

# Right-of-Way Construction Permit Application

Public Works Department – City of Athens, Tennessee



Type information into the highlighted areas below. Print, sign, and mail to:  
City of Athens Public Works Department, 815 N. Jackson St., Athens, TN  
37303 or deliver to Public Works at 219 Alford St.

All work approved under this permit shall be completed in compliance with the provisions of the City of Athens *Rights-of-Way Management Policy found in Title 16, Chapter 2 of the Municipal Code*, the *Stormwater Management Policy*, the *Grading Permit Policy* and any applicable Federal, State or Local rules, Procedures, or Ordinances.

Application Date: \_\_\_\_\_

Project Address/Location: \_\_\_\_\_

Utility Name: \_\_\_\_\_

Utility Address: \_\_\_\_\_

Utility Contact/Telephone: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Contractor Telephone: \_\_\_\_\_

On Site Contact: \_\_\_\_\_

On Site Telephone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

List all Subcontractors: \_\_\_\_\_

Person Responsible for R-O-W  
Restoration & Street Repairs: \_\_\_\_\_

Total Project Area (acres/linear feet) \_\_\_\_\_

Area to be Disturbed (acres/linear feet) \_\_\_\_\_

Schedule of Work (start & expected completion dates) \_\_\_\_\_ to \_\_\_\_\_

Sketch of Project Attached: ☐ YES ☐ NO Engineering Plans Submitted: ☐ YES ☐ NO

- 1) I agree that I will comply with all ordinances, laws, and City policies regulating rights-of-way management, grading, land disturbance, erosion/sedimentation control, and stormwater management.
- 2) I agree to allow access to said activities for inspection by City of Athens personnel.
- 3) All erosion/sedimentation control measures will be installed before land disturbance activities begin and will be properly maintained throughout the grading/land disturbing activities. I further agree to add any additional erosion/sedimentation control measures as requested by the City of Athens.
- 4) All money, fees, losses, and/or damages due the City of Athens by the owner and/or contractor from previous construction have been paid in full. No permits will be issued until all moneys due the City have been paid in full or otherwise satisfied.
- 5) I agree that I will be responsible for any damages to the public right-of-way including City sidewalks and streets caused by this work.
- 6) I have obtained the necessary insurance as required and identified in §16-214.
- 7) A traffic control plan has been submitted and approved (when traffic will be impacted).
- 8) Applicant is responsible for contacting the *Athens Utilities Board* to discuss utility services and locations.
- 9) Applicant is responsible for Tennessee One Call 72 hours prior to excavation - toll free: 800-351-1111.

Signature of Applicant  
or Responsible Party: \_\_\_\_\_ Date: \_\_\_\_\_

Received By: \_\_\_\_\_ Date: \_\_\_\_\_ Fee: \_\_\_\_\_

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_