



ATHENS CITY COUNCIL REGULAR SESSION AGENDA

Tuesday, July 15, 2025, 6:00pm

Athens Municipal Building
Burkett L. Witt Council Chambers

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF MINUTES

(1 – 4) A. Tuesday, June 17, 2025 – Regular Session

VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS

(5) A. VIVID Award – The Late Randy Sliger

VII. CITIZENS COMMENTS GERMANE TO THE AGENDA

VIII. CONSENT AGENDA

(6 – 13) A. Approve Purchase of Needed Property for the ARP Funded Stormwater Project and Resolution No. 2025-17.

(14 – 19) B. Approve Proposal from Gresham Smith Engineers to Design and Prepare Construction Drawings to Connect View Street.

(20) C. Approve Proposal to Purchase IT Equipment and Services to Update/Refresh the City's Information Technology Infrastructure.

(21 – 31) D. Approve Proposal from Kimley Horn to Build Upon the Previously Prepared Downtown Master Plan by Preparing Schematic Designs, Developing a Pattern Book, and Refining Priorities/Phases.

(32 – 34) E. Approve Proposal to Add Three Additional Monuments at Veterans Park.

(35 – 36) F. Approve School Resource Officer (SRO) Program Grant Application and Resolution 2025-18.

- (37 – 49) G. Approve Acquisition of Five New Vehicles for the Police Department from the Fleet Management Fund, Surplus of Assets #4068 and #4325 and Resolution 2025-19.
- (50 – 55) H. Approve Acquisition of Two Replacement Vehicles for the Public Works Department from the Fleet Management Fund, Surplus of Assets #4307 and #4471 and Resolution 2025-19.

IX. ORDINANCES

- (56 – 61) A. Amending Athens City Code Title 7 (Fire Codes) & Title 12 (Building Codes)
Public Hearing & Second Reading of Ordinance 1142

X. OLD BUSINESS

- (62 – 64) A. Cook Park Splash Pad

XI. NEW BUSINESS

- (65 – 67) A. Proposal from Allen & Hoshall to Prepare Design Plans and Construction Drawings to Renovate the House at Regional Park for Parks & Recreation Offices
- (68 – 74) B. Proposal from Baseline Sports Construction to Design and Install Artificial Turf on the Five Infields at Regional Park
- (75 – 78) C. Amending Athens City Code Title 3 (Court Costs & Litigation Tax)
First Reading of Ordinance 1143
- (79 – 86) D. Annexation & R-3 Zoning Request
- (87 – 91) E. Hammerhill Road Sidewalks: Conduct A Right-of-Way Impact and Willingness Survey
- (92 – 95) F. Bench Installation at Cook Drive, Veterans Park, and Ingleside Park
- (96 – 98) G. Installation of Banners at Veterans Park
- (99) H. Reappointment of Sam Stephens to the Athens Municipal Regional Planning Commission
(term expiring before 8/1/2028)
- I. Amendments to Athens City Charter
- J. Amendments to the Athens City Code: 13-III Dilapidated and Unfit Structures and Areas

XII. REPORTS

- (102 – 105) A. Community Development 2nd Quarter Building Report
Director of Community Development, Anthony Casteel
- B. Finance Department Monthly Report
Director of Finance, Mike Keith

* Will be
distributed at
Regular Session

(106 – 112) C. Fire Department Monthly Report
Fire Chief, Brandon Ainsworth

(113 – 116) D. Police Department Monthly Report
Police Chief, Fred Schultz

XIII. REPORT FROM THE CITY MANAGER

(117 – 128) A. Program of Work
City Manager, Randall Dowling

XIV. CITIZENS COMMENTS

XV. ADJOURNMENT



ATHENS CITY COUNCIL MINUTES OF REGULAR SESSION

The Athens City Council met in regular session on **Tuesday, June 17, 2025**, at 6:00 p.m. in the Athens City Hall Council Chambers with Mayor Eaton presiding. Vice Mayor Curtis led the invocation. Councilmember Pelley led the Pledge of Allegiance.

Roll call:

PRESENT: Duggan, Pelley, Curtis, Eaton
ABSENT: Sherlin

The following decisions were made and ordered to be part of the records of the Athens City Council.

APPROVAL OF MINUTES

Vice Mayor Curtis moved to approve the minutes of Tuesday, May 20, 2025 – Regular Session; Councilmember Duggan seconded.

Councilmember Duggan then moved to amend the minutes to correct the recorded vote on the motion by Councilmember Sherlin to amend the FY 2025-26 Proposed Budget by adding three (3) Fire Department employees; Vice Mayor Curtis seconded.

The originally recorded vote was:

YEAS: Duggan, Curtis

NAYS: Sherlin

ABSTAIN: Eaton

The correct vote is as follows:

YEAS: Duggan, Sherlin

NAYS: Curtis

ABSTAIN: Eaton

Main motion as amended, approved.

Roll call vote:

YEAS: Duggan, Pelley, Curtis, Eaton

NAYS:

COMMUNICATIONS AND SPECIAL PRESENTATIONS

A. VIVID Award

Councilmember Pelley recognized Roscoe Morgan for his enduring patriotism and commitment to displaying U.S. flags throughout the community.

CITIZEN'S COMMENTS GERMANE TO THE AGENDA

- Elise Howell, representing the Mid-East Tennessee Community Chorus (METCC), spoke regarding the \$5,000 funding request included in the proposed FY 2025-26 budget.

CONSENT AGENDA

- Accept Athens Utilities Board Presentation of Annual Budget FY 2025-26
- Approve Athens City Schools Budget Amendment #2 for FY 2024-25
- Approve Athens City Board of Education Resolution 2025-2
- Approve Athens City Board of Education Resolution 2025-3
- Approve Application for a Safety First Grant from Norfolk Southern Resolution 2025-12

ATHENS CITY COUNCIL
MINUTES OF REGULAR SESSION
Tuesday, June 17, 2025

- F. Approve Application for a Federal Staffing for Adequate Fire and Emergency Response (SAFER) Grant from FEMA
Resolution 2025-13
- G. Approve Declaration of Surplus City Property - Poly Tank and Pump from Fire Dept.
Resolution 2025-14
- H. Approve Proposed Procurement Policies and Procedures
Resolution 2025-15
- I. Approve Declaration of Surplus City Property – Traffic Signal Controllers and Dumpsters from Public Works Dept.
Resolution 2025-16
- J. Authorize the City Manager to obtain cost estimates for WWI and WWII monuments for Veterans Park that conform to the existing monuments.

Vice Mayor Curtis moved to approve all consent agenda items as presented; Councilmember Duggan seconded.

Mayor Eaton moved to amend item J to also include a Revolutionary War monument; Councilmember Duggan seconded.

Amendment approved.

Roll call vote:

YEAS: Duggan, Pelley, Curtis, Eaton

NAYS:

Main motion as amended, approved.

Roll call vote:

YEAS: Duggan, Pelley, Curtis, Eaton

NAYS:

ORDINANCES

- A. FY 2024-25 Budget Amendment

Public Hearing and Second Reading of Ordinance No. 1140

AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF ATHENS, TENNESSEE, FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025

Mayor Eaton opened the Public Hearing. There being no public comments, the hearing was closed.

Vice Mayor Curtis moved to approve the FY 2024-25 Budget Amendment; Councilmember Pelley seconded.

Motion approved.

Roll call vote:

YEAS: Duggan, Pelley, Curtis, Eaton

NAYS:

- B. FY 2025-26 Proposed Budget

Public Hearing and Second Reading of Ordinance No. 1141

AN ORDINANCE TO ADOPT A BUDGET AND SET THE TAX RATE ON TAXABLE PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ATHENS, TENNESSEE, FOR THE FISCAL YEAR JULY 1, 2025 THROUGH JUNE 30, 2026.

Mayor Eaton opened the Public Hearing. There being no public comments, the hearing was closed.

Vice Mayor Curtis moved to approve the FY 2025-26 Proposed Budget and the Included Fee Schedule; Councilmember Pelley seconded.

Councilmember Duggan proposed an amendment to the budget to consolidate the auto allowance into the travel expense line item; the motion failed for a lack of a second.

Main motion approved.

Roll call vote:

YEAS: Duggan, Pelley, Curtis, Eaton

NAYS:

OLD BUSINESS

The Council had no pending matters of old business for discussion or action.

NEW BUSINESS

A. Amending Athens City Code Title 7 & Title 12

First Reading of Ordinance No. 1142

AN ORDINANCE TO AMEND THE ATHENS CITY CODE, TITLE 7 ENTITLED "FIRE PROTECTION AND FIREWORKS" AND TITLE 12 ENTITLED "BUILDING AND CONSTRUCTION" TO ADOPT THE 2021 EDITION OF THE INTERNATIONAL CODES FOR FIRE (IFC), BUILDING (IBC), PLUMBING (IPC), FUEL GAS (IFGC), MECHANICAL (IMC), ENERGY CONSERVATION (IECC), AND EXISTING BUILDING (IEBC); AND CREATE CHAPTER 12-XI ENTITLED "EXISTING BUILDING CODE".

Vice Mayor Curtis moved to approve the first reading of Ordinance No. 1142;

Councilmember Pelley seconded.

Motion approved.

Roll call vote:

YEAS: Duggan, Pelley, Curtis, Eaton

NAYS:

B. Councilmember Pelley moved to have a called meeting to discuss "*why one citizen could not touch a building and not make changes but another citizen could*"; the motion failed for a lack of a second.

C. Councilmember Pelley moved to add a splash pad at Cook Park; the motion failed for a lack of a second.

D. Councilmember Duggan moved to add a 4-way stop at Miami Street and Matlock Avenue; Vice Mayor Curtis seconded.

Motion approved.

Roll call vote:

YEAS: Duggan, Curtis, Eaton

NAYS: Pelley

REPORTS

Community Development 1st Quarter Building Report
Director of Community Development, Anthony Casteel

Finance Department Monthly Report
Director of Finance, Mike Keith

Fire Department Monthly Report
Fire Chief, Brandon Ainsworth

Police Department Monthly Report
Police Chief, Fred Schultz

REPORT FROM THE CITY MANAGER

Program of Work
City Manager, Randall Dowling

CITIZENS COMMENTS

- Linda Long, spoke on the issues of the splash pad at Cook Park and the sidewalk along Hammerhill Road.

ADJOURNMENT

Mayor Eaton asked for a vote to adjourn the meeting.

The meeting adjourned at approximately 7:12 p.m.

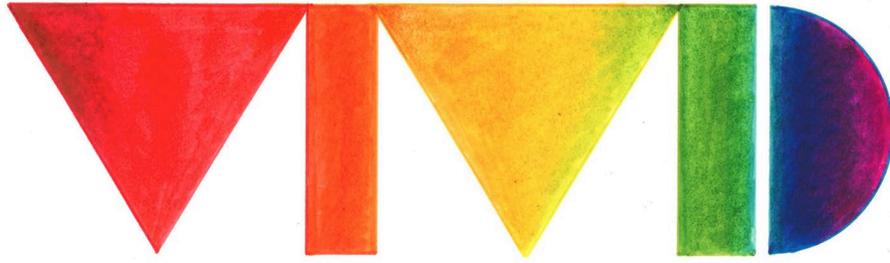
Roll call vote:

YEAS: Duggan, Pelley, Curtis, Eaton

NAYS:

LARRY EATON, Mayor

RANDALL DOWLING, City Manager



VERY IMPORTANT VOLUNTEER INDIVIDUAL OFFICIAL NOMINATION FORM

Nominee: Randy Sliger

Nominated By: Mayor Larry Eaton

Date: June 18, 2025

Reason for Nomination:

The City of Athens proudly honors the late Randall “Randy” Ward Sliger with the VIVID Award in recognition of a life lived with visionary commitment, incomparable service, and unwavering dedication to the community he loved and uplifted.

Randy Sliger’s voice was not just a sound on the radio—it was the heartbeat of Athens for more than four decades. As a second-generation broadcaster, he carried forward the legacy of community-focused radio through his work at WJSQ FM and WLAR AM. His leadership transformed WLAR into one of the first AM stereo stations in East Tennessee, and his founding of WYGO Y-99.5 ensured Athens remained connected, informed, and proud of its hometown talent.

Through thousands of local broadcasts, sports events, election night coverages, and on-the-scene reporting, Randy didn't just cover the news—he was a trusted voice who wove the stories of Athens into the fabric of its daily life.

Yet his contributions went far beyond the airwaves. Randy was a man deeply rooted in civic service. He gave generously of his time and heart, mentoring individuals in recovery, supporting The Grace House, and faithfully serving the Elks Lodge for over 30 years in various leadership roles. His presence was also a familiar one at the McMinn County Regional Airport, reflecting his passion for aviation and community connectivity.

Randy Sliger embodied entrepreneurial spirit, compassionate mentorship, and a lifelong devotion to community service. His influence reached far beyond the airwaves, leaving a lasting imprint on Athens that will resonate for generations to come.

In presenting this award, the City of Athens honors a man whose legacy reflects the very best of our town’s values. Randy didn’t just report on Athens—he shaped it, strengthened it, and helped it thrive.



Agenda Item

VIII. A. Approve Purchase of Needed Property for the ARP Funded Stormwater Project and Resolution No. 2025-17.

Overview

The City received a stormwater grant from the Tennessee Department of Environment & Conservation during 2023 to prepare an electronic inventory/data base of major city stormwater assets including information about asset location, material, size, elevation, and condition to determine overall stormwater needs. Based on the collected information, the city will construct a project that is needed to improve the city's stormwater capabilities, water quality, and minimize streambank erosion. The project that was selected was to purchase 5.12 acres of land at the intersection of Ingleside Avenue and Forrest Avenue across from Ingleside Park to shape into a new city-controlled stormwater asset to manage stormwater from the Oostanaula Creek. Since this property will be a dry storage area some of the time, it will be transformed into a parklike green space with native plants, walking trail, stormwater education exhibits, and perhaps tie-ins/connections with nearby Mayfield Dairy Visitor Center (concept plan is attached).

The 5.12 acres is entirely within the flood zone and largely within the floodway making it severely limited to development. The purchase price is \$135,000 based on a recent appraisal. Funds for this purchase as well as the entire project were budgeted in the approved FY 2025-26 Capital Improvement Fund budget.

Attached is a memo from the Public Works Department that offers more details and how the property would be purchased through the Economic Development Authority to maximize grant funding.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session consent agenda for approval.

Action to Consider

Motion, second, and majority vote are needed to approve Resolution No. 2025-17 to authorize staff to purchase the property as described above for a stormwater project funded in part by an ARP grant.

Affected Departments

Public Works Dept.



PUBLIC WORKS

TO: Randall Dowling, City Manager
FROM: Kevin L. Helms, Project Manager
Cc: Ben Burchfield, Public Works Director
DATE: July 2, 2025
SUBJECT: ARP Stormwater Grant – Property Purchase

Background

In July 2023 the city executed a grant contract with the Tennessee Department of Environment and Conservation for funding related to stormwater projects. The city will receive \$2,371,902.77 in grant funds and will be required to match these funds with \$355,785.42 for a total project budget of \$2,727,688.19. Of this amount, \$1,980,000 is for construction activities and \$747,688.19 is for professional fees related to planning activities.

The project has been progressing through several stages of development. The most time-consuming component was the survey of all stormwater assets within the city system sized 24" or greater. The location, material, condition, and elevation of each asset were documented and will be imported into a software program so that we have an accurate inventory of assets. Once the survey was complete the data was utilized to perform hydraulic modeling of the system to identify solutions for problem areas which would be constructed using grant funds.

Several factors contributed to the locations to be addressed with this funding. The first priority was to determine whether a project could be constructed prior to the grant deadline of September 2026. After that criterion had been established, other factors such as cost and severity were analyzed to determine the final list of construction activities.

The single largest project selected for construction is the addition of new stormwater assets near the Wetlands Trail and Ingleside Park. This facility would serve a similar purpose to the wetlands that were constructed several years ago, but the design and function would be slightly different. Instead of an area that stays wet year-round, the new facility would be a dry storage area where a large park like greenspace will exist during the dry season. The area would be nicely landscaped with native plants and potentially include a walking trail with stormwater education exhibits, along with an overlook at the corner of Ingleside Avenue and Forrest Avenue. Connections would be available to the existing wetlands, E. G. Fisher Library, Ingleside Park, and the Mayfield Visitor Center.



PUBLIC WORKS

Water from the Oostanaula Creek will spill over into this area when the creek level rises, which will provide the following benefits:

- Sediment collected in the creek will have the opportunity to settle in the dry storage lawn which improves water quality and reduces flooding impact by maintaining the current creek capacity rather than having it fill with excess sediment.
- By diverting a portion of the water from the primary creek channel, the speed of water flow in the channel will be reduced which helps prevent streambank erosion.
- By diverting a portion of the water into this area, the downstream sections of the creek will have a minimal reduction in the high-water level during rain events. However, the property is not large enough to have a significant impact on water levels downstream but even small reductions are better than none.

The city will utilize a portion of the grant funds to purchase the property needed to construct this facility. The land is currently owned by Mayfield and is bounded by Forrest Avenue, Ingleside Avenue, Mayfield Lane, and the Oostanaula Creek. We have been working with Mayfield since last year on the terms of an agreement for the city to purchase parcel 057H D 001.00 which is 5.12 acres. Currently, there are no structures on the property and its future use is severely limited by its location which is entirely within the flood zone and is largely within the floodway.

The city recently had an appraisal conducted on the property to establish fair market value. The appraisal indicated the property value to be between \$99,000 and \$135,000. Based upon our estimates prior to obtaining the appraisal, this is within the range we anticipated. As such, we propose using grant funds to purchase the parcel, which is currently owned by Mayfield, for the construction of a stormwater facility. I am attaching a draft sketch of what the facility will look like after construction but note that this is a draft and some changes may be required prior to or during construction.

To maximize the benefit of the purchase for both the city and Mayfield, the transaction will be facilitated by the McMinn County Industrial Development Board. The only impact to the city that the inclusion of the IDB has on the project is the purchase amount will be paid to the IDB rather than Mayfield and the deed we receive transferring ownership would also come from the IDB rather than Mayfield.

Action Needed

City council approve purchase parcel 057H D 001.00 using ARP Stormwater Grant Funds for the purpose of constructing a stormwater facility to improve water quality in the Oostanaula Creek.

**ARP Stormwater Grant
Property Acquisition Proposal
City of Athens – Mayfield Dairy – McMinn County EDA
July 2025**

Project Summary – The City of Athens (City) is using ARP Grant funding to acquire property to construct stormwater infrastructure to improve water quality and reduce streambank erosion. The parcel needed for the project is currently owned by DFA Dairy Brands Fluid, LLC, d/b/a Mayfield Dairy (Mayfield). By facilitating the project, the McMinn County Industrial Development Authority (IDB) will allow the City to maximize grant funding, thus limiting the expenditure of local funds, and assist Mayfield with site enhancements to improve traffic flow and increase security.

Mayfield Dairy will:

- Transfer ownership of Parcel 057H D 001.00 which consists of 5.32 land unit acres
- Receive from IDB goods and services (engineering, fencing, traffic flow enhancements, etc.) in an amount not to exceed \$135,000 which has been determined as the maximum value of the property by a certified appraiser

McMinn County IDB will:

- Transfer ownership of said parcel to the city for an amount of \$135,000
- Execute an agreement with Gresham Smith & Partners (GSP) as negotiated by Mayfield for the design of improvements on Mayfield property in an amount of \$27,000
- Procure and install fencing and related items as designed by GSP in an amount not to exceed \$108,000

City of Athens will:

- Purchase said parcel from IDB in an amount of \$135,000
- Construct stormwater improvements and related amenities on said parcel using ARP grant funding according to plans developed by GSP based upon input provided by Mayfield

All Parties will:

- Agree to cooperate with one another to seek funding for the development of an educational trail (Trail) on said parcel as shown in the masterplan created by GSP which focuses on dairy farming, agricultural industry, and/or stormwater management practices
- If there are excess funds after the scope of work developed by Mayfield through the services of GSP is complete, the IDB will apply the remaining funds to the development of the Trail project
- Depending upon the overall financial considerations of the Trail, there are options for Mayfield to have naming rights or serve as primary sponsor of Trail if they contribute funds toward construction using excess funds and/or other donations
- Mayfield will be consulted regarding content for the Trail if excess funds or donations are made available for its development by Mayfield

Notes:

- All parties are aware that the property purchase must proceed expeditiously due to the pending grant deadline
- Any agreement reached will require the approval of the City of Athens City Council, McMinn County IDB Board of Directors, and the appropriate representatives of Mayfield
- NON-BINDING LETTER: This is a proposal representing an expression of interest only and shall be nonbinding on the parties, and nothing in this proposal letter should be construed

as a binding offer or other obligation on any party's part or create any rights in favor of any other party or any third party. This proposal letter does not address all matters upon which agreement must be reached in order for the transaction to be consummated. None of the parties shall have any obligation with respect to the matters set forth in this proposal letter until such time as all parties have entered into formal written agreements with terms acceptable to all parties in their sole and absolute discretion.

RESOLUTION NO. 2025-17

A RESOLUTION AUTHORIZING THE PURCHASE OF PROPERTY FROM MAYFIELD DAIRY FOR THE PURPOSE OF CONSTRUCTING A STORMWATER FACILITY USING ARP GRANT FUNDS

WHEREAS, the City of Athens has received a grant from the Tennessee Department of Environment and Conservation through the American Rescue Plan (ARP) in the amount of \$2,371,902.77, requiring a local match of \$355,785.42, for a total project budget of \$2,727,688.19 for stormwater infrastructure projects; and

WHEREAS, one of the primary projects to be undertaken with these funds is the construction of a stormwater facility near the Wetlands Trail and Ingleside Park to improve water quality, reduce flooding and streambank erosion, and create future educational and recreational opportunities; and

WHEREAS, the parcel of land needed for the project (Parcel 057H D 001.00, approximately 5.12 acres) is currently owned by DEAN DAIRY FLUID LLC d/b/a Mayfield Dairy and lies entirely within the flood zone and largely within the floodway, rendering its future private use severely limited; and

WHEREAS, the City has obtained a certified appraisal determining the value of the parcel to be between \$99,000 and \$135,000, and based on this, has determined to proceed with the purchase at a cost of \$135,000, which falls within the anticipated range; and

WHEREAS, the McMinn County Industrial Development Board (IDB) will facilitate the transaction by acquiring the parcel from Mayfield Dairy through a negotiated exchange of engineering and site improvements, and will in turn convey the parcel to the City of Athens for the sum of \$135,000; and

WHEREAS, the City, IDB, and Mayfield Dairy have agreed in principle to collaborate on future development of an educational trail on the parcel focusing on stormwater management, agriculture, and dairy operations, and Mayfield may participate in sponsorship or naming if additional funding becomes available;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ATHENS, TENNESSEE:

1. That the City of Athens is hereby authorized to purchase Parcel 057H D 001.00 from the McMinn County Industrial Development Board for the sum of \$135,000 using ARP grant funds.
2. That said property is to be used for the construction of stormwater improvements and related amenities, as designed by Gresham Smith & Partners based on collaboration with Mayfield Dairy.
3. That the City further authorizes collaboration with the IDB and Mayfield Dairy in seeking future funding for development of an educational trail on the property, as referenced in the master plan.

BE IT FURTHER RESOLVED that the Mayor and City Manager are authorized to take all necessary steps to finalize the purchase, including executing any agreements, deeds, or documents required to complete the transaction.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

ON MOTION BY _____

SECONDED BY _____

said Resolution was approved by roll call vote on the 15th day of July, 2025.

RESOLUTION NO. 2025-17

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher M. Caldwell, City Attorney



Agenda Item

VIII. B. Approve Proposal from Gresham Smith Engineers to Design and Prepare Construction Drawings to Connect View Street.

Overview

The city recently acquired a 0.13-acre strip of land as right-of-way to connect the two sides of View Street in preparation of connecting and paving this city street as a through street. The approved FY 2025-26 Capital Improvement Fund budget contains \$305,000 to design, prepare construction drawings, bid out, and construct this project. Gresham Smith Engineers has submitted a proposal for this project (attached). After the construction drawings are completed, they will be bid out, the bid awarded by City Council, and construction will begin. Estimated completion time is Spring 2026.

A memo from the Public Works Department with additional details is also attached.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session consent agenda for approval.

Action to Consider

Motion, second, and majority vote are needed to approve the proposal from Gresham Smith Engineers to design and prepare construction drawings to connect View Street.

Affected Departments

Public Works





PUBLIC WORKS

TO: Randall Dowling, City Manager
FROM: Kevin L. Helms, Project Manager
Cc: Ben Burchfield, Public Works Director
DATE: June 27, 2025
SUBJECT: View Street Extension

Background

Earlier this year the city acquired a strip of land to serve as right-of-way for the construction of a connector on View Street. Currently, View Street terminates on each side of this new right-of-way but with the construction of the connector it will become a through street. The construction will be no more than one city block and funding for both the design and construction of the connector was approved in the FY26 budget.

Because the city has an existing working relationship with Gresham Smith for this type of service, the city's purchasing policy allows us to negotiate a professional services agreement with them to provide design services for this project. We have requested and received a proposal from them for design services, and I have attached it to this email for your consideration.

Action Needed

Motion by the City Council approving execution of the proposal from Gresham Smith for design services related to the View Street connector.



June 13, 2025

Mr. Ben Burchfield,
Director of Public Works
City of Athens
219 Alford St.
Athens, TN 37303

Subject: Scope and Fee Proposal
View Street Connection

Dear Mr. Burchfield:

Gresham Smith is pleased to present this Scope and Fee Proposal for engineering services to the City of Athens. The purpose of these services is to provide design services for View Street Connection. The attached agreement includes the scope of services and work breakdown for the project.

PROFESSIONAL SERVICES

A detailed scope of services is attached for reference.

We appreciate the opportunity to make this project a success for the City of Athens. If you have any questions or need additional information you may reach me by telephone at 865.299.6130 or by email at patrick.fiveash@greshamsmith.com. You may also contact Jake Graves at 865.299.6145 or by email at Jake.Graves@greshamsmith.com.

Sincerely,

A handwritten signature in blue ink that reads "Patrick Fiveash".

Patrick Fiveash, PE, CPESC
Project Manager

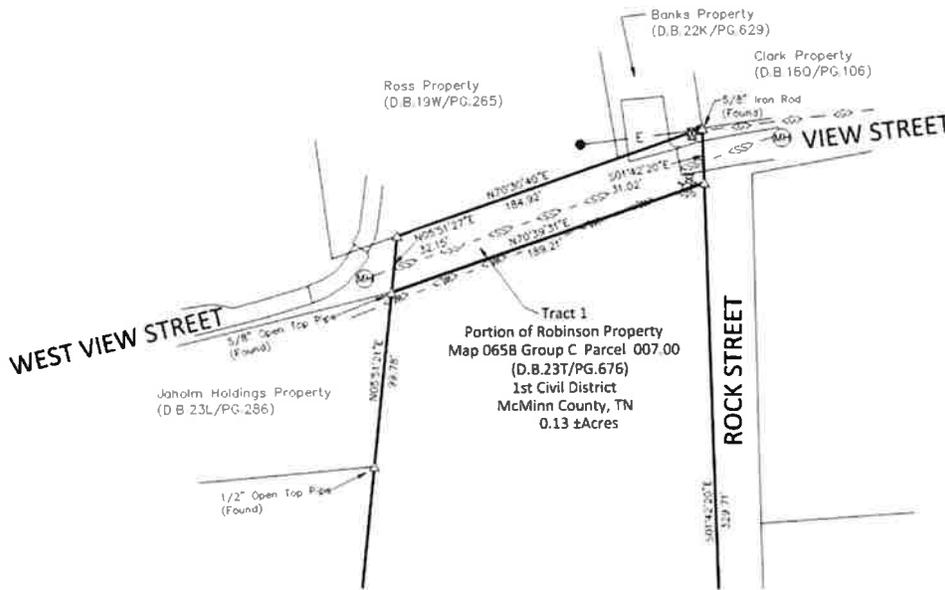
Genuine Ingenuity

2095 Lakeside Centre Way
Suite 120
Knoxville, TN 37922
865.521.6777

GreshamSmith.com

LOCATION & DESCRIPTION

The scope of services for this project roadway design, stormwater design, bidding and construction inspection services for the continuation of View Street to View Street as shown below. Gresham Smith to provide the City with an exhibit for preliminary review.



Roadway Design 100% \$25,907.50

The tasks for 100% construction plans and coordination:

1. Horizontal and vertical alignment layout.
2. ORD Template and corridor design.
3. Stormwater design:
 - a. Analysis of drainage area.
 - b. Evaluation for cross drains and/or catch basins.
4. Construction plan production.
 - a. Title
 - b. Typical
 - c. Estimated quantities
 - d. Project notes
 - e. Plan and Profile
 - f. Cross sections.
5. QA/QC.
6. Construction Cost Estimates.
7. Review Meetings with City staff (1 meeting)

Genuine Ingenuity

2095 Lakeside Centre Way / Suite 210 / Knoxville, TN 37922 / 865-521-6777 / GreshamSmith.com

Project Management \$2,540.00

The tasks for project management.

1. Project invoicing.
2. Coordination with City project manager.

ASSUMPTIONS

1. City of Athens to provide Survey data.
2. Disturbed area should be less than 1 acre. Assuming no permits.
3. Design will follow TDOT and City of Athens standards and specifications.

SERVICES NOT INCLUDED IN THE SCOPE OF WORK

The following items are not anticipated to be required at this time and are therefore specifically excluded from the scope. These services may be added at the CLIENT'S request as extra service.

1. Survey
2. Preliminary and ROW Plan set.
3. ROW acquisitions, negotiations, and appraisals.
4. SWPPP, ARAP and/or ACOE permits.
5. Signal design.
6. NEPA Document.
7. Hydrologic Determination.
8. Geotechnical services.
9. Utility relocation plans.
10. Railroad Coordination
11. Topographic survey
12. RLS boundary survey
13. Utility Coordination

DELIVERABLES

Gresham Smith will provide the respective project submittal documents as detailed below in electronic format via the Newforma File Management System.

Construction plans and bidding documents.

Additional required services outside the limits of the scope detailed above may be supplemented later.

Based on the above-mentioned items the engineer will be **billing a lump sum amount of \$28,447.50** the scope and fee for any additional services will be agreed upon in writing by both the Engineer and the Owner before beginning work.

Genuine Ingenuity

2095 Lakeside Centre Way / Suite 210 / Knoxville, TN 37922 / 865-521-6777 / GreshamSmith.com

Certificate of Approval of Final Plat by Planning Commission
 All the requirements of approval having been fulfilled pursuant to the
 provisions of the Plat Act of the State of Tennessee and the
 provisions of the Rules and Regulations of the Planning Commission
 effective (date) _____

DATE _____
 SECRETARY, ATHENS REGIONAL
 PLANNING COMMISSION
 I hereby certify that I have reviewed this plat and find that it
 conforms to the county's E-911 Requirements, including appropriate
 road names / numbers

DATE _____ E-911 Representative
 Certification of Owner:
 The owner of the land shown on this plat and whose name is subscribed
 hereon certifies that the plat is a true and correct copy of the plat
 as filed with the county clerk and that the plat is in accordance with
 the requirements of the Plat Act of the State of Tennessee and the
 Rules and Regulations of the Planning Commission and that the plat
 or other assessments now due on this land have been paid

DATE _____ Owner/ Authorized Representative
 Certification of Approval by Electric Power Utility:
 I hereby certify that this subdivision plat shows adequate easements for needed
 electric power lines and electrical service is available to all lots shown
 hereon and that the utility and the developer to provide
 electrical service to all lots shown.

DATE _____ Electric Power Official
 Gas Certificate
 I hereby certify that adequate easements have been allowed where needed for
 gas lines in this subdivision.

DATE _____ Athens Utilities Board
 Certification of Approval of Water Systems:
 I hereby certify that the water distribution systems indicated on the plat have been
 installed according to the required specifications and design standards of the
 subdivision regulations.

DATE _____ Athens Utilities Board
 Wastewater Collection Certificate:
 I hereby certify that the wastewater collection systems indicated on the plat have been installed
 according to the required specifications and design standards of the subdivision regulations



SURVEY NOTES:
 1. Owner: William Robinson
 View Street
 Athens, TN 37303
 Map 065B Group C Parcel 007.00

2. Survey Requested by Will Robinson

3. All easements of this survey were completed using
 RTK-GPS Data collected on 12-28-2023 using
 Trimble R12 Dual Frequency Receivers. Horizontal
 Accuracy +/- 0.1' & Vertical Accuracy +/- 0.1'
 without abstract of title.

4. The survey completed hereon was completed
 without abstract of title.

5. Property shown hereon is subject to all
 easements, right-of-ways, regulations,
 restrictions in effect at the time of the survey.

6. Flood Hazard Note: By graphic plotting no
 portion of this property lies within the 100 year
 flood hazard zone and is depicted as zone X as
 defined by the F.E.M.A. Flood Insurance Rate Map
 of McMinn County, Tennessee and incorporated
 areas map number 47107C003990 effective
 September 28, 2007

7. Setbacks: 30' Front, 20' Back, 15' Sides

8. Tract 1 is not a buildable lot and will be used
 for a 30' Right of Way and extension of View
 Street Only

9. A 15' utility and drainage easement is reserved
 adjacent to all road right-of-way and 7.5' either
 side of side and rear lot lines.

10. Tract 1 and 2 are zoned R-2

- LEGEND**
- Power Pole
 - △ 1/2" Iron Pin (Set)
 - Sign
 - Point as Described or Not Monumented
 - Iron Rod
 - △ Guy Anchor
 - Gas Valve
 - Existing Septic Tank
 - Manhole
 - Storm Manhole
 - Water Valve
 - Metal Fence Post (Found)
 - WFP
 - Wood Post
 - Utility Box
 - Water Meter
 - Gas Meter
 - Light Pole
 - Existing Catch Basin
 - 8" Sewer Main
 - 6" Water Main
 - 2" Gas Line

Surveyor:
 Nicholas Barnes, RLS 2751
 423-333-5329
 823 Hwy 307
 Niota, TN 37825

FINAL PLAT	
Will Robinson	
Fid. Civil District McMinn County, Tennessee	
Map No. 065B	Project # 23-133
Date of Survey 12-28-2023	



(Certification of Accuracy)
 It is hereby certified that this plat is a true and correct copy of the plat as
 filed with the county clerk and that the plat is in accordance with the
 requirements of the Plat Act of the State of Tennessee and the Rules and
 Regulations of the Planning Commission and that the plat or other
 assessments now due on this land have been paid. The survey was
 conducted in accordance with the requirements of the Plat Act of the
 State of Tennessee and the Rules and Regulations of the Planning
 Commission and that the plat is in accordance with the requirements
 of the Plat Act of the State of Tennessee and the Rules and
 Regulations of the Planning Commission.





Agenda Item

VIII. C. Approve Proposal to Purchase IT Equipment and Services to Update/Refresh the City's Information Technology Infrastructure.

Overview

The approved FY 2025-26 Information Technology Department budget contains funds to upgrade and refresh the city's information technology infrastructure due to the existing 2019 equipment being at the end of its useful life and the beginning of hardware failure. The new equipment that will be installed in the city's data room at City Hall consists of three new servers, additional storage capacity and processing power, new switches, associated software and licensing, and services to aid staff in the equipment installation. The estimated completion time for this project is three months or about late September and the new equipment has a five-year lifecycle.

The city will purchase this equipment (\$216,349) and installation services (\$21,875) for a total of \$238,224 from Litefoot Technology, LLC based in Ooltewah, TN. This company was selected through a competitive process during 2023, has been the city's designated IT contractor since that time, and has been used regularly for IT support and department technology initiatives.

In addition, the updated purchasing policies, Section 7.0 (Standardization of Vehicles, Equipment, Technology, Traffic Signal Equipment, and Maintenance Agreements) allow this purchase to be made without competitive bidding because the IT equipment to be purchased needs to be compatible with all the existing IT infrastructure, standardized, and installed by people knowledgeable of the city's IT systems.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session consent agenda for approval.

Action to Consider

Motion, second, and majority vote are needed to approve the purchase of IT equipment and services from Litefoot Technology, LLC for a total of \$238,224 to update/refresh the city's IT infrastructure.

Affected Departments

Information Technology Department



Agenda Item

VIII. D. Approve Proposal from Kimley Horn to Build Upon the Previously Prepared Downtown Master Plan by Preparing Schematic Designs, Developing a Pattern Book, and Refining Priorities/Phases.

Overview

A downtown master plan was prepared during 2020 showing high level concepts of street/parking and sidewalk/pedestrian improvements, traffic calming measures, landscaping/streetscaping, way finding signage designs, among other design elements for the downtown area. To build upon that master plan from concept to actual, Kimley Horn has prepared a proposal (attached) to:

- prepare schematic designs within the study area to show street widths, sidewalk widths, parking, pavement markings, and landscape areas including street tree locations/standards.
- develop a pattern book showing standard designs, graphic examples, and manufacturers of sidewalk materials/brick patterns, street light poles, traffic signal arms, street signage, wayfinding signage, trash receptacles, benches, bike racks, pedestrian signals, and trees to maintain consistency throughout the downtown area. The pattern book would also have a typical on-street dining layout and landscape treatments for intersection corners.
- prepare a phasing plan and map to align the various phases with anticipated funding.

This project was included in the approved FY 2025-26 Capital Improvement Fund budget at \$50,000. If approved, the project would be completed in about four months or during November, 2025. During development of the schematic designs, pattern book, and phasing plan, we will obtain comments and feedback from numerous stakeholders such as city officials, city department heads, county officials, Main Street, TWU, Chamber of Commerce, downtown business owners, among other interested parties to ensure this project receives vital input.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session consent agenda for approval.

Action to Consider

Motion, second, and majority vote are needed to approve the proposal from Kimley Horn to prepare schematic designs, develop a pattern book, and refine priorities/phases of the downtown area in preparation for future construction.

Affected Departments

Parks & Recreation Department and Public Works Department



July 1, 2025

Mr. Randall Dowling
City Manager
City of Athens
815 N. Jackson St
Athens, TN 37303

RE: *Scope of Services*
City of Athens Downtown Streetscape Master Plan

Dear Mr. Dowling:

Kimley-Horn and Associates, Inc. is pleased to submit this Scope of Services (“Scope”) to the City of Athens, Tennessee, for the creation of a Streetscape Master Plan for Downtown streets, sidewalks, and parking configuration.

PROJECT UNDERSTANDING

The Athens Experience Masterplan was developed in 2020, bringing together key elements for the revitalization of Downtown Athens, including Branding, Wayfinding, Streetscape Improvements, Façade Improvements, and Infill Design.

In the intervening years, various projects such as the recent repaving of streets surrounding Courthouse Square as well as projects such as potential improvements to Knight Park and Market Park have brought to light the need to carry the concepts included in the Experience Master Plan and Bicycle Pedestrian Masterplan into a comprehensive set of standards for Downtown that are implementable and provide the framework to maintain consistency of various design elements. These standards are intended to apply to both public and private projects in the project study area for work within the public domain.

To achieve the planned objectives, a Streetscape Masterplan consisting of a schematic layout for roads, parking, sidewalks, and bike paths should be developed to improve consistency and ease of parking downtown while also improving pedestrian and bike safety for all users.

Accompanying the schematic design will be a Pattern Book for downtown development, identifying typical standards for a complete streetscape, including recommended styles and manufacturers for fixtures as outlined in the scope of work. Emphasis will be placed on fixtures and materials that have a long history of being in production, increasing the likelihood that exact or comparable products will be available in the future. Existing efforts such as the ongoing bench placement program by Main Street Athens will be integrated and the general character of development will follow identified urban redevelopment examples such as the West Walnut Street Corridor Redevelopment Plan in Johnson City, TN.

STUDY AREA

For the purpose of this scope and fee agreement the limits of the project include the combined area of the Main Street District and the Historic Overlay District as shown in the maps below, with the following modifications:

- The study area does not include the area south of Park Street but encompasses both sides of Park adjacent to the mapped area.
- Properties directly abutting Highway 30 on the East side, immediately adjacent to and across from the mapped areas below are included.
- Both sides of Jackson Street extending North to Highway 30 are included.
- Both sides of Highway 30 extending north to Jackson Street are included.
- Also included is the westerly extension of both sides of Madison to the intersection at Thompson Street.
- All areas identified as part of the Green Street MMAG work are included.



The Study Area identified above extends to the edge of the public ROW and does not include schematic design beyond the public rights of way. Connections to private walkways and existing conditions will be considered but improvements to private property are not included in the schematic layout.

SCOPE OF SERVICES

This Scope of Services describes work to be performed by Kimley Horn to prepare a schematic design and pattern book to guide the future planning of the streetscape in Downtown Athens. The scope has been divided into individual tasks as described below.

Task 1 – Project Management and Meetings

This task will consist of general project management, administrative, and accounting activities for the project. Coordination activities will consist of preparing and distributing project correspondence, scheduling of meetings, meeting facilitation, and discussion of project elements with the City throughout the process. Monthly invoices and progress reports will be provided as part of this task.

Task 1.1 – Kickoff Meeting – Walking Workshop

Kimley-Horn will facilitate one (1) in-person project kickoff meeting with staff from the city. This meeting will start with a tabletop review of key elements of the study area, including challenges and opportunities. At this meeting, a detailed map of the study area outlined above will be presented and confirmed. Expansion of the study area may result in an amended scope and fee agreement.

The meeting will then move to locations within the study area, including a visual assessment and documentation with photographs of key locations, included areas identified for traffic calming (up to 5). This workshop will include Kimley-Horn Transportation and Mobility, Landscape and Planning representatives.. General notes and topics of discussion will be documented in the meeting minutes.

Task 1.2 – Project Coordination Meetings

Kimley-Horn will conduct regular check-ins with the client to review project status and the next steps. Based on the anticipated project timeframe of four (4) months, this will include up to 4 meetings. Meetings will occur virtually using an online web meeting platform.

Task 1 Deliverables

- Kickoff meeting and site visit
- Up to four (4) virtual project coordination meetings
- Agenda and meeting summary notes for each meeting

Task 2 – Schematic Design*Task 2.1 – Preliminary Schematic Layout*

Using Bluebeam Review or a similar graphic platform, a preliminary layout will be prepared for the study area within the limits of the public right of way, showing proposed lane widths, sidewalk widths, parking, pavement markings and landscape areas including street tree locations or standards (planting plans not included).

Consideration of public gathering spaces such as in front of the courthouse, appropriate locations for on-street dining and connectivity to anchors such as Market Park and Knight Park will be included, as well as traffic calming techniques (up to 5) to be incorporated into the design to increase safety of pedestrians, cyclists, and motorists.

The preliminary layout will be reviewed with the client to confirm the proposed concepts before proceeding with a more graphically complete schematic design.

Task 2.2 – Final Schematic Layout

Based on the input received as part of Task 2.1 above, an updated schematic layout of the study area will be prepared and provided for the client. Following the receipt of one set of review comments, a final schematic layout will be produced which will form the basis for the recommendations included in the pattern book.

Task 2 Deliverables

- Draft Schematic Layout
- Final Schematic Layout

Task 3 - Pattern Book**Task 3.1 – Draft Pattern Book**

Based on the Final Schematic Layout prepared under Task 2.2, A pattern book that will provide typical design elements as identified below will be prepared. The Pattern book is intended to provide a graphic example along with implementation standards for the future modification or construction of the following within public rights of way:

- Sidewalk materials including pattern materials (brick inserts for example)
- Typical fixture list including manufacturer information and sample pictures for:
 - Light poles
 - Traffic Signal Yard Arms
 - Street signage (located on Yard Arms where possible)
 - Wayfinding signage (pole mounted and free standing)
 - Trash receptacles
 - Bike Racks
 - Benches
- Pedestrian Treatments at intersections, including fixtures for pedestrian signals (one typical graphic).
- A typical on-street dining layout is to be implemented with bump-outs for parallel and angle parking scenarios (one typical graphic for each).
- Typical cross sections for up to 4 street types.
- Landscape treatments/schematic for typical intersection corners, bump outs and mid-block crossings to include:
 - Plant palette for each of the three treatment areas, indicating acceptable species, sizes, and alternatives.
 - Typical design schematic drawing for each element (up to 3)

Task 3.2 – Final Pattern Book

Upon completion of the draft pattern book, Kimley-Horn provide a 'page turn' review via a virtual meeting platform. The draft pattern book will then be provided in electronic format for review and comment from the client. Up to two rounds of comments/markups and revisions are included in this task.

Task 3 Deliverables

- Draft Pattern Book

- Final Pattern Book

Task 4 – Phasing Plan

Following the completion of Tasks 1 through 3, a phasing plan will be prepared to allow for the implementation of the Downtown Streetscape Master Plan to align with anticipated funding. An opinion of probable cost may be provided under a separate scope and fee agreement once the project phasing exhibit is finalized.

Task 4 Deliverable

- Phasing Plan in Map format

Additional Services

Any services not specifically provided for in the above scope, as well as any changes in the scope the City requests, will be considered Additional Services and will be performed at our then current hourly rates. Additional Services Kimley-Horn can provide include, but are not limited to, the following:

- Additional meetings beyond those outlined in the above scope.
- Additional analysis beyond the scope that is outlined above.
- Additional design beyond the scope that is outlined above.
- Additional site visits beyond those outlined above scope.
- Boundary and topographic survey
- Construction Documents
- Infrastructure calculations, designs or permitting.
- Electrical design
- Bid phase services.
- Construction phase services
- Other services as requested by the Client.

INFORMATION PROVIDED BY CLIENT

Kimley-Horn shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client's representatives. The Client shall provide all information requested by Kimley-Horn during the project. For the purposes of this scope, publicly available GIS and mapping information will be sufficient for planning purposes and development of schematic design within the study area.

SCHEDULE

We will provide our services as expeditiously as practicable with a goal of completing the plan within four (4) months of the notice to proceed. We will develop a project schedule for review at the project kickoff meeting, subject to adjustment and refinement as the plan moves forward.

FEE AND EXPENSES

Kimley-Horn will perform the services described in Tasks 1 through 4 for the Lump Sum amount of \$45,000.

Fees will be invoiced monthly based, as applicable, upon the percentage of services performed or actual services performed, and expenses incurred as of the invoice date. Payment will be due within 25 days of your receipt of the invoice.

We appreciate the opportunity to provide these services to you. Please contact us if you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.



Tim Hancock, AICP
Project Manager



Ben Skidmore
Associate

Attachments:
Standard Provisions

CITY OF ATHENS

SIGNED: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

KIMLEY-HORN AND ASSOCIATES, INC.

STANDARD PROVISIONS

- 1) **Kimley-Horn's Scope of Services and Additional Services.** Kimley-Horn will perform only the services specifically described in this Agreement ("Services"). Any services that are not set forth in the scope of Services described herein will constitute additional services ("Additional Services"). If requested by the Client and agreed to by Kimley-Horn, Kimley-Horn will perform Additional Services, which shall be governed by these provisions. Unless otherwise agreed to in writing, the Client shall pay Kimley-Horn for any Additional Services an amount based upon Kimley-Horn's then-current hourly rates plus an amount to cover certain direct expenses including telecommunications, in-house reproduction, postage, supplies, project-related computer time, and local mileage. Other direct expenses will be billed at 1.15 times cost.
- 2) **Client's Responsibilities.** In addition to other responsibilities herein or imposed by law, the Client shall:
 - a. Designate in writing a person to act as its representative, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
 - b. Provide all information and criteria as to the Client's requirements, objectives, and expectations for the project and all standards of development, design, or construction.
 - c. Provide Kimley-Horn with all available studies, plans, or other documents pertaining to the project, such as surveys, engineering data, environmental information, etc., all of which Kimley-Horn may rely upon.
 - d. Arrange for access to the site and other property as required for Kimley-Horn to provide its services.
 - e. Review all documents or reports presented by Kimley-Horn and communicate decisions pertaining thereto within a reasonable time so as not to delay Kimley-Horn.
 - f. Furnish approvals and permits from governmental authorities having jurisdiction over the project and approvals and consents from other parties as may be necessary.
 - g. Obtain any independent accounting, legal, insurance, cost estimating, and feasibility services required by Client.
 - h. Give prompt written notice to Kimley-Horn whenever the Client becomes aware of any development that affects Kimley-Horn's services or any defect or noncompliance in any aspect of the project.
- 3) **Period of Services.** Unless otherwise stated herein, Kimley-Horn will begin work after receipt of a properly executed copy of this Agreement. This Agreement assumes conditions permitting continuous and orderly progress through completion of the services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that Kimley-Horn does not control. If such delay or suspension extends for more than six months, Kimley-Horn's compensation shall be renegotiated.
- 4) **Method of Payment.** Client shall pay Kimley-Horn as follows:
 - a. Invoices will be submitted periodically for services performed and expenses incurred. Payment of each invoice will be due within 25 days of receipt. The Client shall also pay any applicable sales tax. All retainers will be held by Kimley-Horn and applied against the final invoice. Interest will be added to accounts not paid within 25 days at the maximum rate allowed by law. If the Client fails to make any payment due under this or any other agreement within 30 days after Kimley-Horn's transmittal of its invoice, Kimley-Horn may, after giving notice to the Client, suspend services and withhold deliverables until all amounts due are paid.
 - b. The Client will remit all payments electronically to:
Account Name: KIMLEY-HORN AND ASSOCIATES, INC.
Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104
Account Number: 2073089159554
ABA#: 121000248
 - c. The Client will send the project number, invoice number and other remittance information by e-mail to payments@kimley-horn.com at the time of payment.

- d. If the Client relies on payment or proceeds from a third party to pay Kimley-Horn and Client does not pay Kimley-Horn's invoice within 60 days of receipt, Kimley-Horn may communicate directly with such third party to secure payment.
 - e. If the Client objects to an invoice, it must advise Kimley-Horn in writing giving its reasons within 14 days of receipt of the invoice or the Client's objections will be waived, and the invoice shall conclusively be deemed due and owing. If the Client objects to only a portion of the invoice, payment for all other portions remains due.
 - f. If Kimley-Horn initiates legal proceedings to collect payment, it shall recover, in addition to all amounts due, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings. Such expenses shall include the cost, at Kimley-Horn's normal hourly billing rates, of the time devoted to such proceedings by its employees.
 - g. The Client agrees that the payment to Kimley-Horn is not subject to any contingency or condition. Kimley-Horn may negotiate payment of any check tendered by the Client, even if the words "in full satisfaction" or words intended to have similar effect appear on the check without such negotiation being an accord and satisfaction of any disputed debt and without prejudicing any right of Kimley-Horn to collect additional amounts from the Client.
- 5) **Use of Deliverables.** All documents, data, and other deliverables prepared by Kimley-Horn are related exclusively to the services described in this Agreement and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use or reuse by the Client or others on extensions of this project or on any other project. Any modifications by the Client to any of Kimley-Horn's deliverables, or any reuse of the deliverables without written authorization by Kimley-Horn will be at the Client's sole risk and without liability to Kimley-Horn, and the Client shall indemnify, defend and hold Kimley-Horn harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. Kimley-Horn's electronic files and source code remain the property of Kimley-Horn and shall be provided to the Client only if expressly provided for in this Agreement. Any electronic files not containing an electronic seal are provided only for the convenience of the Client and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the deliverables prepared by Kimley-Horn, the hardcopy shall govern.
- 6) **Intellectual Property.** Kimley-Horn may use or develop its proprietary software, patents, copyrights, trademarks, trade secrets, and other intellectual property owned by Kimley-Horn or its affiliates ("Intellectual Property") in the performance of this Agreement. Intellectual Property, for purposes of this section, does not include deliverables specifically created for Client pursuant to the Agreement and use of such deliverables is governed by section 5 of this Agreement. Unless explicitly agreed to in writing by both parties to the contrary, Kimley-Horn maintains all interest in and ownership of its Intellectual Property and conveys no interest, ownership, license to use, or any other rights in the Intellectual Property to Client. Any enhancements of Intellectual Property made during the performance of this Agreement are solely owned by Kimley-Horn and its affiliates. If Kimley-Horn's services include providing Client with access to or a license for Kimley-Horn's (or its affiliates') proprietary software or technology, Client agrees to the terms of the Software License Agreement set forth at <https://www.kimley-horn.com/khts-software-license-agreement> ("the License Agreement") which terms are incorporated herein by reference.
- 7) **Opinions of Cost.** Because Kimley-Horn does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to the costs of construction and materials, are made solely based on its judgment as a professional familiar with the industry. Kimley-Horn cannot and does not guarantee that proposals, bids, or actual costs will not vary from its opinions of cost. If the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator. Kimley-Horn's services required to bring costs within any limitation established by the Client will be paid for as Additional Services.

- 8) **Termination.** The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, or upon thirty days' written notice for the convenience of the terminating party. Kimley-Horn shall be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by Kimley-Horn as a result of such termination.
- 9) **Standard of Care.** The standard of care applicable to Kimley-Horn's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by Kimley-Horn's performance of services, and it is agreed that Kimley-Horn is not a fiduciary with respect to the Client.
- 10) **LIMITATION OF LIABILITY.** In recognition of the relative risks and benefits of the Project to the Client and Kimley-Horn, the risks are allocated such that, to the fullest extent allowed by law, and notwithstanding any other provisions of this Agreement or the existence of applicable insurance coverage, that the total liability, in the aggregate, of Kimley-Horn and Kimley-Horn's officers, directors, employees, agents, and subconsultants to the Client or to anyone claiming by, through or under the Client, for any and all claims, losses, costs, attorneys' fees, or damages whatsoever arising out of or in any way related to the services under this Agreement from any causes, including but not limited to, the negligence, professional errors or omissions, strict liability or breach of contract or any warranty, express or implied, of Kimley-Horn or Kimley-Horn's officers, directors, employees, agents, and subconsultants, shall not exceed twice the total compensation received by Kimley-Horn under this Agreement or \$50,000, whichever is greater. Higher limits of liability may be negotiated for additional fee. This Section is intended solely to limit the remedies available to the Client or those claiming by or through the Client, and nothing in this Section shall require the Client to indemnify Kimley-Horn.
- 11) **Mutual Waiver of Consequential Damages.** In no event shall either party be liable to the other for any consequential, incidental, punitive, or indirect damages including but not limited to loss of income or loss of profits.
- 12) **Construction Costs.** Under no circumstances shall Kimley-Horn be liable for extra costs or other consequences due to changed or unknown conditions or related to the failure of contractors to perform work in accordance with the plans and specifications. Kimley-Horn shall have no liability whatsoever for any costs arising out of the Client's decision to obtain bids or proceed with construction before Kimley-Horn has issued final, fully approved plans, and specifications. The Client acknowledges that all preliminary plans are subject to substantial revision until plans are fully approved and all permits obtained.
- 13) **Certifications.** All requests for Kimley-Horn to execute certificates, lender consents, or other third-party reliance letters must be submitted to Kimley-Horn at least 14 days prior to the requested date of execution. Kimley-Horn shall not be required to execute certificates, consents, or third-party reliance letters that are inaccurate, that relate to facts of which Kimley-Horn does not have actual knowledge, or that would cause Kimley-Horn to violate applicable rules of professional responsibility.
- 14) **Dispute Resolution.** All claims arising out of this Agreement or its breach shall be submitted first to mediation in accordance with the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by Client must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.
- 15) **Hazardous Substances and Conditions.** Kimley-Horn shall not be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. Kimley-Horn's services will be limited to analysis, recommendations, and reporting, including, when agreed to, plans

and specifications for isolation, removal, or remediation. Kimley-Horn will notify the Client of unanticipated hazardous substances or conditions of which Kimley-Horn actually becomes aware. Kimley-Horn may stop affected portions of its services until the hazardous substance or condition is eliminated.

- 16) **Construction Phase Services.**
- a. If Kimley-Horn prepares construction documents and Kimley-Horn is not retained to make periodic site visits, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against Kimley-Horn in any way connected thereto.
 - b. Kimley-Horn shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, equipment maintenance and inspection, sequence, schedule, safety programs, or safety practices, nor shall Kimley-Horn have any authority or responsibility to stop or direct the work of any contractor. Kimley-Horn's visits will be for the purpose of observing construction and reporting to the Client whether the contractors' work generally conforms to the construction documents prepared by Kimley-Horn. Kimley-Horn neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.
 - c. Kimley-Horn is not responsible for any duties assigned to it in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and its means and methods; that the contractor shall indemnify the Client and Kimley-Horn for all claims and liability arising out of job site accidents; and that the Client and Kimley-Horn shall be made additional insureds under the contractor's general liability insurance policy.
- 17) **No Third-Party Beneficiaries; Assignment and Subcontracting.** This Agreement gives no rights or benefits to anyone other than the Client and Kimley-Horn, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and Kimley-Horn. The Client shall not assign or transfer any rights under or interest in this Agreement, or any claim arising out of the performance of services by Kimley-Horn, without the written consent of Kimley-Horn. Kimley-Horn reserves the right to augment its staff with subconsultants as it deems appropriate due to project logistics, schedules, or market conditions. If Kimley-Horn exercises this right, Kimley-Horn will maintain the agreed-upon billing rates for services identified in the contract, regardless of whether the services are provided by in-house employees, contract employees, or independent subconsultants.
- 18) **Confidentiality.** The Client consents to the use and dissemination by Kimley-Horn of photographs of the project and to the use by Kimley-Horn of facts, data and information obtained by Kimley-Horn in the performance of its services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, Kimley-Horn shall use reasonable care to maintain the confidentiality of that material.
- 19) **Miscellaneous Provisions.** This Agreement is to be governed by the law of the State where the Project is located. This Agreement contains the entire and fully integrated agreement between the parties and supersedes all prior and contemporaneous negotiations, representations, agreements, or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties. Any conflicting or additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by Kimley-Horn. If Client requires Kimley-Horn to register with or use an online vendor portal for payment or any other purpose, any terms included in the registration or use of the online vendor portal that are inconsistent or in addition to these terms shall be void and shall have no effect on Kimley-Horn or this Agreement. Any provision in this Agreement that is unenforceable shall be ineffective to the extent of such unenforceability without invalidating the remaining provisions. The non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.



Agenda Item

VIII. E. Approve Proposal to Add Three (3) Additional Monuments at Veterans Park.

Overview

During a recent City Council meeting, staff was requested to obtain cost estimates, samples, and wording of additional monuments at Veterans Park, specifically, a Revolutionary War monument, WWI monument, and WWII monument. The Parks & Recreation Director obtained cost estimates and samples from Schultz Monument Company of Madison, TN, the company that constructed the existing monuments at the Park (samples are attached). The cost for each memorial is \$6,950 including delivery and installation for a total cost of \$20,850. Fabrication and delivery time is 10-12 weeks, or about late October 2025. Also attached is a proposed location map of where the monuments will be placed. This project is not budgeted.

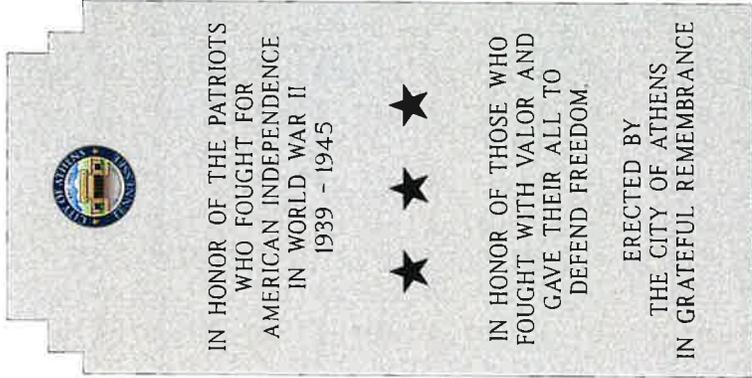
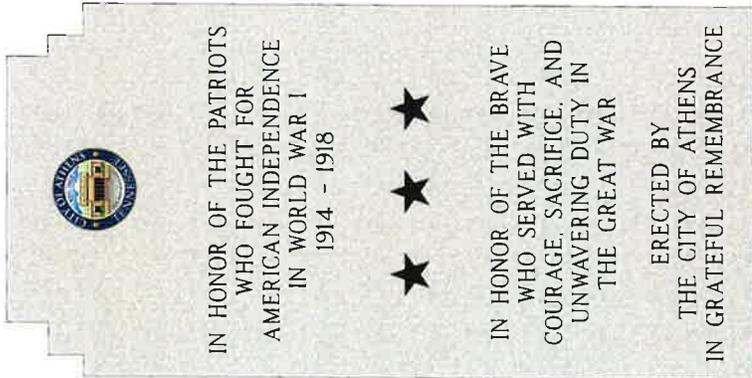
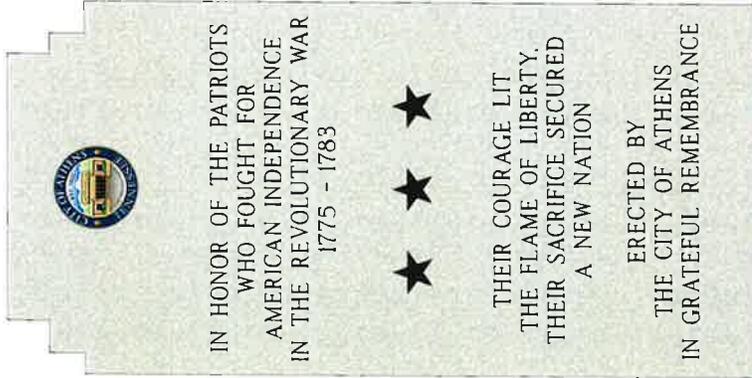
Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session consent agenda for approval and have the project completed in time for Veterans Day, November 11, 2025.

Action to Consider

Motion, second, and majority vote are needed to approve to add three additional monuments at Veterans Park as presented above.

Affected Departments

Parks & Recreation



Order # CITY OF ATHENS

Cemetery:

Stain Color: NONE

Version # 1

Design Date: 7/1/2025



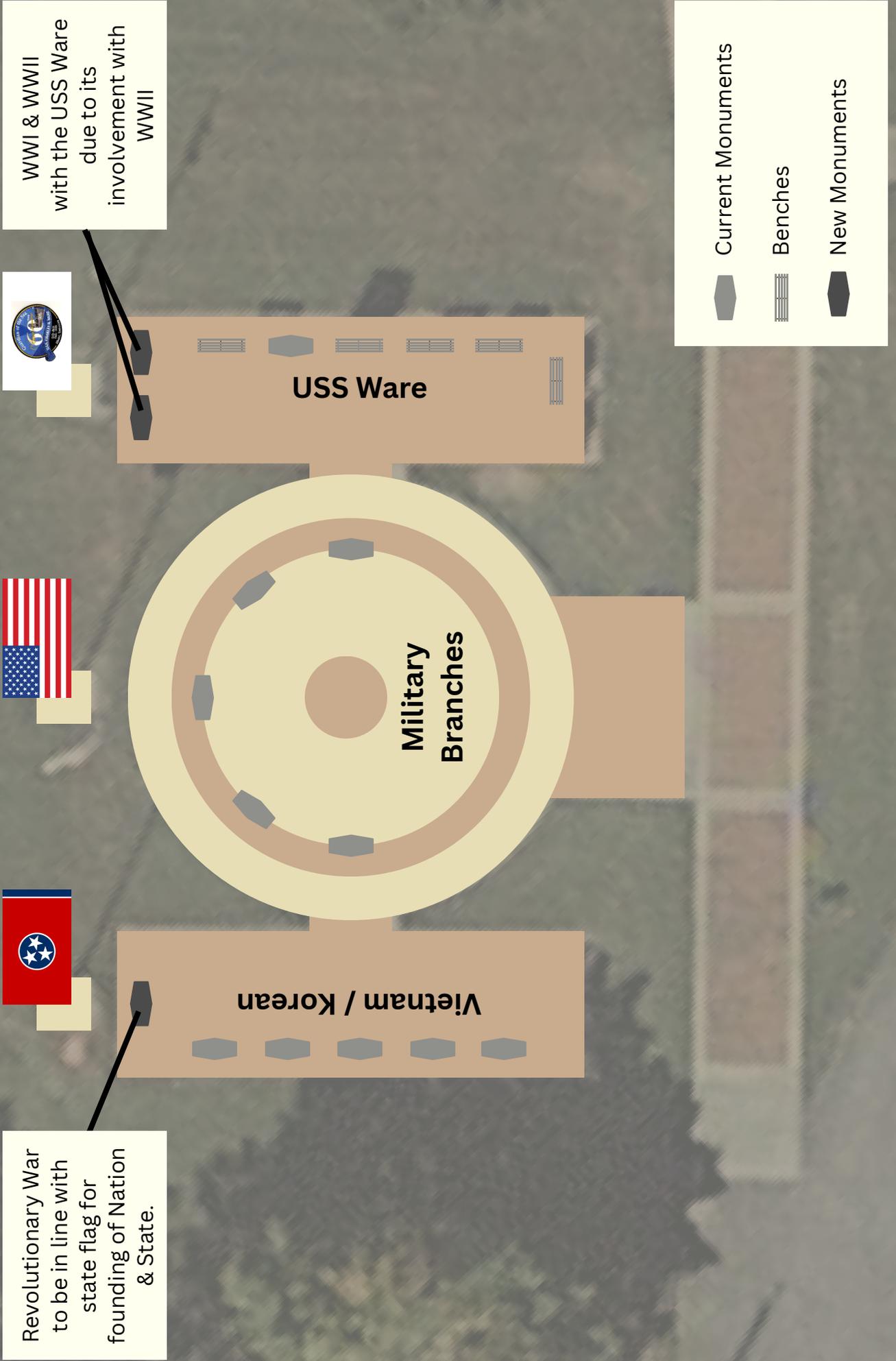
Stone Color, Style & Polish :

28 X 10 X 54 ALL STEELED
48 X 20 X 8 SFT / BRP

DATE

APPROVED BY _____
PLEASE REVIEW AND PROOFREAD THIS DRAWING CAREFULLY. WE ARE NOT RESPONSIBLE FOR ANY ERRORS THAT YOU APPROVE. ALL REVISIONS OR CORRECTIONS ARE TO BE EMAILED OR FAXED IN. THANK YOU!

Veteran's Park





Agenda Item

VIII. F. Approve School Resource Officer (SRO) Program Grant Application and Resolution No. 2025-18.

A Resolution Authorizing the Submission of a Grant Application with the State of Tennessee for Funding Through the Statewide School Resource Officer (SRO) Program Grant.

Overview

The State of Tennessee has launched the Statewide School Resource Officer (SRO) Program Grant to support safe learning environments in public schools across the state. This grant provides up to \$75,000 per year, per school to fund full-time, POST-certified School Resource Officers (SROs) in public, charter, and alternative schools.

This resolution authorizes the City of Athens to apply for funding for three (3) full-time SRO positions to serve Athens City Schools. If awarded, the grant is expected to cover 100% of the costs associated with these three positions—meaning no additional cost to the City. The funding for these positions are included in the approved FY 2025–26 Budget.

SROs serve a vital role by:

- Providing a law enforcement presence on school campuses
- Responding to any criminal acts on school property
- Monitoring school visitors and maintaining order
- Developing positive relationships with students, improving the overall school climate

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the on July 15, 2025 regular session consent agenda for approval.

Action to Consider

Motion, second, and majority vote are needed to approve Resolution No. 2025-18 that authorizes staff to submit a grant application to the state for funding three SROs.

Affected Departments

Police Department

RESOLUTION NO. 2025-18

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION WITH THE STATE OF TENNESSEE FOR FUNDING SCHOOL RESOURCE OFFICERS FOR ATHENS CITY SCHOOLS

WHEREAS, the State of Tennessee has established the Statewide School Resource Officer (SRO) Program Grant to provide funding to local law enforcement agencies to place one full-time, POST-certified SRO in each K-12 public school, public charter school, and alternative school in Tennessee; and,

WHEREAS, this funding opportunity allows local law enforcement agencies to apply for grants not to exceed \$75,000 per year, per SRO, per school for which they are responsible for providing SRO services; and,

WHEREAS, the City of Athens desires to apply for such funding to enhance the safety and security of Athens City Schools by placing POST-certified SROs in qualifying schools, in partnership with local law enforcement; and,

WHEREAS, SROs provide a crucial link between schools, law enforcement, and the broader community, and play an important role in maintaining safe learning environments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ATHENS, TENNESSEE:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this **15th** day of **July, 2025**, that the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application as provided herein.

BE IT FURTHER RESOLVED that upon award of the grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute all necessary documents for the acceptance and administration of the grant on behalf of the City of Athens.

ON MOTION BY _____

SECONDED BY _____

said Resolution was approved by roll call vote on the **15th** day of **July, 2025**.

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher M. Caldwell, City Attorney



Agenda Item

VIII. G. Approve Acquisition of Five New Vehicles for the Police Department from the Fleet Management Fund, Surplus of Assets #4068 and #4325, Resolution 2025-19, and Purchase of New Equipment for the New Vehicles from the General Fund.

Overview

The approved FY 2025-26 Fleet Management Fund budget contains \$400,000 for five new vehicles for the Police Department, one (F-150 Crew Cab 4x4) for the Detective Division and four (one Explorer and three Interceptors) for the Patrol Division. Attached are price quotes from Ford of Murfreesboro for each vehicle using state contract pricing for a total of \$230,232, well below budget.

Once the new vehicles are deployed, assets #4068 (2013 Ford Explorer) and #4325 (2016 Ford Escape) will be declared surplus city property and sold on GovDeals.com.

In addition to the previously noted vehicle purchase prices, approximately \$53,000 will be required to fully equip the five new vehicles. This expense has also been included in the FY 2025-26 General Fund budget.

State contracted pricing for the vehicles has been obtained from Trucking Lighthouse, Inc., and supporting price quote documentation is attached for reference. The vehicles are anticipated to be deployed in early 2026, aligning with operational planning and budget forecasts.

Also attached is a memo from the Police Department.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session consent agenda for approval.

Action to Consider

Motion, second, and majority vote are needed to approve the purchase of five new vehicles for the Police Department from the Fleet Management Fund, declare assets # 4068 and #4325 as surplus city property upon deployment of the new vehicles as presented above, and purchase new equipment for the new vehicles from the General Fund.

Affected Departments

Police Department



POLICE DEPARTMENT

MEMORANDUM

To: Randall Dowling, City Manager
From: Jason B. Garren, Deputy Chief
July 2, 2025
Ref: Purchasing of New Vehicles

The Athens Police Department wishes to move forward with the purchasing of five (5) new vehicles for the police department. I have attached the quotes from Ford of Murfreesboro for the five vehicles that are listed on the State Contract. This does not include the outfitting of the vehicles with equipment. Four of the five vehicles are on site at Ford, the other would need to be ordered. This will complete the take home car program, giving all officers a vehicle. We will be removing asset# 4325 and asset# 4068 from the police department fleet. Asset # 4068 may be transferred to Parks and Recreation. Final deployment will occur following installation of equipment, the timeline of which will be determined upon receipt of the pending quote (approximately 6 months).

Vehicle Purchase Details

Detective Division: One (1) vehicle
2025 Explorer Active XLT 4WD
Patrol Division: Four (4) vehicles
Three (3) 2025 Ford Police Interceptor AWD SUV
One (1) 2025 Ford F-150 Crew Cab XLT 4WD Pickup
Vendor: Ford of Murfreesboro
Procurement Method: Vehicles are listed on the State of Tennessee Contract
Total Purchase Cost: \$230,232.00
Funding Source: Fleet Fund - FY 2025-26 Budget (approved June 17, 2025)

JASON B GARREN
DEPUTY CHIEF
GARREJ@ATHENSTN.GOV

815 NORTH JACKSON STREET
ATHENS, TENNESSEE 37303
(423) 744-2740

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT (SWC-209) - 000084713

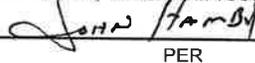
TO:	
ATHENS	MDL W3L-300A
2025 FORD F150 CREW CAB XLT 4WD PICKUP	
ATLAS BLUE	5.5 FT BED

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: July 2, 2025
 We are pleased to quote you the following:

ITEM	QUANTITY		UNIT PRICE	DELIVERY DATE
1	1	2025 FORD F150 CREW CAB XLT 4WD PICKUP	\$45,291.00	TBD
2		5.0 LITER LITER V-8 W/ 10 SPEED TRANSMISSION		
3		EXTERIOR- ATLAS BLUE		
4		INTERIOR -- SLATE CLOTH 40/CONSOLE/40		
5				
6		OPTIONS	<u>\$5,590.00</u>	
7				
8				
9				
10				
11				
12		TOTAL X 1	\$50,881.00	

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.



PER

July 2, 2025

DATE

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000084713
 SWC 209

TO:	
ATHENS	K8D-200A
2025 EXPLORER ACTIVE 4WD (XLT) CARBONIZED GRAY	

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: *July 2, 2025*
 We are pleased to quote you the following:

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	DELIVERY DATE
1	1	2025 EXPLORER ACTIVE(XLT) 4WD	\$39,195.00	TBD
2		2.3 LITER ECO BOOST W/ 10 SPEED TRANS		
3		EXTERIOR -CARBONIZED GRAY		
4		INTERIOR - DARK GRAY CLOTH		
5		OPTIONS LISTED ON WINDOW STICKER		
6		OPTIONS	\$779.00	
7				
8				
9				
10				
11				
12		TOTAL X 1	\$39,974.00	

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.

John Hamby

PER

July 2, 2025

DATE

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000084713

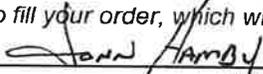
TO:	
ATHENS	K8A-500A
2025 FORD POLICE INTERCEPTOR AWD WHITE	

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: July 2, 2025
 We are pleased to quote you the following:

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	DELIVERY DATE
1	1	2025 FORD POLICE INTERCEPTOR AWD SUV	\$44,876.00	TBD
2		3.0 LITER ECO BOOST W/ 10 SPEED TRANSMISSION		
3		EXTERIOR -WHITE		
4		INTERIOR - EBONY CLOTH FRT & REAR CLOTH		
5		OPTIONS LISTED ON WINDOW STICKER		
6		OPTIONS	\$1,583.00	
7			<u>\$46,459.00</u>	
8				
9				
10				
11				
12		TOTAL X 3	\$139,377.00	

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.



 PER

July 2, 2025

 DATE



Truckers Lighthouse, Inc
 201 Crutchfield Ave
 Nashville TN 37210
 United States

Quote

#EST11018

7/3/2025

****Please note that special order items are non-refundable and non returnable. Restocking fees may be incurred for other returned items. This quote expires 90 days after proposal date. Orders paid by credit card will incur a 2.5% convenience fee. A 1.5% late fee will apply monthly to all invoices not paid within agreed upon terms. All install start dates are estimates only and may fluctuate 3-4 weeks****

of

Bill To

TOTAL

CITY OF ATHENS
 815 N JACKSON STREET
 ATHENS TN 37303
 United States

\$38,994.49

Quote Valid Through: 10/1/2025

Quote Expiration	Vehicle Info	Sales Rep	Order Type
10/1/2025	2025 PATROL FPIU JASON 423 744 2740 GARREJ@ATHENSTN.GOV	CK-East	Install - Chattanooga

Quantity	Item	Options	Rate	Amount
/C				
<hr/>				
FRONT EQUIPMENT				
	WHEVTX609C			
6	VERTEX SUPER-LED LIGHT WHITE HEADLIGHTS		\$84.96	\$509.76
3	FDES100C SPKR,EMERG, 100W,PLASTIC,		\$226.78	\$680.34
3	FDESB-FPIU20NDB ES100-AS124 SNGL.SPKR BRKT		\$39.00	\$117.00
6	FDMP650-BB MICROPULSE HOOD MOUNT, GRILL		\$110.00	\$660.00
3	/LABNASH Installation Labor - Nashville		\$625.00	\$1,875.00
/C				
<hr/>				
ROOF EQUIPMENT				
3	FDINTG44J-P1BL INTG44J,STOCKED		\$1,900.00	\$5,700.00
3	FDHKB-FPIU20-HP KIT,HOOK,FPIU20,PURSUIT		\$0.00	\$0.00
3	/LABCHATT Installation Labor - Chatt		\$375.00	\$1,125.00

Quantity	Item	Options	Rate	Amount
/C				
<hr/>				
SIDE EQUIPMENT				
4	FDMP5650-BB MICROPULSE HOOD MOUNT, PS /DS REAR WINDOWS.. 2 PER SIDE		\$110.00	\$440.00
12	MXMLS-3654BL Blue LED Adhesive Strip Light 36" ROCKER PANELS		\$69.00	\$828.00
3	/LABCHATT Installation Labor - Chatt		\$500.00	\$1,500.00
/C				
<hr/>				
DRIVER COMPARTMENT EQUIPMENT				
3	FDPF200S17B PATHFINDER,100/200W,17BTN		\$875.00	\$2,625.00
3	MXM50910 LED Flasher Control Module		\$65.85	\$197.55
3	PGPRPSP4704UJNT20A Center Sliding Poly Window		\$961.35	\$2,884.05
3	SEQK0635ITU20 Full REPLACEMENT Transport Seat TPO Plastic With Center Pull Seat Belts *INCLUDES REQUIRED: -#12VS Stationary Window Vinyl Coated Expanded Metal Cargo Area Rear Partition *Seat Belt Retractors Pre-Installed to Save 30 Minutes of Install Time		\$1,271.20	\$3,813.60
3	SEGK10342UHK Dual T-Rail Mount 2 Universal XL Handcuff Key Override		\$505.00	\$1,515.00
3	HVC-VS-0618-INUT-H 2020 Ford Interceptor Utility Specific Flat Console		\$502.40	\$1,507.20
3	HVC-ARM-103 Armrest For Top Mount, Console, Large Pad		\$156.00	\$468.00
3	HVCUP2-1001 Internal Cup Holders		\$67.00	\$201.00
3	HVC-EB40-SSP-1P 1-Piece Equipment Mounting Bracket, 4" Mounting Space, Fits Federal Signal Smart Siren SSP3000		\$0.00	\$0.00
3	HVC-MD-112 Tilt/Swivel Slide Motion Adapter		\$341.10	\$1,023.30
1	HVC-HDM-204 8.5" Heavy-Duty Telescoping Pole, Side Mount, Short Handle		\$189.60	\$189.60
3	EG2601B PDM 14 Circuit + Ground w/Kill Switch		\$165.00	\$495.00

Quantity	Item	Options	Rate	Amount
3	HVC-FP-10 10" Filler Plate		\$0.00	\$0.00
3	HVC-FP-5 5" Filler Plate		\$0.00	\$0.00
3	/LABCHATT Installation Labor - Chatt		\$1,125.00	\$3,375.00
	/C			
<hr/>				
REAR EQUIPMENT				
6	FDMP5650-BB MICROPULSE HOOD MOUNT, REAR CARGO		\$110.00	\$660.00
3	WHED8 8-LIGHT DOMINATOR TIR3 SERIES R/B/R/B/R/B/R/B		\$498.55	\$1,495.65
3	WHEDBKT4 DOMINATOR ANGLE MOUNT BRACKET		\$19.47	\$58.41
6	WHETLIB ION T-SERIES LINEAR LT BLUE LICENSE PLATE		\$101.48	\$608.88
3	WHEIONBKT1 ION LICENSE PLATE BKT HORIZ.		\$26.55	\$79.65
3	/LABCHATT Installation Labor - Chatt		\$875.00	\$2,625.00
3	/MON Shop Supplies Fee		\$350.00	\$1,050.00
	/C			
<hr/>				
ALSO INSTALLATION OF PROVIDED EQUIPMENT LISTED BELOW				
	/C			
<hr/>				
I will supply the Kustom Signals Raptor radar with front antennae, the Motorola radio, and the Axon Fleet 3 camera, Havis docking station, computer power supply, and Cradle point for installation.				
1	/LABCHATT Installation Labor - Chatt		\$625.00	\$625.00
1	/MON Shop Supplies Fee		\$62.50	\$62.50
<hr/>				
Decal #			Subtotal	\$38,994.49
Tag #				
VIN #			Tax Total (%)	\$0.00
Mileage:				
			Total	\$38,994.49



Truckers Lighthouse, Inc
 201 Crutchfield Ave
 Nashville TN 37210
 United States

Quote

#EST11022
 7/3/2025

****Please note that special order items are non-refundable and non returnable. Restocking fees may be incurred for other returned items. This quote expires 90 days after proposal date. Orders paid by credit card will incur a 2.5% convenience fee. A 1.5% late fee will apply monthly to all invoices not paid within agreed upon terms. All install start dates are estimates only and may fluctuate 3-4 weeks****

of

Bill To

TOTAL

CITY OF ATHENS
 815 N JACKSON STREET
 ATHENS TN 37303
 United States

\$6,313.30

Quote Valid Through: 10/1/2025

Quote Expiration	Vehicle Info	Sales Rep	Order Type
10/1/2025	JASON GARREN 423 744 2740 25 FORD EXPLORER ACTIVE UNMARKED	CK-East	Install - Knoxville

Quantity	Item	Options	Rate	Amount
/C				
FRONT END EQUIPMENT				
4	FDMP5650-BB MICROPULSE HOOD MOUNT, BEHIND FRONT GRILL		\$110.00	\$440.00
1	WHESA315P SA315P SPEAKER, BLACK PLASTIC		\$243.08	\$243.08
1	WHESAK1 SA-315 MOUNT KIT UNIVERSAL		\$31.27	\$31.27
1	WHESFPOS SOLID STATE HEADLIGHT FLASHER		\$59.59	\$59.59
1	/LABCHATT Installation Labor - Chatt		\$625.00	\$625.00
/C				
SIDE EQUIPMENT				
4	MXMLS-3654BL Blue LED Adhesive Strip Light 36" RUNNING BOARDS. 2 PER SIDE		\$69.00	\$276.00
1	/LABCHATT Installation Labor - Chatt		\$375.00	\$375.00
/C				

Quantity	Item	Options	Rate	Amount
DRIVER COMPARTMENT EQUIPMENT				
1	FDSIFMJS DUAL COLOR ILS FRONT INTERIOR BAR NEEDS UNIVERSAL MOUNT AND BE RED / BLUE		\$696.00	\$696.00
1	FDPF200H PATHFINDER,100/200W,HANDHELD		\$931.48	\$931.48
1	EG2601B PDM 14 Circuit + Ground w/Kill Switch		\$165.00	\$165.00
1	/LABCHATT Installation Labor - Chatt		\$500.00	\$500.00
	/C			
<hr/>				
REAR EQUIPMENT				
2	FDMP650-RB MICROPULSE HOOD MOUNT, REAR CARGO WINDOWA		\$84.00	\$168.00
1	WHED8 8-LIGHT DOMINATOR TIR3 SERIES R/B/R/B/R/B/R/B		\$498.55	\$498.55
1	WHEDBKT4 DOMINATOR ANGLE MOUNT BRACKET		\$19.47	\$19.47
2	FDMP62U-RB DUAL COLOR,12-LED,RED/BLUE REAR LIFTGATE WHEN OPN		\$116.58	\$233.16
1	WHESF5150D BRAKE LIGHT FLASHER		\$76.70	\$76.70
1	/LABCHATT Installation Labor - Chatt		\$500.00	\$500.00
1	TINTKNOX TINT KNOX SHOP		\$275.00	\$275.00
1	/MON Shop Supplies Fee		\$200.00	\$200.00
<hr/>				
Decal #			Subtotal	\$6,313.30
Tag #				
VIN #			Tax Total (%)	\$0.00
Mileage:			Total	\$6,313.30



Truckers Lighthouse, Inc
 201 Crutchfield Ave
 Nashville TN 37210
 United States

Quote

#EST11023

7/3/2025

****Please note that special order items are non-refundable and non returnable. Restocking fees may be incurred for other returned items. This quote expires 90 days after proposal date. Orders paid by credit card will incur a 2.5% convenience fee. A 1.5% late fee will apply monthly to all invoices not paid within agreed upon terms. All install start dates are estimates only and may fluctuate 3-4 weeks****

of

Bill To

CITY OF ATHENS
 815 N JACKSON STREET
 ATHENS TN 37303
 United States

TOTAL

\$6,724.46

Quote Valid Through: 10/1/2025

Quote Expiration	Vehicle Info	Sales Rep	Order Type
10/1/2025	JASON GARREN 423 744 2740 25 f120 XLT ADMIN VEHICLE	CK-East	Install - Chattanooga

Quantity	Item	Options	Rate	Amount
/C				
<hr/>				
FRONT END EQUIPMENT				
	FDMP5650-BB			
4	MICROPULSE HOOD MOUNT, BEHIND GRILL		\$110.00	\$440.00
1	WHESA315P SA315P SPEAKER, BLACK PLASTIC		\$243.08	\$243.08
1	WHESAK1 SA-315 MOUNT KIT UNIVERSAL		\$31.27	\$31.27
1	WHESFPOS SOLID STATE HEADLIGHT FLASHER		\$59.59	\$59.59
1	/LABCHATT Installation Labor - Chatt		\$625.00	\$625.00
/C				
<hr/>				
SIDE EQUIPMENT				
	MXMLS-3654BL			
4	Blue LED Adhesive Strip Light 36" RUNNING BOARDS 2 PER SIDE		\$69.00	\$276.00
1	/LABCHATT Installation Labor - Chatt		\$375.00	\$375.00
/C				
<hr/>				
DRIVER COMPARTMENT AREA				

Quantity	Item	Options	Rate	Amount
1	FDSIFMJS DUAL COLOR ILS FRONT INTERIOR BAR BRACKET FOR 2025 F150		\$696.00	\$696.00
1	FDPF200H PATHFINDER,100/200W,HANDHELD		\$931.48	\$931.48
1	EG2601B PDM 14 Circuit + Ground w/Kill Switch		\$165.00	\$165.00
1	/LABCHATT Installation Labor - Chatt		\$500.00	\$500.00
	/C			
<hr/>				
	REAR EQUIPMENT			
2	FDMP650-RB MICROPULSE HOOD MOUNT, REAR CARGO WINDOWS		\$110.00	\$220.00
1	WHED8 8-LIGHT DOMINATOR TIR3 SERIES R/B/R/B/R/B/R/B		\$498.55	\$498.55
1	WHEDBKT4 DOMINATOR ANGLE MOUNT BRACKET		\$19.47	\$19.47
2	FDMP62U-RB DUAL COLOR,12-LED,RED/BLUE REAR LIFT GATE WHEN OPEN		\$110.00	\$220.00
1	WHESSF5150D BRAKE LIGHT FLASHER		\$76.70	\$76.70
2	WHETLI2K ION T-SERIES LINEAR DUO R/A BETWEEN TAILGATE AND BUMPER		\$117.41	\$234.82
1	/LABCHATT Installation Labor - Chatt		\$625.00	\$625.00
1	TINTKNOX TINT KNOX SHOP		\$275.00	\$275.00
1	/MON Shop Supplies Fee		\$212.50	\$212.50
<hr/>				
Decal #			Subtotal	\$6,724.46
Tag #				
VIN #			Tax Total (%)	\$0.00
Mileage:				
			Total	\$6,724.46

RESOLUTION NO. 2025-19

A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSAL.

WHEREAS, the City of Athens, Tennessee, owns certain vehicles assigned to the Police Department and Public Works Department; and

WHEREAS, the City Council has determined that these vehicles are no longer needed for municipal purposes and should be disposed of in accordance with the City’s established procedures and applicable laws;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ATHENS, TENNESSEE AS FOLLOWS:

SECTION 1. Declaration of Surplus

The following vehicles are hereby declared surplus city property, effective upon deployment of their respective replacement vehicles:

Police Department:

- Asset #4068 – 2013 Ford Explorer
- Asset #4325 – 2016 Ford Escape

Public Works Department:

- Asset #4307 – 2016 Ford F-550 Dump Truck
- Asset #4471 – 2018 Ford F-150 Pick-up Truck

SECTION 2. Authorization of Sale

The City Manager is hereby authorized and directed to take all necessary steps to facilitate the disposal of these surplus vehicles through GovDeals.com or other appropriate manners that are consistent with city policy and state law.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

ON MOTION BY _____

SECONDED BY _____

said Resolution was approved by roll call vote on the 15th day of **July, 2025**.

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher M. Caldwell, City Attorney



Agenda Item

VIII. H. Approve Acquisition of Two Replacement Vehicles for the Public Works Department from the Fleet Management Fund, Surplus of Assets #4307 and #4471, and Resolution 2025-19.

Overview

The approved FY 2025-26 Fleet Management Fund budget contains \$120,000 to replace two vehicles in the Public Works Department. One vehicle (F-350 crew cab with utility bed) for the Street Division and one vehicle (F-150 crew cab) for the Administration Division. Attached are price quotes from Ford of Murfreesboro for each vehicle using state contract pricing for a total of \$128,705. The overage will come from the Fleet Management Fund.

Once the new vehicles are deployed, estimated to be August, 2025, assets #4307 (2016 Ford F-550 Dump Truck) and #4471 (2018 Ford F-150 Pick-up Truck) will be declared surplus city property and sold on GovDeals.com.

Also attached are memos from the Public Works Department offering additional details.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session consent agenda for approval.

Action to Consider

Motion, second, and majority vote are needed to approve the purchase of two replacement vehicles for the Public Works Department from the Fleet Management Fund and declare asset #4307 and #4471 as surplus city property upon deployment of the new vehicles as presented above.

Affected Departments

Public Works Department



PUBLIC WORKS

MEMORANDUM

TO: Randy Dowling, City Manager
Mike Keith, Finance Director

FROM: Ben Burchfield, Public Works Director

DATE: July 2, 2025

SUBJECT: Asset #4307 F550 Replacement

The Public Works Department is requesting Council approval for purchase of a replacement work truck for the streets division. Asset #4362 is scheduled for replacement this year; however, the truck is in good shape and we would recommend keeping it beyond its original scheduled replacement date.

Instead, we recommend replacement of asset #4307, a petrol 2016 Ford F550 Reg Cab, which was purchased for \$50,990.82 in November 2015 and is on a 11-year replacement cycle scheduled for 2027. The truck only has 53,000 miles, but we anticipate costly engine repairs in the near future. This truck is listed under 09-05 St Cleaning Division, but it is used primarily by 09-03 street maintenance. There is \$75,000.00 budgeted in the fleet fund for replacement.

The Department recommends replacement via purchase of a diesel Ford F350 crew cab /w utility bed on Statewide Contract SWC-209 for \$82,194.00. This price includes delivery of equipment to the Public Works facility. We anticipate receipt of the vehicle in August 2025.

After receipt of the equipment, inspection, and addition to the City's insurance coverage, asset #4307 is to be listed as surplus and sold on GovDeals.

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT (SWC-209)- 000084713

TO:	
CITY OF ATHENS	W3H-640A
2025 FORD F350 CREW CAB 4WD SERVICE BODY WHITE	SERVICE BODY

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: *June 11, 2025*
 We are pleased to quote you the following:

ITEM	QUANTITY		UNIT PRICE	DELIVERY DATE
1	1	2025 FORD F350 CREW CAB 4WD SERVICE BODY	\$61,274.00	TBD
2		6.7 LITER V-8 DIESEL W/ 10 SPEED TRANSMISSION		
3		EXTERIOR -- WHITE		
4		INTERIOR -- GRAY VINYL		
5		OPTIONS LISTED ON WINDOW STICKER		
6		OPTIONS	\$1,970.00	
7				
8		READING SLS108ADW 9FT SERVICE BODY, REAR STEP WORK BUMPER	\$18,950.00	
9		LED TAIL LIGHTS, SLAM LOCK COMPARTMENT DOORS		
10		RECIEVER HITCH W/ TRAILER PLUG, REAR VIEW CAMERA		
11		STROBE LIGHTS FRONT AND REAR		
12		TOTAL X 1	\$82,194.00	

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.

John Hamby

 PER

June 11, 2025

 DATE



PUBLIC WORKS

MEMORANDUM

TO: Randy Dowling, City Manager
Mike Keith, Finance Director

FROM: Ben Burchfield, Public Works Director

DATE: July 2, 2025

SUBJECT: Asset #4471 F150 Replacement

The Public Works Department is requesting Council approval for purchase of a replacement work truck for the admin division. Asset #4470 is scheduled for replacement this year; however, the truck is in good shape, only has 35,000 miles, and so we recommend keeping it beyond its original scheduled replacement date.

Instead, we recommend replacement of asset #4471, a petrol 2018 Ford F150 Crew Cab, which was purchased for \$29,868.00 in May 2018 with cash from the Sanitation Fund. The truck has 84,000 miles and we anticipate costly engine repairs in the future. There is \$45,000.00 budgeted in the fleet fund for replacement.

The Department recommends replacement via purchase of an F150 crew cab under Statewide Contract SWC-209 for \$46,511.00. This price includes delivery of equipment to the Public Works facility. We anticipate receipt of the vehicle in August 2025.

After receipt of the equipment, inspection, and addition to the City's insurance coverage, asset #4471 is to be listed as surplus and sold on GovDeals.

Ford of Murfreesboro

John Hamby
 1550 NW Broad St.
 Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT (SWC-209) - 000084713

TO:	
ATHENS	MDL W1L-100A
2025 FORD F150 CREW CAB XL 4WD PICKUP	
WHITE	5.5 FT BED

F.O.B.
 TERMS
 DELIVERY
 NUMBER

Thank you for your inquiry dated: July 2, 2025
 We are pleased to quote you the following:

ITEM	QUANTITY		UNIT PRICE	DELIVERY DATE
1	1	2025 FORD F150 CREW CAB XL 4WD PICKUP	\$41,497.00	TBD
2		5.0 LITER LITER V-8 W/ 10 SPEED TRANSMISSION		
3		EXTERIOR- WHITE		
4		INTERIOR -- SLATE VINYL		
5				
6		OPTIONS	\$5,014.00	
7				
8				
9				
10				
11				
12		TOTAL X 1	\$46,511.00	

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.

John Hamby
 PER

July 2, 2025
 DATE

RESOLUTION NO. 2025-19

A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSAL.

WHEREAS, the City of Athens, Tennessee, owns certain vehicles assigned to the Police Department and Public Works Department; and

WHEREAS, the City Council has determined that these vehicles are no longer needed for municipal purposes and should be disposed of in accordance with the City’s established procedures and applicable laws;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ATHENS, TENNESSEE AS FOLLOWS:

SECTION 1. Declaration of Surplus

The following vehicles are hereby declared surplus city property, effective upon deployment of their respective replacement vehicles:

Police Department:

- Asset #4068 – 2013 Ford Explorer
- Asset #4325 – 2016 Ford Escape

Public Works Department:

- Asset #4307 – 2016 Ford F-550 Dump Truck
- Asset #4471 – 2018 Ford F-150 Pick-up Truck

SECTION 2. Authorization of Sale

The City Manager is hereby authorized and directed to take all necessary steps to facilitate the disposal of these surplus vehicles through GovDeals.com or other appropriate manners that are consistent with city policy and state law.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

ON MOTION BY _____

SECONDED BY _____

said Resolution was approved by roll call vote on the **15th** day of **July, 2025**.

ATTEST:

Larry Eaton, Mayor

Randall Dowling, City Manager

APPROVED AS TO FORM:

Christopher M. Caldwell, City Attorney



Agenda Item

IX. A. Amending Athens City Code Title 7 (Fire Codes) & Title 12 (Building Codes) and Public Hearing & Second Reading of Ordinance No. 1142

An ordinance to amend the Athens City Code, Title 7 entitled "Fire Protection and Fireworks" and Title 12 entitled "Building and Construction" to adopt the 2021 edition of the International Codes for fire (IFC), building (IBC), plumbing (IPC), fuel gas (IFGC), mechanical (IMC), energy conservation (IECC), and existing building (IEBC); and create chapter 12-XI entitled "Existing Building Code".

Overview

The purpose of this ordinance is to update the City of Athens adopted building and fire codes from the 2018 editions to the 2021 editions, with selected provisions from the 2024 code updates. The goal is to stay current with state standards, industry best practices, and improved safety and efficiency measures.

Action to Consider

After conducting the public hearing, a motion, second, and majority vote are needed to approve Ordinance No. 1142 as presented.

Affected Departments

Community Development Department & Fire Department

ORDINANCE NO. 1142

AN ORDINANCE TO AMEND THE ATHENS CITY CODE, TITLE 7 ENTITLED "FIRE PROTECTION AND FIREWORKS" AND TITLE 12 ENTITLED "BUILDING AND CONSTRUCTION" TO ADOPT THE 2021 EDITION OF THE INTERNATIONAL CODES FOR FIRE (IFC), BUILDING (IBC), PLUMBING (IPC), FUEL GAS (IFGC), MECHANICAL (IMC), ENERGY CONSERVATION (IECC), AND EXISTING BUILDING (IEBC); AND CREATE CHAPTER 12-XI ENTITLED "EXISTING BUILDING CODE".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

SECTION 1.

That Chapter II of Title 7, Section 7-21 entitled "Adopted", be amended to replace the words and figures "International Fire Code, 2018 Edition" with "International Fire Code, 2021 Edition" except for the following changes:

1. Section 510.0 Exception 2 shall be replaced with the following:

Where it is determined by the local Fire Chief in coordination with local law enforcement and EMS that radio coverage is not needed.

2. Section 903.3.1.2 NFPA 13R sprinkler systems shall be replaced with the following:

Automatic sprinkler systems in Group R occupancies may be installed throughout in accordance with NFPA 13R where the Group R occupancy meets all the following conditions:

- (i) Four stories or less above grade plane.
- (ii) For other than Group R-2 occupancies, the floor level of the highest story is 30feet (9144 mm) or less above the lowest fire department vehicle access.

For Group R-2 occupancies, the roof assembly is less than 45 feet (13716 mm) above the lowest of fire department access. The height of the roof assembly shall be determined by measuring the distance from the lowest required fire vehicle access road surface adjacent to the building to the eave of the highest pitched roof, the intersection of the highest roof to the exterior wall, or the highest parapet, whichever yields the greatest distance.

- (iii) The floor level of the lowest story is 30 feet (9144) or less below the lowest level of fire department vehicle access. The number of stories of Group R occupancies constructed in accordance with section 510.2 and 510.4 of the International Building Code shall be measured from grade plane.
3. Appendix L. (Requirements for Fire Fighter Air Replenishment System) shall be optional.
4. For Group E occupancies in all Jurisdictions in Tennessee, local education agencies, public chapter schools, and non-public schools may allow classroom doors to be locked to prevent unwanted entry provided that the locking means meets the requirements in the NFPA (2021) Section 15.2.2.2.4.1.
5. For college and university instructional buildings in all jurisdictions in Tennessee, college and university administrators may allow classroom doors to be locked to prevent unwanted entry provided that the locking means meets the requirements in the NFPA (2021) Section 39.2.2.2.2.
6. The requirements for flammable gas shall be those found in the International Fire code (IFC), 2024 edition, published by the International Code Council (ICC) and shall include the following:
 - (i) For chapter 2, the definition for flammable gas shall be replaced with the definition found in the 2024 International Fire Code (IFC).

ORDINANCE NO. 1142

- (ii) For flammable gases, table 911.1 shall be replaced with table 911.1 of the 2024 International Fire Code (IFC).
 - (iii) For flammable gases, table 5003.1.1(1) shall be replaced with table 5003.1.1(1) of the 2024 International Fire Code (IFC).
 - (iv) For flammable gases, table 5003.1.1(3) shall be replaced with table 5003.1.1(3) of the 2024 International Fire Code (IFC).
 - (v) For flammable gases, section 5003.8.3.5 shall be replaced with section 5003.8.3.5 of the 2024 International Fire Code (IFC).
 - (vi) For flammable gases, section 5003.11 shall be replaced with section 5003.11 of the 2024 International Fire Code (IFC).
7. Fire Apparatus Access Roads shall use Appendix D along with section 503 of the International Fire Code (IFC).

SECTION 2.

That Chapter I of Title 12, Section 12-1 entitled "Adopted", be amended to replace the words and figures "International Building Code, 2018 Edition" with "International Building Code, 2021 Edition," except for the following changes:

1. Remove chapter 11 Accessibility.
2. The requirements of section 423 Storm Shelters shall not be required.
3. Section 903.3.1.2 NFPA 13R sprinkler systems shall be replaced with the following:

Automatic sprinkler systems in Group R occupancies may be installed throughout in accordance with NFPA 13R where the Group R occupancy meets all the following conditions:

 - (iv) Four stories or less above grade plane.
 - (v) For other than Group R-2 occupancies, the floor level of the highest story is 30feet (9144 mm) or less above the lowest fire department vehicle access.

For Group R-2 occupancies, the roof assembly is less than 45 feet (13716 mm) above the lowest of fire department access. The height of the roof assembly shall be determined by measuring the distance from the lowest required fire vehicle access road surface adjacent to the building to the eave of the highest pitched roof, the intersection of the highest roof to the exterior wall, or the highest parapet, whichever yields the greatest distance.
 - (vi) The floor level of the lowest story is 30 feet (9144) or less below the lowest level of fire department vehicle access. The number of stories of Group R occupancies constructed in accordance with section 510.2 and 510.4 of the International Building Code shall be measured from grade plane.
4. For Group E occupancies in all Jurisdictions in Tennessee, local education agencies, public charter schools, and non-public schools may allow classroom doors to be locked to prevent unwanted entry provided that the locking means meets the requirements in the NFPA (2021) Section 15.2.2.2.4.1.
5. For college and university instructional buildings in all jurisdictions in Tennessee, college and university administrators may allow classroom doors to be locked to prevent unwanted entry provided that the locking means meets the requirements in the NFPA (2021) Section 39.2.2.2.2.
6. Dwellings licensed by the Department of Human Services (DHS) as Family Home Daycares, shall use Appendix AM of the 2021 International Residential Code (IRC).

ORDINANCE NO. 1142

7. Where ASCE 7 – 16 is referenced seismic design or mapped ground accelerations, ASCE 7 – 22 mapped ground accelerations may be used to determine the S1 and Ss values.
8. The requirements for flammable gas shall be those found in the International Building Code (IBC), 2024 edition, published by the International Code Council (ICC) and shall include the following:
 - (i) For chapter 2, the definition for flammable gas shall be replaced with the definition found in the 2024 International Building Code (IBC).
 - (ii) For flammable gases, table 307.1(1) shall be replaced with table 307.1(1) of the 2024 International Building Code (IBC).
 - (iii) For flammable gases, section 307.4 High-Hazard Group H-2 shall be replaced with section 307.4 High-Hazard Group H-2 of the 2024 International Building Code (IBC).
 - (iv) For flammable gases, section 307.5 High-Hazard Group H-3 shall be replaced with section 307.5 High-Hazard Group H-3 of the 2024 International Building Code (IBC).
 - (v) For flammable gases, section 414.2.5 shall be replaced with section 414.2.5 of the 2024 International Building Code (IBC).
 - (vi) For flammable gases, Table 414.5.1 shall be replaced with table 414.5.1 of the 2024 International Building Code (IBC).
9. The Addition of Appendix B Board of appeals, with the amendment of, where referenced **Qualifications (section B-101.3.1) of the 2021 International Building Code, shall be deleted and replaced with (section B-101.2.2 of the 2018 edition of the International Building Code) (IBC)**

SECTION 3.

That Chapter II of Title 12, Section 12-31 entitled "Adopted", be amended to replace the words and figures "International Plumbing Code, 2018 edition" with "International Plumbing Code, 2021 edition".

SECTION 4.

That Chapter IV of Title 12, Section 12-84 entitled "Adopted; Applicability", be amended to replace the words and figures "International Fuel Gas Code, 2018 edition" with "International Fuel Gas Code, 2021 edition".

SECTION 5.

That Chapter VII of Title 12, Section 12-188 entitled "Adopted," be amended to replace the words and figures "International Mechanical Code, 2018 edition" with "International Mechanical Code, 2021 edition" except for the following changes:

1. Remove section 1109 Refrigerant Pipe Installation and replace with section 1109 Refrigerant Pipe Installation of the 2024 International Mechanical Code (IMC).

SECTION 6.

That Chapter VIII of Title 12, Section 12-221 entitled "Adopted" be amended to replace the words and figures "International Energy Conservation Code, 2018 edition" with "International Energy Conservation Code, edition 2021," except for the following changes:

1. Remove C405.11 Automatic Receptacle Control, C405.12 Energy Monitoring, and C408 Commissioning.
2. The 2006 edition shall apply to the following occupancy classification as defined by the International Building Code (IBC), 2021 edition:
 - (i) Moderate-hazard factory industrial, Group F-1

ORDINANCE NO. 1142

- (ii) Low-hazard factory industrial Group F-2
- (iii) Moderate-hazard factory industrial S-1; and
- (iv) Low-hazard storage, Group S-2

3. For daycares licensed by DHS not located in a dwelling unit, the 2015 edition shall apply, except C408 System Commissioning shall be removed.

SECTION 7.

That Chapter XI of Title 12 of the Athens City Code is hereby created and shall read as follows:

CHAPTER 12-XI EXISTING BUILDING CODE

12-300. Adopted.

Pursuant to authority granted by T.C.A. §§ 6-54-501 through 6-54-506 and for the purpose of regulating the repair, alteration, change of occupancy, addition to, and relocation of existing buildings, the International Existing Building Code, 2021 edition, as prepared and adopted by the International Code Council, is adopted and incorporated by reference as part of this Code and is hereinafter referred to as the existing building code.

12-301. Modifications.

When the building code refers to the "chief appointing authority" or the "chief administrator," it shall be deemed to be a reference to the city manager.

12-302. Amendments.

1. Remove Chapter 3 Section 306 Accessibility for existing buildings.
2. Replace Section 405.2.3.3 Extent of repair for noncompliant buildings with the following:

If the evaluation does not establish that the building in its pre-damaged condition complies with the provisions of section 405.2.3.1, then the building, including its foundation, shall be retrofitted to comply with the provisions of this section. The wind loads for the repair and retrofit design shall be those required by the building code in effect at the time of original construction, unless the damage was caused by wind, in which case the wind loads shall be in accordance with the International Building Code. The seismic loads for this retrofit shall be those required by the building code in effect at the time of original construction, but not less than the reduced seismic forces.

3. Replace 405.2.4 Substantial structural damage to gravity load-carrying components, with the following:

Gravity load-carrying components that have sustained substantial structural damage shall be rehabilitated to comply with the applicable provisions for dead, live, and snow loads in the International Building Code. Undamaged gravity load-carrying components, including undamaged foundation components, shall also be rehabilitated if required to comply with the design loads of the rehabilitation design.

4. The requirements of section 303 Storm Shelters are not required.

12-303. Available in the City Manager's Office.

Pursuant to the requirements of the T.C.A. § 6-54-502, one copy of the building code has been placed on file in the city manager's office and shall be kept there for the use and inspection of the public.

12-304. Violations.

It is unlawful for any person to violate or fail to comply with any provision of this chapter or the building code as herein adopted by reference and modified.

ORDINANCE NO. 1142

SECTION 8.

Any Ordinance, Resolution, Motion or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

SECTION 9.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage as provided by law.

FIRST READING: June 17, 2025 Passed
PUBLIC HEARING NOTICE: June 28, 2025 Published
DATE OF PUBLIC HEARING: July 15, 2025
SECOND READING: July 15, 2025

ATTEST:

LARRY EATON, Mayor

RANDALL DOWLING, City Manager

APPROVED AS TO FORM:

CHRISTOPHER M. CALDWELL, City Attorney



Agenda Item

X. A. Cook Park Splash Pad

Overview

During the March 18, 2025 regular session, the City Council requested staff explore the cost and feasibility of constructing a new splash pad at Cook Park. Based on that directive, estimated costs of a new splash pad were obtained from professional vendors, Vortex and Great Southern. Those estimated costs were presented to the City Council during the April 7, 2025 work session. However, this item was not moved to the April 15, 2025 regular session but was discussed anyway but died for lack of a second to a motion. During the May 12, 2025 work session, Councilmember Pelley requested this item be reconsidered. Again, this item died for lack of a second to a motion. During the June 7, 2025 work session, the City Council again requested that this topic be placed on the July 15, 2025 regular session for further discussion.

Below is an estimated cost of the project and attached is a general rendering of the product:

Item	Estimated Cost
Water Features	\$250,000
Water Management System and Controls	195,000
Drainage System	8,000
Water Recirculation/Pump Assembly	100,000
Transportation	10,000
Site Development and Installation (including concrete, electrical, grass seed)	900,000
Total Estimated Costs	\$1,463,000

Action to Consider

Motion, second, and majority vote are needed to approve constructing a splash pad at Cook Park. This item is not in the FY 2025-26 approved budget but, if approved, could be funded by the Capital Improvement Fund.

Affected Departments

Parks & Recreation Dept.



Project Spotlight: Cane Creek Park

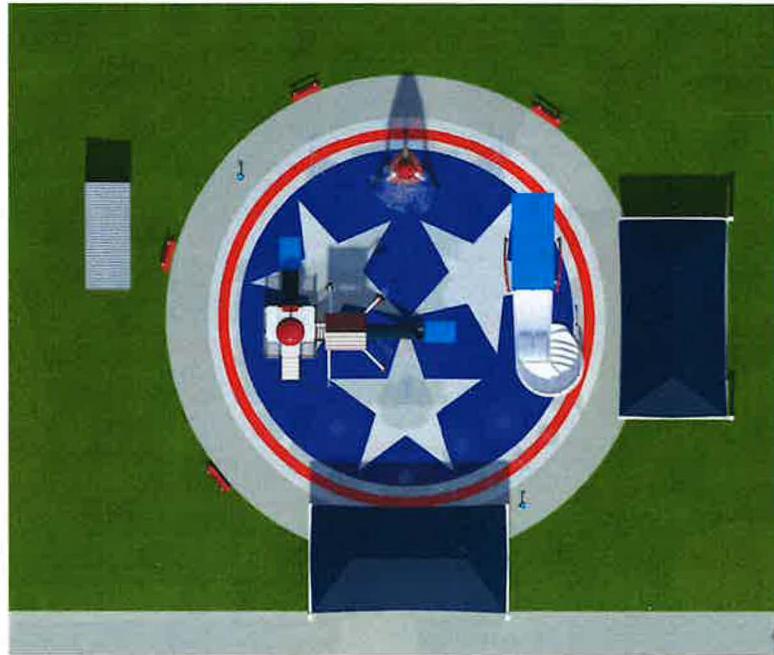
Cookeville, TN

We're combatting the heat locally in our home base of Cookeville, TN!

The Splash Pad will be part of a larger expansion to Cane Creek Park, featuring some **pavilions** installed by Rec-Concepts (another way to keep cool).

The design reflects the Three Stars of the Tennessee Flag, and the splash pad is expected to open in 2026.

More Places to Cool Off at...



This Summer, Stay Cool (and in Touch)!



TN: 931-303-0227
AL: 205-202-8677
www.rec-concepts.com

Our Services



Cook Park





Agenda Item

XI. A. Proposal from Allen & Hoshall to Prepare Design Plans and Construction Drawings to Renovate the House at Regional Park for Parks & Recreation Offices

Overview

The approved FY 2025-26 Capital Improvement Fund budget contains \$275,000 to renovate the house at Regional Park for Parks & Recreation Offices. To begin this project, design plans and construction drawings need to be developed. Allen & Hoshall has submitted a proposal for this project (attached). After the construction drawings are completed, they will be bid out, the bid awarded by City Council, and construction will begin. Estimated completion time is Spring 2026.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session agenda under New Business for further discussion.

Action to Consider

Motion, second, and majority vote are needed to approve the proposal from Allen & Hoshall to prepare design plans and construction drawings to renovate the house at Regional Park into Park & Recreation offices.

Affected Departments

Parks & Recreation



June 19, 2025

Mr. Randall Dowling – City Manager
City of Athens, TN
815 N. Jackson St.
Athens, TN 37303

RE: Existing House Alteration Proposal REV – Athens Regional Park, 2405 Decatur Pike, Athens, TN

Dear Mr. Dowling,

Allen & Hoshall is pleased to submit this proposal to provide design services for the alteration of the existing house located at the front of the Athens Regional Park property located at 2405 Decatur Pike, Athens, TN. The project encompasses: 1. Revisions/ alteration to the existing house to provide space for 5 offices, kitchen area remodel, restrooms remodel, reception, storage and work areas for the Athens Parks and Recreation department. 2. Provide drawings and documentation of the existing house and indicate areas with potential issues. 3. Identify existing HVAC, electrical, and plumbing systems and potential system upgrades/ replacements

Project Scope – Building

The existing house situated at the front of the Athens Regional Park located at 2405 Decatur Pike, Athens, TN is primarily an existing single story residential facility (approx. 1750 SF) and garage (approx. 560 SF) with a full basement (approx. 1750 SF) under all portions except the main level garage. built out interior office and lab areas as well as a limited mezzanine area. The following alterations are requested:

- 1 Remodel the existing residential facility to house: Program Coordinator Office, Assist. Program Coordinator Office, Director Office, Admin Office, Maintenance Foreman, Reception Area, Kitchen/ Break, Restrooms, Work space, Existing garage/ storage area, existing basement storage area.
- 2 Document existing house plans (main and basement), layout, elevations and HVAC, Electrical, Plumbing systems
- 3 Identify potential issues and needed upgrades.
- 4 Add paved parking for 12 vehicles including 2 EV recharging stations.

Items not in scope of work:

1. Any work on systems outside of the identified areas listed above.

Professional Services - Building

Allen & Hoshall will provide the following professional services:

1. Provide dimensioned existing floor plans and elevations.
2. Provide demolition plan drawing for the removal of impacted existing: walls, restrooms fixtures, cubicles, and affected areas
3. Provide proposed new layout and finishes plan
4. Provide elevation drawings/ details as required
5. Provide drawing cover and information sheet
6. Provide partial reflected ceiling plan as required for affected areas.
7. Provide Electrical engineering plan and detail sheets showing any required items to be added/ altered
8. Provide HVAC engineering plan and detail sheets showing any required alteration of the existing ductwork to be added or modified.



9. Provide Plumbing engineering plan and detail sheets showing any potential new layouts and supply/ waste lines.
10. Provide Structural Engineering for ramp, retaining repairs, basement support.
11. Provide Civil engineering for the proposed new paved 12 parking space lot and house access. Stormwater runoff and erosion control to be included in engineering.
12. Provide architectural and engineering recommendations for replacement items/ systems, repair items and potential upgrades.
13. We will include up to two meetings during the design phase of the project.
14. Work with Owner's contractor to provide drawings for use with the local building officials and Fire Marshall to review design and requirements for the permitting process.
15. Up to four construction progress site visits.
16. Submittal items for A/E review.

Services which are excluded from the base scope:

1. Any design services for areas outside of the identified items above. Allen & Hoshall would perform these services as additional services and provide a fixed price or on an hourly rate basis if requested by the Owner.
2. Utility upgrades - the existing site and connection conditions are assumed to be adequate.
3. Any hidden or undiscovered conditions which may require additional restoration and repair work on the existing facility.
4. Fire Suppression system assessments of the facility. The existing base systems are to remain for use and modification for this facility. Allen & Hoshall would perform these services as additional services and provide a fixed price or on an hourly rate basis if requested by the Owner.
5. Any work on the existing HVAC system to provide additional units. An initial test and balance for existing conditions will need to be provided by the owner in order to determine capability and capacity of the existing units to meet the altered demand.
6. Any work for IT/ Comms, access control and security systems. These are to be provided by Owner.
7. Interior design services beyond finishes indications for the main level Parks and Recreation offices.

Proposal Fee

We propose to do the outlined work on a fixed fee basis and is based on the scope discussed with the owner and indicated above:

1. House remodeling fee: \$41,500.

The owner agrees to adjust fee as required if the scope of the project increases beyond the items indicated above.

We are including a copy of our standard project Terms of Agreement which are attached to this agreement. Please sign and date this proposal letter on the space provided below indicating your acceptance of this proposal. An officer of the firm will provide a signature to formally execute the agreement. We look forward to working with you on this project.

Sincerely,

Mark J. Stockman, AIA

Allen & Hoshall

City of Athens Representative

Allen & Hoshall Firm Officer



Agenda Item

XI. B. Proposal from Baseline Sports Construction to Design and Install Artificial Turf on the Five Infields at Regional Park

Overview

During the 2025 Strategic Summit held during February 2025, the top project that emerged was to install artificial turf on the five infields at Regional Park to enhance sports tourism, attract more regional and state-wide sports tournaments, and increase local hotel/motel tax revenue. Based on that meeting, \$1,500,000 was budgeted in the approved FY 2025-26 Capital Improvement Fund (\$1,300,000) and Hotel/Motel Tax Fund (\$200,000) budgets for this project.

The Parks & Recreation Director, Project Manager, and Purchasing Assistant met with several installers that are part of a cooperative purchasing agreement to obtain costs and installation schedules. To that end, they selected Baseline Sports Construction. to install artificial turf on the five infields at Regional Park. Baseline is a known company that has successfully performed similar work in the city and county prior. The cost of the turf installation is \$1,342,815.23, the required bonds cost is \$13,428.15, and grading design fees are \$15,000. In addition to the installation cost, \$50,000 is needed to repair a longstanding drainage problem on Field 4 for a total project cost of \$1,421,243.38, or \$78,756.62 under budget which would be used as a contingency to fund unforeseen items, if any. This project will start during late October 2025 at the end of the current softball season and be completed during early February 2026, the beginning of the upcoming softball season. Baseline's proposal is attached.

For additional background, Regional Park's five baseball/softball fields are currently 70-foot bases which can only accommodate 8U to 14U girls' softball, up to 12U boy's baseball, adult softball, and senior adult softball along with these types of tournaments. With this project, the five fields will have up to 90-foot bases resulting in accommodating and attracting a larger variety of sports teams and tournaments including middle school baseball, high school baseball, and even college baseball. Additionally, since McMinn County High School and TWU's baseball fields have 90-foot bases, they can be included in tournament play with the city to attract even larger tournaments.

When completed, this project would result in minimizing cancelled games due to weather and unplayable fields and less maintenance which would free up existing workers to be more productive with other tasks. Lastly, the Parks & Recreation Department would aggressively market the new and improved fields to attract as many local, regional, and state-wide tournaments as possible. Attached is a memo from the Public Works Department offering additional details about this project.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session agenda under New Business for further discussion.

Action to Consider

Motion, second, and majority vote are needed to approve the proposal from Baseline Sports Construction to install artificial turf on the five infields at Regional Park as presented.



PUBLIC WORKS

TO: Randall Dowling, City Manager

FROM: Kevin L. Helms, Project Manager

Cc: Ben Burchfield, Public Works Director
Matt Siniard, Parks and Recreation Director

DATE: July 2, 2025

SUBJECT: Regional Park Turf Installation

Background

Following discussion at the 2025 Strategic Summit in February, \$1,500,000 was included in the FY26 budget to be used for turf installation on five infields at Regional Park. Recently, Matt Siniard and Angela Robbins joined me at meetings with Baseline Sports Construction and Turf of America to assess products and pricing for this project. Both companies can provide turf through a purchasing cooperative. Baseline has a proven track record including countless projects throughout the region. Their work includes several projects with the City of Athens, Athens City Schools, and McMinn County.

Once this project is complete, the five fields will have the ability to accommodate numerous base distances up to 90-foot. By adding this capability, the fields will be able to accommodate both softball and baseball. This is because field dimensions for the upper age groups in baseball require 90-foot bases. Currently there is no facility in this area that can host baseball games requiring 90-foot bases on more than one field concurrently. Additionally, since McMinn County High School and TWU's baseball fields have 90-foot bases, they could be included in tournament play with the city to attract even larger tournaments.

Cost

The cost to turf the existing infield area while also expanding them to allow for 90-foot bases is \$1,342,815.23. This fee includes a field groomer needed to perform regular maintenance on the turf.

Other fees include:

- Required Bonds - \$13,428.15
- Grading Plan Desing & Permitting - \$15,000
- Field 4 Drainage Repairs - \$50,000

Significant drainage issues exist in both the infield and outfield of field four. The process of installing turf on the infield will rectify the drainage issues on the infield, but drainage issues in the outfield will still exist without additional work. If these issues are not addressed, much of the benefit from turf installation will be negated on field four because standing water will remain in the outfield long after the turf infields will have drained sufficiently enough to resume play.



PUBLIC WORKS

We are requesting the balance of appropriated funds in the amount of \$78,756.62 be approved as contingency for the project. This represents 5/5% of the total project cost, which is well within the general percentage of construction allocated for project contingency.

The proposal from Baseline is attached.

Product Information and Installation Process

The project will be completed in two phases. The initial phase will begin as soon as possible and will address the drainage issues in the outfield of field four. The ideal scenario is for this work to be done while grass is still actively growing so disturbed areas will be covered by grass before it goes dormant for the winter. The remainder of the project will begin about the fourth week of October, which is immediately after the end of the current softball season. Construction should be completed by the end of February so that the March league can begin play as normally scheduled.

The turf to be utilized on the fields is TRUHOP 46 which is manufactured in Georgia by SHAW Sports Turf. The color will be very similar to the color of the infield clay mix currently in use on all fields. This specific product has been used at numerous facilities nationwide including:

- Dunedin Park (Toronto Blue Jays Spring Training Facility) – Dunedin, Florida
- Bear River Sports Complex – Loleta, Georgia
- Cedar Stone Park – Smyrna, Tennessee
- Riverdale High School – Murfreesboro, Tennessee

A product specification sheet is attached.

Action Needed

Motion to approve awarding the Regional Park Turf Installation Project to Baseline using SHAW Sports Turf OMNIA Cooperative Purchasing Contract #R050422 in an amount not to exceed \$1,500,000.



Athens Regional Park

Prepared By

Baseline Sports Construction, LLC

Steve Clift
3600 Henson Road
Knoxville, Tennessee 37921
423.593.8284
steve@baselinellc.com

Prepared For

City of Athens, TN

Kevin Helms
815 N. Jackson Street
Athens, Tennessee 37303
423.744.2788
khelms@athenstn.gov

7/1/2025

Scope of Work

WE HEREBY PROPOSE THE FOLLOWING SPECIFICATIONS & PRICING FOR THE CONVERSION OF 5 INFIELDS + BACKSTOP HALOS:

- 1) Mobilization, temporary facilities, construction dumpsters and layout
- 2) Construction entrances and fence removal as required
- 3) Excavation of existing infields and halo areas behind backstops to a depth not to exceed 8" and dump on site
- 4) Fine grading utilizing laser guided equipment
- 5) Installation of an 8" HDPE, perforated collector pipe at perimeter of field and halo areas as required including trench fabric and wash stone including connections to existing storm drainage systems at 3 fields and discharge beyond the outfield fence @ 2 fields
- 6) Installation of perimeter concrete curbing to encase existing fence posts where possible including a nailer board for turf attachment
- 7) Installation of a 4-ounce filter fabric over field and halo area subgrade
- 8) Installation of a 12" flat panel drainpipe placed 30' OC, terminating at the top of the collector pipe trench
- 9) Installation of a 6" free draining stone base utilizing 4.5" of #57 stone + 1.5" of #8 stone utilizing laser guided equipment
- 10) Installation of the "Tru-Hop" synthetic turf system at infields and halo areas as manufactured by SHAW Sports Turf including 2.4 pounds of sand + 1.5 pounds of ambient rubber per SF. Field markings include base lines, catcher boxes, batter's boxes, on deck circles, and softball pitching circles
- 11) Installation of base anchors to accommodate 60', 65', and 70' base paths.
- 12) Removal of construction access drives and general site clean up

Proposal Total	\$1,017,983.23
-----------------------	-----------------------

Add Alternate 1 to Convert Outfield at SW Field:	\$798,600
Add Alternate 2 to Expand Infields to Accommodate 90' Bases:	\$324,832

Terms of Service

- 1) Assumes fence removal and replacement by City of Athens staff
- 2) Assumes a continuous, uninterrupted workflow and haul routes for project duration
- 3) Assumes adequate staging and laydown areas for project duration
- 4) Assumes excavated materials will be dumped on site
- 5) Does not allow for removal, remediation or replacement of unsuitable soils, solid rock or hazardous materials
- 6) Does not allow for the removal, remediation, or replacement of underground utilities. Utility location by owner
- 7) Does not allow for repair or replacement of parking lots, sidewalks or landscape areas damaged during construction
- 8) Engineering, design and permitting by others
- 9) Performance & payment bonds available for a 1% surcharge
- 10) Based on current material and labor prices and is subject to change after 30 days due to current market volatility
- 11) Assumes construction late summer / fall of 2025
- 12) Cooperative purchasing agreement is available via SHAW Sports Turf OMNIA contract # R050422 for sports surfaces

Signature
City of Athens, TN

■ **TOTAL PRODUCT WEIGHT**

74 oz / yd²

■ **PILE YARN FIBER WEIGHT**

46 oz / yd²

■ **AVERAGE PILE HEIGHT**

1.625 in / 41.28 mm

■ **COLOR**

Multiple

Designed specifically for baseball performance, Shaw Sports Turf set out to engineer the ultimate baseball field. With feedback from Hall of Famer John Smoltz, TruHop was created and is the closest thing to natural grass. Its revolutionary design mirrors the real thing in terms of playability and performance yet provides durability that natural grass just can't rival.

PRODUCT FEATURES

- Sand/rubber infill creates a fast, dense, firm surface
- Combination of monofilament fiber and slit film fiber provide the best of both worlds
- Reduced infill flyout and migration
- Multi-layer backing provides superior dimensional stability and tuft bind
- Better ball roll, durability and aesthetics

FIBER

- Slit film and thatch layer

INFILL

- Sand/Rubber combination

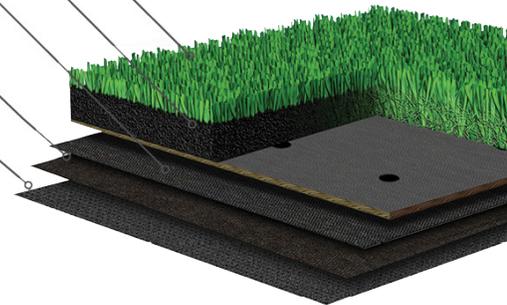
ULTRALOC® COMPOSITE BACKING

Primary Layers

- Woven fabrics

Secondary Backing Layer

- High-grade polyurethane



PRODUCT TESTING

Shaw Sports Turf knows that baseball is a purist's game. That's why we've invested considerable resources in developing a system that plays and performs just like the best natural grass baseball fields.

Our R&D team has tested fields at all levels, from recreation fields to professional baseball playing fields. We've done extensive research on several properties that are important in systems designed to be more like natural grass.



TEST	UNIT	SPECIFICATIONS
Linear Density - Denier*	denier	9,000
Thickness**	microns	110
Break Strength***	lbs / force	20
Elongation	%	> 30
Total Lead Content	ppm	< 100
Total Product Weight****	oz / yd ²	74
Pile Yarn Fiber Weight**	oz / yd ²	46
Primary Backing Weight**	oz / yd ²	8
Secondary Backing Weight†	oz / yd ²	20
Average Pile Height**	inches	1.625
Average Tuft Bind Strength	lbs / force	> 10
Tufting Gauge	inches	1/4
Average Grab Tear Strength	lbs / force	> 200
Pill Flammability		Pass
Infiltrometer (Drainage)	in / hr	> 25

Except where noted as a minimum or maximum, the above specifications are nominal.
 * All values are ± 8% ** All values are ± 5% *** All values are ± 25%
 **** All values are ± 10% † All values are ± 3 oz

Colors

TRUHOP[®] comes in a variety of colors to choose from to meet your needs.



FIELD GREEN



TAN



CHESTNUT



TERRA COTTA



BROWN



WHITE

The colors shown are not intended for exact matching purposes, please refer to actual sample swatches for accurate hues.

Shaw Sports Turf provides athletic turf surfaces to some of the top programs in the NFL, MLB and NCAA. Contact your representative to learn more about our company.

877.260.7888
www.shawsportsturf.com



Agenda Item

XI. C. Amending Athens City Code Title 3 (Court Costs & Litigation Tax) and First Reading of Ordinance No. 1143

An Ordinance to Amend Title 3, Chapter II of the Athens City Code, Relative to the Imposition of Penalties and Court Costs in Athens Municipal Court.

Overview

The Tennessee General Assembly has enacted Public Chapter No. 459, which amends Tennessee Code Annotated Title 16, Chapter 18 and Title 17, Chapter 3 - effective July 1, 2025. This legislation addresses funding for the training and continuing education of municipal court judges and clerks.

The City's current ordinance (Ord. No. 1028, last amended in June 2014) sets court costs at \$90.00, with \$1.00 allocated to the state under T.C.A. § 16-18-304. In compliance with Public Chapter 459, a city ordinance amendment is required to update the allocation.

Key Changes:

- Increase the amount remitted to the state treasurer for training purposes from \$1.00 to \$2.00 per case.
- Increase the overall court cost from \$90.00 to \$120.00 to more accurately reflect administrative expenses.

Note: Fee schedules were included in the FY 2025-26 Annual Budget packet. If approved, the attached Fee Schedule will replace the one passed on June 17, 2025.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session agenda under New Business for further discussion.

Action to Consider

Motion, second, and majority vote are needed to approve the first reading of Ordinance No. 1143 and authorize a public hearing and second reading for the August 19, 2025 regular session.

Affected Departments

Police Department

ORDINANCE NO. 1143

AN ORDINANCE TO AMEND TITLE 3, CHAPTER II OF THE ATHENS CITY CODE, RELATIVE TO THE IMPOSITION OF PENALTIES AND COURT COSTS IN ATHENS CITY COURT.

WHEREAS, the Athens City Council finds it necessary and appropriate to revise the court costs imposed in City Court to better reflect current administrative costs and statutory obligations; and

WHEREAS, the current court cost structure was last amended in June 2014 by Ordinance No. 1028, and the Athens City Council now deems it necessary to update said costs; and

WHEREAS, the Tennessee General Assembly enacted Senate Bill 1089 / House Bill 748 (2025 Public Chapter Number 459), amending Tennessee Code Annotated, Section 16-18-304(a), to increase the municipal court training fee from one dollar (\$1.00) to two dollars (\$2.00) effective July 1, 2025;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE:

SECTION 1.

That Title 3, Chapter II, Section 3-26 of the Athens City Code is hereby amended by deleting the following in its entirety:

3-26 Imposition Of Penalties And Costs

- 1) All penalties and costs shall be imposed by the city judge and recorded by the court clerk on the city court clerk docket in open court.
- 2) In all cases heard and determined by him, the city judge shall impose court costs in the amount of \$90.00. From the court costs, \$1.00 shall be forwarded by the court clerk to the state treasurer to be used by the administrative office of the courts for training and continuing education courses for municipal court judges and municipal court clerks (Reference: TCA § 16-18-304).
- 3) Defendants who are designated to appear in court and fail to do so shall be imposed an additional court cost of \$20.00. Additionally, the state litigation tax (Reference: TCA § 16-18-305) is imposed and included in the \$90.00 court costs.

and substituting with the following:

3-26 Imposition of Penalties and Costs

- 1) All penalties and costs shall be imposed by the city judge and recorded by the court clerk on the city court clerk docket in open court.
- 2) In all cases heard and determined by the city judge, the city judge shall impose court costs in the amount of one hundred twenty dollars (\$120.00). From the court costs, two dollars (\$2.00) shall be forwarded by the court clerk to the state treasurer to be used by the administrative office of the courts for training and continuing education courses for municipal court judges and municipal court clerks in accordance with Tennessee Code Annotated § 16-18-304.
- 3) Defendants who are designated to appear in court and fail to do so shall be imposed an additional court cost of twenty dollars (\$20.00).
- 4) A state privilege tax on litigation of thirteen dollars and seventy-five cents (\$13.75) shall be imposed in accordance with Tennessee Code Annotated § 16-18-305(a). This tax shall be collected by the municipal court clerk, remitted to the State Department of Revenue, and included in the total court costs.

ORDINANCE NO. 1143

- a) When a defendant pays fines and costs before appearing in court this payment is treated as a "cash bond." If the defendant fails to appear, the bond is forfeited. In such cases, instead of the standard litigation tax, a "Cash Bond Forfeiture Fee" of \$13.75 is collected. This fee is reported separately to the Department of Revenue and is distinct from the litigation tax.
- b) If a defendant appears in court and is found guilty the standard litigation tax of \$13.75 is imposed. This tax is collected by the court clerk and remitted to the Tennessee Department of Revenue.

SECTION 2. Conflict and Repeal.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 3. Severability.

If any section, sentence, clause, or provision of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, the invalidity of such section, sentence, clause, or provision shall not affect any of the remaining parts of this ordinance.

SECTION 4. Effective Date.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective upon final passage, and as provided by law.

FIRST READING: July 15, 2025
PUBLIC HEARING NOTICE:
DATE OF PUBLIC HEARING:
SECOND READING:

ATTEST:

 LARRY EATON, Mayor

 RANDALL DOWLING, City Manager

APPROVED AS TO FORM:

 CHRISTOPHER M. CALDWELL, City Attorney



Municipal Court Fee Schedule

Item	Fee
Court Cost	\$120 less \$2 for municipal court judge and clerks training
Failure to Appear	\$20 additional
Credit Card Convenience Fee	\$4.50 flat fee plus 3%
Return Check Fee	\$45
Municipal court cost established by city ordinance.	
Contact: City Manager's Office 423-744-2702	

City Council Updated/Adopted on Aug. 19, 2025



Agenda Item

XI. D. Annexation & R-3 Zoning Request

Overview

The City received a notarized annexation request on June 30, 2025, for property located on Lee Drive, including a request for R-3 zoning designation.

Attached materials include:

- A subdivision plat prepared by Kimley-Horn, titled “LEE ROAD SFD,” which outlines a 60+ lot residential subdivision.
- A GIS map displaying parcel boundaries, county line demarcation, and topographical features relevant to the proposed annexation area.

City staff will present the draft plan of services during the July 7th work session.

If approved, the proposed project timeline is as follows:

Date	Event
August 4th	Planning Commission reviews Plan of Services (<i>AMRPC Regular Meeting</i>)
September 2nd	Planning Commission holds public hearing and votes on R-3 zoning
September 16th	1st Public Hearing and reading of Annexation Ordinance, adopt Plan of Services, 1st reading of R-3 Zoning Ordinance. (<i>City Council Regular Meeting</i>)
October 21st	2nd annexation reading and public hearing (<i>City Council Regular Meeting</i>)
October 22nd	PUD application deadline (1:00 PM) if R-3 zoning is approved
November 3rd	PUD preliminary plat review (<i>AMRPC Regular Meeting</i>)
December 1st	Final PUD plat considered (<i>AMRPC Regular Meeting</i>)

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session agenda under New Business for further discussion.

Action to Consider

Motion, second, and majority vote are needed to begin the annexation and rezoning process as presented above.

Affected Departments

Community Development

Received notarized annexation with R-3 zoning designation request June 30th from landowner.

Present request and draft Plan of Services to City Council on the July 7th study session.

The City Council meeting is July 15th. Council to vote on annexing property and instruct Planning Commission to review Plan of Services and instruct Staff to draft an Annexation Study on the area. If approved the process will be as follows:

- Staff contacts all required agencies to start the Annexation Study process.
- Staff will present the Plan of Service to Planning Commission at the August 4th meeting for review(*To be completed in 90-days per TCA*).
- Planning Commission required public hearing on draft Plan of Services to be advertised 21-days before hearing-per new TCA requirements-earliest meeting date is September 2nd
- Place copies of the draft Plan of Services in 3 locations listed in public hearing ad by August 8th.
- Notify Schools and County Government Officials as needed 30-days before September 16th
- Recommendation from the Planning Commission after the Public Hearing on the Plan of Services -September 2nd meeting at Noon.
- Present Annexation Study for recommendation from the Planning Commission on the annexation -September 2nd meeting at Noon.
- Recommendation from the Planning Commission on R-3 requested Zoning of the annexation area- September 2nd meeting at Noon (**Recommendation shall be subject to Council annexing the property first**).
- City Council public hearing ad sent 21-days before meeting time September 17, 2024-
- City Council September 16th- (1) conduct public hearing on annexation, (2) adopt Plan of Services, (3) approve annexation resolution, (4) vote on first reading for the R-3 Zoning. (**In that precise order**)
- If zoning is approved on 1st reading, a public hearing ad and map for the zoning request for the October 21st Council meeting submitted to the newspaper
- If adopted, forward Plan of Services/Annexation Resolutions to County Mayor per TCA.
- Notify Department of Revenue, School system and any County agencies required under TCA of the annexation completion.
- Record Annexation at the McMinn County Register of Deeds.
- City Council October 21, 2025- conduct public hearing and second reading for the R-3 Zoning. If approved on second reading the annexation and zoning processes will be complete.
- PUD can be applied for on October 22-if the Zoning ordinance is signed by 1 PM
- PUD compliant Preliminary Plat can be taking the November 3rd PC meeting
- Alternative PUD date November 26th, PUD compliant Plat to December 1st PC.



CITY OF ATHENS

Plan of Services

**Remaining Portion of Parcel 47k Group A Parcel
022.00, Lee Drive Annexation Area**

July 2025

Below is the "Plan of Service" for the proposed annexation of the Mikel Heath and Staci Lynn Frazier requested Annexation Area containing approximately 3.24 acres. This is the remaining portion of the parcel identified as McMinn County Tax Map 047K Group A Parcel 022.00 to be recommended to City Council for adoption, and will further be referenced as the "Lee Drive Annexation"

A. Police

1. Patrolling, radio responses to calls, and other routine police services using present personnel and equipment will be provided on the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need as established by appropriate study and traffic standards.

B. Fire

1. Fire protection by the present personnel and equipment of the City of Athens, within the limitations of available water, will be provided to the area on the effective date of annexation.
2. Fire hydrants for the proposed subdivision/PUD development that will encompass the entire 22.13-acre Parcel 047K A 022.00 are required to be installed by the developer prior to the approval of the final plat by the Athens Municipal Regional Planning Commission. Any future additional fire hydrants will be made available per the policies and requirements of the City of Athens and the Athens Municipal Regional Planning Commission as development occurs.

C. Water Service

1. Water service for domestic use and fire protection is currently available to the Lee Drive annexation area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion of the existing water system to serve to any Site Plan(s) or subdivided tracts. Expansion of the existing water system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction. With the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

D. Electrical Service

1. Electrical power service is currently available to the Lee Drive annexation area by the Athens Utilities Board. Expansion of the existing power system is subject to the policies and associated fees of the Athens Utilities Board.

E. Sanitary Sewer Service

1. Wastewater collection service is currently available to the Lee Drive annexation area by the Athens Utilities Board. Proposed Site Plan(s) or Subdivision of the annexation area will require expansion and modification of the existing wastewater collection system to serve to any Site Plan(s) or subdivided tracts. Expansion of the existing wastewater collection system is subject to the policies and associated fees of the Athens Utilities Board. Expansions, Modifications, and Improvements to the existing system must be approved by the Athens Utilities Board and the Tennessee Department of Environment and Conservation prior to construction. With the final installation accepted by the Athens Utilities Board prior to the approval of a Site Plan(s) or Final Subdivision Plat by the Athens Municipal Regional Planning Commission.

F. Natural Gas Service

1. Natural service is currently available to the Lee Drive annexation area by the Athens Utilities Board. Expansion of the existing gas system is subject to the policies and associated fees of the Athens Utilities Board.

G. Street Lighting

1. Street lighting will be installed once lots are developed in accordance with the established policies of the City of Athens.

H. Solid Waste Collection and Disposal

1. The same regular solid waste collection and disposal service provided within the City of Athens will be extended to the annexed area on the effective date of annexation and subject to the policies of the City of Athens.

I. Street Construction and Repair

1. All of the streets for the Lee Drive Subdivision that encompasses the entire Lee Drive Annexation Area are required to be built or bonded by the developer prior to the approval of the final plat by the Athens Municipal Regional Planning Commission.
2. Emergency maintenance of streets (repair of hazardous chuckholes, measures necessary for traffic flow, etc.) will begin once the future roadways are constructed and accepted into the city street system.
3. Routine maintenance on the same basis as in the City of Athens, will begin once the future roadways are constructed and accepted into the city street system.
4. Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under the established policies of the city, once the future roadways are constructed and accepted into the city street system.

5. Street signs will be installed where necessary once the future roadways are constructed and accepted into the city street system.

J. Planning Services

1. The planning and zoning jurisdiction of the City of Athens will be extended to the annexed area on the effective date of annexation. An ordinance has been prepared zoning the property as an R-3 High Density Residential District that will become effective once all State statute requirements of the annexation and rezoning processes have been completed and finalized.
2. Enforcement of the subdivision regulations, street design criteria, and flood damage prevention ordinance shall be extended to the annexed area after the effective date of the annexation.
3. Any inspection services now provided by the city (building, electrical, plumbing, gas, housing, sanitation, etc.) will begin in the annexation area on the effective date of annexation.
4. The City's participation in the National Flood Insurance Program will be extended to the annexed area on the effective date of annexation.

K. Recreation

1. Residents of the annexed area will have the same access to all existing recreational facilities, parks, etc. upon the effective date of annexation. The same standards and policies now used in the present city will be followed in the expansion of the recreational program and facilities in the enlarged city.

L. School System

1. Children in the annexed area will be zoned to attend Athens City Schools when the new school year begins in 2026.

M. Other Miscellaneous Services

1. Other services such as general governmental administration, etc., will be in effect immediately upon the effective date of annexation.



Agenda Item

XI. E. Hammerhill Road Sidewalk Discussion

Councilmember Sherlin: *“Funds were approved a few years ago to install a sidewalk along Hammer Hill Road. In the October 2024 work session, Public Works advised the Council that Engineering was being worked on and recommendations were to follow later. For some reason this has been dropped and the Council needs to consider how to proceed with this project.”*

Overview

The Hammerhill Road Sidewalk Project proposes the construction of approximately 2,200 linear feet of new sidewalk along Tellico Avenue, extending to Towanda Trail. The conceptual design includes a 5-foot-wide sidewalk without a grass buffer, with driveway crossings assumed at 12 feet wide (for 16 total driveways). The project is scoped for concrete sidewalk installation with curb ramps, driveway tie-ins, earthwork and drainage, and erosion prevention/sediment control measures. The total probable construction cost is estimated at \$370,722, based on TDOT 2024 average unit pricing and includes a 20% contingency. However, it is critical to note that this estimate excludes costs for surveys, right-of-way (ROW) acquisition, engineering design, or utility relocation. When accounting for these omitted services and unknowns, the total estimated project cost is projected closer to \$500,000

The project area falls within the City’s 2023 Athens Bike & Pedestrian Master Plan, which identifies it as part of a broader network of pedestrian improvement priorities. A project map is included (page 4 of the document), showing the proposed sidewalk alignment through a residential area with several intersecting neighborhood streets.

At this time, the project has not been funded or scheduled, and there is no allocation for this work in the FY 2025–26 budget. Future phases would require funding for design, ROW coordination, and construction oversight.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session agenda under New Business for further discussion.

Action to Consider

Motion, second, and majority vote are needed to authorize staff to prepare and distribute a written survey to all impacted and legal property owners along Hammerhill Road to determine if they are willing to donate/sell their needed property for right of way for a new sidewalk. If 100% agree, the sidewalk project moves forward.

Affected Departments

Public Works

Hammerhill Sidewalk Project Tellico Avenue to Towanda Trail

Construction Cost Only

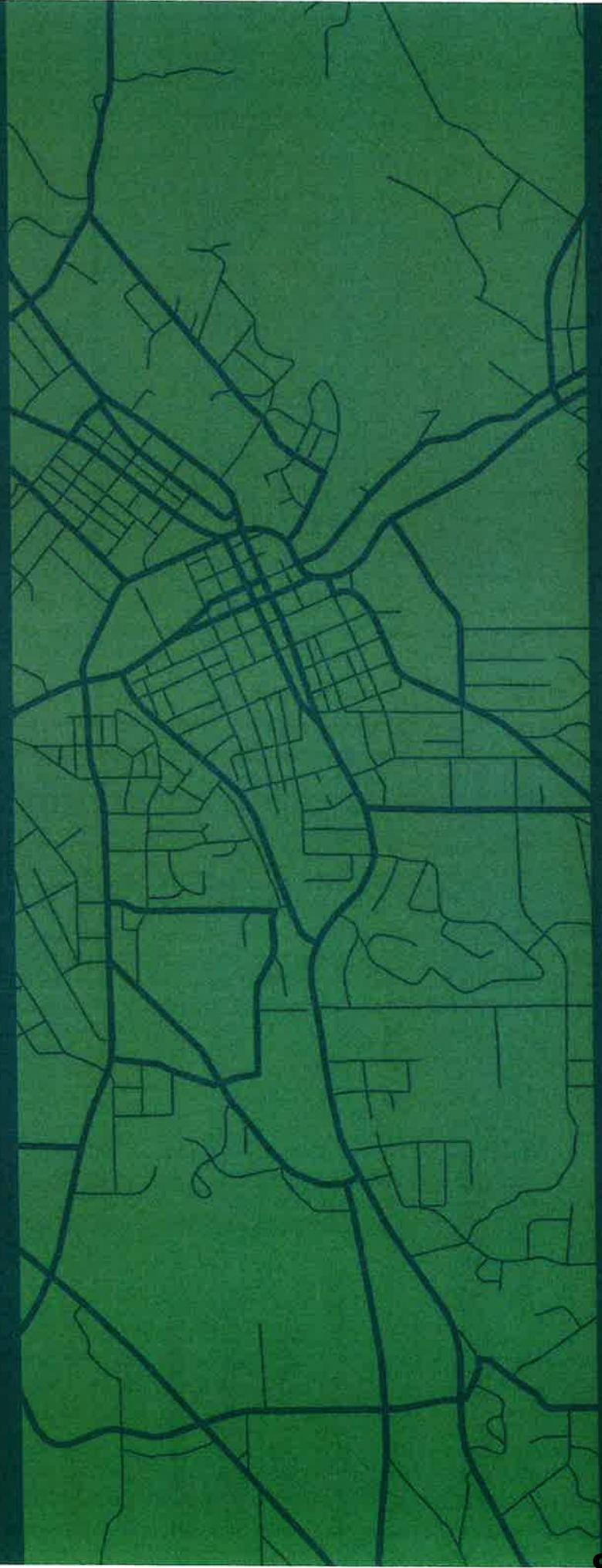
without surveys, ROW acquisition, engineering, or utility relocations
= \$500,000 total

City Of Athens Opinion of Probable Construction Cost. 12/9/2024					Assumptions
	Unit	Quantity	Unit Cost (TDOT)	Cost	
Concrete Sidewalk (4 ")	SF	10800	\$ 15.00	\$ 162,000.00	Existing Curb to remain with no additional Curb
Concrete Driveway	SF	3840	\$ 20.00	\$ 76,800.00	ROW cost to be determined by City
Curb Ramp	Each	3	\$ 45.00	\$ 135.00	Sidewalk 5 ft with no grass buffer. Avg Driveway Length 12 ft (16 drives) (20 ft tie down ft)
Earthwork/Drainage	LS	1	\$ 50,000.00	\$ 50,000.00	Project Length approximately 2200 LF of Sidewalk/Drives
Traffic Control	LS	1	\$ 15,000.00	\$ 15,000.00	No CEI Cost
EPSC	LS	1	\$ 5,000.00	\$ 5,000.00	Use TDOT 2024 Avg Unit Prices for non-lump sum options. Lump Sum Engineering Judgement.
Sub Total				\$ 308,935.00	
20% Contingency				\$ 61,787.00	
			TOTAL	\$ 370,722.00	



ATHENS Bike & Pedestrian Master Plan 2023

Athens, TN | Funded by TDOT Grant



Pedestrian Projects

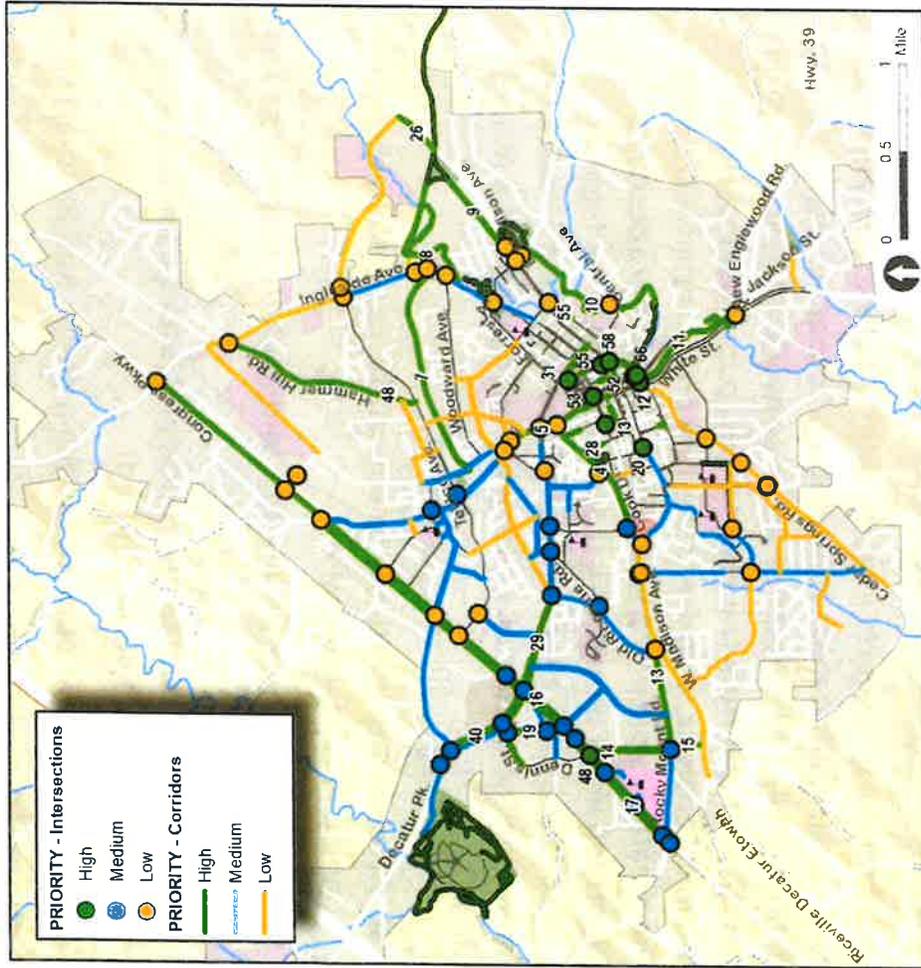
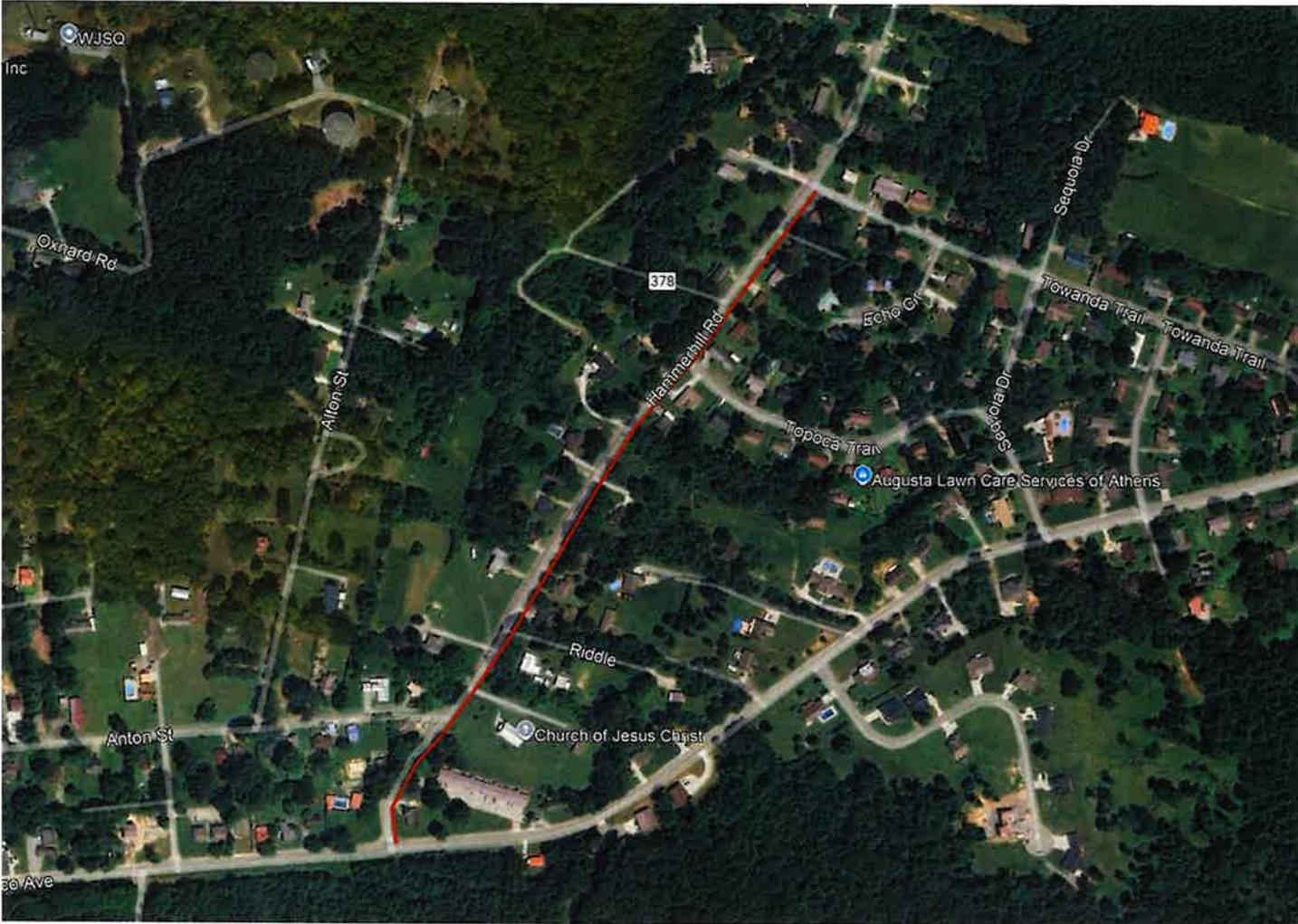


Figure 6.2: Priority pedestrian and intersection projects.

High-Priority Pedestrian Projects

ID	PROJECT NAME From / To	LENGTH (Miles)	RECOMMENDED FACILITY
11	Oostanula Creek Trail From S White St to Jackson St	0.95	Greenway
19	Congress-Decatur Connector From Congress Pkwy to Dennis St	0.84	Greenway
9	Eureka Trail Extension SOUTHWEST From Slack Rd to the Eureka Trail	0.59	Greenway
55	Madison Avenue From Blount St to Guille St	0.17	Sidewalk (Both sides)
8	Eureka Trail Extension WEST From Ingleside Ave to the Eureka Trail	1.29	Greenway
10	Parks Connector From Veteran's Memorial Park to Knox Park	1.20	Greenway
26	Madison Avenue From the Eureka Trail to Tellico Ave	0.27	Sidepath (One side)
7	Northside Greenway From Jackson St to Ingleside Ave	1.33	Greenway
48	Hammerhill Road From Tellico Ave to Ingleside Ave	1.13	Sidewalk (One side)
28	Downtown Sidewalks Various Streets	1.42	Sidewalk (Varies)
27	Green Street From Jackson St to Madison Ave	0.16	Sidepath (One side)
5	Jackson Street From White St to Stiles St	0.44	Sidepath (One side)
4	Cook Drive From Frye St to Jackson St	0.72	Sidepath (One side)
29	Decatur Pike From Congress Pkwy to Maple St	0.55	Sidepath (One side)
40	Decatur Pike From Sullins Rd to Congress Pkwy	0.78	Sidewalk (One side)
15	Dennis Street From Madison Ave to Congress Pkwy	0.63	Sidewalk (One side)
14	Dennis Street From Rocky Mount Rd to Congress Pkwy	0.44	Sidepath (One side)
17	Congress Parkway From Rocky Mount Rd to Clearwater Rd	2.66	Sidewalk (One side)
13	Rocky Mount Road From Dennis St to Old Riceville Rd	0.56	Sidewalk (One side)
16	Congress Parkway From Rocky Mount Rd to Ingleside Ave	3.82	Sidepath (One side)

Table 6.3: High-priority pedestrian projects.





Agenda Item

XI. F. Bench Installation at Cook Drive, Veterans Park, and Ingleside Park

Councilmember Sherlin: *“Approve installing benches back along Cook Drive, installing benches along trail at Veterans Park, installing benches along sidewalk at Ingleside Park.”*

Overview

Councilmember Sherlin has requested that the Council consider the installation of benches at the following public locations:

- Cook Drive
- Veterans Park
- Ingleside Park

The proposed benches are priced at \$688 each. A photo of the bench style that was installed in the downtown area is shown below for Council’s review.

This item is being brought forward for Council discussion and potential action regarding placement, number of benches, cost estimates, and appropriate funding sources.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session agenda under New Business for further discussion. Since the July 7, 2025 work session, graphics were prepared showing three new park benches on Cook Drive, seven at Veterans Park (both replacement benches and new ones), and three at Ingleside Park for a total of 13 benches. Graphics of each location are attached. At \$688 each, the cost of the benches is \$8,944 plus \$5,500 for installation (new concrete pads) installed by a private contractor for a total cost of \$14,444. These benches were not budgeted but a potential funding source could be the Athens Park Foundation.

Action to Consider

Motion, second, and majority vote are needed to approve the purchase of the park benches as presented.

Affected Departments

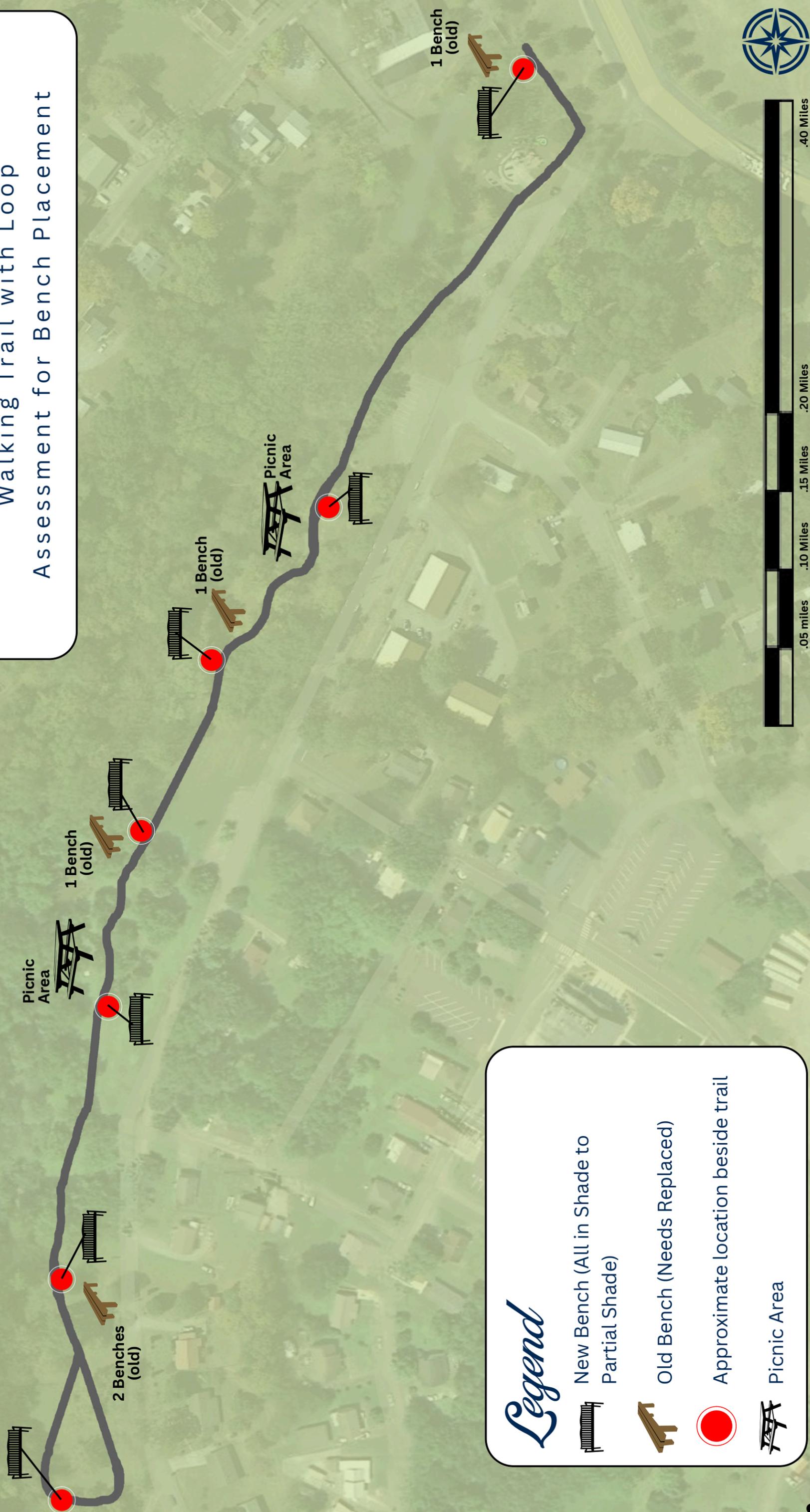
Parks and Recreation Department





Veteran's Park

Walking Trail with Loop
Assessment for Bench Placement



Legend

-  New Bench (All in Shade to Partial Shade)
-  Old Bench (Needs Replaced)
-  Approximate location beside trail
-  Picnic Area



Cook Drive

Sidewalk Bench Placement

(Shaded)



(Direct Sun)



(Shaded)



Legend

 New Bench



Approximate location beside trail



.05 miles

.10 Miles

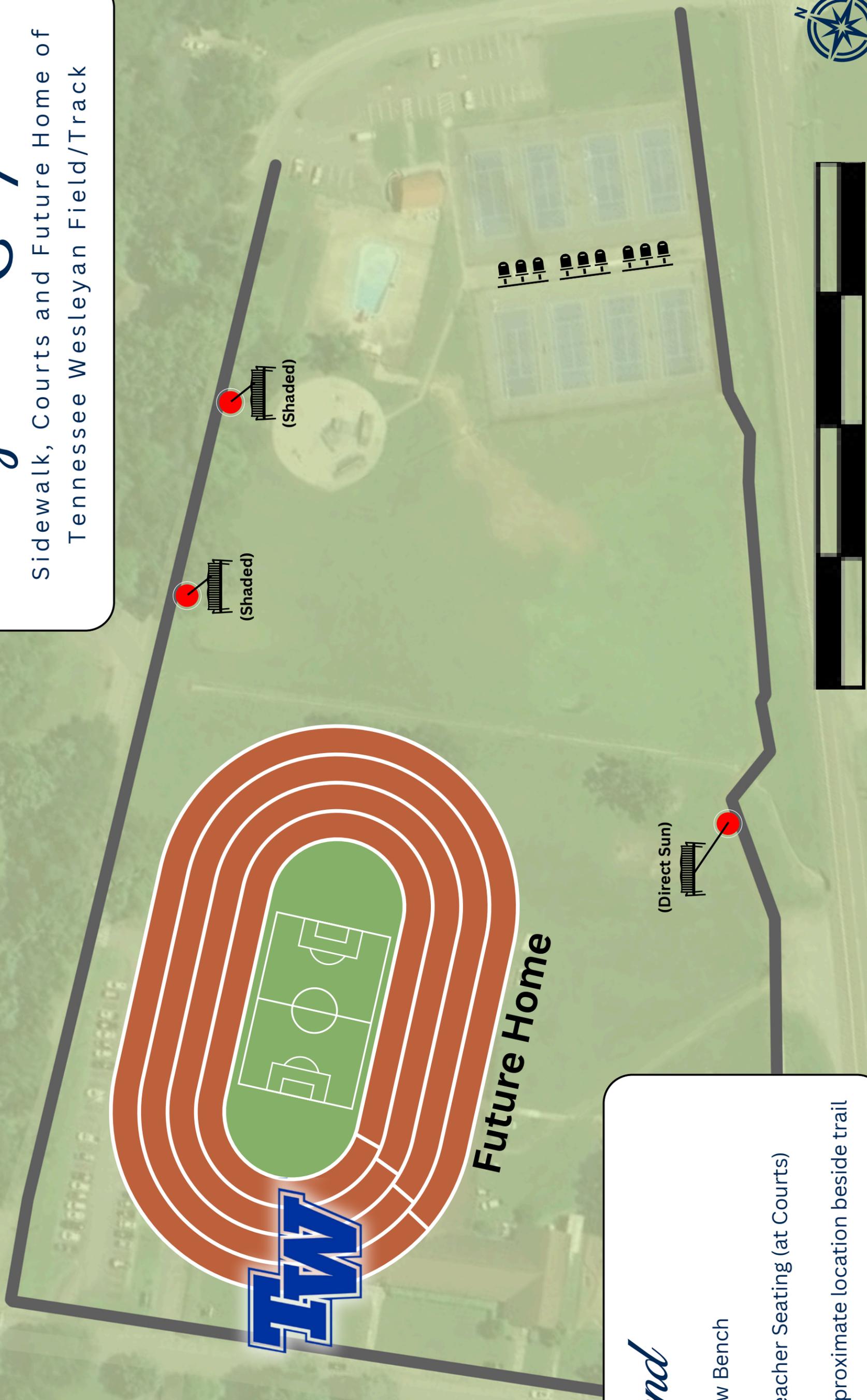
.15 Miles

.20 Miles

.40 Miles

Ingleside Complex

Sidewalk, Courts and Future Home of Tennessee Wesleyan Field/Track



Legend

-  New Bench
-  Bleacher Seating (at Courts)
-  Approximate location beside trail



Agenda Item

XI. G. Installation of Banners at Veterans Park

Councilmember Sherlin: *“Install Flag Poles and Veteran Flags along trail at Veterans Park that was approved by the Council more than a year ago.”*

Overview

Councilmember Sherlin requested discussion regarding the installation of poles for veteran banners. This matter was previously reviewed during the October 9, 2023 Work Session and was formally approved by City Council at the October 17, 2023 Regular Session (Minutes attached). However, despite the approval, the installation was ultimately not carried out due to significant controversy surrounding the project and lack of written details. This discussion is intended to revisit the issue and consider potential next steps.

Following discussion during the July 7, 2025 work session, the consensus was to place this item on the July 15, 2025 regular session agenda under New Business for further discussion.

Since July 7, 2025, staff has developed a city-sponsored program consisting of acquiring decorative 12-foot-high metal poles bolted to a concrete pad with hanger attachments, determining pole location, and cost of pole installation performed by a private contractor using the city’s established purchasing policies. In addition to the poles, the banners would be 18 x 36 inch double-sided all-weather banners showing an individual’s photo, name, rank, military branch, dates served, and logo of military branch. This program would be similar to the brick program whereby the Parks & Recreation Dept. would market this program through social media, McMinn County Veteran Services, American Legion, VFW, and other interested organizations. Interested parties would pay the city \$50 per double-sided banner, provide all the information for the banner as needed, and the city would install the banners for one year. After one year, the banners would be returned to their original owner. Estimated costs are below:

- Pole/Hanger Cost: \$625 each x 20 poles = \$12,500 (each pole would have two banners for a total of 40 banners)
- Pole Installation (20) by Private Contractor: \$7,500
- Total One-Time Pole and Installation Cost: \$20,000

- 18 x 36 Inch All-Weather Banner Cost (double sided): \$25 each

Attached is a graphic of Veterans Park and pole/banner locations and banner template.

Action to Consider

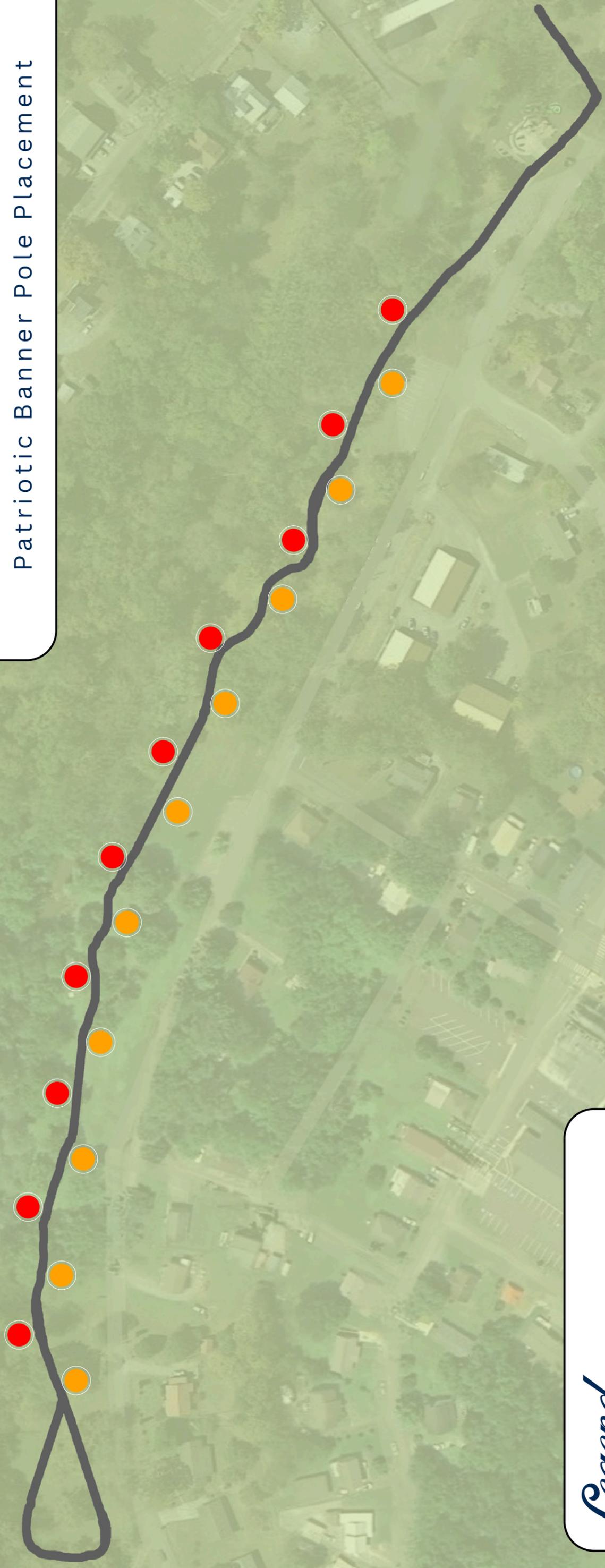
Motion, second, and majority vote are needed to begin this new city program and fund all necessary costs. This project was not budgeted.



Veteran's Park

Walking Trail with Loop

Patriotic Banner Pole Placement



Legend

Poles Spaced at 25 Yard / 75 Ft
Alternating Trail Side Placement

-  Right Side headed towards loop
-  Left Side headed towards loop



Veterans Park Memorial Banners



Proof of Concept
Double Sided Banners
Located in 25 Yard intervals

Banners to be returned to
soldier after 1 Year of Display





Agenda Item

XI. H. Reappointment of Sam Stephens to the Athens Municipal Regional Planning Commission (term expiring 8/1/2028)

Overview

Term: Four (3) years

Members: Seven (7)

- two (2) of these shall be the mayor or a person designated by the mayor and a councilmember selected by the city council;
- one (1) member shall be the general manager of the Athens Utilities Board;
- four (4) members shall be appointed by the mayor, two (2) of which must reside outside the city limits.

Appointed by: Mayor (4) / City Council (2) / AUB (1)

Reference: Athens City Code 14-1, T.C.A. § 13-4-101

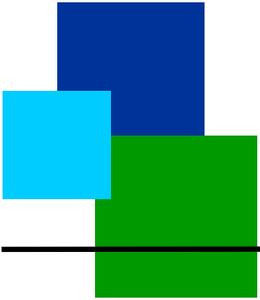
Sam Stephens has served on the AMRPC since July 19, 2022. His first term is set to expire before August 1, 2025.

Action to Consider

Motion, second, and majority vote are needed for reappointment.

Affected Committee

Athens Municipal Regional Planning Commission (AMRPC)



City of Athens

2nd Quarter Building Report

(April—June 2025)

Community Development Department

Anthony Casteel - Director

Prepared by: Mary Scudder



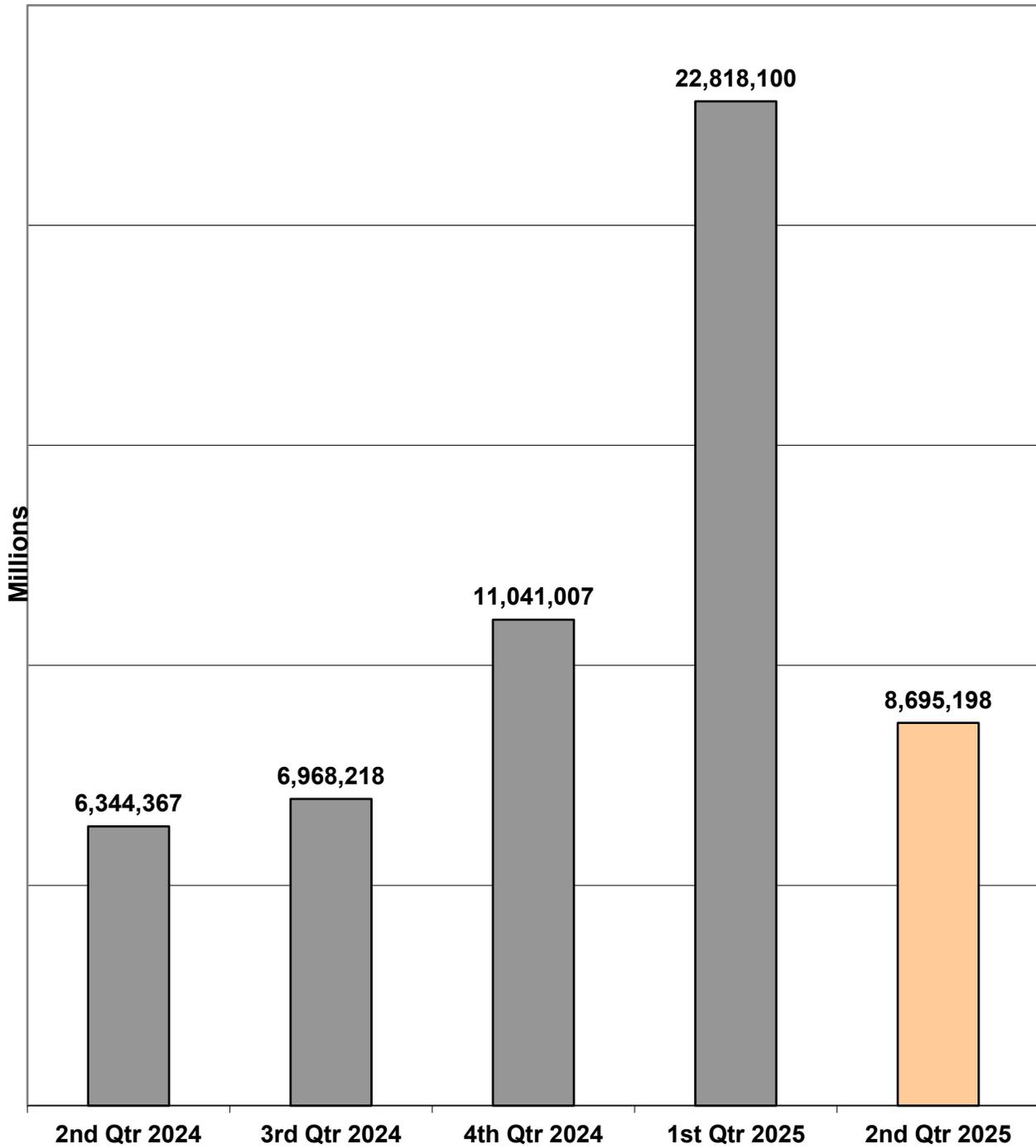
Community Development Department

Total Construction 2014-2024

Year	Permits	Total Construction
*2025	193	\$ 31,513,298.00
2024	307	\$ 35,325,664.00
2023	688	\$ 59,217,960.00
2022	491	\$ 49,227,153.00
2021	292	\$ 41,678,733.00
2020	298	\$ 30,358,571.00
2019	338	\$ 10,223,215.00
2018	376	\$ 19,151,511.00
2017	376	\$ 30,402,534.00
2016	322	\$ 23,200,545.00
2015	337	\$ 43,154,683.00
TOTAL		\$ 373,453,867.00

*Signifies Cumulative Quarterly Totals For Current Year
2nd Quarter Total: \$8,695,198.00 Permit Totals: 114

City of Athens
Community Development Department
2nd Quarter Building Permit Report
April - June 2025



PROJECT CODE RECAP FROM: 4/1/2025 TO 6/30/2025

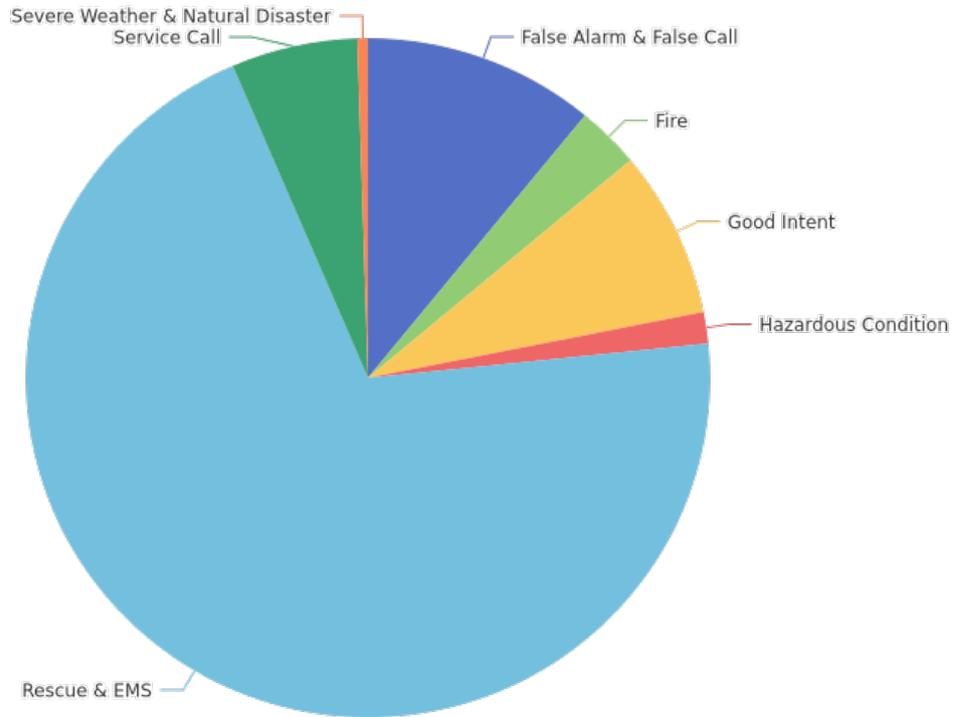
ALL PERMITS

Description	# of Permits	Fees	Est Value
ADDITION RESIDENTIAL	2	730.00	177,192
DEMOLITION OF BUILDING	2	50.00	20,000
ELECTRIC	47	4,235.00	1,102,750
MECHANICAL	16	1,295.00	1,546,753
MOBILE HOME	2	1,586.00	421,956
NEW GARAGE/STORAGE SHED	2	145.00	20,500
NEW RESIDENTIAL	9	8,106.00	2,221,600
PLUMBING	20	1,606.00	1,128,462
REMODEL INDUSTRIAL	1	3,668.00	1,503,660
REMODEL/REPAIR COMMERCIAL	2	1,050.00	239,300
REMODEL/REPAIR RESIDENTIAL	1	95.00	15,000
REROOF-COMMERCIAL	1	784.00	207,882
SIGNS / BILLBOARDS	8	355.00	52,143
STRUCTURE OTHER THAN BUILDING	1	210.00	38,000
TOTALS:	114	23,915.00	8,695,198



June 2025 Fire Report

Incident Count by Incident Type Series Name - Last Calendar Month-copy



INCIDENT TYPE SERIES NAME	COUNT OF INCIDENTS	PERCENTAGE OF TOTAL INCIDENTS
Rescue & EMS	141	70.15%
False Alarm & False Call	22	10.95%
Good Intent	16	7.96%
Service Call	12	5.97%
Fire	6	2.99%
Hazardous Condition	3	1.49%
Severe Weather & Natural Disaster	1	0.50%
Total	201	100.00%

Description: This report provides a count of incidents by incident type series name (100 - 900). Time frame is last calendar month.

Criteria: PSAP Call Date/Time from 2025-06-01 00:00:00 to 2025-07-01 00:00:00 AND Incident Reporting Status equal Authorized



Report summary by Incident type - Last Calendar Month

INCIDENT TYPE	TOTAL
111 - Building fire/Structure Fire	3
113 - Cooking fire, confined to container	1
118 - Trash or rubbish fire, contained	1
143 - Grass fire	1
311 - Medical assist, assist EMS crew	102
320 - Emergency medical service incident, other	15
321 - EMS call, excluding vehicle accident with injury	7
322 - Motor vehicle accident with injuries	7
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	7
340 - Search for lost person, other	1
351 - Extrication of victim(s) from building/structure	1
442 - Overheated motor	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
522 - Water or steam leak	1
550 - Public service assistance, other	2
551 - Assist police or other governmental agency	3
552 - Police matter	1
553 - Public service	2
561 - Unauthorized burning	3
611 - Dispatched & canceled en route	11
622 - No incident found on arrival at dispatch address	4
651 - Smoke scare, odor of smoke	1
700 - False alarm or false call, other	8
733 - Smoke detector activation due to malfunction	3
740 - Unintentional transmission of alarm, other	1
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	8
746 - Carbon monoxide detector activation, no CO	1
814 - Lightning strike (no fire)	1

Report summary by Incident type - Last Calendar Month

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN,
37303



INCIDENT TYPE	TOTAL
Total	201

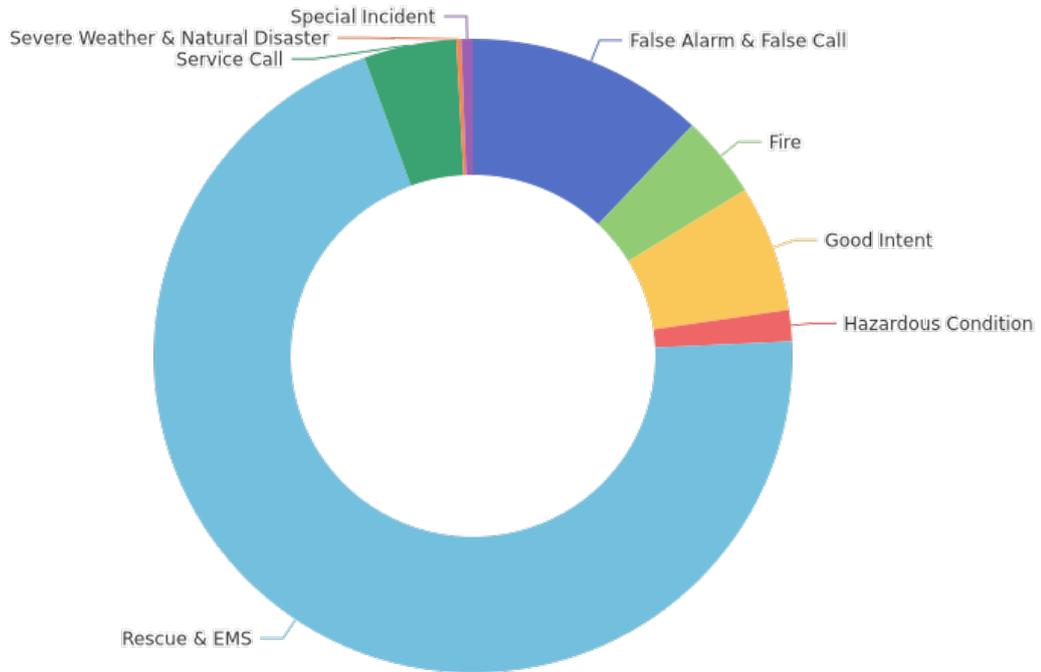
Description: This report provides a count of incidents by incident type name (100 - 900). Time frame is last calendar month.

Criteria: PSAP Call Date/Time from 2025-06-01 00:00:00 to 2025-07-01 00:00:00 AND Incident Reporting Status equal Authorized

- 1316 Employee training hours
- 1 CPR class - 5 students
- Heather Grueber - Advanced Pump-Ops
- EVOC training
- Moofest
- Tri-State meeting
- Community Career/Helpers Week for Summer Fun Camp at Kid's Connection
- Fire Station 3 Kickoff
- Safe Haven Baby Box Blessing



Incident Count by Incident Type Series Name - YTD



INCIDENT TYPE SERIES NAME	COUNT OF INCIDENTS	PERCENTAGE OF TOTAL INCIDENTS
Rescue & EMS	839	70.21%
False Alarm & False Call	144	12.05%
Good Intent	77	6.44%
Service Call	56	4.69%
Fire	50	4.18%
Hazardous Condition	19	1.59%
Special Incident	7	0.59%
Severe Weather & Natural Disaster	3	0.25%
Total	1195	100.00%

Description: This report provides a count of incidents by incident type series name (100 - 900). Time frame is YTD.



Report summary by Incident type - YTD

INCIDENT TYPE	TOTAL
111 - Building fire/Structure Fire	14
113 - Cooking fire, confined to container	1
114 - Chimney or flue fire, confined to chimney or flue	2
116 - Fuel burner/boiler malfunction, fire confined	1
118 - Trash or rubbish fire, contained	4
122 - Fire in motor home, camper, recreational vehicle	1
130 - Mobile property (vehicle) fire, other	3
131 - Passenger vehicle fire	1
132 - Road freight or transport vehicle fire	2
137 - Camper or recreational vehicle (RV) fire	1
140 - Natural vegetation fire, other	2
141 - Forest, woods or wildland fire	1
142 - Brush or brush-and-grass mixture fire	7
143 - Grass fire	3
150 - Outside rubbish fire, other	2
151 - Outside rubbish, trash or waste fire	2
154 - Dumpster or other outside trash receptacle fire	2
160 - Special outside fire, other	1
311 - Medical assist, assist EMS crew	699
320 - Emergency medical service incident, other	27
321 - EMS call, excluding vehicle accident with injury	14
322 - Motor vehicle accident with injuries	52
323 - Motor vehicle/pedestrian accident (MV Ped)	3
324 - Motor vehicle accident with no injuries.	36
331 - Lock-in (if lock out , use 511)	2
340 - Search for lost person, other	1
341 - Search for person on land	1
342 - Search for person in water	1
350 - Extrication, rescue, other	1
351 - Extrication of victim(s) from building/structure	1
381 - Rescue or EMS standby	1

Report summary by Incident type - YTD

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN, 37303



INCIDENT TYPE	TOTAL
400 - Hazardous condition, other	1
412 - Gas leak (natural gas or LPG)	4
440 - Electrical wiring/equipment problem, other	5
442 - Overheated motor	2
444 - Power line down	2
445 - Arcing, shorted electrical equipment	2
461 - Building or structure weakened or collapsed	1
462 - Aircraft standby	1
480 - Attempted burning, illegal action, other	1
511 - Lock-out	1
520 - Water problem, other	1
522 - Water or steam leak	2
531 - Smoke or odor removal	2
550 - Public service assistance, other	7
551 - Assist police or other governmental agency	14
552 - Police matter	3
553 - Public service	4
554 - Assist invalid	1
561 - Unauthorized burning	20
571 - Cover assignment, standby, moveup	1
611 - Dispatched & canceled en route	47
622 - No incident found on arrival at dispatch address	17
631 - Authorized controlled burning	4
632 - Prescribed fire	1
650 - Steam, other gas mistaken for smoke, other	1
651 - Smoke scare, odor of smoke	6
652 - Steam, vapor, fog or dust thought to be smoke	1
700 - False alarm or false call, other	52
711 - Municipal alarm system, malicious false alarm	5
714 - Central station, malicious false alarm	2
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	8
735 - Alarm system sounded due to malfunction	8

Report summary by Incident type - YTD

City of Athens FD TN
Address: 815 N Jackson St, Athens, TN,
37303



INCIDENT TYPE	TOTAL
736 - CO detector activation due to malfunction	2
740 - Unintentional transmission of alarm, other	3
741 - Sprinkler activation, no fire - unintentional	2
743 - Smoke detector activation, no fire - unintentional	7
744 - Detector activation, no fire - unintentional	6
745 - Alarm system activation, no fire - unintentional	43
746 - Carbon monoxide detector activation, no CO	5
813 - Wind storm, tornado/hurricane assessment	2
814 - Lightning strike (no fire)	1
900 - Special type of incident, other	4
911 - Citizen complaint	3
Total	1195

Description: This report provides a count of incidents by incident type name (100 - 900). Time frame is YTD

Criteria: PSAP Call Date/Time from 2025-01-01 00:00:00 to 2025-07-09 00:00:00 AND Incident Reporting Status equal Authorized

**Police Department Report to City Manager
Offense Statistics**

Classification of Offenses

Offenses Reported

Part I - Crimes Against Persons	This Month	This Year	Last Year to Date
1. Homicide	0	0	0
2. Sex Offense	2	8	3
3. Robbery	2	3	2
4. Assault	18	93	77
Part II - Crime Against Property			
5. Burglary	4	24	31
6. Theft	27	125	214
7. Motor Vehicle Theft	0	8	23
Moving Violations	576	2,084	725
Citations	218	978	203
Warnings	317	1,278	372
Drugs	27	112	125
Arrests	123	512	560
Total calls for service	1,879	10,008	6,938

Traffic Accident Statistics

Accidents

Injuries

	This Month	This Year	Last Year to Date		This Month	This Year	Last Year to Date	
Vehicle	63	356	292		12	57	54	

Fatality

This Month	0
This Year	0
Last Year	0

Employment

Authorized Sworn Positions	36
Current Sworn Positions Filled	36
Police Dept. Vacancies	0

Prepared:
Jason B. Garren
Deputy Chief

Submitted:
Fred K. Schultz
Chief of Police

**** Private Property accidents/injuries are included in above totals.**

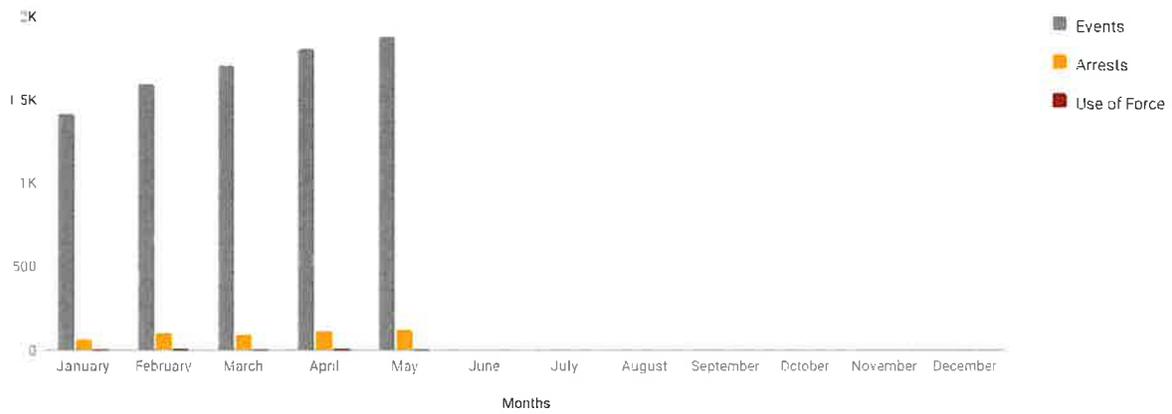


Athens Police Department

USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2025)

USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs. Arrests vs. Use of Force Comparison



2025 Events vs. Use Of Force

Total Events: **8412**
 Use of Force Incidents: **16** | **0.19%**

2025 Arrests vs. Use Of Force

Total Arrests: **503**
 Use of Force Incidents: **16** | **3.18%**

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1420	1	0.07%
February	1596	5	0.31%
March	1709	3	0.18%
April	1808	6	0.33%
May	1879	1	0.05%
June	0	0	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	67	1	1.49%
February	104	5	4.81%
March	93	3	3.23%
April	116	6	5.17%
May	123	1	0.81%
June	0	0	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

Monthly Overtime Report for Patrol Division May 2025

Late Shift: 44.75 hours

(reports, late arrests, late calls, early shift calls, raids, assignments)

Manpower: 72.50 hours

(fill in for sick leave, vacations, training)

Court: 1.00 hours

General Sessions: 00.00

City: 00.00

Criminal: 00.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 1.00

Training: 106.25 hours

Special Assignments: 62.75 hours

Meeting: 8.00

THSO: 22.00

Carwash: 4.50

VCIF Saturation Patrol: 12.50

TWU Graduation: 10.00

Emergency Day: 5.75

Total hours for the month: 287.25 hours

Total expenditure for patrol overtime for the month: \$6,903.54

Total budgeted for patrol overtime for the month: \$6,250.00

DISPOSITION COUNT

05/01/2025 to 05/31/2025

<u>Disp. Code Id.</u>	<u>Disp. Code Name</u>	
(9)	Dismissed	<u>22</u>
(10)	Dismissed after Drv Safety Course	<u>8</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>6</u>
(20)	Entered in error	<u>1</u>
(19)	Paid in Full	<u>123</u>
(21)	Plea Guilty/ as charged	<u>22</u>
(25)	Plea Not Guilty, set for trail	<u>3</u>
Total Dispositions:		<u>185</u>



CITY OF ATHENS

FY 2025-26 PROGRAM OF WORK

Updated July 11, 2025

No.	Program/Cost/Funding Source	Responsible Party	Status
City Manager's Office			
1	Prepare a five-year Capital Improvement Plan (CIP) to plan/coordinate future projects/costs.	City Manager / Dept. Heads	Preparing.
2	Prepare for and conduct the annual strategic summit tentatively scheduled for Fri. Feb. 20, 2026, 9:00 am to 4:00 pm, at McMinn Higher Education Center, facilitated by SETD.	City Manager / Dept. Heads	Booked, and waiting for the summit.
3	Plan the renovation and expansion of the current City Hall facility, \$40,000 for planning and \$580,000 for HVAC replacement using Capital Improvement Funds.	City Manager / Project Manager	Council consented during Dec. 9, 2024 work session and approved during Dec. 17, 2024 regular session to obtain an appraisal of a downtown building. Appraisal was discussed during the Jan. 13, 2025 work session and Jan. 21, 2025 regular session. No action taken. This topic was discussed during the Feb. 10, 2025 work session and authorized staff to bring back additional data. Council voted to cease all further negotiations with both property owners on March 18, 2025. Discussed further during April 7, 2025 work session and April 15, 2025 regular session and approved to hire architect to begin the planning of new construction and renovations. Discussed further during the May 12, 2025 work session and May 20, 2025 regular session. Approved Allen & Hoshall to prepare planning documents for renovations and expansion. Initial meeting was June 4, 2025.
4	Have a feasibility study prepared to complete the SE TN Trade & Conference Center using Hotel/Motel Tax Funds, \$60,000.	City Manager	Preparing RFP.
5	Develop a citizen satisfaction survey and a Parks & Recreation amenities survey in-house to obtain citizen sentiment/comments about city provided services and wanted recreational amenities.	City Manager's Office	Preparing.
6	Keep the website updated to include retail marketing and retirement information.	City Manager / Communications Coordinator	Updating.

No.	Program/Cost/Funding Source	Responsible Party	Status
Community Development			
7	Complete creating the downtown historic overlay district.	Community Dev. Director	HPB has discussed this topic previously, their regular meeting on Aug. 7, 2025 has a speaker from Sweetwater, HPB may make recommendations in the future.
8	Continue dilapidated/unfit structure enforcement per city code 13-302.	Community Dev. Director / City Manager	Completing two enforcement orders previously approved (206 Stansberry St. and 2019 Hammerhill Rd.) and beginning five additional structures (815 Central Ave, 102 Euclid Ave, 206 Rose Dr, 121 Sage St, and 206 Sharp St.). Completion by Fall 2025.
Fire Department			
9	Prepare design plans, develop construction drawings, bid out, and begin construction of Fire Station #3 using Capital Improvement Funds, \$3,200,000.	Fire Chief / Project Manager	Council authorized staff during Jan. 21, 2025 regular session to hire architect to design fire station #3. RFQ prepared and distributed. Received 12 proposals on deadline date of April 3, 2025. Proposals evaluated and the top 4 selected for in-person interviews. Interviews held on April 23, 2025 and a top firm selected (Wold). On May 12, 2025 work session for award consideration and May 20, 2025 regular session for contract approval. Approved Wold. Initial planning meeting was June 17, 2025 and second planning meeting was held June 23, 2025.
10	Replace the HVAC system at Fire Station #2 using Capital Improvement Funds, \$20,000.	Fire Chief	
11	Replace garage door openers at Fire Station HQ.	Fire Chief	
12	Acquire water tank skid, radio chargers, trailer, uniform cabinets, cabinet for trucks, and 4-way hydrant valve.	Fire Chief	
13	Acquire replacement Sparky costume.	Fire Chief	
14	Acquire signage for new training facility per city sign design standards.	Fire Chief	
Hotel/Motel Tax Fund			
15	Assist Nooga Lights, LLC in hosting/advertising a Christmas light show event at Regional Park, \$30,000 and installing new electrical connections for the event using Capital Improvement Funds, \$15,000.	Communications Coordinator	AUB installing new electrical connections needed for this event at Regional Park.
16	Develop a city branding strategy/logo for tourism promotion, \$20,000.	Communications Coordinator	Being prepared by Kellum Creek.
17	Develop a sign standard and design/install welcome and wayfinding signs throughout the city, \$85,000.	Communications Coordinator	Sign standards being prepared by Kellum Creek.

No.	Program/Cost/Funding Source	Responsible Party	Status
Information Technology			
18	Purchase various computer equipment and services to update the city's IT network (\$285,000).	IT Director	On July 7, 2025 work session for consideration and July 15, 2025 regular session for approval.
19	Add/replace security cameras at various parks including Regional Park, Ingleside Park, Heritage Park, and Market Park, replace the outdated government access channel equipment, and replace computer equipment in various offices (\$147,000).	IT Director	Ordered security cameras, will have contractor install when delivered this month.
Parks & Recreation Department			
20	Install artificial turf on the 5 infields at Regional Park using Hotel/Motel Tax Funds (\$200,000) and Capital Improvement Funds (\$1,300,000).	Parks & Rec. Director / Project Manager	On July 7, 2025 work session for consideration and July 15, 2025 regular session for approval.
21	Renovate the house at Regional Park for Parks & Recreation offices using Capital Improvement Funds, \$275,000.	Parks & Rec. Director / Project Manager	Proposal from Allen & Hoshall on July 7, 2025 work session for consideration and July 15, 2025 regular session for approval.
22	Improve Heritage Park including renovation of baseball field, adding walking trail, ADA compliance, and install replacement playground, \$1,175,000 using LPRF grant (50%) and city funds (50%).	Parks & Rec. Director / Project Manager	State approved the construction plans. On bid, bid deadline is July 29, 2025. On Aug.,11, 2025 work session for consideration and Aug. 19, 2025 regular session for approval. Anticipated completion is Summer 2026.
23	Replace the main gate at Regional Park with an electric gate using Capital Improvement Funds, \$35,000.	Parks & Rec. Director	Preparing gate specifications and bidding documents.
24	Complete Market Park per the master plan using Capital Improvement Funds, \$250,000 and install Level 2 EV chargers from a TVA grant.	Parks & Rec. Director / Project Manager	Kimley Horn is working on schematic designs, updated layout, priority phases, and cost estimates. Once plan is completed and approved, proceed to construction drawings, bidding, and actual construction.
25	Replace the blue metal roof of the concession stand/restrooms at Regional Park using Capital Improvement Funds, \$40,000.	Parks & Rec. Director	
26	Replace tennis/pickleball court lighting and add pedestrian lighting at Ingleside Park using Capital Improvement Funds, \$195,000.	Parks & Rec. Director / Project Manager	
27	Acquire trailer, bushhog, air compressor, paint machine, chalk machine, bases, new tables for Cook Park, pitching screens, and park signage per the city's sign design standards.	Parks & Rec. Director	
28	Acquire a replacement slide for Ingleside Pool, \$6,000.	Parks & Rec. Director	
29	Acquire a replacement pick-up truck using Fleet Management Funds, \$40,000.	Parks & Rec. Director	
30	Perform general repairs and cleaning to the SE TN Trade & Conference Center, \$125,000.	Parks & Rec. Director	

No.	Program/Cost/Funding Source	Responsible Party	Status
Parks & Recreation Department (continued)			
31	Acquire floor cleaning machine and replacement tables for the SE TN Trade & Conference Center, \$12,500.	Parks & Rec. Director	
32	Obtain cost estimates/wording for Revolutionary War, WWI, and WWII memorials for Veterans Park.	Parks & Rec. Director	On July 7, 2025 work session for consideration and July 15, 2025 regular session for approval.
33	Install new park benches on Cook Drive (3), Veterans Park (7), and Ingleside Park (3), \$15,000.	Parks & Rec. Director	On July 7, 2025 work session for consideration and July 15, 2025 regular session for approval.
Police Department			
34	Acquire five new police cars using Fleet Management Funds, \$400,000.	Police Chief	On July 7, 2025 work session for consideration and July 15, 2025 regular session for approval.
35	Acquire the equipment needed for the five new police cars (\$80,000) and acquire new in-vehicle printers (\$24,000).	Police Chief	
36	Acquire 360-degree crime scene scanner using Drug Funds, \$18,000.	Police Chief	
Public Works Department			
37	Resurface 9 city streets totaling 3.94 miles using STBG-L funds, \$999,000 and Capital Improvement Funds, \$1,068,000 for a total of \$2,067,000. <ul style="list-style-type: none"> • Mt. Verd Rd. from Clearwater Rd to city limits (.34) • Sharp Rd. from Velma Rd. to Railroad Ave (.21) • Tellico Ave. from Congress to Astrid St (.83) • Dennis St. from Congress to Decatur Pike (.62) • Woodward Ave. from N. Jackson St. to Ingleside Ave (1.07) • Forrest Ave. from Ingleside Ave. to Madison Ave (.29) • Guille St. from Ingleside Ave. to Eastanallee Ave (.12) • Glendale Ave. from Park St. to Cedar Springs Rd (.29) • Cedar Springs Rd. from Glendale Ave. to Elizabeth St (.17). 	Public Works Director / Project Manager	City Council approved the 9 list of streets during April 2022, Gresham Smith Engineers completed final design/construction drawings, and submitted to TDOT for approval. TDOT approved during June, 2025. Project on bid, bid deadline is July 23, 2025. On Aug. 11, 2025 work session for consideration and Aug. 19, 2025 regular session for approval. Completion during Nov. 2025.
38	Prepare design and construction drawings to connect and pave View Street using Capital Improvement Funds, \$305,000.	Public Works Director / Project Manager	Proposal from Gresham Smith Engineers to design/prepare construction drawings on July 7, 2025 work session for consideration and July 15, 2025 regular session for approval. Will bid with N. Jackson Street paving.
39	Improve/stabilize/realign N. Jackson St. in front of City Hall using Capital Improvement Funds, \$480,000.	Public Works Director / Project Manager	Gresham Smith Engineers has conducted geotechnical analysis, prepared design plans, and construction cost estimates. Will bid with View Street paving.

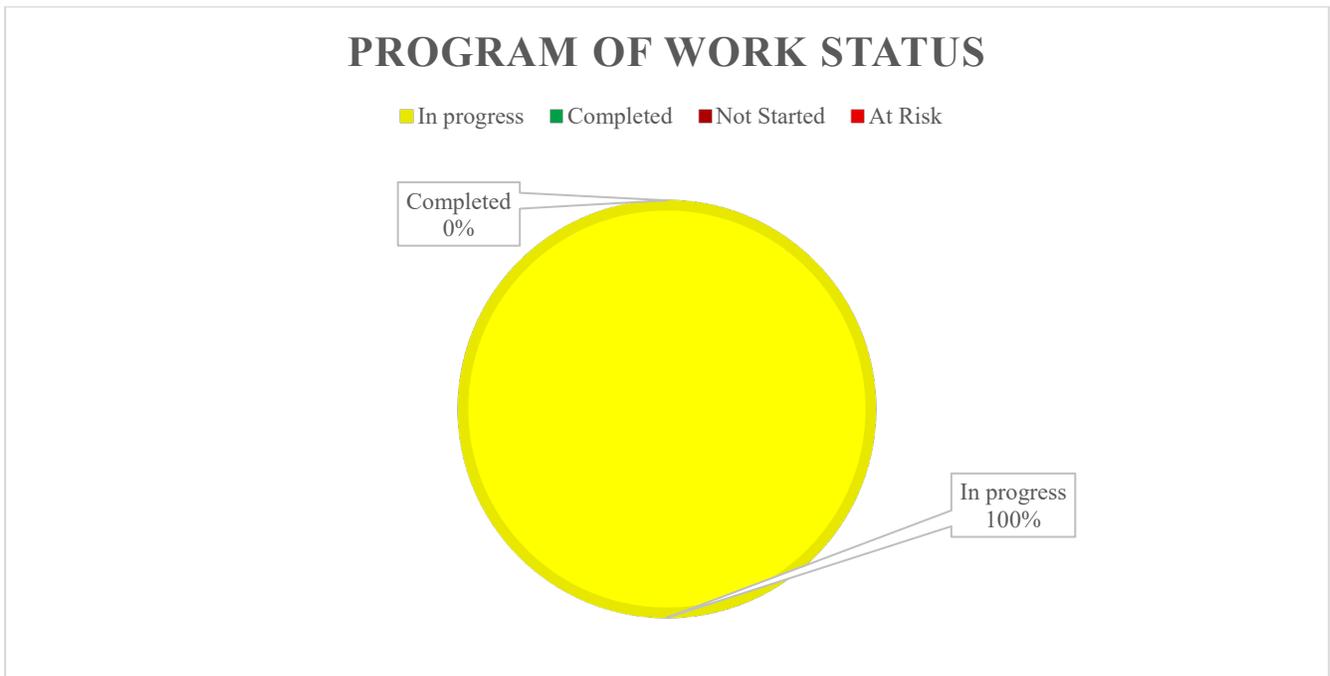
No.	Program/Cost/Funding Source	Responsible Party	Status
Public Works Department (continued)			
40	Have Stancell Electric implement Decatur Pike corridor traffic signal retiming study using Capital Improvement Funds, \$193,000.	Public Works Director / Project Manager	Equipment purchase and installation on Aug. 11, 2025 work session for consideration and Aug. 19, 2025 regular session for approval.
41	Improve the road and railroad intersection of W. Madison, Rocky Mount, and Old Riceville Road using Railroad Grade Crossing Program Grant, \$600,000.	Public Works Director / Project Manager	Design completed. Project contract received and executed during July, 2025. Moving to construction phase after October 1, 2025.
42	Prepare an electronic inventory/data base of major city storm water assets of location, size, and condition to determine stormwater needs. Then design and construct needed improvements, \$2,503,000 using ARPA grant funds (85% grant/15% local). This study is a precursor to creating a storm water utility.	Public Works Director / Project Manager	Gresham Smith Engineers has collected all data. System modeling underway. Design is almost complete. Bid project during July 2025, award during Aug. 2025. Project must be completed by Sept. 2026.
43	Improve intersection of Ingleside Ave. / Tellico Ave. using state Rural Safety Action grant, \$927,000.	Public Works Director / Project Manager	Waiting for TDOT to approve funding.
44	Purchase/install routing software/hardware for garbage trucks, \$44,948 over three years.	Public Works Director / Project Manager	Council consented during Dec. 9, 2024 work session and approved during Dec. 17, 2024 regular session. Vendor is configuring software and all data being validated. Deployment during Fall 2025.
45	Purchase replacement leaf vacuum machine, \$146,000 using Fleet Management Fund.	Public Works Director / Project Manager	On March 10, 2025 work session for consideration and approved during March 18, 2025 regular session. Ordered. Waiting for delivery.
46	Acquire replacement pick-up truck using Fleet Management Funds, \$45,000,	Public Works Director	On July 7, 2025 work session for consideration and July 15, 2025 regular session for approval.
47	Acquire replacement flatbed truck using Fleet Management Funds, \$75,000.	Public Works Director	On July 7, 2025 work session for consideration and July 15, 2025 regular session for approval.
48	Acquire two traffic signal controllers and trailer mounted sign board for Traffic Control Division, \$33,000.	Public Works Director	Sign board has been purchased/delivered.
49	Continue the design of Green Street improvements including sidewalks, pedestrian crossings, retiming of traffic signals for pedestrian safety using TDOT MMAG grant, \$117,000 and Capital Improvement Funds, \$13,000.	Public Works Director / Project Manager	RFQ was prepared for engineering services, 5 responses received, 3 were asked for full proposals. Recommended firm on March 10, 2025 work session for consideration and approved during March 18, 2025 regular session. Currently obtaining environmental clearance. Construction is expected to begin in 2026 and be completed in 2027.

No.	Program/Cost/Funding Source	Responsible Party	Status
Public Works Department (continued)			
50	Complete the last 2,000 feet of sidewalk construction around MCHS.	Public Works Director	Expected completion during late Summer 2025.
51	Acquire a floor cleaning machine for the Animal Shelter, \$3,500.	Public Works Director	
52	Acquire replacement garbage totes, lids, and dumpsters for Sanitation, \$64,000.	Public Works Director	
53	Survey Hammerhill Road property owners to determine feasibility of donating or selling their property for new sidewalk.	Public Works Director	Obtaining list of legal owners and preparing survey.
Other Projects			
54	Demolish North City School using Capital Improvement Funds, \$360,000.	City Manager	Council discussed selling, demolishing, leasing property Dec. 9, 2024 work session and approved demolition during Dec. 17, 2024 regular session. Council discussed rescinding demolition vote during Jan. 13, 2025 work session and Jan. 21, 2025 regular session. Motion failed. This topic was discussed on Feb. 10, 2025 work session and Feb. 18, 2025 regular session. Approved to demolish. Bid opening was April 29, 2025 and ten bids received. On May 12, 2025 work session for award consideration and May 20, 2025 regular session for bid approval. Approved E. Luke Green to demolish. Project start date is July 9, 2025 and completion by Fall 2025.
55	Develop schematic designs for the downtown area and priorities using Capital Improvement Funds, \$50,000.	Capital Projects Manager / City Manager	Proposal from Kimley Horn on July 7, 2025 work session for consideration and July 15, 2025 regular session for approval.
56	Contribute \$35,000 to the city Board of Education for a playground at the new school complex using Capital Improvement Funds.	Finance Director	Waiting for an invoice from City Board of Education.
57	Complete Mt. Verd industrial park improvements using city, county, and ARC funds, \$1,900,000.	EDA Director	On bid, bid opening is July 31, tentatively on Aug. 11, 2025 work session for consideration and Aug. 19, 2025 regular session for approval. Anticipated completion is Spring 2026. EDA Director gave an update on July 7, 2025.
58	Acquire the 2.93-acre property for the entrance to the Redfern Industrial Park as authorized by Resolution 2022-31 using Capital Improvement Funds. Then prepare the road design and construction drawings, bid out, build.	Public Works Director / Project Manager	Acquiring property.
59	Sell the 1.08-acre Parker Property located on Decatur Pike, \$275,000 minimum bid.	Purchasing Assistant	On bid, deadline is July 22, 2025.

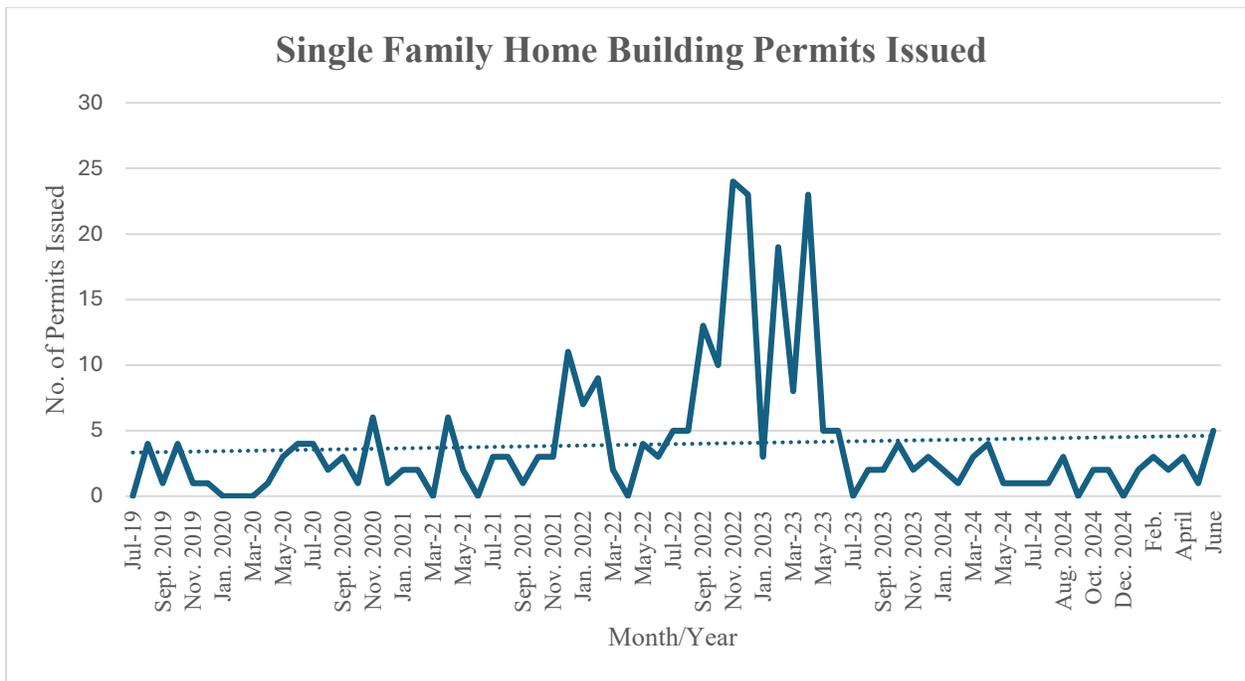
No.	Program/Cost/Funding Source	Responsible Party	Status
Other Projects (continued)			
60	Conduct quarterly blood drives.	Communications Coordinator	Next blood drive is July 18, 2025 at City Hall sponsored by MEDIC.

Key

Status	No. of Projects/Total Projects	Percentage
In Progress	60/60	100%
Completed	0/60	
Not Started	0/60	
At Risk	0/60	



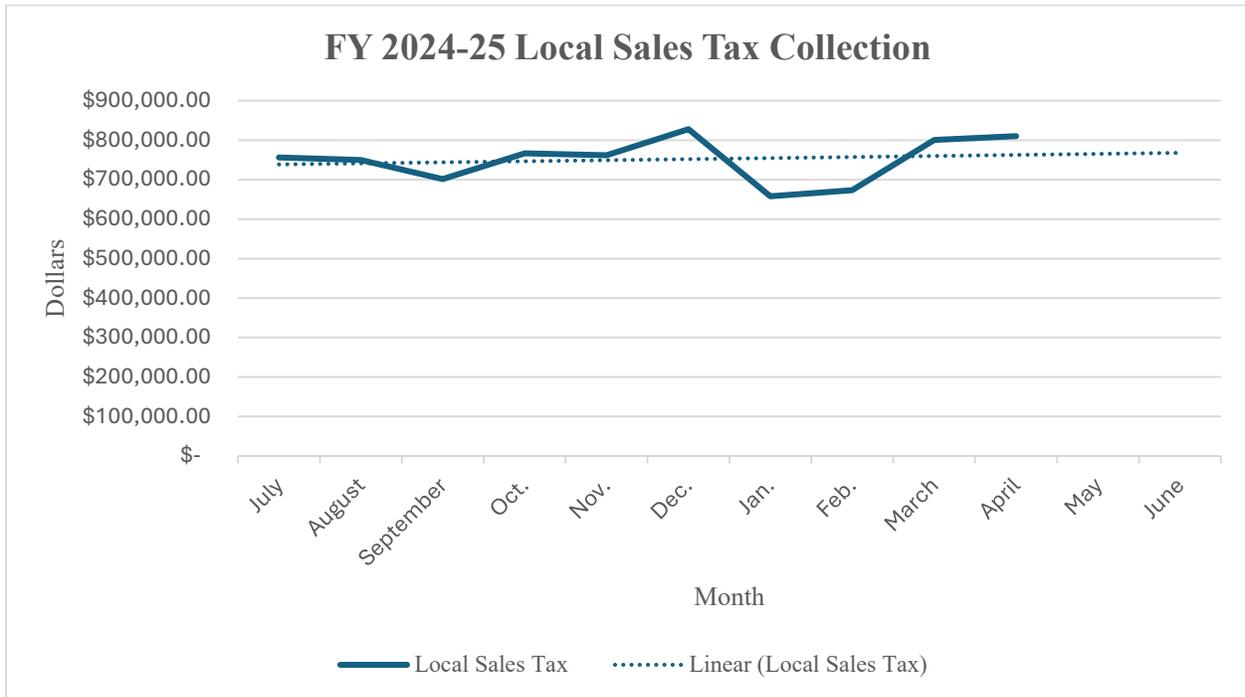
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



Month	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
July	0	4	2	5	0	1
Aug.	4	2	3	5	2	3
Sept.	1	3	1	13	2	0
Oct.	4	1	3	10	4	2
Nov.	1	6	3	24	2	2
Dec.	1	1	11	23	3	0
Jan.	0	2	7	3	2	2
Feb.	0	2	9	19	1	3
Mar.	0	0	2	8	3	2
Apr.	1	6	0	23	4	3
May	3	2	4	4	1	1
June	4	0	3	5	1	5
Total	19	29	48	142	25	24

Source: Community Development Dept.

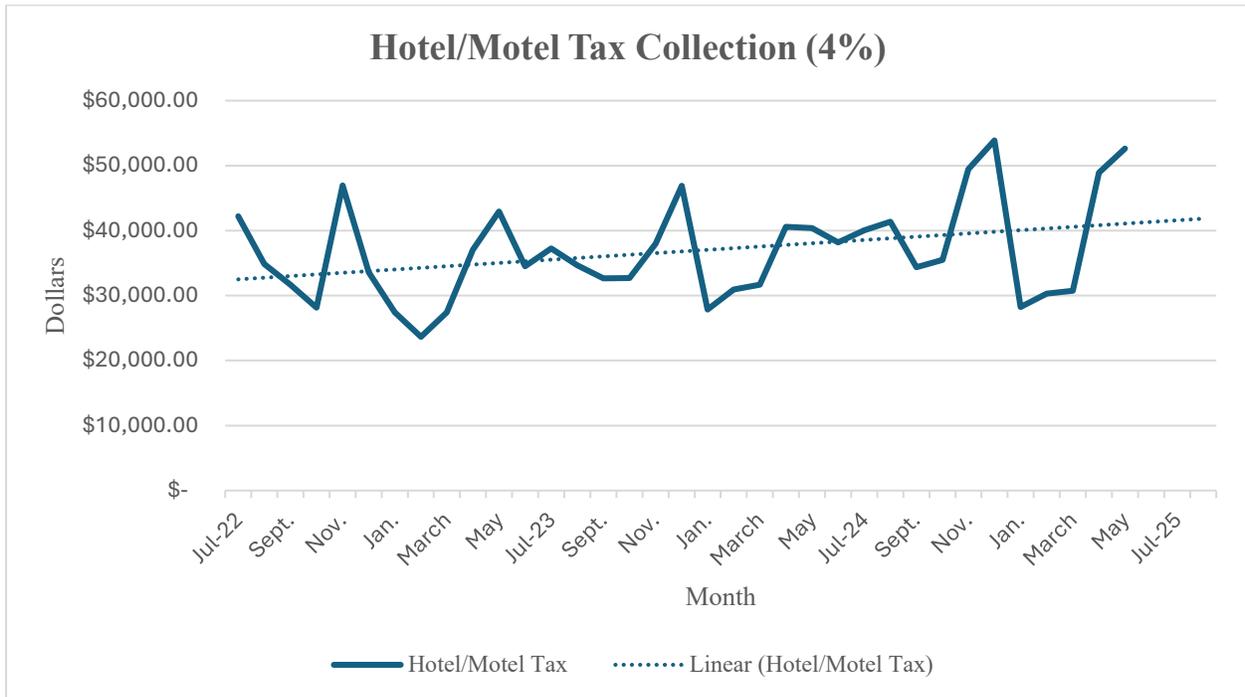
LOCAL SALES TAX COLLECTION



Month	FY 2024-25	Percentage Change
July	755,777	
August	749,676	(0.81%)
Sept.	701,633	(6.41%)
Oct.	766,762	9.28%
Nov.	761,494	(0.68%)
Dec.	827,792	8.7%
Jan.	657,793	(20.5%)
Feb.	673,300	2.3%
March	800,607	18.9%
April	809,852	1.2%
May		
June		
Total Collected	\$7,504,686	
Budgeted	\$8,800,000	
% Collected	85%	
Avg. Per Month	\$750,469	

Source: Tennessee Dept. of Revenue

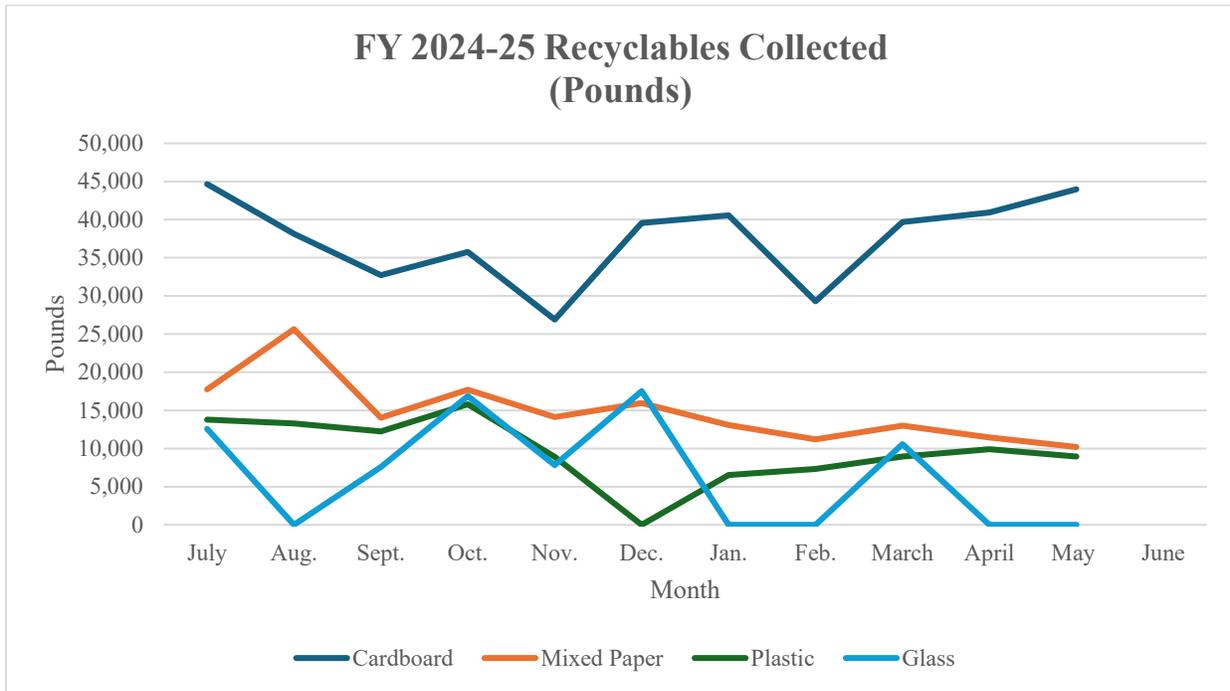
HOTEL/MOTEL TAX COLLECTION



Month	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
July	\$42,213	\$37,261	\$40,027	
August	34,852	34,639	41,377	
Sept.	31,695	32,663	34,385	
Oct.	28,144	32,705	35,469	
Nov.	46,946	37,985	49,470	
Dec.	33,579	46,923	53,880	
Jan.	27,417	27,836	28,248	
Feb.	23,656	30,932	30,317	
March	27,421	31,681	30,751	
April	37,083	40,571	48,902	
May	42,955	40,408	52,623	
June	34,490	38,176		
Annual Total	\$410,451	\$431,780	\$445,449	
Avg. Per Month	\$34,204	\$35,982	\$40,495	

Source: Athens Finance Department

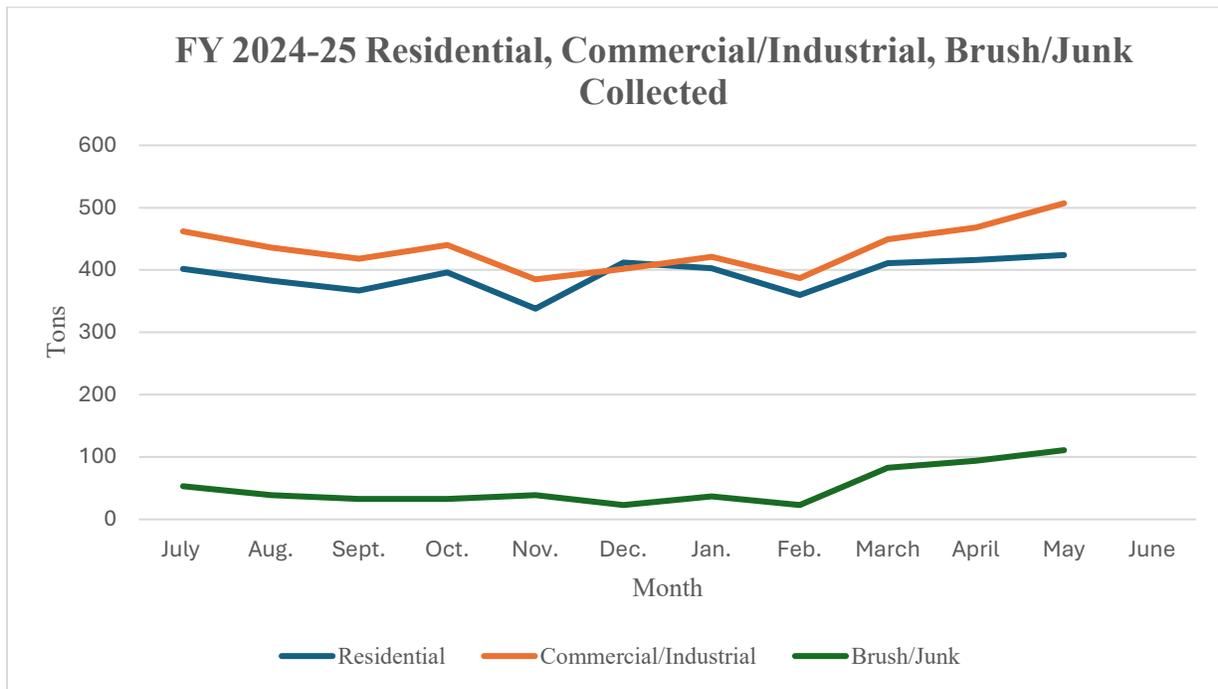
RECYCLABLES COLLECTED



Month	Cardboard	Mixed Paper	Plastic	Glass
July	44,660	17,740	13,800	12,560
August	38,160	25,640	13,280	0
Sept.	32,740	14,040	12,260	7,560
Oct.	35,780	17,720	15,800	16,880
Nov.	26,900	14,140	8,920	7,840
Dec.	39,540	15,940	0	17,520
Jan.	40,560	13,060	6,540	0
Feb.	29,300	11,180	7,320	0
March	39,690	12,980	8,960	10,560
April	40,920	11,440	9,900	0
May	43,960	10,200	8,960	0
June				
Total Pounds Collected	368,250	153,880	96,780	72,920
Avg. Pounds Per Month	36,825	15,388	9,678	7,292
Total Pounds Previous FY	449,580	200,020	166,940	98,980
% of Previous FY	82%	77%	58%	74%

Source: Public Works Dept.

SANITATION COLLECTED



Month	Residential	Commercial/Industrial	Brush/Junk
July	402	462	53
August	383	436	39
Sept.	367	418	33
Oct.	396	440	33
Nov.	338	385	39
Dec.	412	402	23
Jan.	403	421	37
Feb.	360	387	23
March	411	449	83
April	416	468	94
May	424	507	111
June			
Total Tons Collected	4,312	4,775	568
Avg. Tons Per Month	392	434	52
Total Tons Previous FY	4,627	5,417	598
% of Previous FY	93%	88%	95%

Source: Public Works Dept.