



# ATHENS CITY COUNCIL REGULAR SESSION AGENDA

Tuesday, January 21, 2025, 6:00pm

Athens Municipal Building  
Burkett L. Witt Council Chambers

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. APPROVAL OF MINUTES**

- (1 - 5) a. Tuesday, December 17, 2024 – Regular Session

**VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS**

- a. Proclamation: Mr. Mike Bevins
- b. Proclamation: School Board Appreciation Week
- c. Glenn Whiting presentation of appreciation

**VII. CITIZENS COMMENTS GERMANE TO THE AGENDA**

**VIII. CONSENT AGENDA**

- (6 - 7) a. Approve Resolution 2025-01  
A RESOLUTION AUTHORIZING THE DISTRIBUTION OF THE  
ATHENS UTILITIES BOARD'S ELECTRICAL IN LIEU OF TAX PAYMENTS  
FOR FISCAL YEAR 2024/2025
- (8 - 9) b. Approve Resolution 2025-02  
A RESOLUTION AUTHORIZING THE DISTRIBUTION OF THE  
ATHENS UTILITIES BOARD'S GAS IN LIEU OF TAX PAYMENTS  
FOR FISCAL YEAR 2024/2025

- (10 - 11) c. Approve FY 2024-2025 Fund Balance Transfer
- (12 - 16) d. Approve Final Close-Out Document for the USDA Rural Development Loan for the School Building Project
- (17 - 18) e. Approve Resolution 2025-03  
A RESOLUTION TO DECLARE THE WEEK OF JANUARY 26-31, 2025,  
ATHENS FLOOD AWARENESS WEEK
- (19) f. Approve Appointment of James Fries to the Council Advisory Committee (Duggan)

**IX. ORDINANCES**

None

**X. OLD BUSINESS**

- (20) a. Consideration of Rescinding the December 17, 2024, Vote to Demolish North City School and Authorize Staff to Prepare a Request for Proposal (RFP) to Solicit Interested parties to Determine their Interest in Leasing the Building and Making Improvements.
- (21) b. Appointment to the McMinn County Library Board

**XI. NEW BUSINESS**

- (22 - 25) a. Discussion of a Historic Overlay District for the Downtown Area and First Reading of Ordinance No. 1136 Creating the H-2 Historic Overlay District  
ORDINANCE NO. 1136:  
AN ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, PROVIDING THAT THE ATHENS MUNICIPAL CODE, TITLE 14, CHAPTER 2 OF THE ZONING ORDINANCE, BE AMENDED BY REVISING SECTION 3.04.14 SO AS TO ADD SUBSECTION "G" THAT ESTABLISHES THE H-2 HISTORIC OVERLAY DISTRICT LIMITS AS BOUNDED BY COLLEGE STREET, GREEN STREET, PARK STREET AND HILL STREET; AND PROVIDING THAT THE OFFICIAL ZONING MAP IS AMENDED SO AS TO ATTACH THE H-1 HISTORIC OVERLAY DISTRICT AS DESCRIBED HEREIN AND ON THE ATTACHED MAP; AND PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE
- (26) b. Discussion of the Appraisal Results of Downtown Building to be Used as a City Hall
- (27 - 28) c. Authorize the City Manager to Begin Planning for the Design and Future Construction of an Additional Fire Station on Elizabeth Street

**XII. REPORTS**

- (29 - 37) a. Community Development 4<sup>th</sup> Quarter Report & 2024 Annual Building Report  
presented by Director of Community Development, Anthony Casteel
- (38 - 47) b. Finance Department Monthly Report  
presented by Director of Finance, Mike Keith
- (48 - 62) c. Fire Department Monthly Report  
presented by Fire Chief, Brandon Ainsworth
- (63 - 70) d. Police Department Monthly Report  
presented by Police Chief, Fred Schultz

**XIII. REPORT FROM THE CITY MANAGER**

- (71 - 80) a. Program of Work

**XIV. CITIZENS COMMENTS**

**XV. ADJOURNMENT**





## **ATHENS CITY COUNCIL MINUTES OF REGULAR SESSION**

The Athens City Council met in regular session on **Tuesday, December 17, 2024**, at 6:00 p.m. in the Athens City Hall Council Chambers with Mayor Eaton presiding. Councilmember Duggan led the invocation. Vice Mayor Curtis led the Pledge of Allegiance.

**Roll call:**

**PRESENT: Curtis, Duggan, Eaton, Sherlin**  
**ABSENT: Pelley**

The following decisions were made and ordered to be part of the records of the Athens City Council.

**-1-**

### **APPROVAL OF MINUTES**

**Vice Mayor Curtis moved to approve the regular meeting minutes of November 19, 2024 and; Councilmember Duggan seconded. Minutes approved.**

**Roll call vote:**

**YEAS: Duggan, Sherlin, Curtis, Eaton**  
**NAYS: None**

**-2-**

### **COMMUNICATIONS AND SPECIAL PRESENTATIONS**

**-3-**

### **CITIZEN'S COMMENTS GERMANE TO THE AGENDA**

1. Glenn Whiting      2. Ron Sinecoff      3. Tyler Boyd      4. Linda Long

**-4-**

### **CONSENT AGENDA**

- a. Approve 2025 Meeting Dates for City Council Work Sessions, Regular Sessions, and Beer Board Meetings
- b. Approve Applying for a 2025 Community Development Block Grant (CDBG) and Conducting a Required Public Hearing
- c. Approve Obtaining an Appraisal of Downtown Building to be Used as a City Hall.
- d. (Removed for further discussion after consent agenda.)

ATHENS CITY COUNCIL  
MINUTES OF REGULAR SESSION  
Tuesday, December 17, 2024

- e. Approve Bid Award for On-Call Mowing & Property Cleanup for Code Enforcement Division
- f. Approve Purchase of Replacement Laptop Equipment for the Fire Department
- g. Approve Renewal of Contract for Police Department Car and Body Camera Equipment
- h. Approve Purchase of Software and Related Equipment for the Sanitation Fund
- i. Approve Declaration of Surplus City Property
- j. Approve Resolution No. 2024-23 to Apply for a 2024 Assistance for Firefighters Grant
- k. (Removed for further discussion after consent agenda.)
- l. Approve Revised Debt Management Policy
- m. Confirm Mayor Appointments
  - Larry Eaton to Board of Zoning Appeals
  - Steven Sherlin to Athens Regional Planning Commission
  - John Duggan to Friendly City Sister Cities Committee
  - Larry Eaton to Athens Parks Foundation
  - John Duggan to McMinn County Department of Juvenile Services
  - Jordan Curtis to McMinn County Economic Development Authority
  - John Duggan to McMinn County Senior Citizens
  - Jordan Curtis to Historic Preservation Commission
- n. Appoint Jordan Curtis to the Athens Regional Planning Commission
- o. Appoint Larry Eaton to the Athens Utilities Board
- p. Approve Appointment of Vice Mayor Curtis to the Retirement Committee in Lieu of Mayor Eaton.
- q. Appoint Reita Witt to the Council Advisory Committee (Councilmember Duggan)
- r. Appoint Perry McCowan to the Council Advisory Committee (Councilmember Duggan)
- s. Appoint Shawn McKeehan to the Council Advisory Committee (Councilmember Duggan)

**Vice Mayor Curtis moved to approve all consent agenda items with exception of item d & item k which will be discussed separately; Councilmember Duggan seconded. No Discussion. Motion approved.**

**Roll call vote:**

**YEAS:           Duggan, Curtis, Eaton**  
**NAYS:           Sherlin**

ATHENS CITY COUNCIL  
MINUTES OF REGULAR SESSION  
Tuesday, December 17, 2024

-5-

Approve Revision to Employee Handbook, Application of Policies, Plans, Rules, and Regulations Section and Departmental Rules and Regulations Section

**Councilmember Duggan moved to approve the revisions to the Employee Handbook; Councilmember Sherlin seconded.** Discussion began with all four (4) council members speaking on the matter. Three (3) are in favor and one (1) opposed. City Attorney, Caldwell also provided his opinion in opposition to the revisions to the Employee Handbook. **Motion Approved.**

**Roll call vote:**

**YEAS: Duggan, Sherlin, Eaton,**  
**NAYS: Curtis**

-6-

Approve Application from McMinn County Living Heritage Museum for Additional Hotel/Motel Tax Funds

**Councilmember Duggan moved to postpone this item to the January 2025 Work Session for further discussion; Vice Mayor Curtis seconded.** Discussion began with all four (4) council members speaking on the matter. Three (3) are in favor of postponement and one (1) opposed.

Communications Coordinator, Frank Clark provided an explanation of the permitted usage of the funds.

Councilmember Duggan withdrew his motion to postpone; Vice Mayor Curtis agreed.

-7-

**Councilmember Duggan moved to approve the \$5,000 application from McMinn County Living Heritage Museum; Vice Mayor Curtis seconded.** No discussion. **Motion Approved.**

**Roll call vote:**

**YEAS: Duggan, Sherlin, Curtis**  
**NAYS:**  
**ABSTAIN: Eaton**

-8-

**ORDINANCES**  
- NONE -

-9-

**OLD BUSINESS**  
- NONE -

**-10-  
NEW BUSINESS**

Disposing of North City School

**Vice Mayor Curtis moved to demolish the structure and retain the real property; Councilmember Duggan seconded.** Discussion began with all four (4) council members speaking on the matter. Three (3) are in favor of retaining the property and one (1) opposed.

**Roll call vote:**

**YEAS: Duggan, Sherlin, Eaton  
NAYS: Sherlin**

**-11-**

Appointment to the McMinn County Library Board

**Vice Mayor Curtis moved to appoint Amy Sullins to the McMinn County Library Board; No Second. Motion Failed.**

**-12-**

**Mayor Eaton moved to appoint Jacob Burnette to the McMinn County Library Board; Councilmember Sherlin seconded. Motion Failed.**

**Roll call vote:**

**YEAS: Sherlin, Eaton  
NAYS: Curtis  
ABTAIN: Duggan**

**-13-  
REPORTS**

Finance Department Monthly Report  
presented by Director of Finance, Mike Keith

Fire Department Monthly Report  
presented by Deputy Fire Chief, Tim Schultz

Police Department Monthly Report  
presented by Police Chief, Fred Schultz

**-14-  
REPORT FROM THE CITY MANAGER**

Program of Work  
presented by City Manager, Randall Dowling

**-15-  
CITIZENS COMMENTS**

1. Glenn Whiting
2. Tyler Boyd

**-16-  
ADJOURNMENT**

Mayor Eaton moved to adjourn; Councilmember Duggan seconded. The meeting adjourned at 7:32 p.m.

**Roll call vote:**

**YEAS: Duggan, Sherlin, Curtis, Eaton**

**NAYS:**

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LARRY EATON, Mayor

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RANDALL DOWLING, City Manager





# ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

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## **Agenda Item**

VIII a. Approval of Resolution 2025-01 Authorizing the Distribution of the Athens Utilities Board's Electrical In Lieu of Tax Payments for FY 2024-25.

## **Overview**

The Finance Department is requesting the Council approve the attached resolution authorizing the Athens Utilities Board to distribute their Electrical in Lieu of Tax Payments to various public entities as outlined in the resolution for FY 2024-25.

## **Summary of the January 13, 2025 Work Session**

Following discussion, the consensus was to place this item on the January 21, 2025 consent agenda for consideration and approval.

## **Action to Consider**

Motion, second, and vote are needed to approve the resolution as presented.

## **Affected Departments**

Finance Department

**RESOLUTION NO. 2025-01**

**A RESOLUTION AUTHORIZING THE DISTRIBUTION OF THE ATHENS UTILITIES BOARD’S ELECTRICAL IN LIEU OF TAX PAYMENTS FOR FISCAL YEAR 2024/2025.**

**WHEREAS**, the Legislature for the State of Tennessee enacted Public Chapter No. 84 during its 1987 session, which Act provided for a uniform formula to pay tax equivalents on electrical systems to the respective cities and counties served by the Athens Utilities Board in accordance with the respective property tax rates set by said governing bodies; and

**WHEREAS**, in Section 5(d) of said Act, the legislative body of the municipality and/or governing agency agrees that the electric system subject to said Act, is to pass a Resolution outlining the amount to be paid to each respective jurisdiction served by the utilities, using the current tax rate by the respective governing body.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this **21st** day of **January 2025**, that the Athens Utilities Board is hereby authorized, directed and empowered to distribute its electrical in lieu of tax payments (tax equivalent) to the City of Athens, Tennessee, for the City of Athens and McMinn County, the sum of \$959,322.68 in accordance with the following schedule for the fiscal year 24/25 as follows:

McMinn	-	\$215,847.60
Athens	-	\$743,475.08

or a total amount of \$959,322.68.

The City of Athens will make distributions to McMinn County as required by law.

**BE IT FURTHER RESOLVED** that the Athens Utilities Board will distribute to the following municipalities and Monroe County, which it serves and owns property, in accordance with the following schedules:

Englewood	-	\$ 7,369.51
Niota	-	\$10,912.53
Monroe	-	\$ 1,258.79

or a total amount of \$19,540.83.

**BE IT FURTHER RESOLVED** that the Athens Utilities Board will pay the sum to the City of Athens in monthly installments beginning the 20<sup>th</sup> day of July 2024, and the same day of each month thereafter for this fiscal year.

**BE IT FURTHER RESOLVED** by the Athens City Council that this resolution shall take effect immediately from and after its passage, the public welfare requiring it.

**ON MOTION BY** \_\_\_\_\_,

**SECONDED BY** \_\_\_\_\_,

said Resolution was approved by roll call vote.

\_\_\_\_\_  
LARRY EATON, Mayor

\_\_\_\_\_  
RANDALL DOWLING, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
CHRISTOPHER M. CALDWELL, City Attorney



# ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

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## **Agenda Item**

VIII b. Approval of Resolution 2025-02 Authorizing the Distribution of the Athens Utilities Board's Gas In Lieu of Tax Payments for FY 2024-25.

## **Overview**

The Finance Department is requesting the Council approve the attached resolution authorizing the Athens Utilities Board to distribute their Gas in Lieu of Tax Payments to various public entities as outlined in the resolution for FY 2024-25.

## **Summary of the January 13, 2025 Work Session**

Following discussion, the consensus was to place this item on the January 21, 2025 consent agenda for consideration and approval.

## **Action to Consider**

Motion, second, and vote are needed to approve the resolution as presented.

## **Affected Departments**

Finance Department

**RESOLUTION NO. 2025-02**

**A RESOLUTION AUTHORIZING THE DISTRIBUTION OF THE  
ATHENS UTILITIES BOARD’S NATURAL GAS IN LIEU OF TAX PAYMENTS  
FOR FISCAL YEAR 2024/2025.**

**WHEREAS**, the Legislature for the State of Tennessee enacted Public Chapter No. 39 during its 1987 session, which Act provided for a uniform formula to pay tax equivalents on gas systems to the respective cities and counties served by the Athens Utilities Board in accordance with the respective property tax rates set by said governing bodies; and

**WHEREAS**, in TCA 7-39 et seq. provides that the legislative body of the municipality will pass a resolution outlining the amount to be paid to each respective jurisdiction served by the utilities, using the current tax rate by the respective governing body.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 21st day of January, 2025, that the Athens Utilities Board is hereby authorized, directed and empowered to distribute its gas in lieu of tax payments (tax equivalent) to the City of Athens, Tennessee, for the City of Athens, the sum of \$240,891.42.

**BE IT FURTHER RESOLVED** that the Athens Utilities Board will distribute to the following municipalities, which it serves and owns property, in accordance with the following schedules:

Niota	-	\$644.20
Calhoun	-	\$201.00

**BE IT FURTHER RESOLVED** that the Athens Utilities Board will pay the sum to the City of Athens in monthly installments beginning the 20th day of July 2024, and the same day of each month thereafter for this fiscal year.

**BE IT FURTHER RESOLVED** by the Athens City Council that this resolution shall take effect immediately from and after its passage, the public welfare requiring it.

**ON MOTION BY** \_\_\_\_\_,

**SECONDED BY** \_\_\_\_\_,

said Resolution was approved by roll call vote.

\_\_\_\_\_  
LARRY EATON, Mayor

\_\_\_\_\_  
RANDALL DOWLING, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
CHRISTOPHER M. CALDWELL, City Attorney



# ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

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## **Agenda Item**

VIII c. Approval of the FY 2024-25 Fund Balance Transfer

## **Overview**

The city's established General Fund unassigned fund balance policy is to maintain an amount equal to 75% of General Fund expenditures. Based on the current budget, that amount would total \$16.3M. Currently, the General Fund has excess funds in reserves and needs to transfer \$1.7M to the Capital Project Fund to fund future capital projects. The Finance Director's memo is attached.

## **Summary of the January 13, 2025 Work Session**

Following discussion, the consensus was to place this item on the January 21, 2025 consent agenda for consideration and approval.

## **Action to Consider**

Motion, second, and vote are needed to approve this fund balance transfer as presented.

## **Affected Departments**

Finance Department



## FINANCE DEPARTMENT

### MEMORANDUM

TO: Randy Dowling, City Manager  
FROM: Mike Keith, Director of Finance  
DATE: December 19, 2024  
RE: FY2025 Fund Balance Transfer

Our fund balance policy for the unassigned fund balance in the General Fund is to maintain an amount equal to 75% of budgeted expenditures. For the FY2025 budget, that amount should be \$16,312,500. I am recommending that we transfer \$1,700,000 of excess fund balance to the Capital Projects Fund in January. This will leave us with a fund balance of approximately \$17,000,000 in the General Fund. I realize it is above the target but this will put us at the estimated fund balance needed for the FY2026 budget and it may allow us to transfer more next year as we begin to get some more projects scheduled in the future.

Please let me know if you have any questions or need any additional items for this memo.



## ATHENS CITY COUNCIL REGULAR SESSION

**Tuesday, January 21, 2025**

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### **Agenda Item**

VIII d. Approval of the Final Close-Out Document for the USDA Rural Development Loan for the School Building Project.

### **Overview**

To close out the USDA Rural Development loan for the school building project, the Tennessee Comptroller of the Treasury requires the City Council to approve a Report on Debt Obligations (attached) regarding the school project.

### **Summary of the January 13, 2025 Work Session**

Following discussion, the consensus was to place this item on the January 21, 2025 consent agenda for consideration and approval.

### **Action to Consider**

Motion, second, and vote are needed to approve the final close-out document for the USDA Rural Development Loan for the School Building Project as presented.

### **Affected Departments**

Finance Department



Jason E. Mumpower  
Comptroller

## Report On Debt Obligation

Receipt Date: 12/13/2024

Entity and Debt Information		
<b>Entity Name</b>		
City of Athens		
<b>Entity Address</b>		
815 North Jackson Street Athens, Tennessee 37303		
<b>Debt Issue Name</b>		
General Obligation Bond, Series 2021		
<b>Series Year</b>		
2021		
<b>Debt Issue Face Amount</b>		
\$5,000,000.00		
<b>Face Amount Premium or Discount?</b>		
N/A		
<b>Tax Status</b>		
Tax - Exempt		
<b>Interest Type</b>		<b>True Interest Cost (TIC)</b>
True Interest Cost (TIC)		2.125%
<b>Debt Obligation</b>		
Bond		
<b>Moody's Rating</b>	<b>Standard &amp; Poor's Rating</b>	<b>Fitch Rating</b>
Unrated	Unrated	Unrated
<b>Other Rating Agency Name</b>	<b>Other Rating Agency Rating</b>	
N/A	N/A	
<b>Security</b>		
General Obligation		
<b>Type of Sale Per Authorizing Document</b>		<b>Loan Program Name</b>
State or Federal Loan Program		USDA Rural Development
<b>Dated Date</b>	<b>Issue/Closing Date</b>	<b>Final Maturity Date</b>
12/13/2024	12/13/2024	12/13/2064

### Debt Purpose

Purpose	Percentage	Description
Education	100%	Improvements to school buildings and facilities
General Government	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

### Cost of Issuance and Professionals

Does your Debt Issue have costs or professionals?

Yes

Description	Amount	Recurring Portion	Firm Name
Legal Fees - Bond Counsel	\$15,000.00	N/A	Bass, Berry & Sims PLC
<b>TOTAL COSTS</b>	<b>\$15,000.00</b>		

**Maturity Dates, Amounts, and Interest Rates**

**Comments**

The City will make 480 consecutive monthly payments of principal and interest in the amount of \$15,500, commencing on January 13, 2025, and on the same day of each month thereafter until the maturity date of December 13, 2064.

<b>Year</b>	<b>Amount</b>	<b>Interest Rate</b>
2064	\$5,000,000.00	2.125
<b>TOTAL AMOUNT</b>	<b>\$5,000,000.00</b>	

\*See final page for Submission Details and Signatures\*

## Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>?

Not Applicable

### Signature - Chief Executive or Finance Officer of the Public Entity

**Name**

Larry Eaton

**Title/Position**

Mayor

**Email**

leaton@athenstn.gov

**Alternate Email**

mkeith@athenstn.gov

### Signature - Preparer (Submitter) of This Form

**Name**

Lillian M. Blackshear

**Title/Position**

Member

**Email**

lblackshear@bassberry.com

**Alternate Email**

alex.samber@bassberry.com

**Relationship to Public Entity**

Bond Counsel

**Organization**

Bass, Berry & Sims PLC

### Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

Verify Form Accuracy

**Date to be Presented at Public Meeting**

01/21/2025

**Date to be emailed/mailed to members of the governing body**

N/A

### Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.





## ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

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### **Agenda Item**

VIII e. Approval of Resolution 2025-03 to Declare the Week of January 26-31, 2025 as Flood Awareness Week

### **Overview**

The city participates in the National Flood Insurance Program and must keep its citizens informed of the program's activities and benefits. One of the many ways to keep citizens informed of this program is to designate the week of January 26-31, 2025 as Flood Awareness Week. The Community Development Department has prepared a resolution to that effect (attached). In addition, the city will prepare benefits of this program and post to the city's social media platforms.

### **Summary of the January 13, 2025 Work Session**

Following discussion, the consensus was to place this item on the January 21, 2025 consent agenda for consideration and approval.

### **Action to Consider**

Motion, second, and vote are needed to declare the week of January 26-31, 2025 as Flood Awareness Week as presented.

### **Affected Departments**

Community Development

**RESOLUTION NO. 2025-03**

**A RESOLUTION TO DECLARE THE WEEK OF JANUARY 26-31, 2025,  
ATHENS FLOOD AWARENESS WEEK**

**WHEREAS**, the City of Athens, Tennessee is composed of areas of designated flood hazard as determined by the Federal Emergency Management Agency; and,

**WHEREAS**, these areas of Athens, Tennessee are subject to damages and losses due to flood waters; and,

**WHEREAS**, the City of Athens, Tennessee is a program participant in the National Flood Insurance Program having applied for and complied with program guidelines; and,

**WHEREAS**, many owners of properties located in flood prone areas of Athens, Tennessee do not have supplemental flood insurance policies; and,

**WHEREAS**, the City of Athens seeks to inform all of its residents that flood insurance is available to cover structures and their contents; and

**WHEREAS**, the City of Athens, Tennessee has a responsibility to keep its citizens fully advised of governmental activities and programs.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this **21<sup>st</sup>** day of **January 2025**, that the week of January 26-31, 2025, is hereby declared to be "Flood Awareness Week" for the City of Athens, Tennessee; and

**BE IT FURTHER RESOLVED**, by this body that all citizens of Athens, Tennessee are hereby urged to learn more about the National Flood Insurance Program benefits as they can apply to their property.

**ON MOTION BY** \_\_\_\_\_,

**SECONDED BY** \_\_\_\_\_,

said Resolution was approved by roll call vote.

\_\_\_\_\_  
LARRY EATON, Mayor

\_\_\_\_\_  
RANDALL DOWLING, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
CHRISTOPHER M. CALDWELL, City Attorney



## ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

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### **Agenda Item**

VIII f. Appointment to the Council Advisory Committee (Duggan)

### **Overview**

Currently, Councilmember Duggan has two vacancies on the Council Advisory Committee. James Fries has submitted an application to fill one of those vacancies.

### **Summary of the January 13, 2025 Work Session**

Following discussion, the consensus was to place this item on the January 21, 2025 consent agenda for consideration and approval.

### **Action to Consider**

Motion, second, and vote needed to appoint James Fries to the Council Advisory Committee.

### **Affected Departments**

City Council





## ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

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### **Agenda Item**

X a. Consideration of Recinding the December 17, 2024 Vote to Demolish North City School

### **Overview**

During the December 17, 2024 regular session, the Council voted to demolish North City School. Based on that approval, city staff is preparing a bid package to distribute to interested companies to obtain competitive bids to perform this work. Once the bids are received, they will be presented to Council for consideration.

A Councilmember has requested that the demolition of North City School be reconsidered.

### **Summary of the January 13, 2025 Work Session**

Following discussion, the consensus was to place this item on the January 21, 2025 regular meeting for further discussion. If the vote to demolish is rescinded, then have staff prepare a RFP to solicit interested parties to determine their interest in leasing the building and making improvements.

### **Action to Consider**

Motion, second, and vote are needed to rescind the December 17, 2024 vote to demolish North City School and authorize staff to prepare a RFP to determine if any interested parties have interest in leasing the building and making improvements.

### **Affected Departments**

Purchasing





## ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

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### **Agenda Item**

X b. Appointment to the McMinn County Library Board

### **Overview**

Currently, the city has one vacancy on the McMinn County Library Board out of its three members due to the resignation of John Duggan.

Two city residents have submitted applications for the one vacancy, Jacob Burnette and Amy Sullins, to fill Mr. Duggan's unexpired 3-year term until June 30, 2026.

This item was discussed during the December 17, 2024 regular session and January 13, 2025 work session.

### **Action to Consider**

Motion, second, and vote are needed to appoint one of the two applicants to the McMinn County Library Board for an unexpired 3-year term until June 30, 2026.

### **Affected Departments**

City Council





## ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

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### **Agenda Item**

XI a. Discussion of a Historic Overlay District for the Downtown Area and First Reading of Ordinance No. 1136 Creating the H-2 Historic Overlay District

### **Overview**

The city's Historic Preservation Commission, during their November 7, 2024 meeting, discussed a historic overlay being put in place in the downtown area. The Commission also conducted a public workshop during their December 5, 2024 meeting on a proposed boundary. During that meeting, the Commission approved to recommend to the Regional Planning Commission that a historic overlay be put in place in the downtown area with a specific boundary.

The city's Regional Planning Commission, during their January 6, 2025 meeting, recommended to the City Council that a downtown commercial historic overlay district with a specific boundary (attached) be adopted.

Attached is a proposed ordinance that would establish the H-2 Historic Overlay District for the downtown area. If approved, the properties within the overlay district would be subject to the Historic Preservation Commission's Design Review Guidelines that were established in 2019.

### **Summary of the January 13, 2025 Work Session**

Following discussion, the consensus was to place this item on the January 21, 2025 agenda under New Business for further discussion.

### **Action to Consider**

Conduct the first reading of the ordinance on January 21, 2025, publish the required public hearing notice on January 25, 2025, and conduct a second reading, public hearing, and adopt the ordinance on February 18, 2025.

### **Affected Departments**

Community Development

**ORDINANCE NO. 1136**

**AN ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, PROVIDING THAT THE ATHENS MUNICIPAL CODE, TITLE 14, CHAPTER 2 OF THE ZONING ORDINANCE, BE AMENDED BY REVISING SECTION 3.04.14 SO AS TO ADD SUBSECTION "G" THAT ESTABLISHES THE H-2 HISTORIC OVERLAY DISTRICT LIMITS AS BOUNDED BY COLLEGE STREET, GREEN STREET, PARK STREET AND HILL STREET; AND PROVIDING THAT THE OFFICIAL ZONING MAP IS AMENDED SO AS TO ATTACH THE H-1 HISTORIC OVERLAY DISTRICT AS DESCRIBED HEREIN AND ON THE ATTACHED MAP; AND PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Athens, Tennessee created the Athens Historic Preservation Commission, hereinafter "AHPC", by Ordinance 973, and charged the AHPC with the duty of studying boundaries for an historic overlay district and other duties including the determination of appropriateness of proposed construction and demolition within the historic overlay district and;

**WHEREAS**, the AHPC has considered potential historic overlay district boundaries and conducted a public workshop at their December 5, 2024 regular meeting on the proposed boundary prior to making a recommendation to the Athens Municipal Regional Planning Commission, hereinafter "AMRPC" on the proposed boundaries, and;

**WHEREAS**, the AMRPC met in an open public meeting on January 6, 2024 and recommended the AHPC Historic Overlay District boundary as described herein.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ATHENS, TENNESSEE:**

**SECTION 1.** The Athens Municipal Code Title 14, Chapter 2, be amended by revising Section 3.04.14 by adding subsection "G" as follows:

**G. H-2 HISTORIC OVERLAY DISTRICT**

The established district is bound by College Steet, Green Street, park Street and Hill Street.

The H-2 District is an overlay zone that is to be attached to the official zoning map in following the process for a zoning map amendment. The H-2 District is an overlay district, meaning that the underlying zoning designation of the property prior to the attachment of the overlay zone is unchanged by the attachment of the zoning overlay district. Permitted uses, conditional uses, setbacks, and other property development rights and requirements affected by zoning are not affected by the H-2 District except as provided within the authority of the Athens Historic Preservation Commission established by Section 3.04.14.

**SECTION 2.** The official zoning map of the City of Athens, Tennessee, is hereby amended to attach the H-2 Overlay District to the properties identified inside the outline boundary on the attached illustration and incorporated herein.

**SECTION 3.** That all Ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent necessary to implement this ordinance.

**SECTION 4:** In the event that any part of this ordinance is invalidated by a court of competent jurisdiction, all other parts, shall remain in full force and effect unless otherwise lawfully repealed or amended.

**SECTION 5:** This ordinance shall take effect immediately upon passage on second reading, the public necessity requiring it.

**ORDINANCE NO. 1136**

**FIRST READING:     January, 21 2025**

**SECOND READING:**

**DATE OF PUBLIC HEARING:**

ATTEST:

\_\_\_\_\_  
LARRY EATON, Mayor

\_\_\_\_\_  
RANDALL DOWLING, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
CHRISTOPHER M. CALDWELL, City Attorney





## ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

---

### **Agenda Item**

XI b. Discussion of the Appraisal Results of a Downtown Building to be Used as a City Hall

### **Overview**

During the December 17, 2024 work session, the Council directed staff to obtain a commercial appraisal of a downtown building to be used as a city hall. That appraisal is attached. If the Council is interested in acquiring this building based on the appraisal, the next step would be to authorize the city manager and city attorney to negotiate with the property owner for the purchase.

### **Summary of the January 13, 2025 Work Session**

Following discussion, the consensus was to place this item on the January 21, 2025 agenda under New Business for further discussion.

### **Action to Consider**

Motion, second, and vote are needed to authorize the city manager and city attorney to begin negotiations with the property owner to purchase the building.

If not approved, reconsider renovating the current city hall that is at capacity for employees and has aged beyond its mechanical life by hiring an architect to renovate/redesign the current facility to add capacity, replace HVAC units, comply with ADA requirements, keep all employees together on a main campus, and generally upgrade the building.

To add needed capacity, consider relocating the Parks & Recreation Department from City Hall to Regional Park either to one of the two houses on the property or the conference center.

To add even more needed capacity, consider constructing a new City Hall Annex at the top of the hill directly behind City Hall in the parking lot to house existing departments. If basic departments were relocated to the new Annex, continue with the construction of fire station #3 on Elizabeth Street. If the existing fire station in City Hall was relocated to the new Annex as a replacement fire station, delay fire station #3 for a few years. An architect with experience in both city hall design and fire station design could assist the city with making this decision that would solve the city hall dilemma and the fire station dilemma.

### **Affected Departments**

All





## ATHENS CITY COUNCIL REGULAR SESSION

Tuesday, January 21, 2025

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### **Agenda Item**

XI c. Design and Future Construction of an Additional Fire Station on Elizabeth Street

### **Overview**

The city purchased 2.47 acres of land on Elizabeth Street during June 2024 to construct fire station #3. During the January 13, 2025 work session, the Council requested the City Manager to begin planning for the design and future construction of the new fire station. Attached are estimated one-time construction costs and estimated annual operational costs for review.

### **Action to Consider**

Motion, second, and vote are needed to authorize the City Manager to continue to plan and coordinate the design and future construction of a new fire station in accordance with TCA 12-4-107 (Contracts for Professional Services).

If approved, a RFP would be prepared and distributed to interested architects to obtain architectural services to design the new fire station. Once the design is completed, the project will be competitively bid out, a contractor selected, and the project constructed. The architect design fees would be in the current year's budget (budget amendment) and the actual site preparation cost, construction cost, and FFE cost would be placed in the upcoming FY 2025-26 budget.

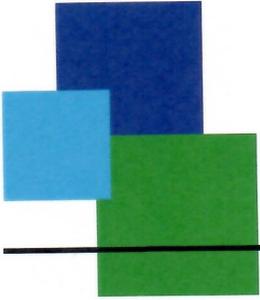
### **Affected Departments**

Fire Department, Purchasing

## Estimated One-Time Construction Cost and Estimated Annual Operational Cost for Fire Station #3

One-Time Construction Cost Items	Estimated Cost
Architect Design Fees Including Programming, Civil, and Construction Administration for a 9,000 S.F Fire Station with Two Drive-Through Bays and Heavy Duty Concrete Driveways and Bays	\$340,000
Site Preparation Cost for 2.47 Acres	250,000
Construction Cost @ 450 per S.F.	4,050,000
Furniture/Fixtures/Equipment (FFE)	100,000
Generator	100,000
Soils Report	10,000
Topo Survey	6,000
Fire Marshall Review Fee	8,000
10% Contingency	405,000
<b>Total Estimated One-Time Construction Costs</b>	<b>\$5,269,000</b>
Source: Allen Hoshall, Architects and City Staff	
Annual Operational Cost Items	Estimated Costs
9 Fire Fighters Salary and Benefits	\$652,000
Physicals	5,000
Utilities	11,000
Telephone	2,000
Repairs/Maintenance	10,000
Uniforms/Gear	40,000
Property & Liability Insurance	10,000
Supplies	5,000
Lawn Care	5,000
Gasoline/Diesel	7,500
Vehicle Maintenance	5,000
Tires	2,500
Fleet Replacement Cost	50,000
<b>Total Estimated Annual Operational Costs</b>	<b>\$805,000</b>
Source: City Staff	

Note: these costs do not include additional fire trucks.



# City of Athens

## 4th Quarter Building Report

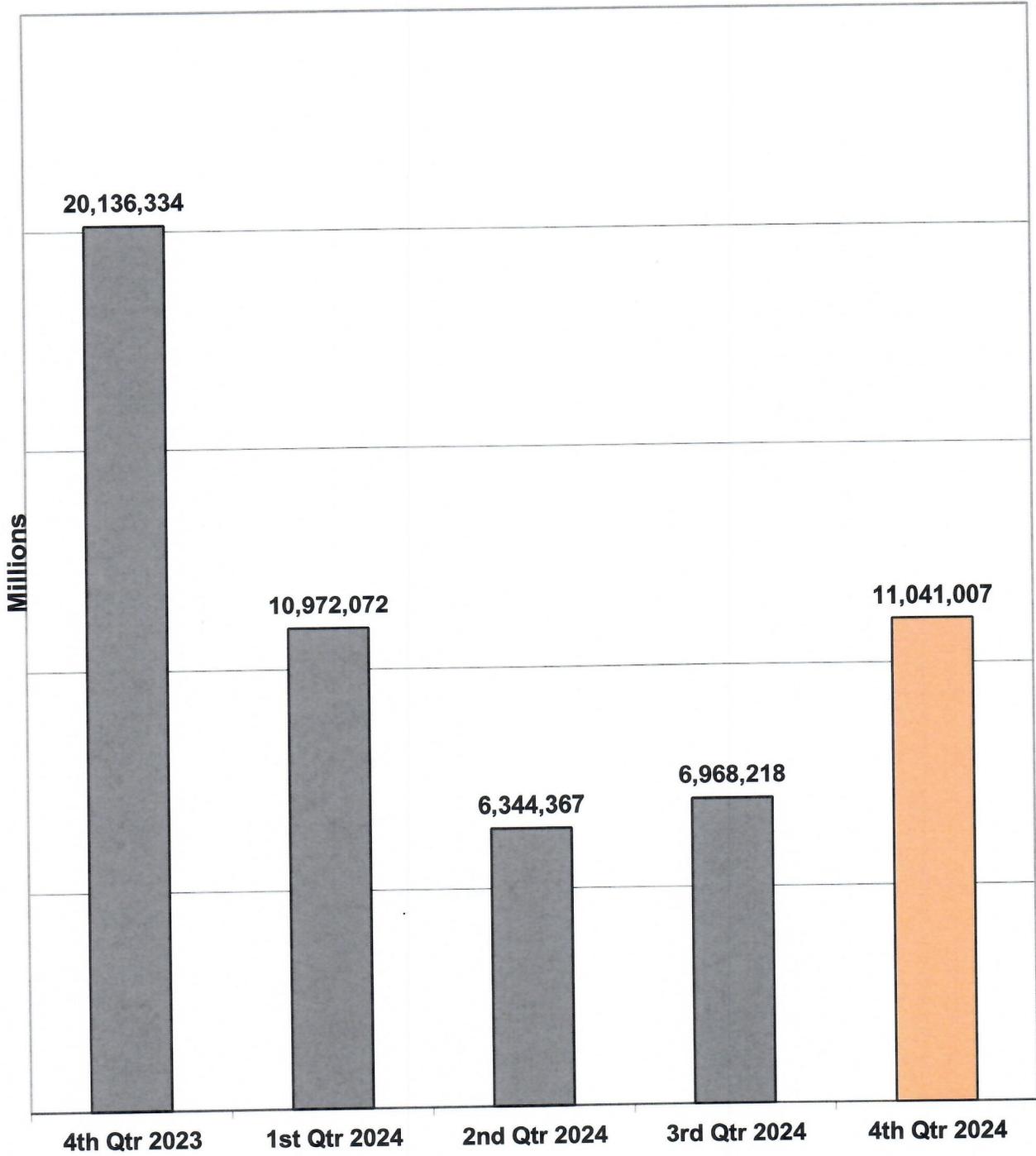
(October - December 2024)

### Community Development Department

Anthony Casteel - Director

Prepared by: Mary Scudder

**City of Athens**  
Community Development Department  
4th Quarter Building Permit Report  
October - December 2024





## Community Development Department

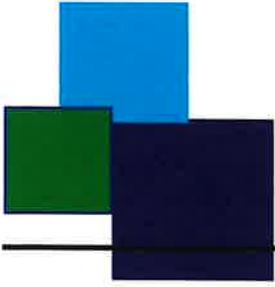
### Total Construction 2014-2024

Year	Permits	Total Construction
*2024	307	\$ 35,325,664.00
2023	688	\$ 59,217,960.00
2022	491	\$ 49,227,153.00
2021	292	\$ 41,678,733.00
2020	298	\$ 30,358,571.00
2019	338	\$ 10,223,215.00
2018	376	\$ 19,151,511.00
2017	376	\$ 30,402,534.00
2016	322	\$ 23,200,545.00
2015	337	\$ 43,154,683.00
2014	356	\$ 14,338,919.00
<b>TOTAL</b>		<b>\$ 356,279,488.00</b>

\*Signifies Cumulative Quarterly Totals For Current Year  
4th Quarter Total: \$11,041,007.00 Permit Totals: 91

**ALL PERMITS**

Description	# of Permits	Fees	Est Value
ADDITION COMMERCIAL	5	9,839.00	3,511,761
ADDITION RESIDENTIAL	1	462.00	98,000
DEMOLITION OF BUILDING	1	25.00	5,000
ELECTRIC	39	4,020.00	636,096
MECHANICAL	15	595.00	501,750
NEW GARAGE/STORAGE SHED	1	245.00	45,000
NEW RESIDENTIAL	5	3,784.00	1,010,000
PLUMBING	10	1,036.00	484,086
REMODEL INDUSTRIAL	2	6,310.00	2,644,986
REMODEL/REPAIR COMMERCIAL	5	6,945.00	2,011,828
REMODEL/REPAIR RESIDENTIAL	2	265.00	45,500
SIGNS / BILLBOARDS	5	290.00	47,000
<b>TOTALS:</b>	<b>91</b>	<b>33,816.00</b>	<b>11,041,007</b>



# City of Athens

## Annual Building Report

(January - December 2024)

Community Development Department

Anthony Casteel - Director

Prepared by: Mary Scudder

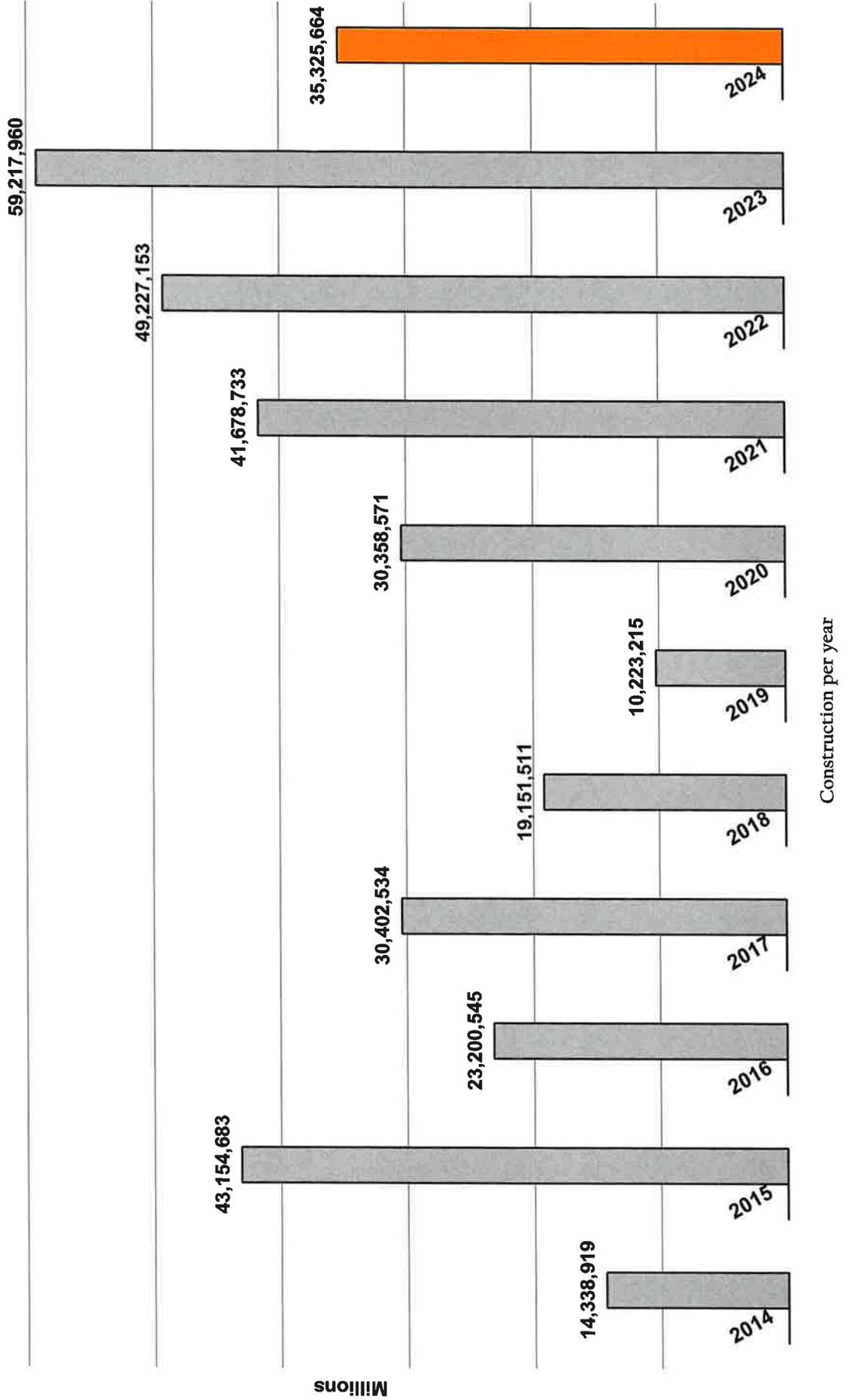
PROJECT CODE RECAP FROM: 1/1/2024 TO 12/31/2024

ALL PERMITS

Description	# of Permits	Fees	Est Value
ADDITION COMMERCIAL	7	19,486.00	6,811,761
ADDITION RESIDENTIAL	7	1,532.00	286,464
DEMOLITION OF BUILDING	2	50.00	5,010
ELECTRIC	137	11,105.00	2,144,261
INDUSTRIAL ADDITION	1	4,660.00	2,000,000
MECHANICAL	42	2,275.00	2,142,152
MOBILE HOME	2	440.00	80,000
NEW COMMERCIAL	2	8,320.00	3,499,950
NEW GARAGE/STORAGE SHED	7	1,230.00	222,000
NEW RESIDENTIAL	21	17,675.00	5,070,220
PLUMBING	32	2,595.00	1,080,840
REMODEL INDUSTRIAL	4	8,188.00	3,176,986
REMODEL/REPAIR COMMERCIAL	16	23,964.00	7,785,940
REMODEL/REPAIR RESIDENTIAL	8	1,865.00	366,500
REROOF-COMMERCIAL	1	1,654.00	498,000
SIGNS / BILLBOARDS	18	1,075.00	155,580
<b>TOTALS:</b>	<b>307</b>	<b>106,114.00</b>	<b>35,325,664</b>

# City of Athens

Community Development Department  
Annual Building Permit Report  
2014-2024





## Community Development Department

### Total Construction 2014-2024

Year	Permits	Total Construction
2024	307	\$ 35,325,664.00
2023	688	\$ 59,217,960.00
2022	491	\$ 49,227,153.00
2021	292	\$ 41,678,733.00
2020	298	\$ 30,358,571.00
2019	338	\$ 10,223,215.00
2018	376	\$ 19,151,511.00
2017	376	\$ 30,402,534.00
2016	322	\$ 23,200,545.00
2015	337	\$ 43,154,683.00
2014	356	\$ 14,338,919.00
<b>TOTAL</b>		<b>\$ 356,279,488.00</b>



**City of Athens  
Permit Fees  
2022-2023**

<u>2023</u>		<u>2024</u>	
<b>I. Building &amp; Sign Permits Issued</b>	<b>157</b>	<b>I. Building &amp; Sign Permits Issued</b>	<b>93</b>
Total Construction Cost	\$46,586,682.00	Total Construction Cost	\$29,455,401.00
Total Fees Collected	\$133,332.00	Total Fees Collected	\$88,435.00
<b>II. Electrical Permits Issued</b>	<b>232</b>	<b>II. Electrical Permits Issued</b>	<b>137</b>
Total Value	\$4,829,593.00	Total Value	\$2,144,261.00
Total Fees Collected	\$25,375.00	Total Fees Collected	\$11,105.00
<b>III. Plumbing Permits Issued</b>	<b>151</b>	<b>III. Plumbing Permits Issued</b>	<b>32</b>
Total Value	\$2,445,844.00	Total Value	\$1,080,840.00
Total Fee Collected	\$15,341.00	Total Fee Collected	\$2,595.00
<b>IV. Mechanical Permits Issued</b>	<b>137</b>	<b>IV. Mechanical Permits Issued</b>	<b>42</b>
Total Value	\$5,123,231.00	Total Value	\$2,142,152.00
Total Fees Collected	\$6,580.00	Total Fees Collected	\$2,275.00
<b>V. Demolition &amp; Moving Permits Issued</b>	<b>6</b>	<b>V. Demolition &amp; Moving Permits Issued</b>	<b>2</b>
Total Value	\$30,410.00	Total Value	\$5,010.00
Total Fees Collected	\$150.00	Total Fees Collected	\$50.00
<b>VI. Pool Permits Issued</b>	<b>3</b>	<b>VI. Pool Permits Issued</b>	<b>0</b>
Total Value	\$165,200.00	Total Value	\$0.00
Total Fees Collected	\$872.00	Total Fees Collected	\$0.00
<b>VI. Commercial Reroof</b>	<b>0</b>	<b>VI. Commercial Reroof</b>	<b>1</b>
Total Value	\$0.00	Total Value	\$498,000.00
Total Fees Collected	\$0.00	Total Fees Collected	\$1,654.00
<b>VII. Structure Other Than Building</b>	<b>2</b>	<b>VII. Structure Other Than Building</b>	<b>0</b>
Total Value	\$37,000.00	Total Value	\$0.00
Total Fees Collected	\$225.00	Total Fees Collected	\$0.00
<b>Total Permits Issued</b>	<b>688</b>	<b>Total Permits Issued</b>	<b>688</b>
<b>Total Value</b>	<b>\$59,217,960.00</b>	<b>Total Value</b>	<b>\$35,325,664.00</b>
<b>Total Fees Collected</b>	<b>\$181,875.00</b>	<b>Total Fees Collected</b>	<b>\$106,114.00</b>
<b>VI. Tradesmen License Issued</b>		<b>VI. Tradesmen License Issued</b>	
Plumbing	5	Plumbing	3
Electrical	16	Electrical	18
Mechanical	5	Mechanical	4
<b>Fees Collected</b>	<b>\$650.00</b>	<b>Fees Collected</b>	<b>\$625.00</b>



**CITY OF ATHENS, TENNESSEE**  
**Narrative on Financial Analysis**  
**December, 2024**

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors, as discussed below.

General Fund

Overall, we collected about \$820,000 more in December this year, primarily because of property taxes, AUB in lieu of taxes and the local sales tax. As a percentage we collected 1.70% more than the budgeted revenues for last year.

PLEASE NOTE: On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all revenue accounts can be found on your computer-generated report titled "Statement of Actual and Estimated Revenues".

Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer.

Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses. For example, in the City Council division we pay for the monthly taping of council meetings. To avoid having to prepare a purchase order every month, we prepare one for the entire year and pay off of it monthly. This total PO is included in the "expended & encumbered" percentage.

Expenditures and encumbrances for this year are \$685,000 less than this time last year, showing 59.77% this year. The variance is due primarily to the \$2,000,000 for paving that was encumbered in July of last year and increases in costs due to the implementation of the class/comp study beginning in October last year and the COLA and longevity for the current year.

Sanitation

Revenues are comparable to the prior year. Expenditures are higher due to the implementation of the class/comp study in October last year, longevity paid in November this year, the COLA for the current year, the related employee benefits and approximately \$44,000 in the current year being spent on dumpsters and household totes.

Please let me know if I can provide additional information.

**CITY OF ATHENS, TENNESSEE**  
**Financial Analysis for December, 2024**  
(Unaudited)

	Prior Year		Current Year	Increase (Decrease)	% of Budget	Variance from	12-Month
	12/31/2023	% Received	12/31/2024	From Prior Year	Collected	Current Yr. to Prior Yr.	Variance (6/12=50.00%)
<b>GENERAL FUND</b>							
Property Taxes	1,412,510	21.65%	1,851,030	438,520	27.94%	6.29%	-22.06%
AUB In-Lieu of Taxes	400,663	45.79%	538,801	138,138	57.63%	11.84%	7.63%
Local Sales Taxes	4,334,691	51.60%	4,544,910	210,219	51.65%	0.05%	1.65%
Wholesale Beer Taxes	277,222	52.31%	271,786	(5,436)	51.28%	-1.03%	1.28%
Wholesale Liquor Taxes	126,727	45.26%	129,081	2,354	46.10%	0.84%	-3.90%
Gross Receipt Taxes	60,424	11.17%	91,748	31,324	16.95%	5.78%	-33.05%
State Sales Taxes	839,879	52.49%	891,872	51,993	52.46%	-0.03%	2.46%
Gas and Motor Fuel Taxes	253,777	52.87%	256,213	2,436	53.38%	0.51%	3.38%
Court Fines/Costs	40,183	36.53%	50,591	10,408	50.59%	14.06%	0.59%
Interest Income	363,520	121.17%	313,411	(50,109)	62.68%	-58.49%	12.68%
<b>Total Revenues/% of Budget</b>	<b>8,867,929</b>	<b>42.84%</b>	<b>9,687,960</b>	<b>820,031</b>	<b>44.54%</b>	<b>1.70%</b>	<b>-5.46%</b>
<b>Sales Tax</b>							
	<b>2023</b>	<b>2024</b>	<b>Difference</b>				
November	3,605,606	3,778,148	172,542				
December	4,334,691	4,544,910	210,219				
<b>SANITATION</b>							
<b>Revenues:</b>							
Industrial/Commercial	214,688	51.12%	209,961	(4,727)	49.99%	-1.13%	-0.01%
Residential	285,355	52.84%	281,779	(3,576)	52.18%	-0.66%	2.18%
<b>Total Revenues</b>	<b>542,284</b>		<b>534,142</b>	<b>(8,142)</b>			
Percent of total budget		53.69%			52.37%	-1.32%	2.37%
		<b>Prior Year</b>		<b>Current Year</b>		<b>Variance</b>	
		<b>12/31/2023</b>		<b>12/31/2024</b>		<b>from</b>	<b>12-Month</b>
	<b>Actual</b>	<b>% Expended</b>	<b>Actual</b>	<b>Outstanding</b>	<b>% Expended</b>	<b>Current Yr.</b>	<b>Variance</b>
		<b>&amp; Encumbered</b>		<b>PO's</b>	<b>&amp; Encumbered</b>	<b>to Prior Yr.</b>	<b>(6/12=50.00%)</b>
<b>GENERAL FUND</b>							
City Manager's Office	179,496	56.80%	152,495	2,042	47.73%	-9.07%	-2.27%
City Council	45,441	71.67%	32,344	2,800	60.59%	-11.08%	10.59%
City Judge	6,459	49.68%	6,459		49.68%	0.00%	-0.32%
City Attorney	20,158	50.39%	29,017		58.03%	7.64%	8.03%
Special Appropriations	222,425	57.18%	226,667		57.50%	0.32%	7.50%
Athens City Schools	1,442,154	59.57%	1,255,912		51.88%	-7.69%	1.88%
Athens Utilities Board	265,931	50.18%	274,924		51.87%	1.69%	1.87%
<b>Total Administration</b>	<b>2,182,064</b>	<b>57.84%</b>	<b>1,977,818</b>	<b>4,842</b>	<b>52.31%</b>	<b>-5.53%</b>	<b>2.31%</b>
Finance	293,044	55.98%	325,464	4,372	57.22%	1.24%	7.22%
Personnel	137,099	52.69%	127,137	3,763	47.09%	-5.60%	-2.91%
Administration (Purchasing)	72,132	54.81%	61,550	358	44.41%	-10.40%	-5.59%
City Hall	202,521	104.12%	113,991	45,224	79.49%	-24.63%	29.49%
Information Technology	192,999	43.59%	211,663	38,522	36.65%	-6.94%	-13.35%
<b>Total Admin &amp; Emer. Svcs.</b>	<b>467,652</b>	<b>60.82%</b>	<b>387,204</b>	<b>84,104</b>	<b>46.10%</b>	<b>-14.72%</b>	<b>-3.90%</b>
Administration	97,722	50.50%	111,708	275	53.40%	2.90%	3.40%
Codes Enforcement	177,975	53.98%	195,988		50.34%	-3.64%	0.34%
Cemeteries	36,526	84.55%	23,981	22,981	30.96%	-53.59%	-19.04%
<b>Total Community Development</b>	<b>312,223</b>	<b>55.12%</b>	<b>331,677</b>	<b>23,256</b>	<b>47.28%</b>	<b>-7.84%</b>	<b>-2.72%</b>

**CITY OF ATHENS, TENNESSEE**  
**Financial Analysis for December, 2024**  
(Unaudited)

	Prior Year		Current Year			Variance	12-Month
	12/31/2023		12/31/2024				
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered	Current Yr. to Prior Yr.	Variance (6/12=50.00%)
Administration (Police)	258,864	80.97%	173,455	3,361	52.44%	-28.53%	2.44%
Patrol	1,339,795	51.70%	1,739,152	169,802	61.21%	9.51%	11.21%
Detectives	434,117	71.21%	459,402	283	56.30%	-14.91%	6.30%
<b>Total Police</b>	<b>2,032,776</b>	<b>57.74%</b>	<b>2,372,009</b>	<b>173,446</b>	<b>59.58%</b>	<b>1.84%</b>	<b>9.58%</b>
Administration (Fire)	81,353	39.55%	118,576	1,465	51.85%	12.30%	1.85%
Prevention	64,237	54.58%	71,275	365	53.95%	-0.63%	3.95%
Suppression	1,555,132	63.33%	1,623,502	45,858	57.89%	-5.44%	7.89%
<b>Total Fire</b>	<b>1,700,722</b>	<b>61.20%</b>	<b>1,813,353</b>	<b>47,688</b>	<b>57.30%</b>	<b>-3.90%</b>	<b>7.30%</b>
Administration (Parks & Rec)	126,425	52.81%	119,286	742	47.97%	-4.84%	-2.03%
Maintenance	437,915	54.33%	391,236	129,602	63.42%	9.09%	13.42%
Swimming Pools	30,676	60.62%	35,754	1,012	73.39%	12.77%	23.39%
Program Planning	194,070	59.64%	194,475	28,259	58.15%	-1.49%	8.15%
<b>Total Parks &amp; Recreation</b>	<b>789,086</b>	<b>55.51%</b>	<b>740,751</b>	<b>159,615</b>	<b>59.84%</b>	<b>4.33%</b>	<b>9.84%</b>
Administration (Public Works)	216,481	51.06%	232,233	7,129	58.80%	7.74%	8.80%
Traffic Control	202,949	67.49%	294,972	10,694	81.84%	14.35%	31.84%
Street Maintenance	2,339,740	227.85%	605,384	74,019	63.00%	-164.85%	13.00%
Street Construction	371,688	59.77%	288,451	53,873	48.29%	-11.48%	-1.71%
Street Cleaning	587,187	57.56%	633,375	25,284	61.20%	3.64%	11.20%
Fleet Maintenance	194,761	55.30%	204,775	17,220	56.46%	1.16%	6.46%
Animal Control	103,850	48.48%	145,326	100	55.13%	6.65%	5.13%
<b>Total Public Works</b>	<b>4,016,656</b>	<b>101.43%</b>	<b>2,404,516</b>	<b>188,319</b>	<b>60.28%</b>	<b>-41.15%</b>	<b>10.28%</b>
Communications	164,154	50.15%	183,012	0	50.24%	0.09%	0.24%
Non-Departmental	1,589,538	56.77%	1,640,987	6,379	100.33%	43.56%	50.33%
<b>Total General Fund</b>	<b>13,685,014</b>	<b>66.11%</b>	<b>12,303,928</b>	<b>695,784</b>	<b>59.77%</b>	<b>-6.34%</b>	<b>9.77%</b>
				12,999,712			
Increase (Decrease)		(685,302)					
<b>Sanitation:</b>							
<b>Expenditures:</b>	545,700	54.03%	620,298	12,626	56.51%	2.48%	6.51%

CITY OF ATHENS  
 FINANCIAL REPORT  
 CASH BALANCES AND INVESTMENT SHEET  
 2024-2025

	JUL	AUG	SEPT	OCT	NOV	DEC
GENERAL	16,847,000	15,118,000	14,288,000	15,060,000	15,437,000	15,216,000
EMP MED BENEFIT	291,000	293,000	293,000	295,000	296,000	297,000
SCHOOL DEBT SER	2,927,000	3,043,000	3,137,000	3,256,000	3,157,000	3,075,000
CITY DEBT SER	80,000	481,000	481,000	485,000	413,000	415,000
CAP IMP	14,984,000	15,117,000	13,825,000	13,701,000	13,338,000	13,567,000
FLEET	7,397,000	7,440,000	7,303,000	7,390,000	7,355,000	7,360,000
SAN	1,531,000	1,531,000	1,547,000	1,583,000	1,585,000	1,597,000
DRUG	169,000	161,000	164,000	168,000	173,000	166,000
CONFERENCE	39,000	43,000	45,000	47,000	51,000	52,000
SCHOOL CONST	2,448,000	2,445,000	2,442,000	2,443,000	1,546,000	1,442,000
2021 GO BOND	1,601,000	1,329,000	1,322,000	1,214,000	1,211,000	1,210,000
HOTEL/MOTEL TAX	683,000	714,000	743,000	699,000	736,000	789,000
TOTAL CASH & INV	48,997,000	47,715,000	45,590,000	46,341,000	45,298,000	45,186,000



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council

## Account Summary

For Fiscal: 2024-2025 Period Ending: 12/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>						
<b>Revenue</b>						
<u>01-0000-4110</u>	CURRENT PROPERTY TAXES	6,400,000.00	6,400,000.00	784,751.00	1,612,028.80	-4,787,971.20 25.19 %
<u>01-0000-4115</u>	PRIOR YEAR PROPERTY TAXES	100,000.00	100,000.00	9,678.29	109,682.00	9,682.00 109.68 %
<u>01-0000-4120</u>	DELINQUENT PROPERTY TAXES C&	80,000.00	80,000.00	19,622.00	88,605.00	8,605.00 110.76 %
<u>01-0000-4125</u>	PUBLIC UTILITIES	90,000.00	90,000.00	1,105.00	1,181.00	-88,819.00 1.31 %
<u>01-0000-4130</u>	INTEREST & PENALTY PY	20,000.00	20,000.00	1,245.28	10,604.44	-9,395.56 53.02 %
<u>01-0000-4135</u>	INTEREST & PENALTY C&M	25,000.00	25,000.00	9,863.05	30,108.55	5,108.55 120.43 %
<u>01-0000-4145</u>	AUB ELECTRIC	700,000.00	700,000.00	67,858.16	407,148.96	-292,851.04 58.16 %
<u>01-0000-4150</u>	AUB GAS	235,000.00	235,000.00	21,942.00	131,652.00	-103,348.00 56.02 %
<u>01-0000-4165</u>	LOCAL SALES TAX	8,800,000.00	8,800,000.00	766,761.96	4,544,910.07	-4,255,089.93 51.65 %
<u>01-0000-4170</u>	WHOLESALE BEER TAX	530,000.00	530,000.00	43,732.92	271,785.51	-258,214.49 51.28 %
<u>01-0000-4171</u>	WHOLESALE LIQUOR TAX	280,000.00	280,000.00	26,369.97	129,080.96	-150,919.04 46.10 %
<u>01-0000-4176</u>	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	105.00	600.00	-400.00 60.00 %
<u>01-0000-4177</u>	BUSINESS TAX-ST CLERK FEE	40,000.00	40,000.00	1,240.33	8,826.75	-31,173.25 22.07 %
<u>01-0000-4178</u>	BUSINESS TAX-ST COLLECTED	500,000.00	500,000.00	12,389.23	82,320.60	-417,679.40 16.46 %
<u>01-0000-4183</u>	TRANSIENT VENDOR FEE	0.00	0.00	0.00	150.00	150.00 0.00 %
<u>01-0000-4184</u>	FLEA MARKET FEES	0.00	0.00	0.00	4.00	4.00 0.00 %
<u>01-0000-4205</u>	CABLE TV FRANCHISE TAX-COMCAS	140,000.00	140,000.00	0.00	28,801.63	-111,198.37 20.57 %
<u>01-0000-4210</u>	CABLE TV FRANCHISE TAX-AT&T	7,000.00	7,000.00	0.00	1,413.74	-5,586.26 20.20 %
<u>01-0000-4310</u>	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	0.00	100.00	-900.00 10.00 %
<u>01-0000-4315</u>	BEER PERMITS	12,000.00	12,000.00	858.34	14,626.66	2,626.66 121.89 %
<u>01-0000-4320</u>	ANIMAL CONTROL	1,000.00	1,000.00	50.00	501.00	-499.00 50.10 %
<u>01-0000-4325</u>	BUILDING LICENSES & PERMITS	50,000.00	50,000.00	8,065.00	63,446.69	13,446.69 126.89 %
<u>01-0000-4410</u>	TVA PAYMENTS IN LIEU OF TAX	150,000.00	150,000.00	0.00	42,811.95	-107,188.05 28.54 %
<u>01-0000-4412</u>	TVA IMPACT PYMTS	45,000.00	45,000.00	0.00	36,875.00	-8,125.00 81.94 %
<u>01-0000-4415</u>	HOUSING AUTHORITY IN LIEU OF T	80,000.00	80,000.00	0.00	0.00	-80,000.00 0.00 %
<u>01-0000-4420</u>	STATE LAW/FIRE GRANTS	43,000.00	43,000.00	0.00	18,400.00	-24,600.00 42.79 %
<u>01-0000-4425</u>	STATE SALES TAX	1,700,000.00	1,700,000.00	153,400.99	891,872.25	-808,127.75 52.46 %
<u>01-0000-4435</u>	STATE BEER TAX	6,000.00	6,000.00	0.00	3,233.53	-2,766.47 53.89 %
<u>01-0000-4440</u>	STATE MIXED DRINK TAX	80,000.00	80,000.00	9,343.45	48,197.72	-31,802.28 60.25 %
<u>01-0000-4445</u>	STATE GAS INSPECTION TAX	26,000.00	26,000.00	2,143.32	12,862.65	-13,137.35 49.47 %
<u>01-0000-4450</u>	STATE EXCISE TAX	40,000.00	40,000.00	0.00	0.00	-40,000.00 0.00 %
<u>01-0000-4455</u>	STATE SPORTSBETTING TAX	20,000.00	20,000.00	0.00	0.00	-20,000.00 0.00 %
<u>01-0000-4460</u>	REIMB OTHER GOVERNMENTS	40,000.00	40,000.00	0.00	33,140.71	-6,859.29 82.85 %
<u>01-0000-4465</u>	STATE GAS & MOTOR FUEL TAX	480,000.00	480,000.00	40,707.40	256,212.72	-223,787.28 53.38 %
<u>01-0000-4467</u>	STATE TRASPORTATION MODERNIZ	0.00	0.00	502.80	3,029.34	3,029.34 0.00 %
<u>01-0000-4475</u>	REIMB:HIGHWAY MAINTENANCE	20,000.00	20,000.00	2,737.20	14,236.50	-5,763.50 71.18 %
<u>01-0000-4520</u>	GRANT FUNDS	0.00	0.00	0.00	4,915.19	4,915.19 0.00 %
<u>01-0000-4530</u>	GRANTS - POLICE DEPT.	225,000.00	225,000.00	3,000.00	241,048.06	16,048.06 107.13 %
<u>01-0000-4620</u>	ACCIDENT REPORT CHARGES	0.00	0.00	42.15	273.50	273.50 0.00 %
<u>01-0000-4625</u>	REPAIR DAMAGES AUB	25,000.00	25,000.00	3,949.23	11,850.38	-13,149.62 47.40 %
<u>01-0000-4630</u>	CEMETERY LOTS	2,000.00	2,000.00	100.00	480.00	-1,520.00 24.00 %
<u>01-0000-4635</u>	CEDAR GROVE EXPANSION	5,000.00	5,000.00	300.00	3,240.00	-1,760.00 64.80 %
<u>01-0000-4665</u>	POOLS INGLESIDE	10,000.00	10,000.00	0.00	6,010.50	-3,989.50 60.11 %
<u>01-0000-4675</u>	RECREATION CONCESSIONS	30,000.00	30,000.00	0.00	17,456.89	-12,543.11 58.19 %
<u>01-0000-4690</u>	GENERAL CLASSES	40,000.00	40,000.00	580.00	10,129.43	-29,870.57 25.32 %
<u>01-0000-4700</u>	YOUTH SPORTS ACTIVITIES	45,000.00	45,000.00	6,179.00	14,504.00	-30,496.00 32.23 %
<u>01-0000-4705</u>	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	0.00	2,222.50	-777.50 74.08 %
<u>01-0000-4710</u>	LEASE/RENTAL PICNIC SHEL	3,000.00	3,000.00	695.00	5,747.50	2,747.50 191.58 %
<u>01-0000-4740</u>	FOUNDATION REVENUE	0.00	0.00	198.50	2,135.90	2,135.90 0.00 %
<u>01-0000-4810</u>	CITY COURT FINES & COSTS	100,000.00	100,000.00	7,563.68	50,591.30	-49,408.70 50.59 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-0000-4910</u>						
INTEREST INCOME	500,000.00	500,000.00	44,063.36	313,411.15	-186,588.85	62.68 %
<u>01-0000-4925</u>						
INSURANCE RECOVERIES	0.00	0.00	0.00	70,072.54	70,072.54	0.00 %
<u>01-0000-4930</u>						
DISCOUNTS EARNED	0.00	0.00	62.72	260.99	260.99	0.00 %
<u>01-0000-4935</u>						
THIRD PARTY CONTRIBUTIONS	0.00	0.00	0.00	8,620.00	8,620.00	0.00 %
<u>01-0000-4940</u>						
THIRD PARTY CONTRIBUTIONS-ANI	0.00	0.00	0.00	5.00	5.00	0.00 %
<u>01-0000-4999</u>						
MISCELLANEOUS INCOME	20,000.00	20,000.00	4,690.11	26,534.88	6,534.88	132.67 %
<b>Revenue Total:</b>	<b>21,750,000.00</b>	<b>21,750,000.00</b>	<b>2,055,896.44</b>	<b>9,687,960.44</b>	<b>-12,062,039.56</b>	<b>44.54%</b>
<b>Fund: 01 - GENERAL FUND Total:</b>	<b>21,750,000.00</b>	<b>21,750,000.00</b>	<b>2,055,896.44</b>	<b>9,687,960.44</b>	<b>-12,062,039.56</b>	<b>44.54%</b>
<b>Report Total:</b>	<b>21,750,000.00</b>	<b>21,750,000.00</b>	<b>2,055,896.44</b>	<b>9,687,960.44</b>	<b>-12,062,039.56</b>	<b>44.54%</b>



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council Group Summary

For Fiscal: 2024-2025 Period Ending: 12/31/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>							
<b>Department: 01 - Administration</b>							
0101 - City Manager's Office	323,800.00	323,800.00	20,772.20	152,494.98	2,042.50	169,262.52	47.73%
0102 - City Council	58,000.00	58,000.00	3,999.51	32,343.80	2,800.00	22,856.20	60.59%
0103 - City Judge	13,000.00	13,000.00	1,076.50	6,459.00	0.00	6,541.00	49.68%
0104 - City Attorney	50,000.00	50,000.00	7,567.31	29,017.45	0.00	20,982.55	58.03%
0105 - Special Appropriations	394,200.00	394,200.00	54,775.00	226,666.82	0.00	167,533.18	57.50%
0106 - Athens City Schools	2,421,000.00	2,421,000.00	0.00	1,255,911.98	0.00	1,165,088.02	51.88%
0107 - Athens Utilities Board	530,000.00	530,000.00	45,152.72	274,923.53	0.00	255,076.47	51.87%
<b>Department: 01 - Administration Total:</b>	<b>3,790,000.00</b>	<b>3,790,000.00</b>	<b>133,343.24</b>	<b>1,977,817.56</b>	<b>4,842.50</b>	<b>1,807,339.94</b>	<b>52.31%</b>
<b>Department: 02 - Finance</b>							
0201 - Finance	576,400.00	576,400.00	70,185.88	325,464.15	4,372.18	246,563.67	57.22%
<b>Department: 02 - Finance Total:</b>	<b>576,400.00</b>	<b>576,400.00</b>	<b>70,185.88</b>	<b>325,464.15</b>	<b>4,372.18</b>	<b>246,563.67</b>	<b>57.22%</b>
<b>Department: 03 - Human Resources</b>							
0301 - Human Resources	278,000.00	278,000.00	25,206.23	127,136.66	3,762.56	147,100.78	47.09%
<b>Department: 03 - Human Resources Total:</b>	<b>278,000.00</b>	<b>278,000.00</b>	<b>25,206.23</b>	<b>127,136.66</b>	<b>3,762.56</b>	<b>147,100.78</b>	<b>47.09%</b>
<b>Department: 04 - Administrative Services</b>							
0401 - Administration	139,400.00	139,400.00	7,928.24	61,549.44	358.38	77,492.18	44.41%
0402 - City Hall	200,300.00	200,300.00	20,072.58	113,991.19	45,223.94	41,084.87	79.49%
0403 - Information Technology	682,700.00	682,700.00	45,122.14	211,663.33	38,522.01	432,514.66	36.65%
<b>Department: 04 - Administrative Services Total:</b>	<b>1,022,400.00</b>	<b>1,022,400.00</b>	<b>73,122.96</b>	<b>387,203.96</b>	<b>84,104.33</b>	<b>551,091.71</b>	<b>46.10%</b>
<b>Department: 05 - Community Development</b>							
0501 - Administration	209,700.00	209,700.00	14,995.38	111,708.26	274.95	97,716.79	53.40%
0502 - Codes Enforcement	389,300.00	389,300.00	31,646.83	195,988.15	0.00	193,311.85	50.34%
0503 - Cemeteries	151,700.00	151,700.00	6,000.00	23,981.05	22,980.93	104,738.02	30.96%
<b>Department: 05 - Community Development Total:</b>	<b>750,700.00</b>	<b>750,700.00</b>	<b>52,642.21</b>	<b>331,677.46</b>	<b>23,255.88</b>	<b>395,766.66</b>	<b>47.28%</b>
<b>Department: 06 - Police</b>							
0601 - Administration	337,200.00	337,200.00	25,344.48	173,454.94	3,360.55	160,384.51	52.44%
0602 - Patrol	3,118,800.00	3,118,800.00	269,529.76	1,739,151.55	169,801.55	1,209,846.90	61.21%
0603 - Special Services	816,500.00	816,500.00	50,935.76	459,402.09	283.42	356,814.49	56.30%
<b>Department: 06 - Police Total:</b>	<b>4,272,500.00</b>	<b>4,272,500.00</b>	<b>345,810.00</b>	<b>2,372,008.58</b>	<b>173,445.52</b>	<b>1,727,045.90</b>	<b>59.58%</b>
<b>Department: 07 - Fire</b>							
0701 - Administration	231,500.00	231,500.00	14,965.03	118,575.78	1,465.00	111,459.22	51.85%
0702 - Prevention	132,800.00	132,800.00	7,902.63	71,274.76	365.00	61,160.24	53.95%

Monthly Rev and Exp Reports for Council

For Fiscal: 2024-2025 Period Ending: 12/31/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
0703 - Suppression	2,883,600.00	2,883,600.00	186,442.27	1,623,502.04	45,858.10	1,214,239.86	57.89%
<b>Department: 07 - Fire Total:</b>	<b>3,247,900.00</b>	<b>3,247,900.00</b>	<b>209,309.93</b>	<b>1,813,352.58</b>	<b>47,688.10</b>	<b>1,386,859.32</b>	<b>57.30%</b>
<b>Department: 08 - Parks and Recreation</b>							
0801 - Administration	250,200.00	250,200.00	16,853.63	119,286.22	742.43	130,171.35	47.97%
0802 - Maintenance	821,300.00	821,300.00	39,003.42	391,235.79	129,601.73	300,462.48	63.42%
0803 - Swimming Pools	50,100.00	50,100.00	347.49	35,754.39	1,012.19	13,333.42	73.39%
0804 - Program Planning	383,000.00	383,000.00	23,404.72	194,474.99	28,258.60	160,266.41	58.15%
<b>Department: 08 - Parks and Recreation Total:</b>	<b>1,504,600.00</b>	<b>1,504,600.00</b>	<b>79,609.26</b>	<b>740,751.39</b>	<b>159,614.95</b>	<b>604,233.66</b>	<b>59.84%</b>
<b>Department: 09 - Public Works</b>							
0901 - Administration	407,100.00	407,100.00	32,499.17	232,232.87	7,128.61	167,738.52	58.80%
0902 - Traffic Control	373,500.00	373,500.00	197,443.11	294,972.03	10,693.66	67,834.31	81.84%
0903 - Street Maintenance	1,078,400.00	1,078,400.00	340,034.72	605,384.12	74,019.45	398,996.43	63.00%
0904 - Street Construction	708,900.00	708,900.00	27,713.40	288,450.95	53,873.07	366,575.98	48.29%
0905 - Street Cleaning	1,076,300.00	1,076,300.00	74,464.02	633,375.41	25,283.79	417,640.80	61.20%
0906 - Fleet Maintenance	393,200.00	393,200.00	45,976.77	204,775.18	17,220.19	171,204.63	56.46%
0908 - Animal Control	263,800.00	263,800.00	25,554.63	145,325.67	99.89	118,374.44	55.13%
<b>Department: 09 - Public Works Total:</b>	<b>4,301,200.00</b>	<b>4,301,200.00</b>	<b>743,685.82</b>	<b>2,404,516.23</b>	<b>188,318.66</b>	<b>1,708,365.11</b>	<b>60.28%</b>
<b>Department: 10 - Communications/Dispatch</b>							
1004 - Communications/Dispatch	364,300.00	364,300.00	0.00	183,012.00	0.00	181,288.00	50.24%
<b>Department: 10 - Communications/Dispatch Total:</b>	<b>364,300.00</b>	<b>364,300.00</b>	<b>0.00</b>	<b>183,012.00</b>	<b>0.00</b>	<b>181,288.00</b>	<b>50.24%</b>
<b>Department: 11 - Transfers</b>							
1101 - Non-Departmental	1,642,000.00	1,642,000.00	401,699.43	1,640,986.57	6,378.83	-5,365.40	100.33%
<b>Department: 11 - Transfers Total:</b>	<b>1,642,000.00</b>	<b>1,642,000.00</b>	<b>401,699.43</b>	<b>1,640,986.57</b>	<b>6,378.83</b>	<b>-5,365.40</b>	<b>100.33%</b>
<b>Fund: 01 - GENERAL FUND Total:</b>	<b>21,750,000.00</b>	<b>21,750,000.00</b>	<b>2,134,614.96</b>	<b>12,303,927.14</b>	<b>695,783.51</b>	<b>8,750,289.35</b>	<b>59.77%</b>
<b>Report Total:</b>	<b>21,750,000.00</b>	<b>21,750,000.00</b>	<b>2,134,614.96</b>	<b>12,303,927.14</b>	<b>695,783.51</b>	<b>8,750,289.35</b>	<b>59.77%</b>



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council Account Summary

For Fiscal: 2024-2025 Period Ending: 12/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 12 - SANITATION</b>						
<b>Revenue</b>						
<u>12-0000-4648</u>						
REFUSE PENALTY	4,000.00	4,000.00	214.90	1,745.95	-2,254.05	43.65 %
<u>12-0000-4650</u>						
IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	28,891.00	209,960.50	-210,039.50	49.99 %
<u>12-0000-4658</u>						
REFUSE COLLECTION CHARGES	540,000.00	540,000.00	38,861.54	281,778.72	-258,221.28	52.18 %
<u>12-0000-4750</u>						
RECYCLING CENTER	5,000.00	5,000.00	396.60	3,547.48	-1,452.52	70.95 %
<u>12-0000-4910</u>						
INTEREST INCOME	50,000.00	50,000.00	5,669.38	36,385.96	-13,614.04	72.77 %
<u>12-0000-4930</u>						
DISCOUNTS EARNED	0.00	0.00	1.78	41.90	41.90	0.00 %
<u>12-0000-4999</u>						
MISCELLANEOUS INCOME	1,000.00	1,000.00	63.20	681.00	-319.00	68.10 %
<b>Revenue Total:</b>	<b>1,020,000.00</b>	<b>1,020,000.00</b>	<b>74,098.40</b>	<b>534,141.51</b>	<b>-485,858.49</b>	<b>52.37%</b>
<b>Fund: 12 - SANITATION Total:</b>	<b>1,020,000.00</b>	<b>1,020,000.00</b>	<b>74,098.40</b>	<b>534,141.51</b>	<b>-485,858.49</b>	<b>52.37%</b>
<b>Report Total:</b>	<b>1,020,000.00</b>	<b>1,020,000.00</b>	<b>74,098.40</b>	<b>534,141.51</b>	<b>-485,858.49</b>	<b>52.37%</b>



City of Athens, Tennessee

# Monthly Rev and Exp Reports for Council Group Summary

For Fiscal: 2024-2025 Period Ending: 12/31/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
	1,120,000.00	1,120,000.00	88,575.54	620,297.53	12,625.77	487,076.70	56.51%
<b>Department: 09 - Public Works Total:</b>	<b>1,120,000.00</b>	<b>1,120,000.00</b>	<b>88,575.54</b>	<b>620,297.53</b>	<b>12,625.77</b>	<b>487,076.70</b>	<b>56.51%</b>
<b>Fund: 12 - SANITATION Total:</b>	<b>1,120,000.00</b>	<b>1,120,000.00</b>	<b>88,575.54</b>	<b>620,297.53</b>	<b>12,625.77</b>	<b>487,076.70</b>	<b>56.51%</b>
<b>Report Total:</b>	<b>1,120,000.00</b>	<b>1,120,000.00</b>	<b>88,575.54</b>	<b>620,297.53</b>	<b>12,625.77</b>	<b>487,076.70</b>	<b>56.51%</b>

**Fund: 12 - SANITATION**  
**Department: 09 - Public Works**  
**0907 - Sanitation**

# City of Athens Fire Dept

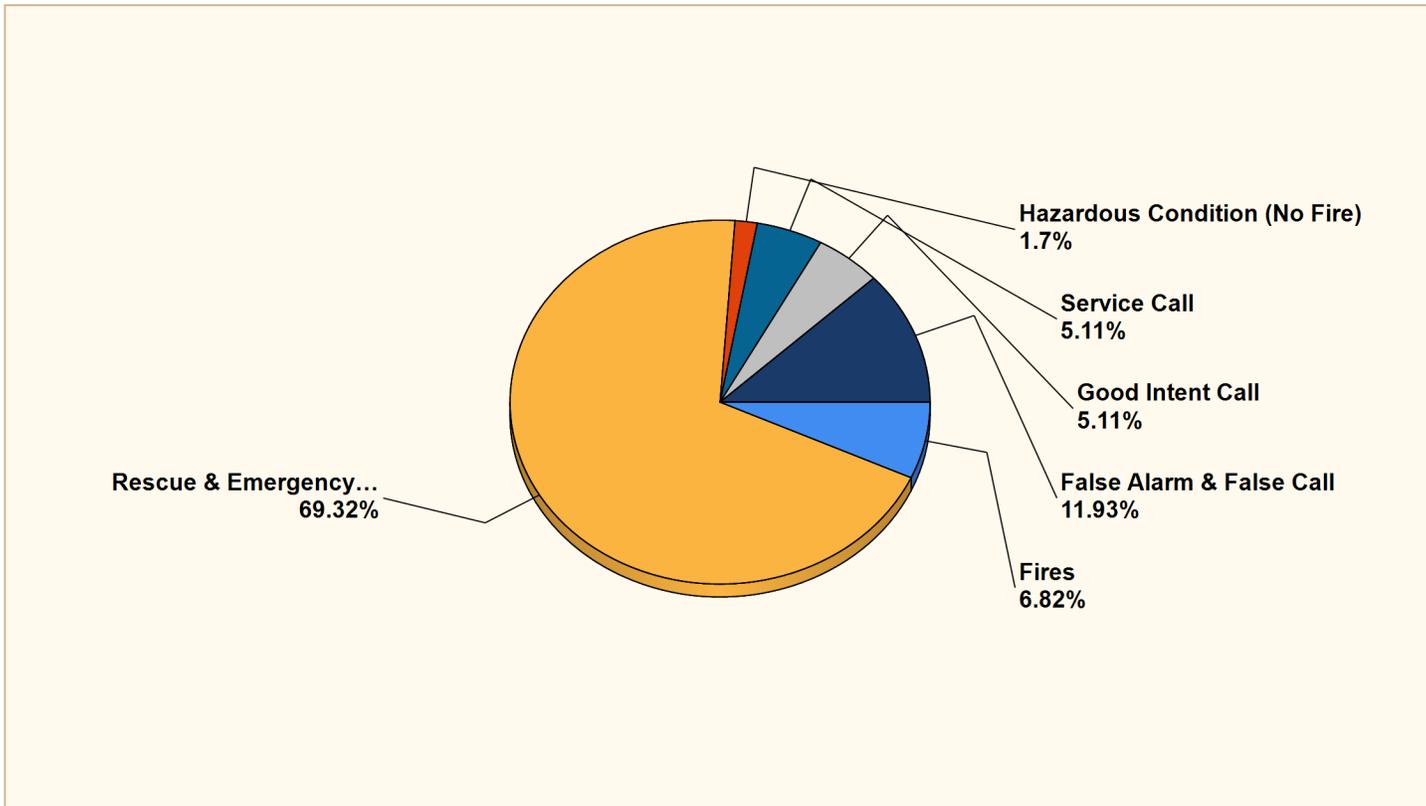
Athens, TN

This report was generated on 1/2/2025 8:03:31 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2024 | End Date: 12/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	12	6.82%
Rescue & Emergency Medical Service	122	69.32%
Hazardous Condition (No Fire)	3	1.7%
Service Call	9	5.11%
Good Intent Call	9	5.11%
False Alarm & False Call	21	11.93%
<b>TOTAL</b>	<b>176</b>	<b>100%</b>

- 952 Employee training hours -- 11, 636 training hours in 2024
- 1 CPR classe - 6 students -- 345 citizens certified in 2024
- Christmas Parades - Athens and Niota
- Cub Scouts - Keith Church - Touch-A-Truck Finished Fire Prevention with Athens City Schools 1 Car seat install
- 1 State inspection
- Completed NFPA Inspections and Pump testing 2 Commission testing - Gable and Jimenez
- 4 Attended Inspectors conference
- First Due kickoff meetings
- Escorted Santa Claus x 2 nights

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553  
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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	5	2.84%
113 - Cooking fire, confined to container	1	0.57%
121 - Fire in mobile home used as fixed residence	1	0.57%
131 - Passenger vehicle fire	2	1.14%
140 - Natural vegetation fire, other	1	0.57%
160 - Special outside fire, other	2	1.14%
311 - Medical assist, assist EMS crew	104	59.09%
322 - Motor vehicle accident with injuries	14	7.95%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.57%
324 - Motor vehicle accident with no injuries.	3	1.7%
411 - Gasoline or other flammable liquid spill	2	1.14%
480 - Attempted burning, illegal action, other	1	0.57%
511 - Lock-out	2	1.14%
551 - Assist police or other governmental agency	3	1.7%
552 - Police matter	1	0.57%
561 - Unauthorized burning	3	1.7%
611 - Dispatched & cancelled en route	2	1.14%
622 - No incident found on arrival at dispatch address	4	2.27%
631 - Authorized controlled burning	1	0.57%
651 - Smoke scare, odor of smoke	2	1.14%
700 - False alarm or false call, other	1	0.57%
744 - Detector activation, no fire - unintentional	18	10.23%
746 - Carbon monoxide detector activation, no CO	2	1.14%
<b>TOTAL INCIDENTS:</b>	<b>176</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# City of Athens Fire Dept

Athens, TN

This report was generated on 1/2/2025 8:04:07 AM



## Property Values versus Loss and Save per Incident for Date Range

Start Date: 12/01/2024 | End Date: 12/31/2024

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-2172	\$7,900,000.00	\$5,600,000.00	\$2,300,000.00
2024-2237	\$8,000.00	\$300.00	\$7,700.00
2024-2312	\$141,900.00	\$100.00	\$141,800.00
2024-2316	\$10,000.00	\$10,000.00	\$0.00
<b>Totals:</b>	<b>\$8,059,900.00</b>	<b>\$5,610,400.00</b>	<b>\$2,449,500.00</b>

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.

# City of Athens Fire Dept

Athens, TN

This report was generated on 1/2/2025 8:04:42 AM



## Losses for Date Range

Start Date: 12/01/2024 | End Date: 12/31/2024

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
4	\$2,610,400.00	\$3,000,000.00	\$5,610,400.00	\$1,402,600.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2024-2172	12/03/2024	111 - Building fire	\$2,600,000.00	\$3,000,000.00	\$5,600,000.00	99.81%
2024-2237	12/13/2024	160 - Special outside fire, other	\$300.00	\$0.00	\$300.00	0.01%
2024-2312	12/27/2024	160 - Special outside fire, other	\$100.00	\$0.00	\$100.00	0.00%
2024-2316	12/27/2024	131 - Passenger vehicle fire	\$10,000.00	\$0.00	\$10,000.00	0.18%

Only REVIEWED incidents included



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Doc Id: 265

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# City of Athens Fire Dept

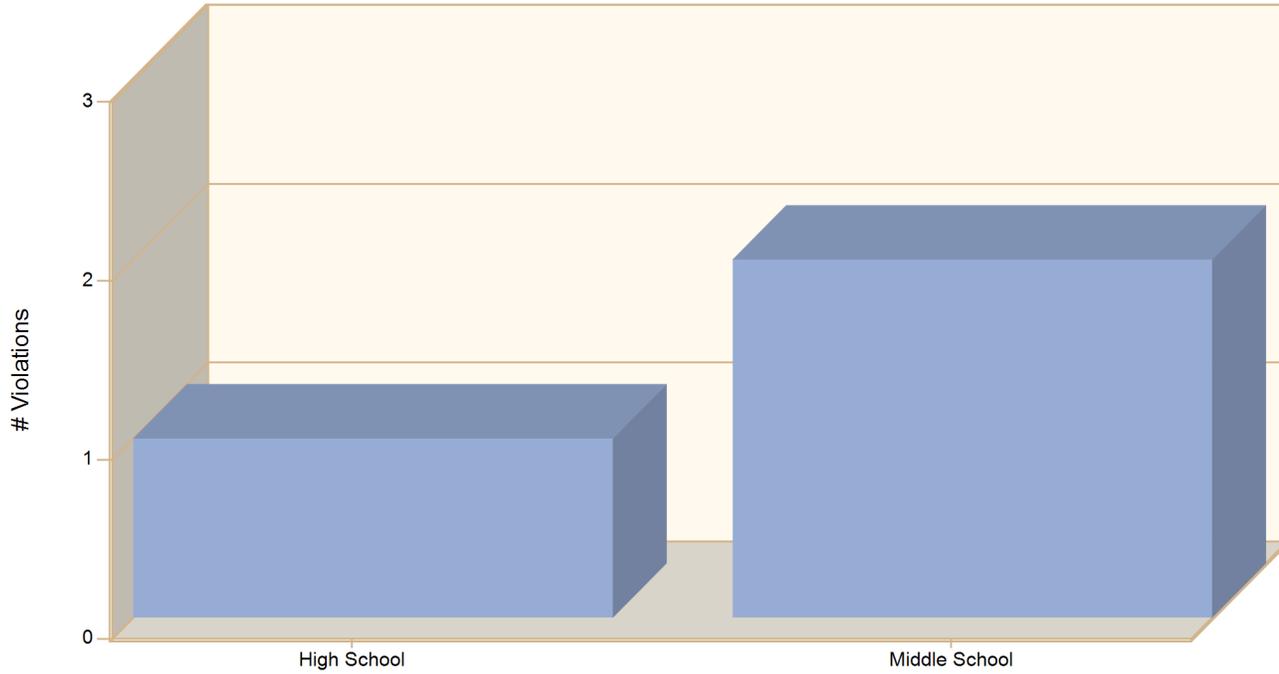
Athens, TN

This report was generated on 1/8/2025 10:09:18 AM



## Count of Violations per Occupancy Type for Inspection Date Range

Inspection Observations: FAIL | Start Date: 12/01/2024 | End Date: 12/31/2024



OCCUPANCY TYPE	# VIOLATIONS
High School	1
Middle School	2
<b>Total of Violations:</b>	<b>3</b>

Total number of violations for LOCKED inspections that took place for the DATE RANGE provided for each Occupancy Type.



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# City of Athens Fire Dept

Athens, TN

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## Completed Inspections per Inspection Type for Date Range

Occupancy Status: All | Start Date: 12/01/2024 | End Date: 12/31/2024

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Alarm System Test</b>						
607	McMinn County High School	2215 S Congress PKY Athens, TN 37303	12/02/2024	Nipper, Ron F	Passed with Comments	
602	McMinn County Career Technical School	2103 S Congress PKY Athens, TN 37303	12/02/2024	Gable, Tyler	Passed	
596	McMinn County Alternative School	1775 Overland DR Athens, TN 37303	12/02/2024	Gable, Tyler	Passed	

Total # Inspections for Alarm System Test: 3

<b>Inspection Type: Annual</b>						
66	Athens City Middle School	200 Keith LN Athens, TN 37303	12/10/2024	Lillard, Christopher M	Passed with Comments	

Total # Inspections for Annual: 1

**TOTAL # INSPECTIONS: 4**

Includes LOCKED inspections for both archived and unarchived occupancy records.



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# City of Athens Fire Dept

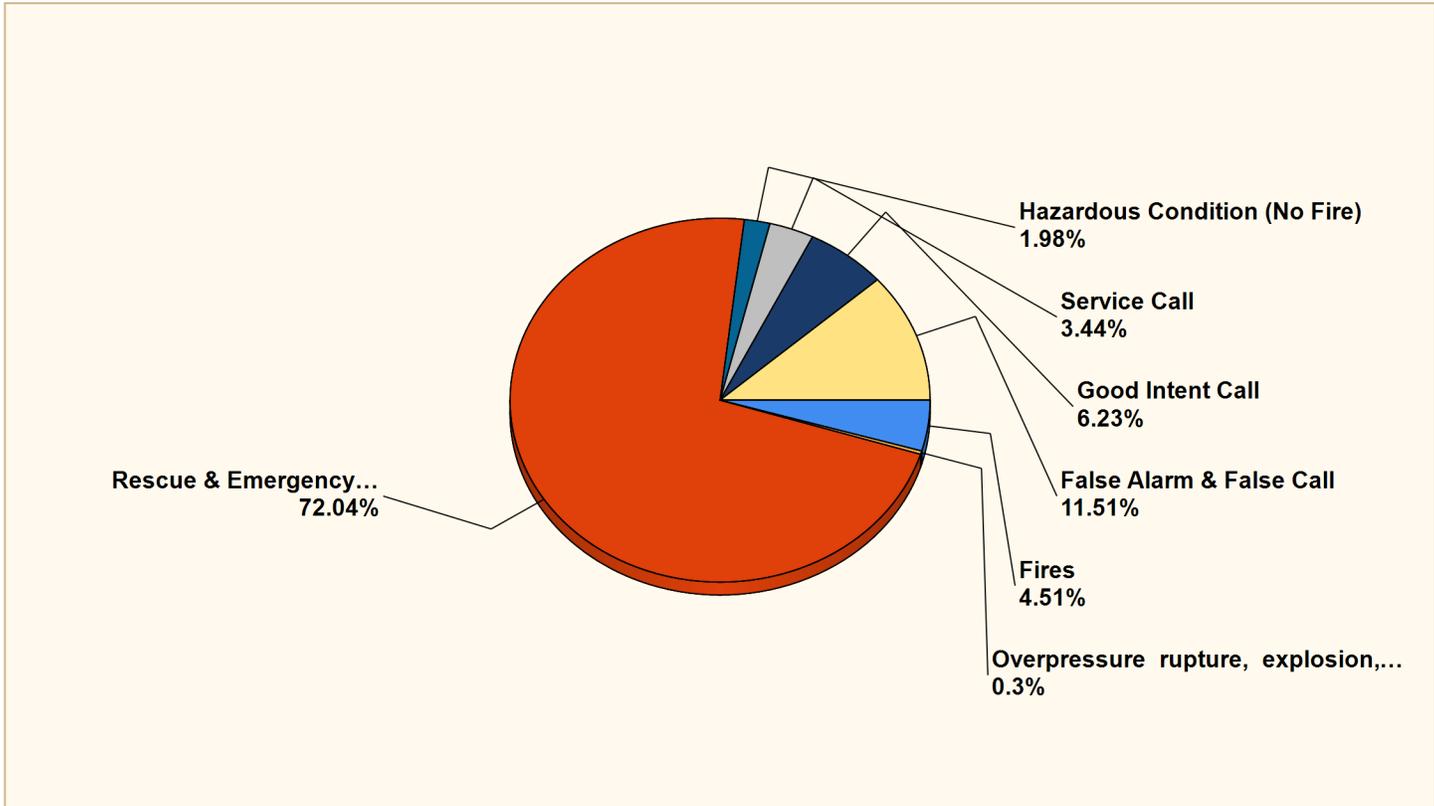
Athens, TN

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 12/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	105	4.51%
Overpressure rupture, explosion, overheating - no fire	7	0.3%
Rescue & Emergency Medical Service	1677	72.04%
Hazardous Condition (No Fire)	46	1.98%
Service Call	80	3.44%
Good Intent Call	145	6.23%
False Alarm & False Call	268	11.51%
<b>TOTAL</b>	<b>2328</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	3	0.13%
111 - Building fire	28	1.2%
113 - Cooking fire, confined to container	3	0.13%
118 - Trash or rubbish fire, contained	6	0.26%
121 - Fire in mobile home used as fixed residence	1	0.04%
122 - Fire in motor home, camper, recreational vehicle	1	0.04%
123 - Fire in portable building, fixed location	1	0.04%
131 - Passenger vehicle fire	21	0.9%
132 - Road freight or transport vehicle fire	2	0.09%
133 - Rail vehicle fire	1	0.04%
138 - Off-road vehicle or heavy equipment fire	2	0.09%
140 - Natural vegetation fire, other	5	0.21%
141 - Forest, woods or wildland fire	2	0.09%
142 - Brush or brush-and-grass mixture fire	6	0.26%
143 - Grass fire	5	0.21%
151 - Outside rubbish, trash or waste fire	9	0.39%
154 - Dumpster or other outside trash receptacle fire	6	0.26%
160 - Special outside fire, other	3	0.13%
251 - Excessive heat, scorch burns with no ignition	7	0.3%
311 - Medical assist, assist EMS crew	1481	63.62%
320 - Emergency medical service, other	2	0.09%
321 - EMS call, excluding vehicle accident with injury	7	0.3%
322 - Motor vehicle accident with injuries	139	5.97%
323 - Motor vehicle/pedestrian accident (MV Ped)	4	0.17%
324 - Motor vehicle accident with no injuries.	36	1.55%
341 - Search for person on land	2	0.09%
351 - Extrication of victim(s) from building/structure	1	0.04%
352 - Extrication of victim(s) from vehicle	1	0.04%
353 - Removal of victim(s) from stalled elevator	2	0.09%
363 - Swift water rescue	1	0.04%
381 - Rescue or EMS standby	1	0.04%
400 - Hazardous condition, other	1	0.04%
410 - Combustible/flammable gas/liquid condition, other	3	0.13%
411 - Gasoline or other flammable liquid spill	5	0.21%
412 - Gas leak (natural gas or LPG)	6	0.26%
413 - Oil or other combustible liquid spill	2	0.09%
421 - Chemical hazard (no spill or leak)	1	0.04%
422 - Chemical spill or leak	1	0.04%
440 - Electrical wiring/equipment problem, other	9	0.39%
441 - Heat from short circuit (wiring), defective/worn	2	0.09%
442 - Overheated motor	2	0.09%
444 - Power line down	3	0.13%
445 - Arcing, shorted electrical equipment	5	0.21%
461 - Building or structure weakened or collapsed	1	0.04%
462 - Aircraft standby	4	0.17%
480 - Attempted burning, illegal action, other	1	0.04%
500 - Service Call, other	5	0.21%
510 - Person in distress, other	1	0.04%
511 - Lock-out	11	0.47%
522 - Water or steam leak	1	0.04%
531 - Smoke or odor removal	6	0.26%
542 - Animal rescue	1	0.04%
550 - Public service assistance, other	5	0.21%
551 - Assist police or other governmental agency	26	1.12%
552 - Police matter	1	0.04%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
553 - Public service	5	0.21%
561 - Unauthorized burning	14	0.6%
571 - Cover assignment, standby, moveup	4	0.17%
600 - Good intent call, other	5	0.21%
611 - Dispatched & cancelled en route	75	3.22%
621 - Wrong location	2	0.09%
622 - No incident found on arrival at dispatch address	26	1.12%
631 - Authorized controlled burning	7	0.3%
651 - Smoke scare, odor of smoke	23	0.99%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.04%
653 - Smoke from barbecue, tar kettle	1	0.04%
661 - EMS call, party transported by non-fire agency	1	0.04%
671 - HazMat release investigation w/no HazMat	4	0.17%
700 - False alarm or false call, other	11	0.47%
714 - Central station, malicious false alarm	1	0.04%
721 - Bomb scare - no bomb	1	0.04%
730 - System malfunction, other	1	0.04%
731 - Sprinkler activation due to malfunction	1	0.04%
733 - Smoke detector activation due to malfunction	6	0.26%
736 - CO detector activation due to malfunction	2	0.09%
741 - Sprinkler activation, no fire - unintentional	2	0.09%
743 - Smoke detector activation, no fire - unintentional	1	0.04%
744 - Detector activation, no fire - unintentional	236	10.14%
745 - Alarm system activation, no fire - unintentional	4	0.17%
746 - Carbon monoxide detector activation, no CO	2	0.09%
<b>TOTAL INCIDENTS:</b>	<b>2328</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# City of Athens Fire Dept

Athens, TN

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## Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2024 | End Date: 12/31/2024

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-4	\$3,000.00	\$1,000.00	\$2,000.00
2024-26	\$16,434,300.00	\$15,000.00	\$16,419,300.00
2024-234	\$8,000.00	\$1,500.00	\$6,500.00
2024-299	\$315,000.00	\$315,000.00	\$0.00
2024-326	\$250,000.00	\$6,000.00	\$244,000.00
2024-388	\$20,300,000.00	\$2,500.00	\$20,297,500.00
2024-393	\$13,500.00	\$13,500.00	\$0.00
2024-476	\$6,000.00	\$300.00	\$5,700.00
2024-488	\$35,000.00	\$20,000.00	\$15,000.00
2024-507	\$14,500.00	\$14,500.00	\$0.00
2024-543	\$8,500.00	\$8,500.00	\$0.00
2024-598	\$4,500.00	\$4,500.00	\$0.00
2024-613	\$5,500.00	\$1,000.00	\$4,500.00
2024-614	\$1,553,000.00	\$900,000.00	\$653,000.00
2024-671	\$60,000.00	\$12,500.00	\$47,500.00
2024-719	\$2,000.00	\$2,000.00	\$0.00
2024-787	\$500.00	\$500.00	\$0.00
2024-801	\$200.00	\$200.00	\$0.00
2024-892	\$35,000.00	\$2,500.00	\$32,500.00
2024-927	\$110,000.00	\$1,500.00	\$108,500.00
2024-948	\$510,375.00	\$5,000.00	\$505,375.00
2024-1004	\$8,513,000.00	\$0.00	\$8,513,000.00
2024-1056	\$28,500.00	\$28,500.00	\$0.00
2024-1090	\$125,000.00	\$1,000.00	\$124,000.00
2024-1155	\$500.00	\$500.00	\$0.00
2024-1186	\$180,000.00	\$82,000.00	\$98,000.00
2024-1200	\$807,000.00	\$300.00	\$806,700.00
2024-1210	\$200.00	\$200.00	\$0.00
2024-1307	\$20,000.00	\$20,000.00	\$0.00
2024-1340	\$1,200,000.00	\$430,000.00	\$770,000.00
2024-1388	\$500.00	\$500.00	\$0.00
2024-1413	\$1,700,000.00	\$1,700,000.00	\$0.00
2024-1460	\$234,700.00	\$4,500.00	\$230,200.00
2024-1488	\$7,000.00	\$7,000.00	\$0.00
2024-1488	\$60,000.00	\$500.00	\$59,500.00
2024-1513	\$1,200.00	\$1,200.00	\$0.00
2024-1521	\$7,000.00	\$4,000.00	\$3,000.00
2024-1624	\$13,000,000.00	\$25,000.00	\$12,975,000.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-1647	\$185,700.00	\$38,500.00	\$147,200.00
2024-1677	\$360,000.00	\$250.00	\$359,750.00
2024-1760	\$5,000.00	\$500.00	\$4,500.00
2024-1799	\$143,600.00	\$1,000.00	\$142,600.00
2024-1885	\$500.00	\$0.00	\$500.00
2024-1893	\$16,000.00	\$16,000.00	\$0.00
2024-2014	\$1,330,800.00	\$300.00	\$1,330,500.00
2024-2139	\$130,000.00	\$30,000.00	\$100,000.00
2024-2172	\$7,900,000.00	\$5,600,000.00	\$2,300,000.00
2024-2237	\$8,000.00	\$300.00	\$7,700.00
2024-2312	\$141,900.00	\$100.00	\$141,800.00
2024-2316	\$10,000.00	\$10,000.00	\$0.00
<b>Totals:</b>	<b>\$75,784,975.00</b>	<b>\$9,329,650.00</b>	<b>\$66,455,325.00</b>

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.

# City of Athens Fire Dept

Athens, TN

This report was generated on 1/2/2025 8:08:48 AM



## Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 01/01/2024 | EndDate: 12/31/2024

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
<b>AID TYPE: Automatic aid received</b>				
03/16/2024	2024-488	52mm N Interstate 75	132 - Road freight or transport vehicle fire	ST2 - Athens Fire Station 2
08/09/2024	2024-1370	1125 N CONGRESS PKWY	462 - Aircraft standby	ST2 - Athens Fire Station 2

**Percentage of Total Incidents: 0.09%**

<b>AID TYPE: Mutual aid given</b>				
01/13/2024	2024-73	SB56mm Interstate 75	322 - Motor vehicle accident with injuries	ST2 - Athens Fire Station 2
01/18/2024	2024-116	County road 197	324 - Motor vehicle accident with no injuries.	ST2 - Athens Fire Station 2
02/05/2024	2024-225	E Highway 30	142 - Brush or brush-and-grass mixture fire	ST1 - Athens Fire Station 1
02/26/2024	2024-365	260 Inman ST	571 - Cover assignment, standby, moveup	ST1 - Athens Fire Station 1
04/01/2024	2024-597	240 Industrial WAY	421 - Chemical hazard (no spill or leak)	ST1 - Athens Fire Station 1
04/07/2024	2024-631	5088 Highway 64	142 - Brush or brush-and-grass mixture fire	ST1 - Athens Fire Station 1
04/18/2024	2024-706	1259 COUNTY RD 130	111 - Building fire	ST1 - Athens Fire Station 1
06/03/2024	2024-967	45MM N Interstate 75	132 - Road freight or transport vehicle fire	ST2 - Athens Fire Station 2
07/01/2024	2024-1133	mm 42 Interstate 75	322 - Motor vehicle accident with injuries	ST2 - Athens Fire Station 2
07/04/2024	2024-1153	48mm Interstate 75 SB	322 - Motor vehicle accident with injuries	ST2 - Athens Fire Station 2
07/19/2024	2024-1245	183 COUNTY RD 127	551 - Assist police or other governmental agency	ST1 - Athens Fire Station 1
08/07/2024	2024-1350	293 COUNTY RD 67	111 - Building fire	ST2 - Athens Fire Station 2
08/22/2024	2024-1469	260 INMAN ST	571 - Cover assignment, standby, moveup	ST1 - Athens Fire Station 1
08/25/2024	2024-1497	100 Tasso LN	571 - Cover assignment, standby, moveup	ST1 - Athens Fire Station 1
08/28/2024	2024-1516	186 COUNTY ROAD 249	322 - Motor vehicle accident with injuries	ST1 - Athens Fire Station 1
09/23/2024	2024-1695	559 COUNTY RD 3051	311 - Medical assist, assist EMS crew	ST1 - Athens Fire Station 1
09/27/2024	2024-1718	296 Wesley street	363 - Swift water rescue	ST1 - Athens Fire Station 1
10/03/2024	2024-1761	1238 COUNTY RD 658	111 - Building fire	ST1 - Athens Fire Station 1
10/19/2024	2024-1864	Cherohala Skyway	551 - Assist police or other governmental agency	ST2 - Athens Fire Station 2

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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Doc Id: 952  
Page # 1 of 2

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
10/28/2024	2024-1931	TN Hwy 165 HWY	551 - Assist police or other governmental agency	ST1 - Athens Fire Station 1
10/29/2024	2024-1946	Highway 307	322 - Motor vehicle accident with injuries	ST1 - Athens Fire Station 1
11/18/2024	2024-2068	335 E MEMORIAL DR	111 - Building fire	ST1 - Athens Fire Station 1
11/21/2024	2024-2092	WASHINGTON AVE	111 - Building fire	ST1 - Athens Fire Station 1
12/14/2024	2024-2242	369 COUNTY RD 527	121 - Fire in mobile home used as fixed residence	ST1 - Athens Fire Station 1
12/20/2024	2024-2284	910 WISDOM ST	551 - Assist police or other governmental agency	ST1 - Athens Fire Station 1

**Percentage of Total Incidents: 1.07%**

AID TYPE: Mutual aid received				
03/14/2024	2024-476	1001 S WHITE ST	142 - Brush or brush-and-grass mixture fire	ST1 - Athens Fire Station 1
04/04/2024	2024-614	2542 Sullins RD	111 - Building fire	ST2 - Athens Fire Station 2
07/31/2024	2024-1307	318 KATHY ST	111 - Building fire	ST2 - Athens Fire Station 2
08/15/2024	2024-1413	707 N Jackson ST	111 - Building fire	ST1 - Athens Fire Station 1
12/03/2024	2024-2172	200 Lawn ST	111 - Building fire	ST2 - Athens Fire Station 2

**Percentage of Total Incidents: 0.21%**

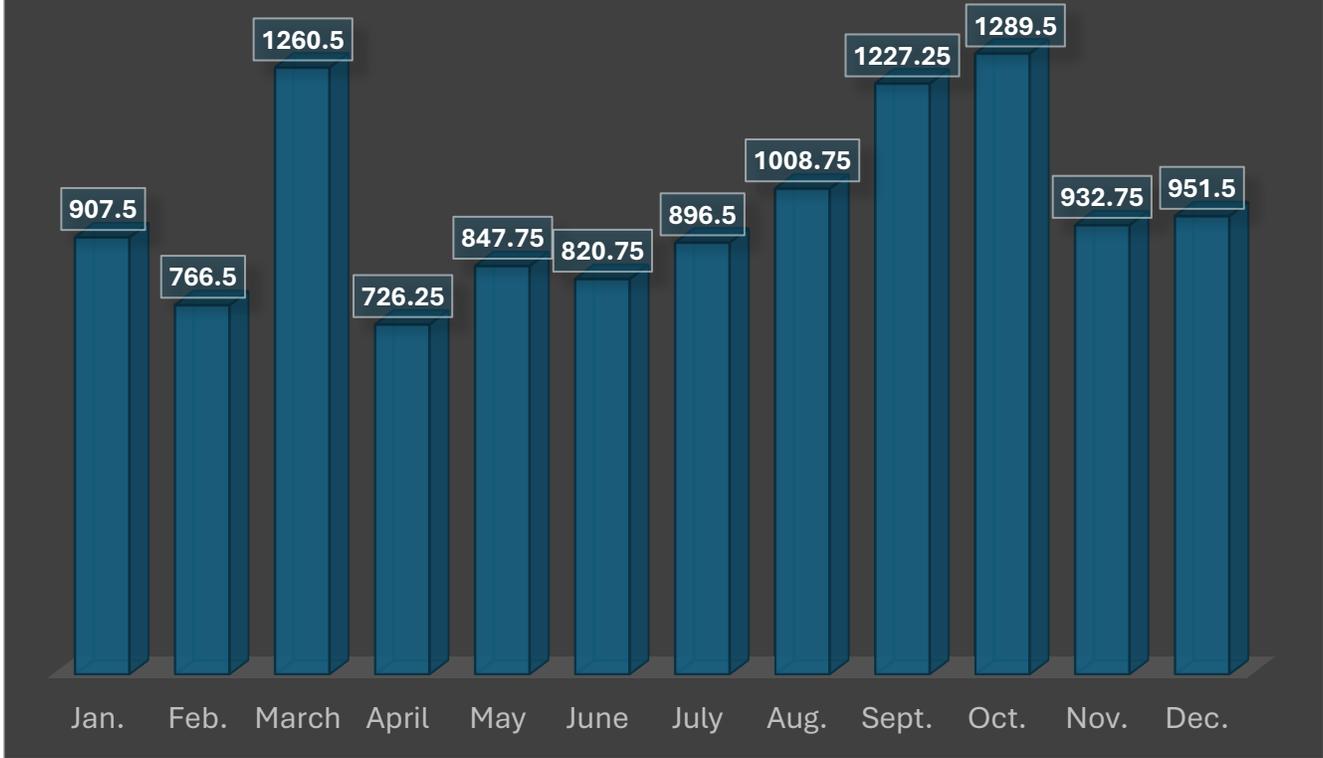
AID TYPE: Other aid given				
02/17/2024	2024-299	119 COUNTY RD 199	111 - Building fire	ST2 - Athens Fire Station 2

**Percentage of Total Incidents: 0.04%**

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



# ATHENS FIRE TRAINING 2024



- Total department training numbers: 11,635.5
- 447.5 average training hours per Firefighter



Bus Rescue Class



Advanced Pump Ops Classes



## Public Education

---

### CPR and First Aid Classes

Yr. 2024 Certified 345 citizens

- Industry groups
- Businesses
- Schools
- Dr. Offices

## Life saving training







## Police Department Report to City Manager

December ▾	2024 ▾
------------	--------

	This Month	This Year	Last Year to Date
<b>Homicide</b>	0	0	0
<b>Sex Offense</b>	1	16	13
<b>Robbery</b>	0	9	1
<b>Assault</b>	14	219	206
<b>Burglary</b>	5	73	70
<b>Theft</b>	37	489	484
<b>MV Theft</b>	4	63	68

<b>Moving Violations</b>	221	2130	1728
<b>Citations</b>	69	777	620
<b>Warnings</b>	151	1181	1099
<b>Drugs</b>	14	243	400
<b>Arrests</b>	77	1205	1634
<b>Total Calls for Service</b>	1398	17558	17975



## Police Department Report to City Manager

December ▾	2024 ▾
------------	--------

	This Month	This Year	Last Year to Date
<b>Vehicle Accidents</b>	51	507	580
<b>Pedestrian</b>	1	2	2
<b>Private Property</b>	16	280	267
<b>Total</b>	68	788	847
<b>Injuries</b>	15	145	147
<b>Fatalities</b>	0	2	0

<b>Authorized Sworn Positions</b>	36
<b>Current Sworn Positions Filled</b>	35
<b>Police Department Vacancies</b>	1

Prepared:

Jason B. Garren

Deputy Chief

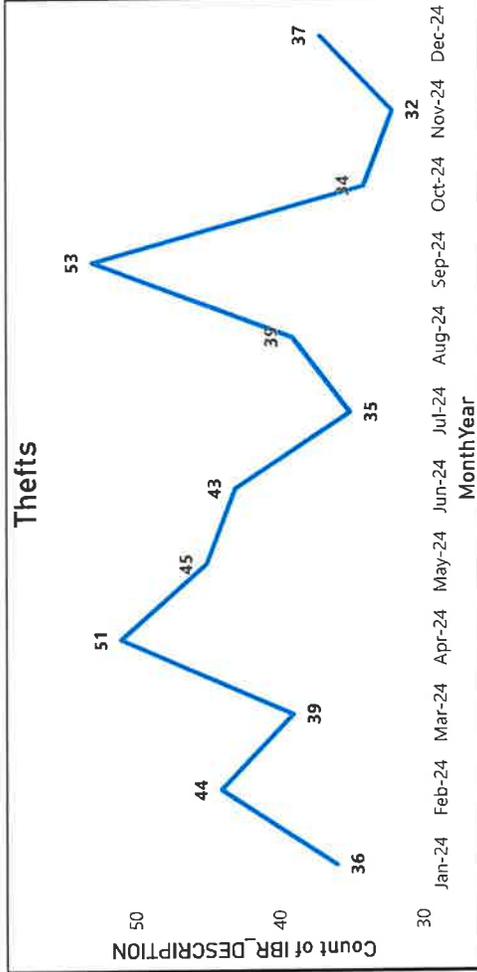
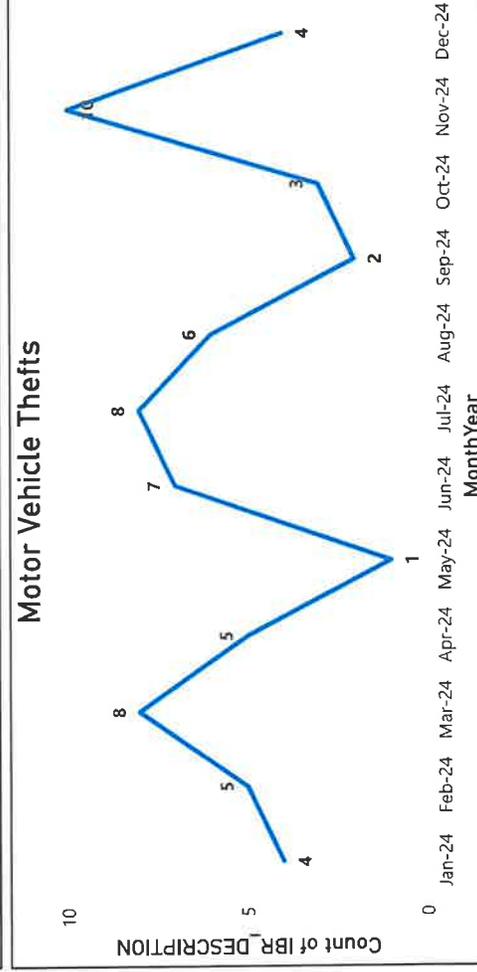
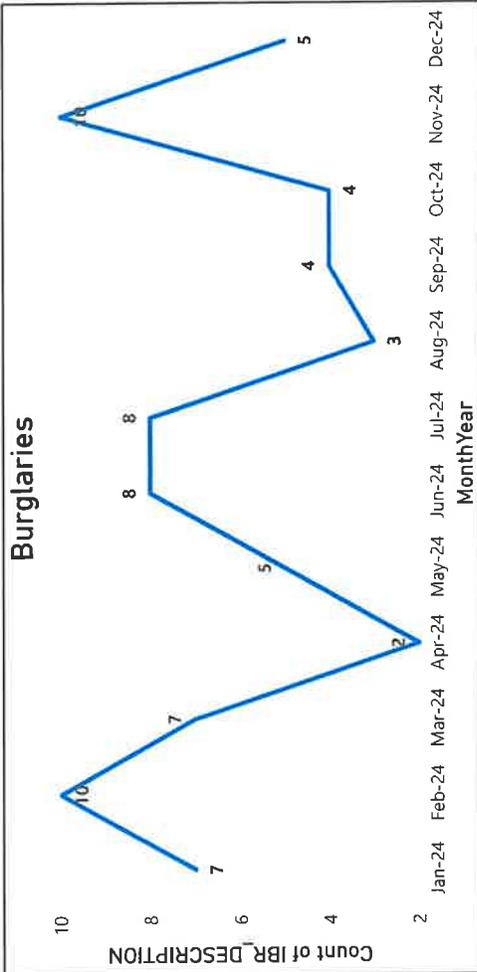
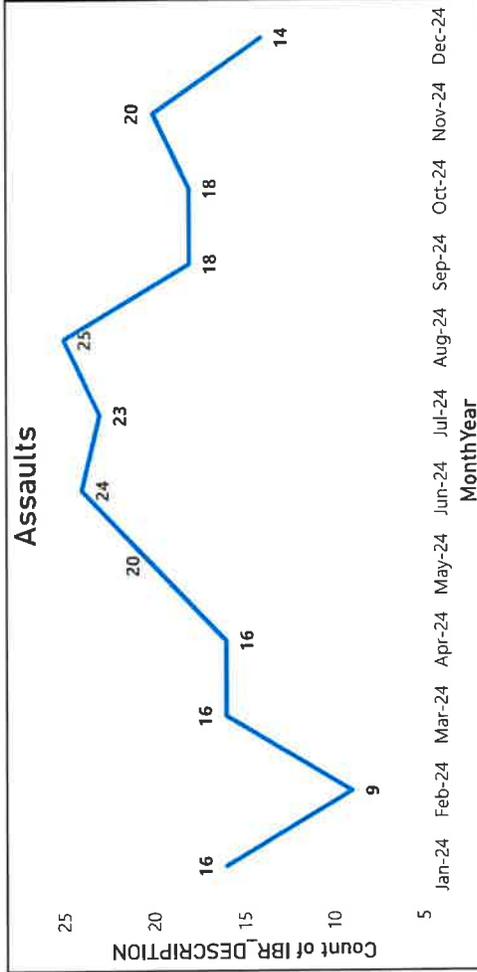
Submitted:

Fred K. Schultz

Chief of Police

Date

1/1/2024 12/31/2024



Date

12/1/2024 12/31/2024



MEASUREMENT

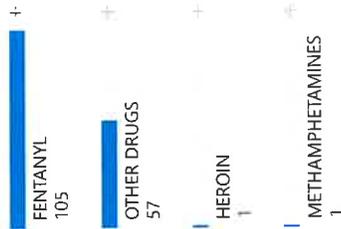


DOSAGE UNITS

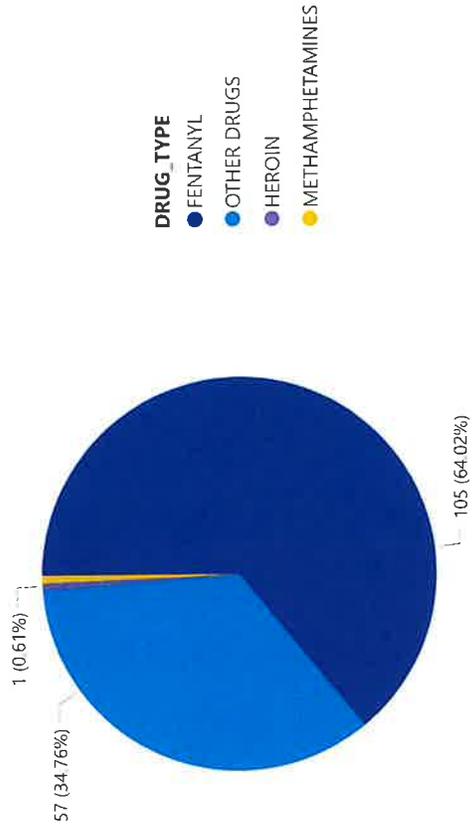


### DRUG\_QUANTITY by DRUG\_TYPE

DRUG\_TYPE



DRUG\_QUANTITY  
164



Date

12/1/2024

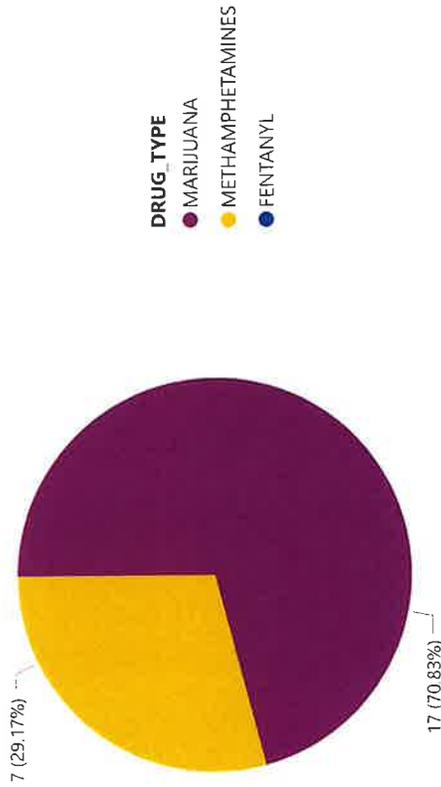
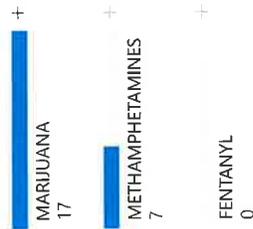
12/31/2024

MEASUREMENT

GRAMS

### DRUG\_QUANTITY by DRUG\_TYPE

DRUG\_TYPE



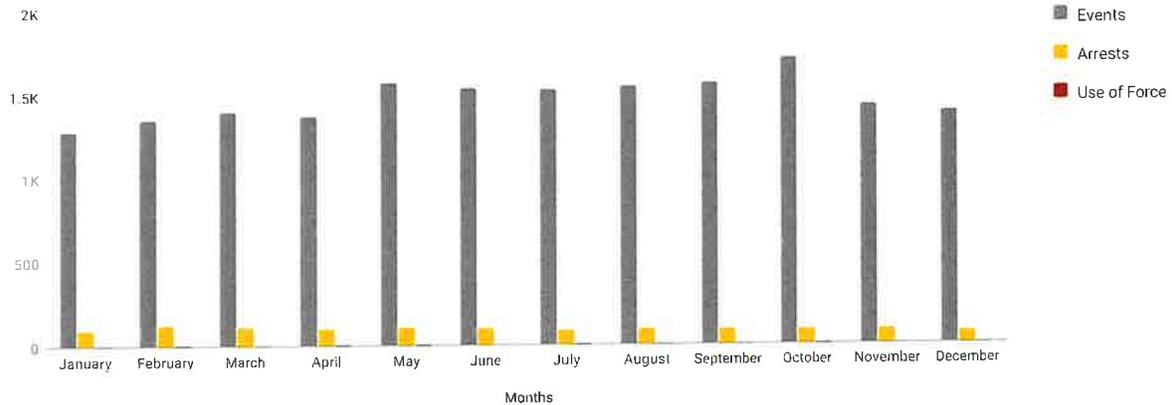


## Athens Police Department

### USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2024)

#### USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs. Arrests vs. Use of Force Comparison



#### 2024 Events vs. Use Of Force

Total Events: 17766  
Use of Force Incidents: 36 | **0.20%**

#### 2024 Arrests vs. Use Of Force

Total Arrests: 1214  
Use of Force Incidents: 36 | **2.97%**

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1290	3	0.23%
February	1359	4	0.29%
March	1407	3	0.21%
April	1379	5	0.36%
May	1579	4	0.25%
June	1545	1	0.06%
July	1534	4	0.26%
August	1552	2	0.13%
September	1571	2	0.13%
October	1717	5	0.29%
November	1435	0	0.00%
December	1398	3	0.21%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	98	3	3.06%
February	129	4	3.10%
March	116	3	2.59%
April	105	5	4.76%
May	113	4	3.54%
June	106	1	0.94%
July	92	4	4.35%
August	97	2	2.06%
September	95	2	2.11%
October	93	5	5.38%
November	93	0	0.00%
December	77	3	3.90%

# Monthly Overtime Report for Patrol Division December 2024

## **Late Shift: 46.25 hours**

(reports, late arrests, late calls, early shift calls, raids, assignments)

## **Manpower: 79.00 hours**

(fill in for sick leave, vacations, training)

## **Court: 20.00 hours**

General Sessions: 15.50

City: 2.00

Criminal: 00.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 2.50

Federal: 00.00

## **Training: 103.75 hours**

## **Special Assignments: 62.50 hours**

Meeting: 7.50

THSO: 4.00

Christmas Parade: 48.50

Car washing: 2.50

**Total hours for the month: 311.50 hours**

**Total expenditure for patrol overtime for the month: \$9,307.92**

**Total budgeted for patrol overtime for the month: \$6,250.00**

**DISPOSITION COUNT**

12/01/2024 to 12/31/2024

<u>Disp. Code Id</u>	<u>Disp. Code Name</u>	
(9)	Dismissed	<u>20</u>
(10)	Dismissed after Drv Safety Course	<u>11</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>1</u>
(4)	Guilty - Trial by Judge	<u>1</u>
(27)	Guilty-Failed to appear	<u>1</u>
(19)	Paid in Full	<u>51</u>
(21)	Plea Guilty/ as charged	<u>14</u>
(25)	Plea Not Guilty, set for trail	<u>2</u>
Total Dispositions:		<u>101</u>



# CITY OF ATHENS

## FY 2024-25 PROGRAM OF WORK

*Updated Jan. 17, 2025*

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>City Manager's Office</b>			
1	Complete update of City Code codification by Municode.	Executive Asst.	Completion during early 2025.
2	Purchase new seal for council chambers, \$1,400.	City Manager	<b>Completed.</b>
3	Prepare for and conduct the annual strategic summit scheduled for Fri. Feb. 21, 2025 on TCAT campus, facilitated by SETD.	City Manager	Preparing summit documents.
4	Consider renovating the existing city hall, purchasing an existing building to renovate into a new city hall, or constructing a new city hall.	City Manager	Council consented during Dec. 9, 2024 work session and approved during Dec. 17, 2024 regular session to obtain an appraisal of a downtown building. Appraisal was discussed during the Jan. 13, 2025 work session.
5	Update city web site.	All Departments	On-going.
6	Sell/demolish North City School.	City Manager	Council discussed selling, demolishing, and leasing the property during Dec. 9, 2024 work session and approved demolition during Dec. 17, 2024 regular session. Council discussed rescinding the demolishing vote during Jan. 13, 2025 work session. On Jan. 21, 2025 regular session for further consideration.
7	Prepare a 2025 CDBG prior to the March 7, 2025 deadline.	City Manager	Council consented during Dec. 9, 2024 work session and approved during Dec. 17, 2024 regular session to apply for this grant with SETD assistance. Public hearing scheduled for Jan. 21, 2025.
8	Prepare/update purchasing policies.	City Manager	Policies being prepared/updated.

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Community Development</b>			
9	Install decorative aluminum fencing to replace existing chain link fencing partially around Cedar Grove Cemetery, \$110,000.	Community Dev. Director Project Manager	Council consented during Nov. 12, 2024 work session and approved during Nov. 19, 2024 regular session the bid from Tim's Fencing to install fencing around Cedar Grove Cemetery. Contract executed, materials ordered, installation to begin soon.
10	Continue the dilapidated and unfit structure enforcement per city code 13-302	Community Dev. Director	Completing three enforcement orders previously approved and evaluating additional structures.
<b>Fire Department</b>			
11	Purchase shed for training tower, \$4,800.	Fire Chief	<b>Completed.</b>
12	Purchase cooling fan for fire bay, \$5,000.	Fire Chief	<b>Completed.</b>
<b>Hotel/Motel Tax Fund</b>			
13	Beautification project, \$150,000.		
14	Tourism capital projects, wayfinding signage, \$17,000.		Signs being designed/prepared.
<b>Information Technology</b>			
15	Purchase computer equipment, \$285,000.	IT Director	On-going.
16	Repair Xfinity public access channel 95 and post city news.	IT Director	<b>Completed.</b>
17	Acquire citizen request management software for general citizen complaints.	IT Director	Text My Gov software evaluated and on hold.
<b>Parks &amp; Recreation Department</b>			
18	Purchase replacement pick-up truck, \$35,000 from Fleet Management Fund.	Parks & Rec. Director	<b>Completed</b>
19	Repair splash pad prior to Spring opening, \$28,000.	Parks & Rec. Director	Working with original installer to repair issues.
20	Purchase truck toolbox, \$1,200.	Parks & Rec. Director	<b>Completed.</b>
21	Purchase sprayer equipment, \$2,000.	Parks & Rec. Director	<b>Completed.</b>
22	Repair Eco Park pavilion floor, \$4,000.	Parks & Rec. Director	<b>Completed.</b>
23	Repair Eco Park solar panel and motor that operates water aerator.	Parks & Rec. Director	<b>Completed.</b>
24	Purchase concession stand equipment, \$2,500.	Parks & Rec. Director	<b>Completed.</b>
25	Purchase pitching mounds, \$8,000.	Parks & Rec. Director	<b>Completed.</b>

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Parks &amp; Recreation Department (continued)</b>			
26	Ingleside Park improvements.	Parks & Rec. Director / Project Manager	<b>Completed.</b> Next fiscal year, budget \$200,000 to replace 6 tennis court light fixtures, 6 pickleball light fixtures, add security cameras and pedestrian lighting.
27	Improve Heritage Park including renovation of baseball field, adding walking trail, ADA compliance, and install replacement playground, \$1,125,000 using LPRF grant (50%) and city funds (50%).	Parks & Rec. Director / Project Manager	In design phase by Lose Designs. Plans are being finalized to submit to state for approval. After approval, project can be bid out and approved by Council. Expected completion is Summer 2026.
<b>Police Department</b>			
28	Purchase 2 patrol vehicles, \$90,000 from Fleet Management Fund	Police Chief	<b>Completed.</b>
29	Purchase equipment for 2 patrol vehicles, \$22,000.	Police Chief	<b>Completed.</b>
30	Purchase records management software, \$78,000.	Police Chief	<b>Completed.</b>
31	Purchase office furniture for administration, \$1,000.	Police Chief	
32	Purchase misc. equipment for special services, \$7,000.	Police Chief	
<b>Public Works Department</b>			
33	Purchase bucket truck, \$90,000 from Fleet Management Fund.	Public Works Director	<b>Completed.</b>
34	Purchase replacement leaf vacuum, \$85,000 from Fleet Management Fund.	Public Works Director / Project Manager	Staff evaluating options.
35	Install updated speed limit signs on Ingleside Ave.	Public Works Director	<b>Completed.</b>
36	Design and implement a traffic signal retiming plan & control equipment, \$62,000.	Public Works Director / Project Manager	Proposal being sought from the engineering firm currently working on Safe Street for All grant to perform this work.
37	Purchase 2 snowplows, \$20,000.	Public Works Director	<b>Completed.</b>
38	Purchase portable welder, \$8,500.	Public Works Director	<b>Completed.</b>
39	Purchase four additional post jack lifts for Fleet Maintenance, \$14,000.	Public Works Director	<b>Completed.</b>
40	Complete installation of fencing for dog runs at new animal shelter.	Public Works Director / Project Manager	Under construction. Completion during Jan. 2025.

No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Public Works Department (continued)</b>			
41	Conduct grand opening ceremony for the animal shelter during June 2025.	Public Works Director / Project Manager	Working with MRHS toward having the grand opening event on the one year anniversary of opening the facility in June 2025.
42	Improve downtown five points intersection including sidewalks, pedestrian crossings, retiming of traffic signals for pedestrian safety, \$750,000 using TDOT MMAG grant (90% state/10% local).	Public Works Director / Project Manager	A RFQ was prepared for engineering services, 5 responses received, 3 were asked for full proposals. Recommended firm on Feb. 10, 2025 work session for consideration. Then design and construction. Construction is expected to begin in 2026 and be completed in 2027.
43	Prepare a traffic safety action plan to identify problematic and unsafe traffic areas, \$105,000 using a federal Safe Streets for All (SS4A) Grant (80%, grant/20% local).	Public Works Director / Project Manager	Kimly Horn has collected data, draft report has been prepared and being reviewed. Completed plan scheduled to be on March 10, 2025 work session for consideration. Once plan is completed/adopted, grant applications can be prepared/submitted for construction of priorities.
44	Resurface 9 city streets totaling 3.94 miles, \$1,370,000 using Surface Transportation Block Grant Local (STBG-L) funds. <ul style="list-style-type: none"> <li>• Mt. Verd Rd. from Clearwater Rd to city limits (.34)</li> <li>• Sharp Rd. from Velma Rd. to Railroad Ave (.21)</li> <li>• Tellico Ave. from Congress to Astrid St (.83)</li> <li>• Dennis St. from Congress to Decatur Pike (.62)</li> <li>• Woodward Ave. from N. Jackson St. to Ingleside Ave (1.07)</li> <li>• Forrest Ave. from Ingleside Ave. to Madison Ave (.29)</li> <li>• Guille St. from Ingleside Ave. to Eastanallee Ave (.12)</li> <li>• Glendale Ave. from Park St. to Cedar Springs Rd (.29)</li> </ul> Cedar Springs Rd. from Glendale Ave. to Elizabeth St (.17).	Public Works Director / Project Manager	City Council approved the 9 list of streets during April 2022, Gresham Smith Engineers completed final design and submitted to TDOT for approval. Once approved, projects will be bid out during March 2025, bid considered by council during April 2025, and completion during late 2025/early 2026.
45	Prepare next round of local street paving set for 2026, \$2,000,000 using local funds.	Public Works Director	
46	Prepare an electronic inventory/data base of major city storm water assets of location, size, and condition to determine stormwater needs. Then design and construct needed improvements, \$2,371,903 using ARPA grant funds (85% grant/15% local). This study is a precursor to creating a storm water utility.	Public Works Director / Project Manager	Gresham Smith Engineers has collected all data. System modeling underway, Plan expected to be completed mid-2025. Then design, bid, award, and construct projects. Must be completed by Sept. 2026.
47	Update MS4 stormwater ordinance/permit for compliance.	Public Works Director	Updating ordinance. Expected completion during early 2025.

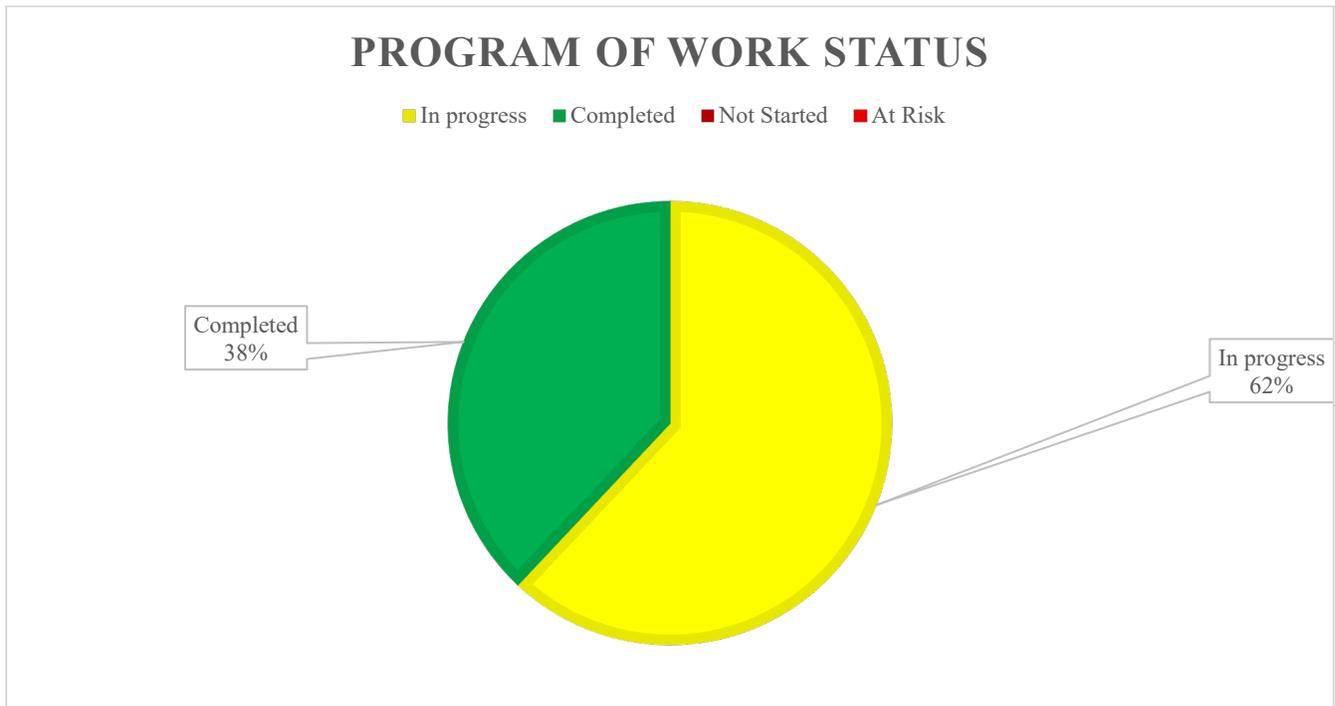
No.	Program/Cost/Funding Source	Responsible Party	Status
<b>Public Works Department (continued)</b>			
48	Improve/stabilize/realign N. Jackson St. in front of city hall, \$55,000 for engineering costs.	Public Works Director / Project Manager	Gresham Smith Engineers has conducted geotechnical analysis, preliminary design plans, and construction cost estimates. Will be discussed during 2025 strategic summit.
49	Prepare a lease agreement between the city and Humane Society for them to pay for construction cost of their area of the new animal shelter and operating cost.	Public Works Director / Project Manager	Lease agreement being prepared and reviewed. Scheduled to be on Feb. 10, 2025 work session for consideration.
50	Complete the last 2,000 feet of sidewalk construction around MCHS.	Public Works Director	Expected completion during spring 2025.
<b>Sanitation Fund</b>			
51	Purchase routing software/hardware for garbage trucks, \$44,948 over three years.	Public Works Director / Project Manager	Council consented during Dec. 9, 2024 work session and approved during Dec. 17, 2024 regular session to purchase this software. Executing contract and software setup.
<b>Other Projects</b>			
52	Obtain bids/quotes to install fencing/lighting/cameras around city hall parking areas.	City Manager	Cameras delivered and being installed soon, fencing is being bid out and bids considered during the March 10, 2025 work session.
<b>Value of All Projects: \$8.88M</b>			

## Long Range Projects

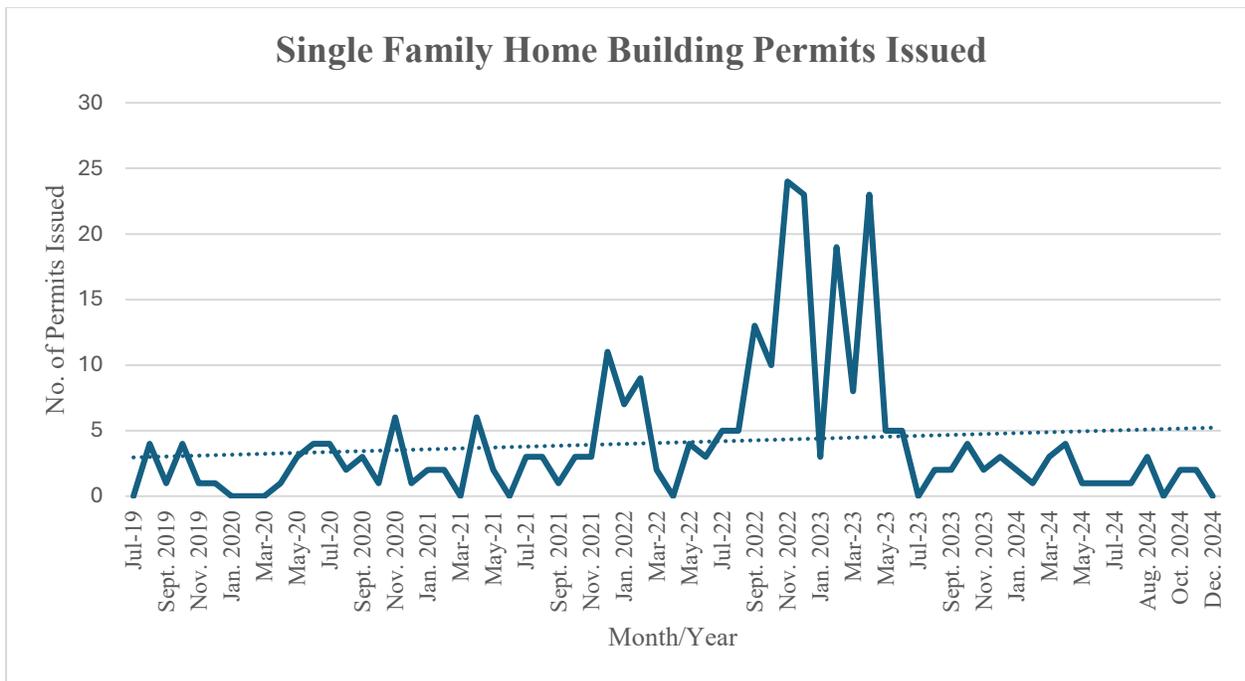
Program
Update/modernize the entire city charter in a comprehensive manner.
Develop a comprehensive master plan that ties all existing single plans together with a 5-year work program.

## Key

Status	No. of Projects/Total Projects	Percentage
In Progress	32/52	62%
Completed	20/52	38%
Not Started	0/52	0%
At Risk	0/52	0%



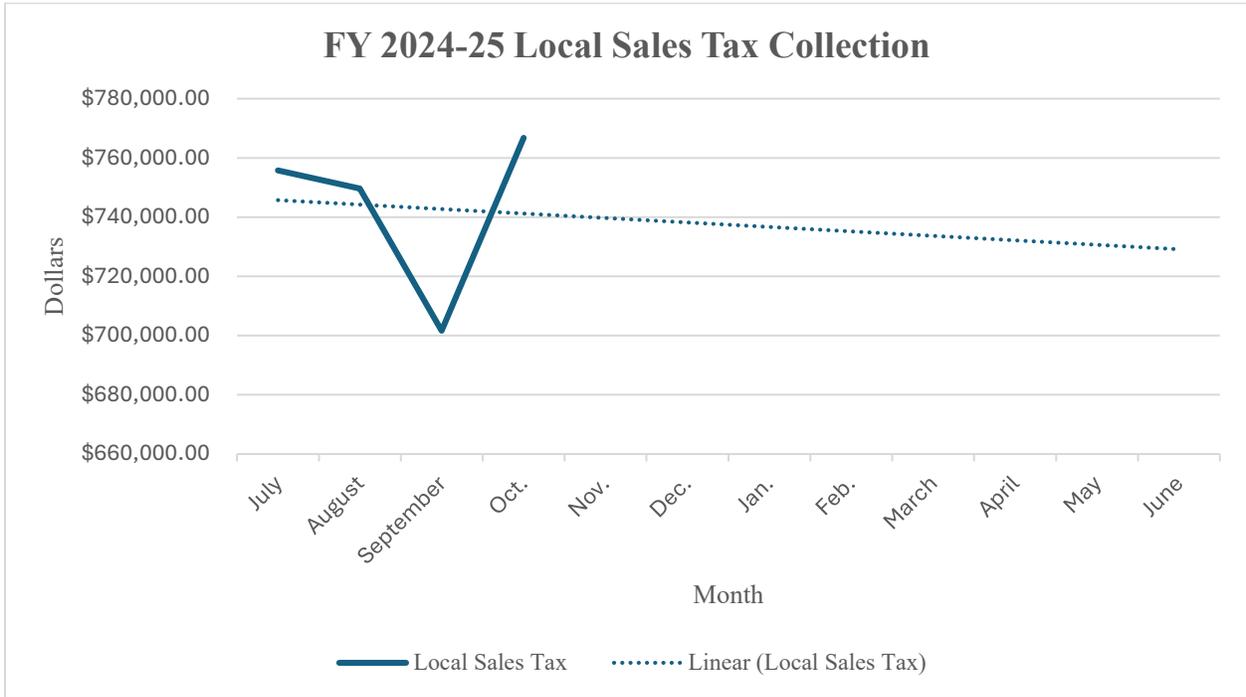
# SINGLE FAMILY HOME BUILDING PERMITS ISSUED



Month	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
July	0	4	2	5	0	1
Aug.	4	2	3	5	2	3
Sept.	1	3	1	13	2	0
Oct.	4	1	3	10	4	2
Nov.	1	6	3	24	2	2
Dec.	1	1	11	23	3	0
Jan.	0	2	7	3	2	
Feb.	0	2	9	19	1	
Mar.	0	0	2	8	3	
Apr.	1	6	0	23	4	
May	3	2	4	4	1	
June	4	0	3	5	1	
<b>Total</b>	<b>19</b>	<b>29</b>	<b>48</b>	<b>142</b>	<b>25</b>	<b>8</b>

Source: Community Development Dept.

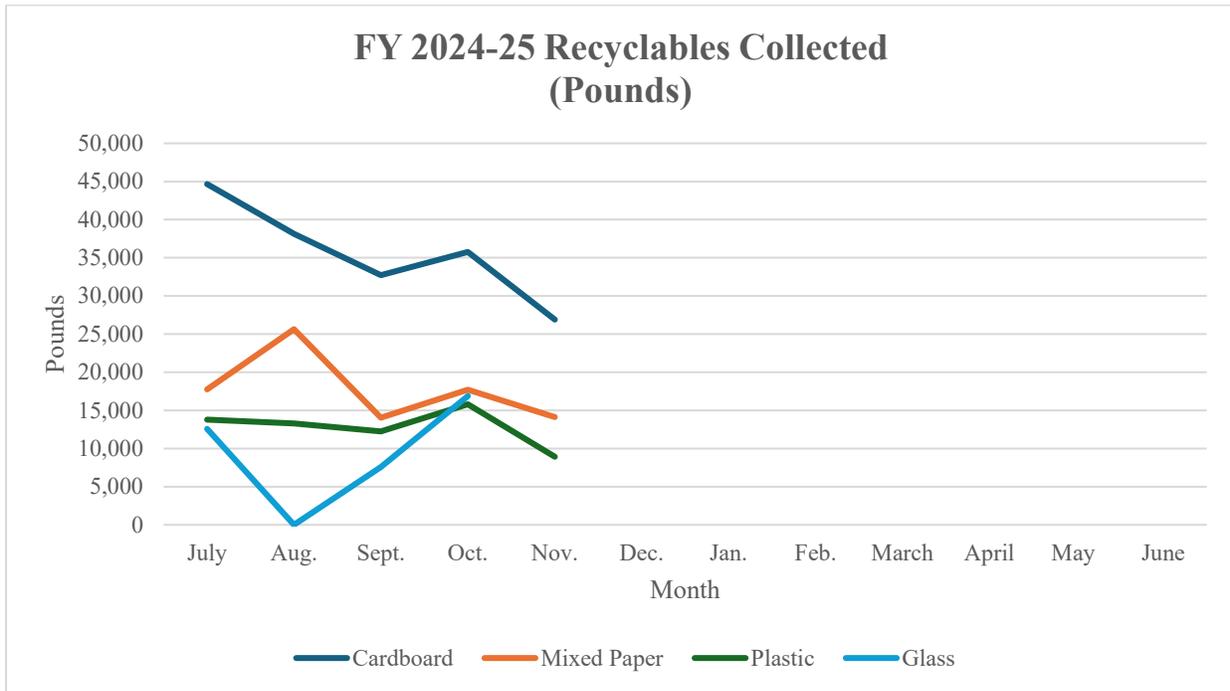
# LOCAL SALES TAX COLLECTION



Month	FY 2024-25	Percentage Change
July	755,777	
August	749,676	(0.81%)
Sept.	701,633	(6.41%)
Oct.	766,762	9.28%
Nov.		
Dec.		
Jan.		
Feb.		
March		
April		
May		
June		
<b>Total Collected</b>	<b>\$2,973,848</b>	
<b>Budgeted</b>	<b>\$8,800,000</b>	
<b>% Collected</b>	<b>33.8%</b>	
<b>Avg. Per Month</b>	<b>\$743,462</b>	

Source: Tennessee Dept. of Revenue

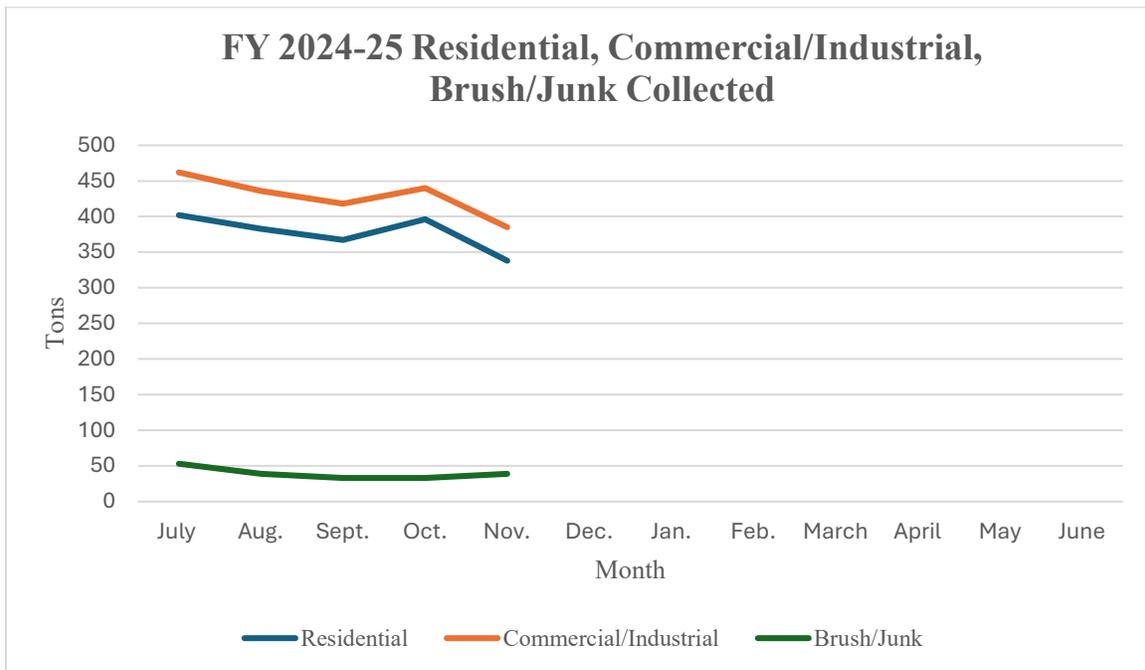
# RECYCLABLES COLLECTED



Month	Cardboard	Mixed Paper	Plastic	Glass
July	44,660	17,740	13,800	12,560
August	38,160	25,640	13,280	0
Sept.	32,740	14,040	12,260	7,560
Oct.	35,780	17,720	15,800	16,880
Nov.	26,900	14,140	8,920	7,840
Dec.				
Jan.				
Feb.				
March				
April				
May				
June				
<b>Total Pounds Collected</b>	<b>178,240</b>	<b>89,280</b>	<b>64,060</b>	<b>44,840</b>
<b>Avg. Pounds Per Month</b>	<b>35,648</b>	<b>17,856</b>	<b>12,812</b>	<b>8,968</b>
<b>Total Pounds Previous FY</b>	<b>449,580</b>	<b>200,020</b>	<b>166,940</b>	<b>98,980</b>
<b>% of Previous FY</b>	<b>39.6%</b>	<b>44.6%</b>	<b>38.4%</b>	<b>45.3%</b>

Source: Public Works Dept.

# SANITATION COLLECTED



Month	Residential	Commercial/Industrial	Brush/Junk
July	402	462	53
August	383	436	39
Sept.	367	418	33
Oct.	396	440	33
Nov.	338	385	39
Dec.			
Jan.			
Feb.			
March			
April			
May			
June			
<b>Total Tons Collected</b>	<b>1,886</b>	<b>2,141</b>	<b>197</b>
<b>Avg. Tons Per Month</b>	<b>377</b>	<b>428</b>	<b>39</b>
<b>Total Tons Previous FY</b>	<b>4,627</b>	<b>5,417</b>	<b>598</b>
<b>% of Previous FY</b>	<b>40.7%</b>	<b>39.5%</b>	<b>32.9%</b>

Source: Public Works Dept.