



SISTER CITIES PROGRAM

MINUTES MEETING OF THE BOARD OF DIRECTORS

Wednesday, November 1, 2023
12:00pm – EDA Boardroom

- I. Welcome
 - a. Roll Call:
 - i. Present: Victoria White, Austin Fesmire, Becky Simpson, Dick Pelley, Deb Wallace, Lindsey Ferguson, and Betty Ruleman
 - ii. Absent: Ersa Henry

- II. Approval of Minutes
 - a. Motion was made by Austin Fesmire, seconded by Lindsey Ferguson, for the approval of minutes of the October 11, 2023 meeting.
Motion carried

- III. New Business
 - a. Student Application Review – Eight students, 9th grade through 2nd year in college, have submitted applications. A few parents have requested to travel & be chaperones. Application submission was agreed to be extended until November 15, 2023. *International Night* will be held at McMinn County High School on November 9th, 5-7pm. An *Information Night* will be held at Trinity UMC on November 19th at 1pm.
 - b. Waiver – City Attorney to Create Waiver for Students on Trip – A study abroad waiver needs to be drafted and signed by both parents of student under 18, and must be notarized.

- IV. The meeting adjourned

Approved:

Betty Ruleman, Secretary

Date