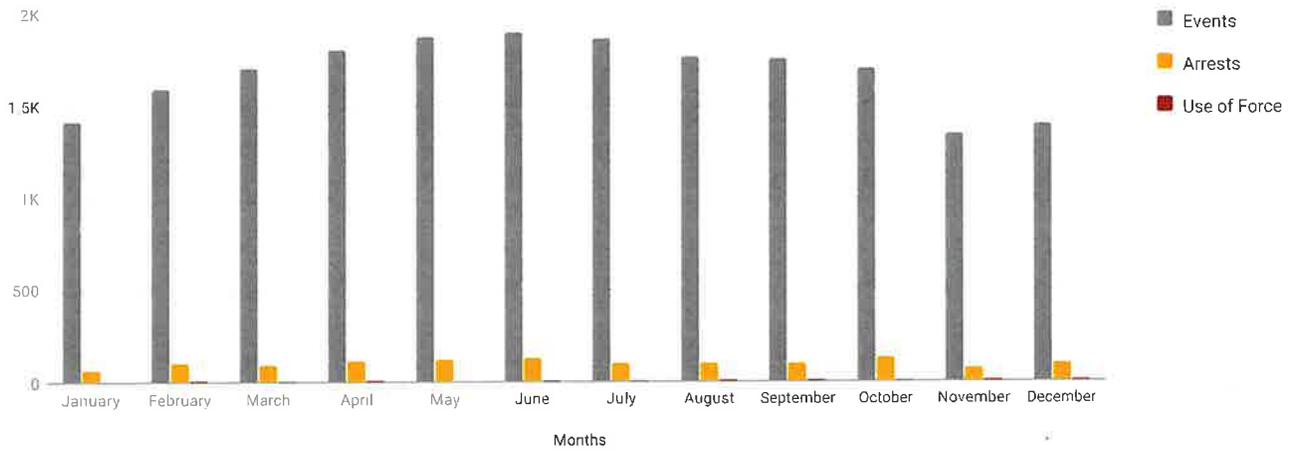


**Athens Police Department**

USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2025)

USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs. Arrests vs. Use of Force Comparison



2025 Events vs. Use Of Force

Total Events: 20158  
 Use of Force Incidents: 48  
**0.24%**

2025 Arrests vs. Use Of Force

Total Arrests: 1243  
 Use of Force Incidents: 48  
**3.86%**

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1420	1	0.07%
February	1596	5	0.31%
March	1709	3	0.18%
April	1808	6	0.33%
May	1879	1	0.05%
June	1902	4	0.21%
July	1868	3	0.16%
August	1767	5	0.28%
September	1758	6	0.34%
October	1703	3	0.18%
November	1348	5	0.37%
December	1400	6	0.43%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	67	1	1.49%
February	104	5	4.81%
March	93	3	3.23%
April	116	6	5.17%
May	123	1	0.81%
June	131	4	3.05%
July	102	3	2.94%
August	103	5	4.85%
September	100	6	6.00%
October	131	3	2.29%
November	73	5	6.85%
December	100	6	6.00%

# Monthly Overtime Report for Patrol Division December 2025

## **Late Shift: 47.00 hours**

(reports, late arrests, late calls, early shift calls, raids, assignments)

## **Manpower: 12.00 hours**

(fill in for sick leave, vacations, training)

## **Court: 6.50 hours**

General Sessions: 4.50

City: 1.50

Criminal: 00.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 00.50

## **Training: 155.00 hours**

## **Special Assignments: 146.00 hours**

Meeting: 59.25

THSO: 10.00

Carwash: 4.00

Downtown Christmas: 10.50

Christmas Parade: 59.25

Shop with a Cop: 3.00

**Total hours for the month: 366.50 hours**

**Total expenditure for patrol overtime for the month: \$4826.11**

**Total budgeted for patrol overtime for the month: \$7,083.33**

Athens Municipal Court  
**DISPOSITION COUNT**  
12/01/2025 to 12/31/2025

<u>Disp. Code Id</u>	<u>Disp. Code Name</u>	
(9)	Dismissed	<u>23</u>
(10)	Dismissed after Drv Safety Course	<u>9</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>2</u>
(20)	Entered in error	<u>1</u>
(4)	Guilty - Trial by Judge	<u>4</u>
(19)	Paid in Full	<u>120</u>
(21)	Plea Guilty/ as charged	<u>21</u>
(25)	Plea Not Guilty, set for trial	<u>2</u>
Total Dispositions:		<u>182</u>



# CITY OF ATHENS

## FY 2025-26 PROGRAM OF WORK

*Updated Jan. 15, 2026*

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>City Manager's Office</b>			
1	Prepare a seven-year Capital Improvement Plan (CIP) to plan/coordinate future projects/costs.	City Manager / Dept. Heads	On Oct. 13, 2025 work session for review. On Oct. 20, 2025 City Council Advisory Committee meeting for feedback, and on Oct. 23, 2025 Rec. Advisory Board meeting for feedback.
2	Prepare for and conduct the annual strategic summit tentatively scheduled for Fri. Feb. 20, 2026, 9:00 am to 4:00 pm, at McMinn Higher Education Center, facilitated by SETD.	City Manager / Dept. Heads	Booked, and waiting for the summit.
3	Plan the renovation and expansion of the current City Hall facility, \$40,000 for planning.	City Manager / Project Manager	Council consented during Dec. 9, 2024 work session and approved during Dec. 17, 2024 regular session to obtain an appraisal of a downtown building. Appraisal was discussed during the Jan. 13, 2025 work session and Jan. 21, 2025 regular session. No action taken. This topic was discussed during the Feb. 10, 2025 work session and authorized staff to bring back additional data. Council voted to cease all further negotiations with both property owners on March 18, 2025. Discussed further during April 7, 2025 work session and April 15, 2025 regular session and approved to hire architect to begin the planning of new construction and renovations. Discussed further during the May 12, 2025 work session and May 20, 2025 regular session. Approved Allen & Hoshall to prepare planning documents for renovations and expansion. Initial meetings were held collectively and individually on June 4, 2025. Floor plans and renderings were discussed further during Aug. 20, 2025 staff meeting. On Sept. 8, 2025 work session and Oct. 13, 2025 work session for further discussion. On Oct. 21, 2025 regular session for further discussion and no motion was made. <b>Project is completed.</b>

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>City Manager's Office (continued)</b>			
4	Have a feasibility study prepared to complete/expand the SE TN Trade & Conference Center using Hotel/Motel Tax Funds, \$60,000.	City Manager	RFQ prepared, bid deadline was Sept. 23, 2025. Reviewing 4 responses.
5	Develop a citizen satisfaction survey and a Parks & Recreation amenities survey in-house to obtain citizen sentiment/comments about city provided services and wanted recreational amenities.	City Manager's Office	Preparing.
6	Keep the website updated to include retail marketing and retirement information.	City Manager / Communications Coordinator	Go live was Aug. 22, 2025. Fine tuning and maintaining.
7	Replace HVAC units at City Hall using Capital Improvement Funds, \$580,000.	City Manager	Bid opening was Sept. 29, 2025. On Oct. 13, 2025 work session for consideration and approved on Oct. 21, 2025 regular session. Completion during Feb. 2026.
<b>Community Development</b>			
8	Complete creating the downtown historic overlay district.	Community Dev. Director	HPB has discussed this topic previously, their regular meeting on Aug. 7, 2025 had a speaker from Sweetwater, HPB <i>may</i> make recommendations in the future.
9	<p>Continue dilapidated/unfit structure enforcement per city code 13-302.</p> <p>Began an additional 7 structure enforcements (1506 Adams St, 12 Alford St, 507 Bank St, 704 Haley St, 1504 View St, 408 Pope Ave, and 1402 Hammerhill Rd). Hearings were held on Nov. 19, 2025.</p> <p>Began an additional 7 structure enforcements (1615 Betts St., 1413 W. Madison, 800 Ohio Ave., 604 Railroad Ave., 1701 Railroad Ave., 642 Sunview Dr., and 305 Young St.) Hearings were held on Jan. 8, 2026.</p> <p>Final hearing will be Feb. 12, 2026 to hear the no-shows from the Nov. 19, 2025 and Jan. 8, 2026 hearings.</p>	Community Dev. Director / City Manager	<p>Completing two enforcement orders previously approved and filed in Court (206 Stansberry St. and 2019 Hammerhill Rd.).</p> <p>Began 9 additional structure enforcements (815 Central Ave, 102 Euclid Ave, 206 Rose Dr, 121 Sage St, 206 Sharp St., 1110 Old Ingleside Rd, 512 Tellico, 1217 Clayton, and 104 Frankfort).</p> <p>Council discussed changing the hearing process on July 31, 2025. Made clarification of who is certified.</p> <p>City attorney prepared and distributed the 9 hearing notices. Hearings were held on Sept. 9, and Oct. 7, 2025 for the no-shows.</p> <p>City attorney mailed the 9 orders. In the 90-day waiting period to have owners clean up or demolish, or Jan. 7, 2026.</p> <p>Of the 9, one was demolished by owner, one was remodeled, and 7 are on bid to be demolished by city.</p>

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Fire Department</b>			
10	Prepare design plans, develop construction drawings, bid out, and begin construction of Fire Station #3 using Capital Improvement Funds, \$3,200,000.	Fire Chief / Project Manager	Council authorized staff during Jan. 21, 2025 regular session to hire architect to design fire station #3. RFQ prepared and distributed. Received 12 proposals on deadline date of April 3, 2025. Proposals evaluated and the top 4 selected for in-person interviews. Interviews held on April 23, 2025 and a top firm selected (Wold). On May 12, 2025 work session for award consideration and May 20, 2025 regular session for contract approval. Approved Wold. Initial planning meeting was June 17, 2025, second planning meeting held June 23, 2025, third meeting was July 28, 2025. On Aug. 11, 2025 work session and Aug. 19 regular session for consideration. On September 8, 2025 work session and Sept. 16, 2025 regular session for further discussion. Approved proceeding with construction documents and bidding. Bidding expected to occur during April 2026.
11	Replace the HVAC units at Fire Station #2 using Capital Improvement Funds, \$20,000.	Fire Chief	Bid opening was Sept. 29, 2025. On Oct. 13, 2025 work session for consideration and approved on Oct. 21, 2025 regular session. Completion during Feb. 2026.
12	Replace garage door openers at Fire Station HQ.	Fire Chief	<b>Completed.</b>
13	Acquire water tank skid, radio chargers, trailer, uniform cabinets, cabinet for trucks, and 4-way hydrant valve.	Fire Chief	<b>Completed.</b>
14	Acquire replacement Sparky costume.	Fire Chief	<b>Completed.</b>
15	Acquire signage for new training facility per city sign design standards.	Fire Chief	
<b>Hotel/Motel Tax Fund</b>			
16	Assist Nooga Lights, LLC in hosting/advertising a Christmas light show event at Regional Park, \$30,000 and installing new electrical connections for the event using Capital Improvement Funds, \$15,000.	Communications Coordinator	AUB installing new electrical connections needed for this event at Regional Park. Nooga Lights will not be able to fulfill the 2025 terms due to a lack and delay of supplies from overseas manufacturers. Instead, installed lights at Market Park and Cook Park pavilions.
17	Develop a city branding strategy/logo for tourism promotion, \$20,000.	Communications Coordinator	Being prepared by Kellum Creek.
18	Develop a sign standard and design/install welcome and wayfinding signs throughout the city, \$85,000.	Communications Coordinator	Sign standards being prepared by Kellum Creek.

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Information Technology</b>			
19	Purchase various computer equipment and services to update the city's IT network including Channel 95 (\$285,000).	IT Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. Installation ongoing.
20	Add/replace security cameras at various parks including Regional Park, Ingleside Park, and Heritage Park, replace the outdated government access channel equipment, and replace computer equipment in various offices (\$147,000).	IT Director	Ordered security cameras, Ingleside completed. Received PEP grant for cameras.
<b>Parks &amp; Recreation Department</b>			
21	Install artificial turf on the 5 infields at Regional Park using Hotel/Motel Tax Funds (\$200,000) and Capital Improvement Funds (\$1,300,000).	Parks & Rec. Director / Project Manager	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. NTP issued July 21, 2025. Completion early 2026.
22	Renovate the house at Regional Park for Parks & Recreation offices using Capital Improvement Funds, \$275,000.	Parks & Rec. Director / Project Manager	Proposal from Allen & Hoshall on July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. NTP issued July 17, 2025. On Sept. 8, 2025 work session and Sept. 16 regular session for consideration. Approved to proceed with construction drawings and bidding. Bid opening was Dec. 18. Evaluated 8 bids received. On Jan.12, 2026 work session for consideration and Jan. 20, 2026 regular session for approval. Anticipated completion Summer 2026.
23	Improve Heritage Park including renovation of baseball field, adding walking trail, ADA compliance, and install replacement playground, \$1,175,000 using LPRF grant (50%) and city funds (50%).	Parks & Rec. Director / Project Manager	State approved construction plans. Bid deadline was July 31, 2025. On Aug.11, 2025 work session for consideration and approved on Aug. 19, 2025 regular session. NTP issued on Sept. 22, 2025. Construction has begun. Anticipated completion is Summer 2026.
24	Replace the main gate at Regional Park with an electric gate using Capital Improvement Funds, \$35,000.	Parks & Rec. Director	Gate specifications prepared, bid deadline was Sept. 9, 2025. On Oct. 13, 2025 work session for consideration and approved on Oct. 21, 2025 regular session. Completion during March 2025.

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Parks &amp; Recreation Department (continued)</b>			
25	Complete Market Park per the master plan using Capital Improvement Funds, \$250,000 and install Level 2 EV chargers from a TVA grant.	Parks & Rec. Director / Project Manager	Kimley Horn is working on schematic designs, updated layout, priority phases, and cost estimates. Plan was reviewed by Recreation Advisory Board, Main Street, and Friendly City Festivals on Aug. 14, 2025 and Council Advisory Committee on Oct. 20, 2025. On Nov. 10, 2025 work session and approved on Nov. 18, 2025 regular session to proceed with Phase I.
26	Replace the blue metal roof of the concession stand/restrooms at Regional Park using Capital Improvement Funds, \$40,000.	Parks & Rec. Director	No action.
27	Replace tennis/pickleball court lighting fixtures and add pedestrian lighting at Ingleside Park using Capital Improvement Funds, \$195,000.	Parks & Rec. Director / Project Manager	Obtained quotes from purchasing cooperatives to consider for the Nov. 10, 2025 regular session and approved on Nov. 18, 2025 regular session. All court lighting fixtures have been installed. Waiting for pedestrian lighting. Completion during Feb. 2026.
28	Acquire trailer, bushhog, air compressor, paint machine, chalk machine, bases, new tables for Cook Park, pitching screens, and park signage per the city's sign design standards.	Parks & Rec. Director	All items have been delivered except for park signage.
29	Acquire a replacement slide for Ingleside Pool, \$6,000.	Parks & Rec. Director	No action.
30	Acquire a replacement pick-up truck using Fleet Management Funds, \$40,000.	Parks & Rec. Director	Purchasing off state contract.
31	Perform general repairs and cleaning to the SE TN Trade & Conference Center, \$125,000.	Parks & Rec. Director	No action.
32	Acquire floor cleaning machine and replacement tables for the SE TN Trade & Conference Center, \$12,500.	Parks & Rec. Director	<b>Completed.</b>
33	Obtain cost estimates/wording/location for Revolutionary War, WWI, and WWII memorials for Veterans Park.	Parks & Rec. Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. Memorials installed during Oct. 2025. <b>Completed.</b>
34	Install new park benches on Cook Drive (3), Veterans Park (7), and Ingleside Park (3), \$15,000.	Parks & Rec. Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. All concrete poured and 13 benches have been installed. <b>Completed.</b>

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Police Department</b>			
35	Acquire five new police vehicles using Fleet Management Funds, \$400,000.	Police Chief	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. 4 vehicles delivered and in service, waiting for delivery of the other 1.
36	Acquire the equipment needed for the five new police cars (\$80,000) and acquire new in-vehicle printers (\$24,000).	Police Chief	See #34 above.
37	Acquire 360-degree crime scene scanner using Drug Funds, \$18,000.	Police Chief	<b>Completed.</b>
38	Determine feasibility of constructing a firing range or having a contract with the local gun club's range.	Police Chief	Under consideration.
<b>Public Works Department</b>			
39	Prepare design and construction drawings to connect and pave View Street using Capital Improvement Funds, \$305,000.	Public Works Director / Project Manager	Proposal from Gresham Smith Engineers to design/prepare construction drawings on July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. NTP issued on July 18, 2025. Will bid with N. Jackson Street paving in early 2026 and completion during Spring 2026.
40	Resurface 9 city streets totaling 3.94 miles using STBG-L funds, \$999,000 and Capital Improvement Funds, \$1,068,000 for a total of \$2,067,000. <ul style="list-style-type: none"> <li>• Mt. Verd Rd. from Clearwater Rd to city limits (.34) <b>Completed.</b></li> <li>• Sharp Rd. from Velma Rd. to Railroad Ave (.21)</li> <li>• Tellico Ave. from Congress to Astrid St (.83)</li> <li>• Dennis St. from Congress to Decatur Pike (.62)</li> <li>• Woodward Ave. from N. Jackson St. to Ingleside Ave (1.07)</li> <li>• Forrest Ave. from Ingleside Ave. to Madison Ave (.29)</li> <li>• Guille St. from Ingleside Ave. to Eastanallee Ave (.12)</li> <li>• Glendale Ave. from Park St. to Cedar Springs Rd (.29)</li> <li>• Cedar Springs Rd. from Glendale Ave. to Elizabeth St (.17).</li> </ul>	Public Works Director / Project Manager	City Council approved the 9 list of streets during April 2022, Gresham Smith Engineers completed final design/construction drawings and submitted to TDOT for approval. TDOT approved during June, 2025. Bid deadline was July 23, 2025, 3 bids received. On Aug. 11, 2025 work session for consideration and approved on Aug. 19, 2025 regular session. Preconstruction meeting held Sept. 12, 2025. Mt. Verd Road completed. Remaining streets completion anticipated Spring 2026.
41	Improve/stabilize/realign N. Jackson St. in front of City Hall using Capital Improvement Funds, \$480,000.	Public Works Director / Project Manager	Gresham Smith Engineers has conducted geotechnical analysis, prepared design plans, and construction cost estimates. Will bid with View Street paving in early 2026.
42	Have Stancell Electric implement Decatur Pike corridor traffic signal retiming study using Capital Improvement Funds, \$193,000.	Public Works Director / Project Manager	Equipment purchase and installation on Sept. 8, 2025 work session for consideration and approved on Sept. 16, 2025 regular session. Work in progress.

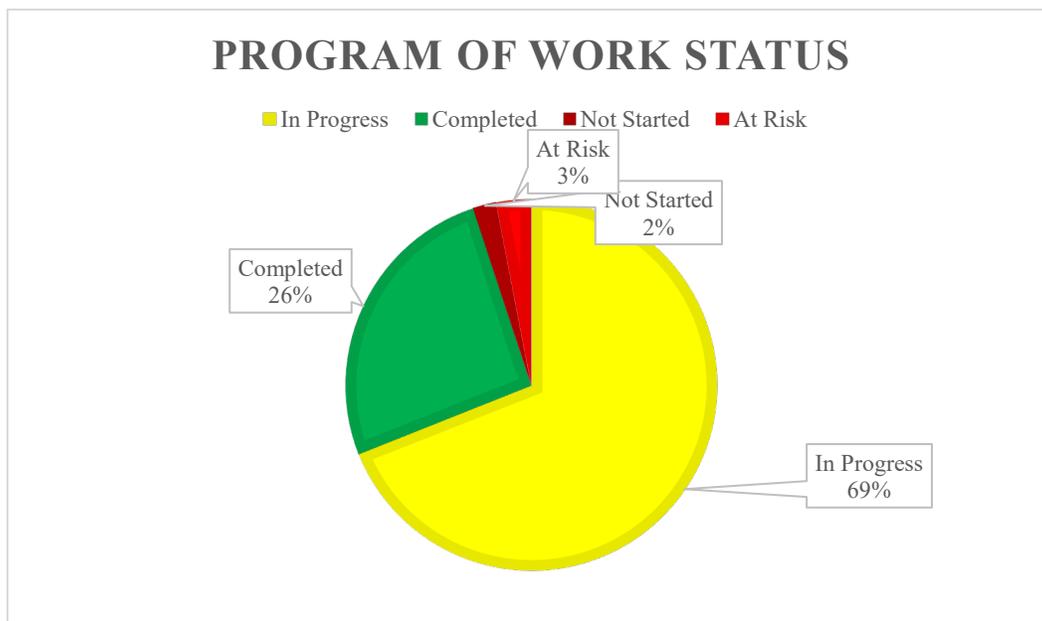
No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Public Works Department (continued)</b>			
43	Improve the road and railroad intersection of W. Madison, Rocky Mount, and Old Riceville Road using Railroad Grade Crossing Program Grant, \$600,000.	Public Works Director / Project Manager	Design completed. Project contract received and executed by city and TDOT. Bid deadline was Nov. 17, 2025. On Dec. 8, 2025 work session for consideration and approved Dec. 16, 2025 regular session.
44	Prepare an electronic inventory/data base of major city storm water assets of location, size, and condition to determine stormwater needs. Then design and construct needed improvements, \$2,503,000 using ARPA grant funds (85% grant/15% local). This study is a precursor to creating a storm water utility.	Public Works Director / Project Manager	Gresham Smith Engineers has collected all data. Bid opening was Sept. 9, 2025, Bid approved on Sept. 16, 2025 regular session. Project must be completed by Sept. 2026. Precon meeting held Oct. 10, 2025. Anticipated completion July 2026.
45	Improve intersection of Ingleside Ave. / Tellico Ave. using state Rural Safety Action grant, \$927,000.	Public Works Director / Project Manager	Waiting for TDOT to receive federal funding.
46	Purchase/install routing software/hardware for garbage trucks, \$44,948 over three years.	Public Works Director / Sanitation Coordinator	Council consented during Dec. 9, 2024 work session and approved during Dec. 17, 2024 regular session. Vendor is configuring software and all data being validated. Deployment during Winter 2025.
47	Purchase replacement leaf vacuum machine, \$146,000 using Fleet Management Fund.	Public Works Director	On March 10, 2025 work session for consideration and approved during March 18, 2025 regular session. Machine ordered. Waiting for delivery in Feb. 2026.
48	Acquire replacement pick-up truck using Fleet Management Funds, \$45,000,	Public Works Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. Truck ordered and delivered. <b>Completed.</b>
49	Acquire replacement flatbed truck using Fleet Management Funds, \$75,000.	Public Works Director	On July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. Truck delivered. <b>Completed.</b>
50	Acquire two traffic signal controllers and trailer mounted sign board for Traffic Control Division, \$33,000.	Public Works Director	<b>Completed.</b>
51	Continue the design of Green Street improvements including sidewalks, pedestrian crossings, retiming of traffic signals for pedestrian safety using TDOT MMAG grant, \$117,000 and Capital Improvement Funds, \$13,000.	Public Works Director / Project Manager	RFQ was prepared for engineering services, 5 responses received, 3 were asked for full proposals. Recommended firm on March 10, 2025 work session for consideration and approved during March 18, 2025 regular session. Currently obtaining environmental clearance. Construction is expected to begin in 2026 and be completed in 2027.
52	Complete the last 2,000 feet of sidewalk construction around MCHS.	Public Works Director	Obtaining 3 construction easements and eliminating 1 obstruction.

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Public Works Department (continued)</b>			
53	Acquire a floor cleaning machine for the Animal Shelter, \$3,500.	Public Works Director	<b>Completed.</b>
54	Acquire replacement garbage totes, lids, and dumpsters for Sanitation, \$64,000.	Public Works Director	On Aug. 11, 2025 work session for consideration and approved on Aug. 19, 2025 regular session. Dumpsters and lids delivered, waiting for delivery of totes.
55	Survey Hammerhill Road property owners to determine feasibility of donating or selling their property for new sidewalk.	Public Works Director	Obtained list of legal property owners, prepared survey, and distributed. Survey closed on Aug. 5, 2025. 10 responses received. Results presented during Aug. 11, 2025 work session. Placing in the CIP.
<b>Other Projects</b>			
56	Develop schematic designs for the downtown area and priorities using Capital Improvement Funds, \$50,000.	Capital Projects Manager / City Manager	Proposal from Kimley Horn on July 7, 2025 work session for consideration and approved on July 15, 2025 regular session. NTP issued on July 17, 2025. Kick off meeting was Aug. 21, 2025. On-going.
57	Contribute \$35,000 to the city Board of Education for a playground at the new school complex using Capital Improvement Funds.	Finance Director	Received invoice (\$34,819.50) from City Board of Education and paid. <b>Completed.</b>
58	Demolish North City School using Capital Improvement Funds, \$360,000.	City Manager	Council discussed selling, demolishing, leasing property Dec. 9, 2024 work session and approved demolition during Dec. 17, 2024 regular session. Council discussed rescinding demolition vote during Jan. 13, 2025 work session and Jan. 21, 2025 regular session. Motion failed. This topic was discussed on Feb. 10, 2025 work session and Feb. 18, 2025 regular session. Approved to demolish. Bid opening was April 29, 2025 and ten bids received. On May 12, 2025 work session for award consideration and May 20, 2025 regular session for bid approval. Approved E. Luke Green to demolish. Project start date was July 14, 2025. <b>Completed.</b>
59	Complete Mt. Verd Industrial Park improvements using city, county, and ARC funds, \$1,900,000.	EDA Director	Bid opening was Aug. 14 2025. On Sept 8, 2025 work session for consideration and approved on Sept. 16, 2025 regular session. EDA Director gave an update on July 7, 2025. Precon meeting held Oct. 7, 2025, NTP issued Nov. 3, 2025. Anticipated completion is Spring 2026.

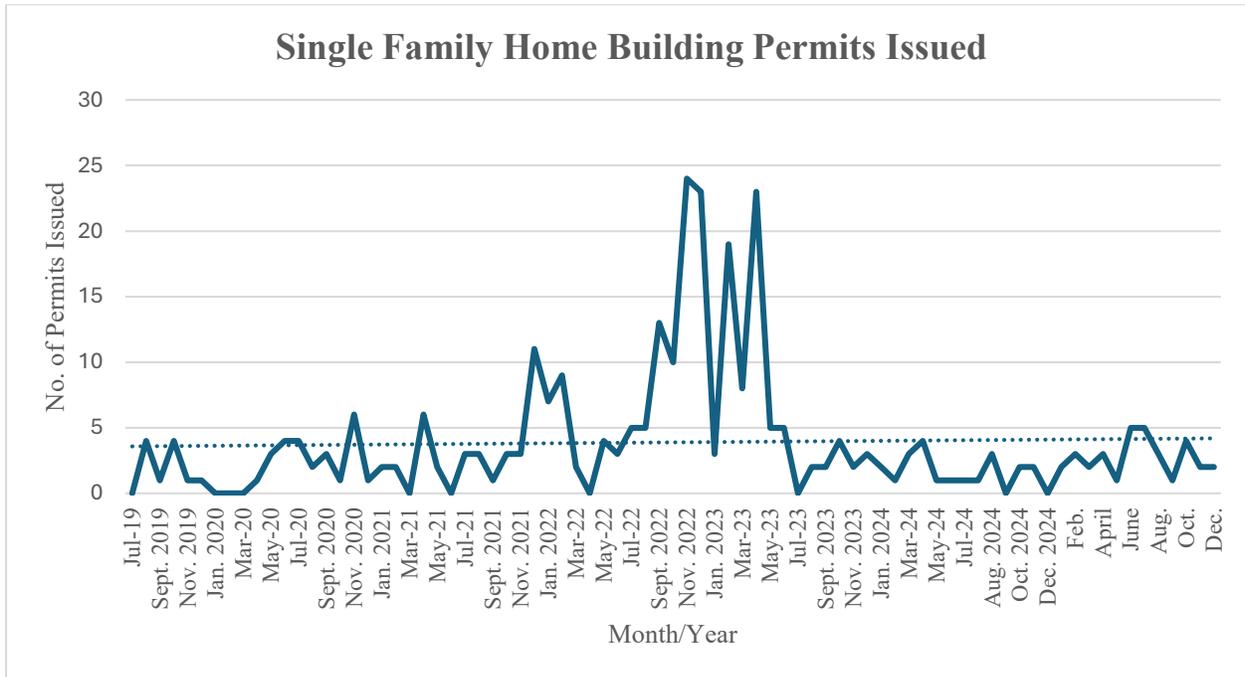
No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Other Projects (continued)</b>			
60	Acquire the 2.93-acre property for the entrance to the Redfern Industrial Park as authorized by Resolution 2022-31 using Capital Improvement Funds. Road design and construction drawings, bid out, and build will be in next budget year.	Public Works Director / Project Manager	City Attorney acquired property. <b>Completed.</b>
61	Sell the 1.08-acre Parker Property located on Decatur Pike, \$249,000 minimum bid based on residential appraisal or best offer.	Purchasing Assistant	Bid deadline was July 22, 2025. No bids received. On Aug. 11, 2025 work session and Aug. 19, 2025 regular session for further discussion. Approved to rezone property from B-3 to R-2 and re-market. Property has been rezoned and repairs made. Obtained new residential appraisal. On bid, bid opening is Jan. 13, 2026. On Feb. 9, 2026 work session for consideration and Feb. 17 regular session for approval.
62	Acquire downtown property for Market Park expansion.	City Manager	Council approved acquisition during Aug. 19, 2025 regular session, obtained appraisal and partial Phase I environmental assessment. Found environmental issues.

### Key

Status	No. of Projects/Total Projects	Percentage
In Progress	43/62	69%
Completed	16/62	26%
Not Started	1/62	2%
At Risk	2/62	3%



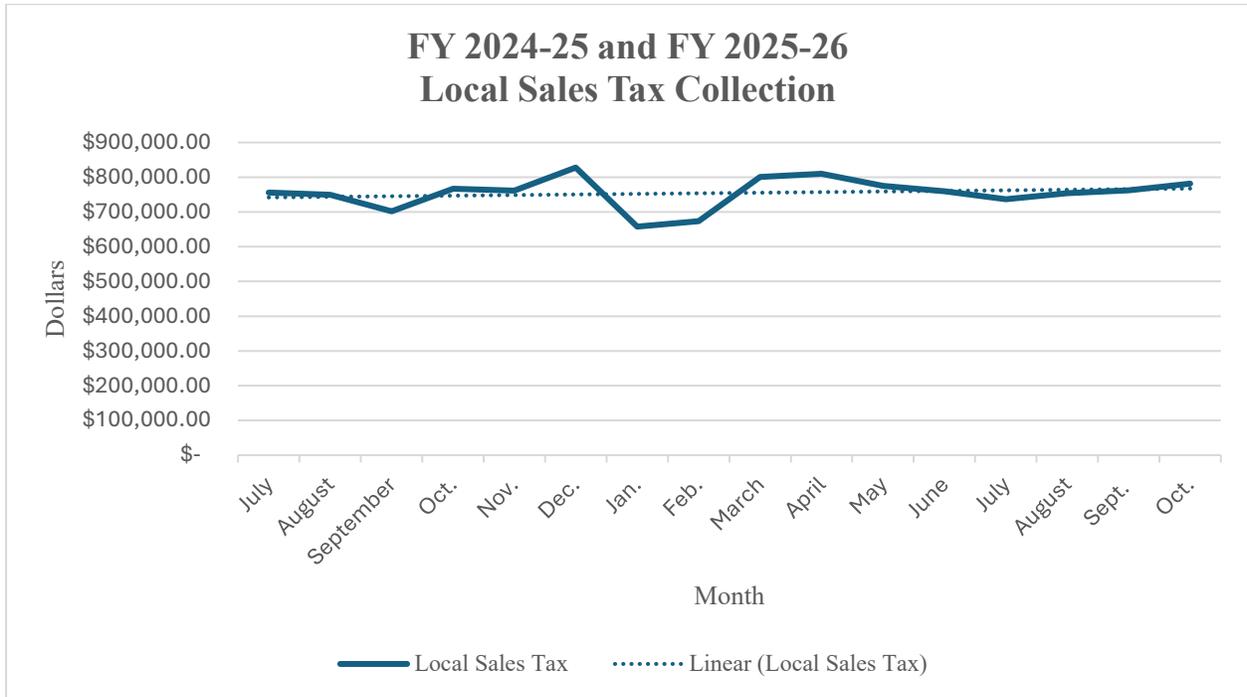
# SINGLE FAMILY HOME BUILDING PERMITS ISSUED



Month	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
July	0	4	2	5	0	1	5
Aug.	4	2	3	5	2	3	3
Sept.	1	3	1	13	2	0	1
Oct.	4	1	3	10	4	2	4
Nov.	1	6	3	24	2	2	2
Dec.	1	1	11	23	3	0	2
Jan.	0	2	7	3	2	2	
Feb.	0	2	9	19	1	3	
Mar.	0	0	2	8	3	2	
Apr.	1	6	0	23	4	3	
May	3	2	4	4	1	1	
June	4	0	3	5	1	5	
<b>Total</b>	<b>19</b>	<b>29</b>	<b>48</b>	<b>142</b>	<b>25</b>	<b>24</b>	<b>17</b>

Source: Community Development Dept.

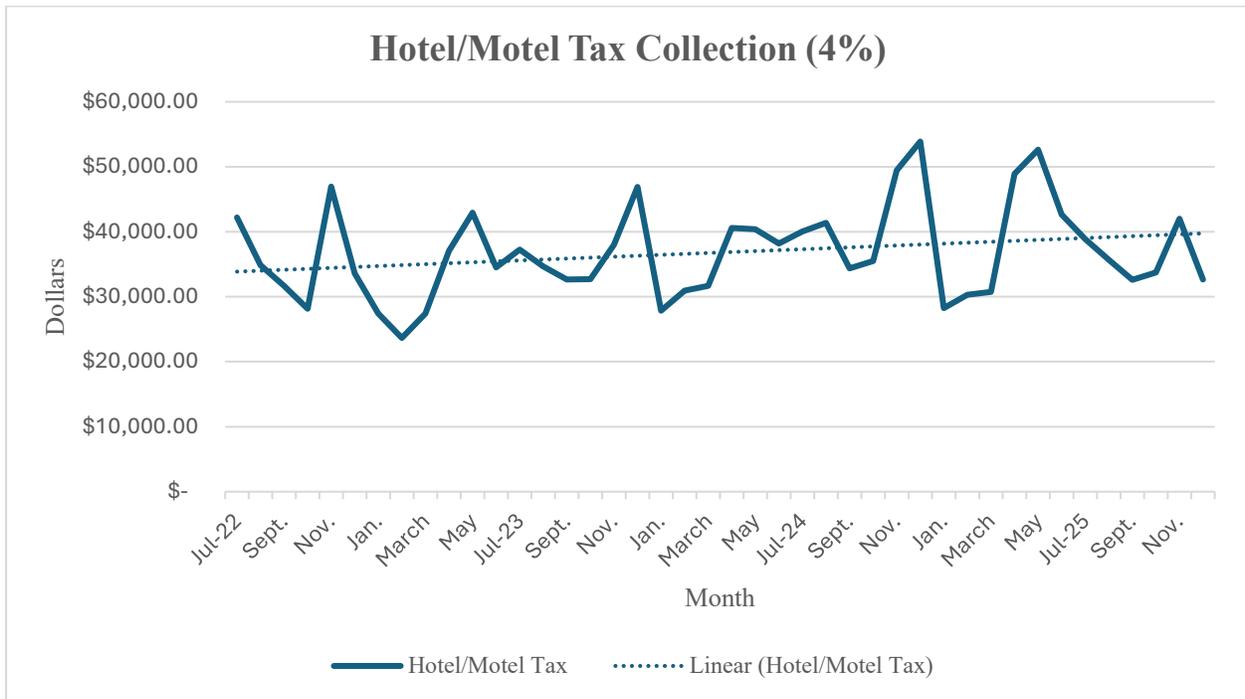
# LOCAL SALES TAX COLLECTION



Month	FY 2024-25	Percentage Change from Previous Month	FY 2025-26	Percentage Change from Previous Month/Year
July	755,777		736,800	(2.97%) / (2.5%)
August	749,676	(0.81%)	754,105	2.35% / 0.6%
Sept.	701,633	(6.41%)	762,129	1.1% / 8.6%
Oct.	766,762	9.28%	781,298	2.5% / 1.9%
Nov.	761,494	(0.68%)		
Dec.	827,792	8.7%		
Jan.	657,793	(20.5%)		
Feb.	673,300	2.3%		
March	800,607	18.9%		
April	809,852	1.2%		
May	774,784	(4.3)		
June	759,317	(2.0%)		
<b>Total Collected</b>	<b>\$9,038,787</b>		<b>3,034,332</b>	
<b>Budgeted</b>	<b>\$8,800,000</b>		<b>\$9,200,000</b>	
<b>% Collected</b>	<b>102.7%</b>		<b>33.0%</b>	
<b>Avg. Per Month</b>	<b>\$753,232</b>		<b>758,583</b>	

Source: Tennessee Dept. of Revenue

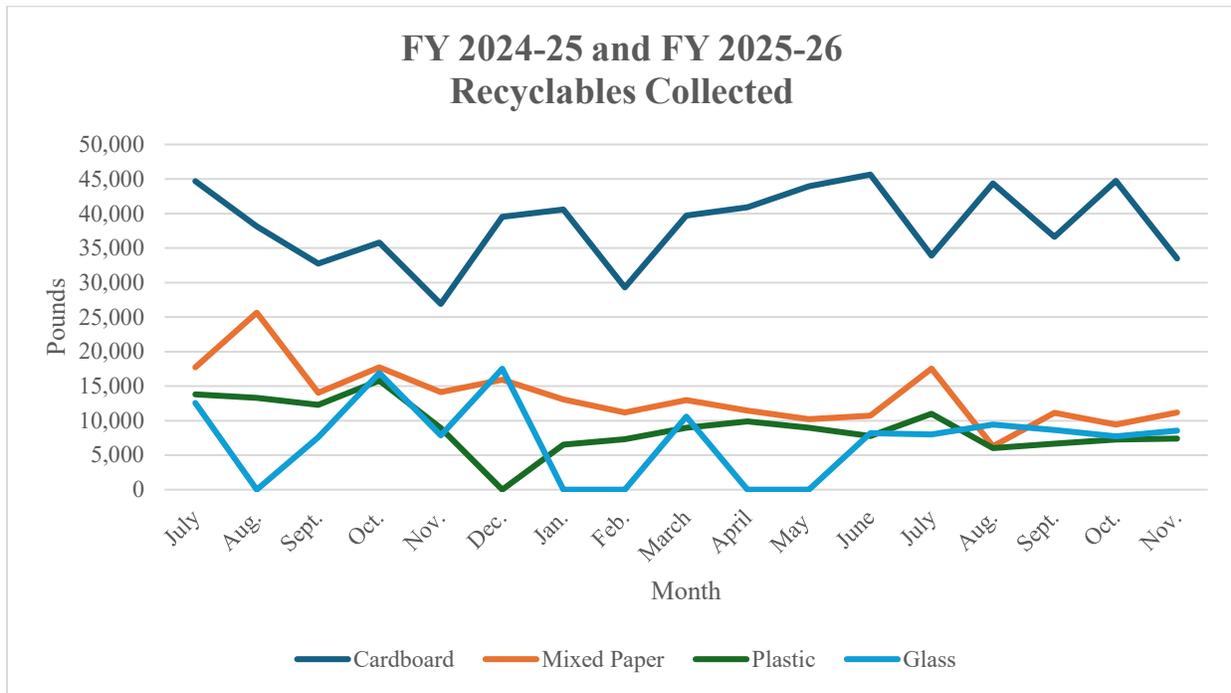
# HOTEL/MOTEL TAX COLLECTION



Month	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
July	\$42,213	\$37,261	\$40,027	\$38,892
August	34,852	34,639	41,377	35,665
Sept.	31,695	32,663	34,385	32,589
Oct.	28,144	32,705	35,469	33,737
Nov.	46,946	37,985	49,470	42,013
Dec.	33,579	46,923	53,880	32,638
Jan.	27,417	27,836	28,248	
Feb.	23,656	30,932	30,317	
March	27,421	31,681	30,751	
April	37,083	40,571	48,902	
May	42,955	40,408	52,623	
June	34,490	38,176	42,622	
<b>Annual Total</b>	<b>\$410,451</b>	<b>\$431,780</b>	<b>\$488,071</b>	<b>\$215,534</b>
<b>Avg. Per Month</b>	<b>\$34,204</b>	<b>\$35,982</b>	<b>\$40,673</b>	<b>\$35,922</b>

Source: Athens Finance Department

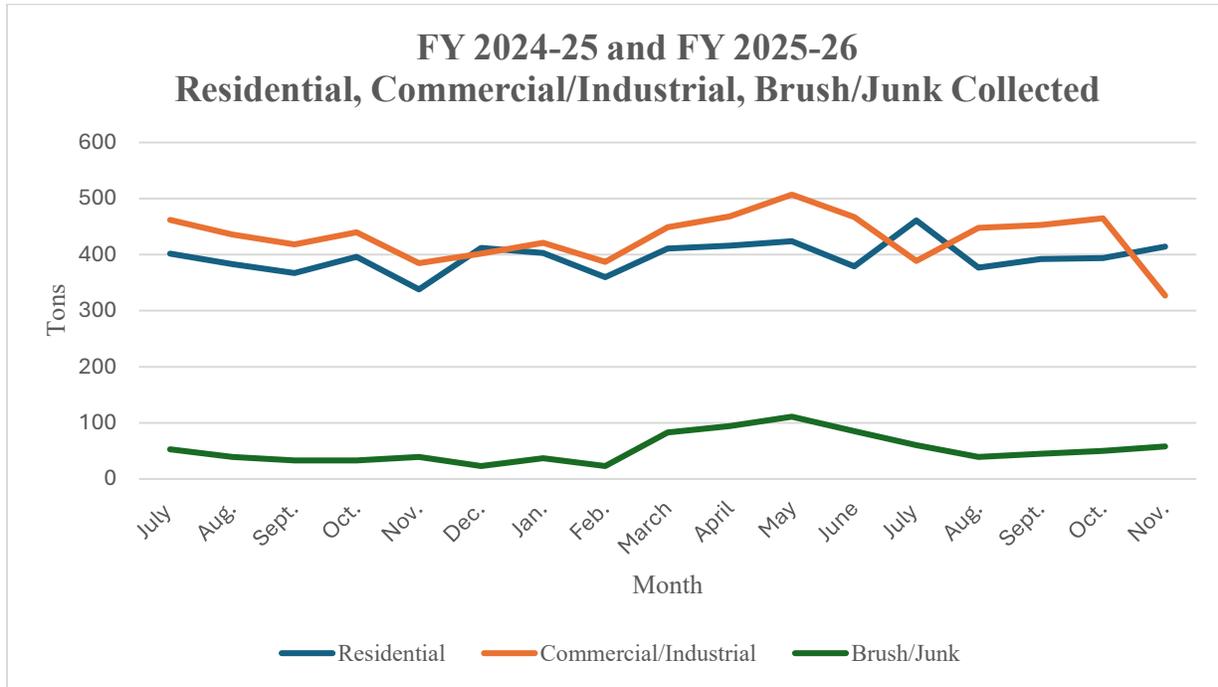
# RECYCLABLES COLLECTED



Month	FY 2024-25				FY 2025-26			
	Cardboard	Mixed Paper	Plastic	Glass	Cardboard	Mixed Paper	Plastic	Glass
July	44,660	17,740	13,800	12,560	33,900	17,560	11,000	7,980
August	38,160	25,640	13,280	0	44,380	6,280	6,000	9,420
Sept.	32,740	14,040	12,260	7,560	36,640	11,120	6,680	8,660
Oct.	35,780	17,720	15,800	16,880	44,720	9,440	7,240	7,740
Nov.	26,900	14,140	8,920	7,840	33,480	11,180	7,400	8,560
Dec.	39,540	15,940	0	17,520				
Jan.	40,560	13,060	6,540	0				
Feb.	29,300	11,180	7,320	0				
March	39,690	12,980	8,960	10,560				
April	40,920	11,440	9,900	0				
May	43,960	10,200	8,960	0				
June	45,640	10,700	7,780	8,200				
<b>Total Pounds Collected</b>	<b>413,890</b>	<b>164,580</b>	<b>104,560</b>	<b>81,120</b>	<b>193,120</b>	<b>55,580</b>	<b>38,320</b>	<b>42,360</b>
<b>Avg. Pounds Per Month</b>	<b>34,491</b>	<b>13,715</b>	<b>8,713</b>	<b>6,760</b>	<b>38,624</b>	<b>11,116</b>	<b>7,664</b>	<b>8,472</b>

Source: Public Works Dept.

# SANITATION COLLECTED



Month	FY 2024-25			FY 2025-26		
	Residential	Commercial/Industrial	Brush/Junk	Residential	Commercial/Industrial	Brush/Junk
July	402	462	53	461	389	60
August	383	436	39	377	448	39
Sept.	367	418	33	392	453	45
Oct.	396	440	33	394	465	50
Nov.	338	385	39	414	327	58
Dec.	412	402	23			
Jan.	403	421	37			
Feb.	360	387	23			
March	411	449	83			
April	416	468	94			
May	424	507	111			
June	379	467	85			
<b>Total Tons Collected</b>	<b>4,691</b>	<b>5,242</b>	<b>653</b>	<b>2,038</b>	<b>2,082</b>	<b>252</b>
<b>Avg. Tons Per Month</b>	<b>391</b>	<b>437</b>	<b>54</b>	<b>408</b>	<b>416</b>	<b>50</b>

Source: Public Works Dept.