



CITY COUNCIL AGENDA

Tuesday, September 17, 2024

6:00 P.M.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF MINUTES

- (1 – 2) a. Monday, August 19, 2024 – Called Meeting
- (3 – 5) b. Tuesday, August 20, 2024 – Regular Meeting
- (6 – 7) c. Friday, August 30, 2024 – Called Meeting

VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS

- a. Proclamation
 - Keith Memorial United Methodist Church
 - Carmine Gallo
 - Paige Manney
- b. VIVID Award
 - Bradi Sewell
 - Brent Hamby
 - Erica Peden
 - Jedi Bishop
 - Matt Roberts
 - Ray Johnson

VII. CITIZENS COMMENTS

VIII. CONSENT AGENDA

- a. Approve: RESOLUTION 2024-3 OF THE GOVERNING BODY OF ATHENS CITY BOARD OF EDUCATION
Authorizing the transfer of \$200,000.00 from the General-Purpose School Fund to the School Federal Projects Fund
- b. Approve: longevity pay policy
- c. Approve: 2024 police vehicle purchase using state bid pricing
- d. Reappoint John Proffitt to Athens Regional Planning Commission

- e. Reappoint Shawn McKeehan to Historic Preservation Commission
- f. Approve: Resolution 2024-20
A RESOLUTION CONCERNING ALL STREETS LOCATED IN SKY RIDGE ESTATES SUBDIVISION BUILT TO CITY STANDARDS INCLUDING EXTENSIONS OF VALLY DRIVE AND HOUSLEY DRIVE AND NAME TWO NEW STREETS 'SKYRIDGE DRIVE AND RIDGE ESTATES DRIVE' AND ACCEPTING SAID STREETS INTO THE STREET SYSTEM OF THE CITY OF ATHENS, TENNESSEE.
- g. Approve: Resolution 2024-21
A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE, TO APPLY FOR NORFOLK SOUTHERN'S SAFETY FIRST GRANT FOR THE 2024 PROGRAM YEAR

IX. ORDINANCES

(8 – 9)

- a. **Public Hearing**
Second Reading of ORDINANCE NO. 1132
AN ORDINANCE TO UPDATE THE OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM PLAN FOR THE EMPLOYEES OF THE CITY OF ATHENS, TENNESSEE

X. OLD BUSINESS

- a. City Attorney, Chris Caldwell
 - Legal opinion - Donating to St. Mark AME Zion Church
 - Prohibited Camping Ordinance
 - Bailment agreement - North City School Bell
 - Bailment agreement - Tennessee Wesleyan University / Ingleside

XI. NEW BUSINESS

- a. Historic Preservation Commission
 - William Houston eligible reappointment (two applications on file)
- b. FY 24/25 Tourism Funds Request Applications
 1. Athens Area Council for the Arts
 - Arts Education and Visual Arts Programming – requested \$10,000
 - House Blend Concert Series – requested \$10,000
 - Black Box Concert Series – requested \$10,000
 - Athens Community Theatre productions – requested \$10,000
 2. Friendly City Festivals
 - Moofest – requested \$5,000
 - Sounds of Summer – requested \$5,000
 - Pumpkintown – requested \$5,000
 3. Main Street Athens
 - Interactive Walking Tours & Activities – requested \$8,200
 4. McMinn County Living Heritage Museum
 - Programs & Advertising - requested \$10,000

XII. REPORTS

- (10 – 19) a. Finance Department Monthly Report
presented by **Director of Finance, Mike Keith**
- (20 – 28) b. Fire Department Monthly Report
presented by **Fire Chief, Brandon Ainsworth**
- (29 – 36) c. Police Department Monthly Report
presented by **Police Chief, Fred Schultz**

(37) **XIII. REPORT FROM THE CITY MANAGER**

XIV. ADJOURNMENT

**ATHENS CITY COUNCIL
MINUTES OF CALLED MEETING
August 19, 2024**

The Athens City Council met in a called session on Monday, August 19, 2024, at 3:00 p.m. with Mayor Sherlin presiding. Vice Mayor Eaton gave the invocation. Mayor Sherlin led the Pledge of Allegiance.

Upon roll call, the following members were present:

Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

The following decision was made and ordered made a part of the records of the Athens City Council.

The purpose of the meeting, as issued in the “Public Notice of Called Meeting” posted on July 27, 2024, was made a part of these minutes:

**PUBLIC NOTICE OF CALLED MEETING
OF THE
ATHENS CITY COUNCIL**

NOTICE IS HEREBY GIVEN to all residents of Athens, Tennessee, and to all persons interested, that a called meeting of the Athens City Council will be held at the Athens Municipal Building (Burkett Witt Council Chambers) located at 815 North Jackson Street, Athens, Tennessee, commencing at 3:00 p.m. on Monday, August 19, 2024.

The purpose of this meeting is to:

1. Selection of City Manager.
2. Discuss, authorize and approve any and all matters related to the hiring of a City Manager.

/s/ _____
Steven S. Sherlin, Mayor

**- 1 -
CITIZENS COMMENTS**

**- 2 -
NEW BUSINESS**

Selection of City Manager.

Councilmember Curtis moved to select Dr. Randall Dowling as the next city manager and allow Mayor Sherlin and the city attorney to begin negotiations as soon as possible; Councilmember Witt-McMahan seconded. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS:

- 3 -

Discuss, authorize and approve any and all matters related to the hiring of a City Manager.

Vice Mayor Eaton moved to allow the City of Athens to cover up to \$6,000 in actual costs incurred in moving expenses; Councilmember Curtis seconded. Motion Approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS:

- 4 -

The meeting was called to recess at 3:10 p.m. to allow Mayor Sherlin to call and offer Dr. Dowling the position of city manager. The meeting was called back to order at 3:20 p.m. Mayor Sherlin announced that Dr. Dowling did accept the offer and will meet with the mayor and city attorney for further discussion on Tuesday, August 27, 2024.

- 5 -

ADJOURNMENT

Councilmember Pelley moved to adjourn; Councilmember Witt-McMahan seconded. The meeting was adjourned at 3:24 p.m.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS:

STEVEN S. SHERLIN, Mayor

MITCHELL B. MOORE, Interim City Manager

ATHENS CITY COUNCIL MINUTES OF MEETING August 20, 2024

The Athens City Council met in regular session on Tuesday, August 20, 2024, at 6:00 p.m. in the Athens City Hall Council Chambers with Mayor Sherlin presiding. Councilmember Witt-McMahan gave the invocation. Councilmember Pelley led the Pledge of Allegiance.

Upon roll call, the following members were present:

Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

The following decisions were made and ordered made a part of the records of the Athens City Council.

- 1 -

APPROVAL OF MINUTES

Councilmember Curtis moved to approve all three (3) session minutes: (July 16, 2024 – regular meeting; July 29, 2024 – called meeting; and August 1, 2024 – called meeting); **Councilmember Pelley seconded. Minutes approved.**

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: None

- 2 -

COMMUNICATIONS AND SPECIAL PRESENTATIONS

TWU Bulldogs men’s baseball team was presented with a proclamation by Councilmember Curtis for their outstanding 2024 season.

Three (3) competitors in the 29th annual All-American Soap Box Derby were recognized.

1. Breylin Hagerty was presented with a proclamation by Councilmember Pelley.
2. Anniemaye Johnson was presented with a proclamation by Councilmember Witt-McMahan.
3. Titus Millsaps was presented with a proclamation by Vice Mayor Eaton.

- 3 -

CITIZEN’S COMMENTS

Three (3) citizens addressed the council with their opinions and concerns. Councilmember Pelley also addressed the council with his opinions.

- 4 -

CONSENT AGENDA

Mayor Sherlin advised the recording clerk to read the following items into the record:

- a.) Approve **Resolution 2024-18**
A RESOLUTION AUTHORIZING THE CITY OF ATHENS, TENNESSEE, TO PARTICIPATE IN THE PUBLIC ENTITY PARTNERS' 2024-2025 PROPERTY CONSERVATION MATCHING GRANT PROGRAM.
- b.) Approve **Resolution 2024-19**
A RESOLUTION ESTABLISHING A WRECKER/TOW SCHEDULE FOR LOCAL WRECKER/TOWING SERVICE PROVIDERS IN THE CITY OF ATHENS, TENNESSEE
- c.) Approve joint application for BlueCross Healthy Places grant with Tennessee Wesleyan University.
- d.) Approve \$30,000 contribution for the joint funding of McMinn County Tourism Director.
- e.) Approve purchase of replacement generator and transfer switch utilizing Sourcewell Cooperative Purchasing pricing.
- f.) Accept bid from TMA Services for janitorial services at City Hall, Public Works, and Animal Shelter, effective October 1, 2024.
- g.) Approve surplus of Fire & Police Kenwood radios and other unneeded equipment for the VHF radio system and allow the City Manager to determine the appropriate option for selling the items.
- h.) Approve surplus of accumulated property by the police department and allow disposal of all items.
- i.) Approve \$3,200 amendment to the CTI task in the contract with Stantec
- j.) Reappoint Wesley Kite to Board of Zoning Appeals
- k.) Reappoint Dr. Elizabeth Ruleman to Friendly City Sister Cities Committee
- l.) Reappoint Mary Scudder to the Recreation Advisory Board
- m.) Reappoint Richy Huston to the Board of Adjustment and Appeals
- n.) Reappoint Robert (Bob) Miller to the Recreation Advisory Board
- o.) Appoint Jason Miller as an alternate to the Board of Adjustments and Appeals

Councilmember Curtis moved to approve all items as read; Vice Mayor Eaton seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS: None

- 5 -

ORDINANCES

First reading of: ORDINANCE NO. 1132

AN ORDINANCE TO UPDATE THE OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM PLAN FOR THE EMPLOYEES OF THE CITY OF ATHENS, TENNESSEE

Councilmember Curtis moved to approve Ordinance No. 1132; Councilmember Pelley seconded. No discussion. Motion approved.

Roll call vote:

AYES: Curtis, Pelley, Eaton, Sherlin

NAYS: None

Absent: Witt-McMahan

- 6 -
OLD BUSINESS

- 7 -
NEW BUSINESS

Resolution 2024-20 was postponed by Mayor Sherlin until a maintenance bond has been received from the insurance company.

- 8 -
REPORTS

FINANCE DEPARTMENT REPORT

Finance director, Mike Keith, presented the Finance Report for July 2024.

- 9 -

FIRE DEPARTMENT REPORT

Fire Chief, Brandon Ainsworth, presented the Fire Department Report for July 2024.

- 10 -

POLICE DEPARTMENT REPORT

Police Chief, Fred Schultz, was unable to present a monthly report for the Police Department due to the storm on July 30, 2024, that caused an outage of critical city systems resulting in data loss back to February 2024. Chief Shultz announced that the clerks are currently reentering that lost data.

- 11 -
REPORT FROM THE CITY MANAGER

Interim City Manager, Mitchell Moore, started his report by presenting the June and July animal control, sanitation, and recycle reports. He mentioned the Parks and Recreation department's recent updates and the Trail of Tears historic signs. He included the Tennessee Labor Force Estimates for the month of June 2024. Lastly, Mr. Moore went over the Technology Departments' memo regarding the IT incident on July 30, 2024.

- 12 -
ADJOURNMENT

Councilmember Pelley moved to adjourn; Vice Mayor Eaton seconded. The meeting adjourned at 7:20 p.m.

Roll call vote:

AYES: Curtis, Witt-McMahan, Pelley, Eaton, Sherlin

NAYS:

STEVEN S. SHERLIN, Mayor

MITCHELL B. MOORE, Interim City Manager

**ATHENS CITY COUNCIL
MINUTES OF CALLED MEETING
August 30, 2024**

The Athens City Council met in a called session on Friday, August 30, 2024, at 9:00 a.m. with Mayor Sherlin presiding. Mayor Sherlin gave the invocation. Fire Chief Ainsworth led the Pledge of Allegiance.

Upon roll call, the following members were present:

Curtis, Pelley, Eaton, Sherlin

Absent: Witt-McMahan

The following decision was made and ordered made a part of the records of the Athens City Council.

The purpose of the meeting, as issued in the "Public Notice of Called Meeting" posted on August 27, 2024, was made a part of these minutes:

**PUBLIC NOTICE OF CALLED MEETING
OF THE
ATHENS CITY COUNCIL**

NOTICE IS HEREBY GIVEN to all residents of Athens, Tennessee, and to all persons interested, that a called meeting of the Athens City Council will be held at the Athens Municipal Building (Burkett Witt Council Chambers) located at 815 North Jackson Street, Athens, Tennessee, commencing at 9:00 a.m. on Friday, August 30, 2024.

The purpose of this meeting is to:

1. Approve employment agreement between the City of Athens and Dr. Randall Dowling.
2. Discuss, authorize, and approve all matters related to the hiring of Dr. Randall Dowling.

/s/ _____
Steven S. Sherlin, Mayor

- 1 -
CITIZENS COMMENTS

- 2 -
NEW BUSINESS

Approve employment agreement between the City of Athens and Dr. Randall Dowling.

Councilmember Curtis moved to approve the employment agreement as presented and the start date of October 7, 2024; Vice Mayor Eaton seconded.

Councilmember Pelley moved to amend the salary (\$130,000) and vacation time (accrue at the same basis of employees); no second. Motion to amend failed.

Discussion continued regarding Councilmember Curtis' motion to approve the presented employment agreement and the start date of October 7, 2024. Mayor Sherlin discussed the education and experience that Randy has and how it came into play during the negotiation of the employment agreement. Vice Mayor Eaton asked for clarification on the vacation time. City Attorney, Chris Caldwell clarified that it is correct that Randy will have 31.5 days available on day one; however, the clause that states "Employee shall not take vacation leave if such leave interferes with properly discharging the duties under this Agreement." prevents abuse of vacation time. Councilmember Curtis spoke for **Motion approved.**

Roll call vote:

AYES: Curtis, Eaton, Sherlin

NAYS: Pelley

Absent: Witt-McMahan

- 3 -

Discuss, authorize, and approve all matters related to the hiring of Dr. Randall Dowling.

No discussion.

- 4 -

ADJOURNMENT

Councilmember Curtis moved to adjourn; Vice Mayor Eaton seconded. The meeting was adjourned at approximately 9:25 a.m.

Roll call vote:

AYES: Curtis, Pelley, Eaton, Sherlin

NAYS:

Absent: Witt-McMahan

STEVEN S. SHERLIN, Mayor

MITCHELL B. MOORE, Interim City Manager

ORDINANCE NO. 1132

"AN ORDINANCE TO UPDATE THE OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM PLAN FOR THE EMPLOYEES OF THE CITY OF ATHENS, TENNESSEE"

WHEREAS, in compliance with Public Chapter 561 of the General Assembly of the State of Tennessee for the year 1972, the City of Athens, Tennessee hereby updates the Occupational Safety and Health Program Plan for our employees.

WHEREAS, due to various changes in subsequent years, it has become necessary to amend the program plan to comply with more recent state requirements.

NOW, THEREFORE,

SECTION 1. BE IT ORDAINED by the City Council of the City of Athens, Tennessee, that there be and is hereby amended as follows:

TITLE: This section shall be known as "The Occupational Safety and Health Program Plan" for the employees of the City of Athens, Tennessee.

PURPOSE: The City of Athens, Tennessee, in electing to update the established Program Plan will maintain an effective and comprehensive Occupational Safety and Health Program Plan for its employees and shall:

1. Provide a safe and healthful place and condition of employment that includes:
 - a) Top Management Commitment and Employee Involvement;
 - b) Continually analyze the worksite to identify all hazards and potential hazards;
 - c) Develop and maintain methods for preventing or controlling the existing or potential hazards; and
 - d) Train managers, supervisors, and employees to understand and deal with worksite hazards.
2. Acquire, maintain and require the use of safety equipment, personal protective equipment and devices reasonably necessary to protect employees.
3. Record, keep, preserve, and make available to the Commissioner of Labor and Workforce Development, or persons within the Department of Labor and Workforce Development to whom such responsibilities have been delegated, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.
4. Consult with the Commissioner of Labor and Workforce Development with regard to the adequacy of the form and content of records.
5. Consult with the Commissioner of Labor and Workforce Development, as appropriate, regarding safety and health problems which are considered to be unusual or peculiar and are such that they cannot be achieved under a standard promulgated by the State.
6. Provide reasonable opportunity for the participation of employees in the effectuation of the objectives of this Program Plan, including the opportunity to make anonymous complaints concerning conditions or practices injurious to employee safety and health.
7. Provide for education and training of personnel for the fair and efficient administration of occupational safety and health standards, and provide for education and notification of all employees of the existence of this Program Plan.

COVERAGE:

The provisions of the Occupational Safety and Health Program Plan for the employees of the City of Athens, Tennessee shall apply to all employees of each administrative department, commission, board, division, or other agency whether part-time or full-time, seasonal or permanent. These provisions exclude any employee, department, commission, board, division, or other agency of the City of Athens School System.

STANDARDS AUTHORIZED:

The Occupational Safety and Health standards adopted by the City of Athens, Tennessee are the same as, but not limited to, the State of Tennessee Occupational Safety and Health Standards promulgated, or which may be promulgated, in accordance with Section 6 of the Tennessee Occupational Safety and Health Act of 1972 (TC.A. Title 50, Chapter 3).

VARIANCES FROM STANDARDS AUTHORIZED:

Upon written application to the Commissioner of Labor and Workforce Development of the State of Tennessee, the City of Athens, Tennessee may request an order granting a temporary variance from any approved standards. Applications for variances shall be in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, VARIANCES FROM OCCUPATIONAL SAFETY AND HEALTH STANDARDS, CHAPTER 0800-01-02, as authorized by TC.A., Title 50. Prior to requesting such temporary variance, the City of Athens, Tennessee will notify or serve notice to our employees, their designated representatives, or interested parties and present them with an opportunity for a hearing. The posting of notice on the main bulletin board shall be deemed sufficient notice to employees.

ADMINISTRATION:

For the purposes of this ordinance, the City Manager is designated as the Safety Director of Occupational Safety and Health to perform duties and to exercise powers assigned to plan, develop, and administer this Program Plan. The Safety Director shall develop a plan of operation for the Program Plan in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, SAFETY AND HEALTH PROVISIONS FOR THE PUBLIC SECTOR, CHAPTER 0800-01-05, as authorized by TC.A., Title 50.

FUNDING THE PROGRAM PLAN:

Sufficient funds for administering and staffing the Program Plan pursuant to this ordinance shall be made available as authorized by the City of Athens, Tennessee.

SEVERABILITY:

SECTION 2. BE IT FURTHER ORDAINED that if any section, sub-section, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

AMENDMENTS, ETC:

SECTION 3. BE IT FURTHER ORDAINED that this ordinance shall take effect from and after the date it shall have been passed, properly signed, certified, and has met all other legal requirements, and as otherwise provided by law, the general welfare of the City of Athens, Tennessee requiring it.

PASSED ON FIRST READING: August 20, 2024

PASSED ON SECOND READING:

DATE OF PUBLIC HEARING: September 17, 2024

STEVEN S. SHERLIN, MAYOR

MITCHELL B. MOORE, INTERIM CITY MANAGER

APPROVED AS TO FORM:

CHRISTOPHER M. CALDWELL, CITY ATTORNEY

CITY OF ATHENS, TENNESSEE
Narrative on Financial Analysis
August, 2024

This narrative will discuss various aspects of the financial data presented to the city council for the above-referenced month. July, and 2 or 3 subsequent months will be above the normal percentages, primarily on the expenditure side because of several factors, as discussed below.

General Fund

Overall, we collected about \$216,000 more in August this year, primarily because we received \$55,000 more from AUB, \$62,000 in local sales tax, \$75,000 more in property taxes and \$30,000 more in gross receipts tax. As a percentage we collected .36% more than the budgeted revenues for last year.

PLEASE NOTE: On the financial spreadsheet that accompanies this report, at the top you will see General Fund revenues. I have only broken out major sources of revenue such as property taxes and sales taxes. The "total revenues" amount includes smaller items that I did not show in detail. A complete listing of all revenue accounts can be found on your computer-generated report titled "Statement of Actual and Estimated Revenues".

Expenditures are always going to show high in the early budget months, primarily due to the retirement contribution being paid in July and the fleet management transfer.

Another factor that makes the percentage spent look high is the fact that we set up annual purchase orders for known or recurring monthly expenses. For example, in the City Council division we pay for the monthly taping of council meetings. To avoid having to prepare a purchase order every month, we prepare one for the entire year and pay off of it monthly. This total PO is included in the "expended & encumbered" percentage.

Expenditures and encumbrances for this year are \$839,000 less than this time last year, showing 28.90% this year. The variance is due to the \$2,000,000 for paving that was encumbered in July of last year, the transfer to debt service being done earlier this year and the timing of payroll being posted at the end of August this year compared to September 1 in the prior year.

Sanitation

Revenues and expenditures are comparable to the prior year.

Please let me know if I can provide additional information.

CITY OF ATHENS, TENNESSEE
Financial Analysis for August, 2024
(Unaudited)

	Prior Year		Current Year	Increase (Decrease) From	% Received	Variance from Current Yr. to Prior Yr.	12-Month Variance (2/12=16.67%)
	8/31/2023	% Received	8/31/2024	Prior Year	Received		
GENERAL FUND							
Property Taxes	36,431	0.56%	111,947	75,516	1.69%	1.13%	-14.98%
AUB In-Lieu of Taxes	124,345	14.21%	179,600	55,255	19.21%	5.00%	2.54%
Local Sales Taxes	1,509,923	17.98%	1,572,105	62,182	17.86%	-0.12%	1.19%
Wholesale Beer Taxes	93,413	17.63%	92,399	(1,014)	17.43%	-0.20%	0.76%
Wholesale Liquor Taxes	23,624	8.44%	25,940	2,316	9.26%	0.82%	-7.41%
Gross Receipt Taxes	24,439	4.52%	54,901	30,462	10.15%	5.63%	-6.52%
State Sales Taxes	300,325	18.77%	311,876	11,551	18.35%	-0.42%	1.68%
Gas and Motor Fuel Taxes	83,655	17.43%	86,094	2,439	17.94%	0.51%	1.27%
Court Fines/Costs	9,702	8.82%	13,180	3,478	13.18%	4.36%	-3.49%
Interest Income	107,717	35.91%	105,836	(1,881)	21.17%	-14.74%	4.50%
Total Revenues/% of Budget	2,709,846	13.09%	2,926,340	216,494	13.45%	0.36%	-3.22%
Sales Tax							
	2023	2024	Difference				
July	748,883	785,262	36,379				
August	1,509,923	1,572,105	62,182				
SANITATION							
Revenues:							
Industrial/Commercial	77,026	18.34%	76,057	(969)	18.11%	-0.23%	1.44%
Residential	97,756	18.10%	95,508	(2,248)	17.69%	-0.41%	1.02%
Total Revenues	188,642		186,391	(2,251)			
Percent of total budget		18.68%			18.27%	-0.41%	1.60%
Prior Year 8/31/2023 Current Year 8/31/2024 Variance from Current Yr. to Prior Yr. 12-Month Variance (2/12=16.67%)							
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered	Current Yr. to Prior Yr.	(2/12=16.67%)
GENERAL FUND							
City Manager's Office	42,397	13.42%	67,075	1,850	21.29%	7.87%	4.62%
City Council	23,813	37.56%	18,761	4,300	39.76%	2.20%	23.09%
City Judge	2,153	16.56%	2,153		16.56%	0.00%	-0.11%
City Attorney	8,230	20.58%	3,276		6.55%	-14.03%	-10.12%
Special Appropriations	68,725	17.67%	70,025		17.76%	0.09%	1.09%
Athens City Schools	502,465	20.75%	522,867		21.60%	0.85%	4.93%
Athens Utilities Board	89,813	16.95%	93,308		17.61%	0.66%	0.94%
Total Administration	737,596	19.55%	777,465	6,150	20.68%	1.13%	4.01%
Finance	93,091	17.78%	125,710	3,970	22.50%	4.72%	5.83%
Personnel	44,515	17.11%	52,007	4,381	20.28%	3.17%	3.61%
Administration (Purchasing)	33,568	25.51%	26,475	300	19.21%	-6.30%	2.54%
City Hall	96,676	49.70%	54,535	63,665	59.01%	9.31%	42.34%
Information Technology	103,171	23.30%	101,755	5,000	15.64%	-7.66%	-1.03%
Total Admin & Emer. Svcs.	233,415	30.36%	182,765	68,965	24.62%	-5.74%	7.95%
Administration	38,472	19.88%	49,130	300	23.57%	3.69%	6.90%
Codes Enforcement	87,836	26.64%	94,515	9,430	26.70%	0.06%	10.03%
Cemeteries	36,527	84.55%	8,791	38,176	30.96%	-53.59%	14.29%
Total Community Development	162,835	28.75%	152,436	47,906	26.69%	-2.06%	10.02%

CITY OF ATHENS, TENNESSEE
Financial Analysis for August, 2024
(Unaudited)

	Prior Year 8/31/2023		Current Year 8/31/2024			Variance from Current Yr. to Prior Yr.	12-Month Variance (2/12=16.67%)
	Actual	% Expended & Encumbered	Actual	Outstanding PO's	% Expended & Encumbered		
Administration (Police)	61,984	19.39%	78,299	3,267	24.19%	4.80%	7.52%
Patrol	645,112	24.89%	818,747	14,957	26.73%	1.84%	10.06%
Special Services	143,777	23.59%	209,572	832	25.77%	2.18%	9.10%
Total Police	850,873	24.17%	1,106,618	19,056	26.35%	2.18%	9.68%
Administration (Fire)	49,524	24.08%	55,750	1,300	24.64%	0.56%	7.97%
Prevention	25,353	21.54%	37,418	300	28.40%	6.86%	11.73%
Suppression	813,702	33.14%	883,516	54,738	32.54%	-0.60%	15.87%
Total Fire	888,579	31.97%	976,684	56,338	31.87%	-0.10%	15.20%
Administration (Parks & Rec)	51,356	21.45%	55,185	438	22.23%	0.78%	5.56%
Maintenance	236,246	29.31%	183,757	148,759	40.49%	11.18%	23.82%
Swimming Pools	28,706	56.73%	32,471	1,434	67.68%	10.95%	51.01%
Program Planning	95,274	29.28%	93,846	29,738	32.27%	2.99%	15.60%
Total Parks & Recreation	411,582	28.96%	365,259	180,369	36.26%	7.30%	19.59%
Administration (Public Works)	85,165	20.09%	96,258	11,173	26.39%	6.30%	9.72%
Traffic Control	126,439	42.05%	61,602	33,601	25.49%	-16.56%	8.82%
Street Maintenance	2,253,984	219.49%	150,409	82,873	21.63%	-197.86%	4.96%
Street Construction	227,860	36.64%	176,201	57,376	32.95%	-3.69%	16.28%
Street Cleaning	375,801	36.84%	355,259	40,485	36.77%	-0.07%	20.10%
Fleet Maintenance	80,762	22.93%	81,936	12,751	24.08%	1.15%	7.41%
Animal Control	43,494	20.31%	59,945	6,834	25.31%	5.00%	8.64%
Total Public Works	3,193,505	80.64%	981,610	245,093	28.52%	-52.12%	11.85%
Communications	82,077	25.08%	91,786		25.20%	0.12%	8.53%
Non-Departmental	425,462	15.20%	833,658	6,505	51.17%	35.97%	34.50%
Total General Fund	7,123,530	34.41%	5,645,998	638,733	28.90%	-5.51%	12.23%
Increase (Decrease)				6,284,731			
		(838,799)					
Sanitation:							
Expenditures:	309,991	30.69%	322,331	15,551	30.17%	-0.52%	13.50%

CITY OF ATHENS
 FINANCIAL REPORT
 CASH BALANCES AND INVESTMENT SHEET
 2024-2025

	JUL	AUG
GENERAL	16,847,000	15,118,000
EMP MED BENEFIT	291,000	293,000
SCHOOL DEBT SER	2,927,000	3,043,000
CITY DEBT SER	80,000	481,000
CAP IMP	14,984,000	15,117,000
FLEET	7,397,000	7,440,000
SAN	1,531,000	1,531,000
DRUG	169,000	161,000
CONFERENCE	39,000	43,000
SCHOOL CONST	2,448,000	2,445,000
2021 GO BOND	1,601,000	1,329,000
HOTEL/MOTEL TAX	683,000	714,000
TOTAL CASH & INV	48,997,000	47,715,000



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council

Account Summary

For Fiscal: 2024-2025 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
<u>01-0000-4110</u>	CURRENT PROPERTY TAXES	6,400,000.00	6,400,000.00	0.00	0.00	-6,400,000.00	0.00 %
<u>01-0000-4115</u>	PRIOR YEAR PROPERTY TAXES	100,000.00	100,000.00	29,126.00	52,235.00	-47,765.00	52.24 %
<u>01-0000-4120</u>	DELINQUENT PROPERTY TAXES C&	80,000.00	80,000.00	37,734.00	44,959.00	-35,041.00	56.20 %
<u>01-0000-4125</u>	PUBLIC UTILITIES	90,000.00	90,000.00	0.00	76.00	-89,924.00	0.08 %
<u>01-0000-4130</u>	INTEREST & PENALTY PY	20,000.00	20,000.00	2,337.61	3,937.56	-16,062.44	19.69 %
<u>01-0000-4135</u>	INTEREST & PENALTY C&M	25,000.00	25,000.00	8,905.47	10,815.44	-14,184.56	43.26 %
<u>01-0000-4145</u>	AUB ELECTRIC	700,000.00	700,000.00	67,858.16	135,716.32	-564,283.68	19.39 %
<u>01-0000-4150</u>	AUB GAS	235,000.00	235,000.00	21,942.00	43,884.00	-191,116.00	18.67 %
<u>01-0000-4165</u>	LOCAL SALES TAX	8,800,000.00	8,800,000.00	786,843.39	1,572,104.95	-7,227,895.05	17.86 %
<u>01-0000-4170</u>	WHOLESALE BEER TAX	530,000.00	530,000.00	46,256.19	92,399.09	-437,600.91	17.43 %
<u>01-0000-4171</u>	WHOLESALE LIQUOR TAX	280,000.00	280,000.00	25,940.20	25,940.20	-254,059.80	9.26 %
<u>01-0000-4176</u>	BUSINESS LICENSE APPLICATION FE	1,000.00	1,000.00	90.00	225.00	-775.00	22.50 %
<u>01-0000-4177</u>	BUSINESS TAX-ST CLERK FEE	40,000.00	40,000.00	1,631.83	5,058.00	-34,942.00	12.65 %
<u>01-0000-4178</u>	BUSINESS TAX-ST COLLECTED	500,000.00	500,000.00	15,100.32	49,618.31	-450,381.69	9.92 %
<u>01-0000-4183</u>	TRANSIENT VENDOR FEE	0.00	0.00	0.00	50.00	50.00	0.00 %
<u>01-0000-4184</u>	FLEA MARKET FEES	0.00	0.00	0.00	4.00	4.00	0.00 %
<u>01-0000-4205</u>	CABLE TV FRANCHISE TAX-COMCAS	140,000.00	140,000.00	0.00	0.00	-140,000.00	0.00 %
<u>01-0000-4210</u>	CABLE TV FRANCHISE TAX-AT&T	7,000.00	7,000.00	0.26	0.26	-6,999.74	0.00 %
<u>01-0000-4310</u>	TAXI/WRECKER/SOLICITORS	1,000.00	1,000.00	0.00	100.00	-900.00	10.00 %
<u>01-0000-4315</u>	BEER PERMITS	12,000.00	12,000.00	4,783.33	4,833.33	-7,166.67	40.28 %
<u>01-0000-4320</u>	ANIMAL CONTROL	1,000.00	1,000.00	196.00	306.00	-694.00	30.60 %
<u>01-0000-4325</u>	BUILDING LICENSES & PERMITS	50,000.00	50,000.00	5,552.00	14,202.00	-35,798.00	28.40 %
<u>01-0000-4410</u>	TVA PAYMENTS IN LIEU OF TAX	150,000.00	150,000.00	0.00	0.00	-150,000.00	0.00 %
<u>01-0000-4412</u>	TVA IMPACT PYMTS	45,000.00	45,000.00	0.00	0.00	-45,000.00	0.00 %
<u>01-0000-4415</u>	HOUSING AUTHORITY IN LIEU OF T	80,000.00	80,000.00	0.00	0.00	-80,000.00	0.00 %
<u>01-0000-4420</u>	STATE LAW/FIRE GRANTS	43,000.00	43,000.00	18,400.00	18,400.00	-24,600.00	42.79 %
<u>01-0000-4425</u>	STATE SALES TAX	1,700,000.00	1,700,000.00	159,116.29	311,876.20	-1,388,123.80	18.35 %
<u>01-0000-4435</u>	STATE BEER TAX	6,000.00	6,000.00	0.00	0.00	-6,000.00	0.00 %
<u>01-0000-4440</u>	STATE MIXED DRINK TAX	80,000.00	80,000.00	8,331.13	16,720.35	-63,279.65	20.90 %
<u>01-0000-4445</u>	STATE GAS INSPECTION TAX	26,000.00	26,000.00	2,143.32	4,289.36	-21,710.64	16.50 %
<u>01-0000-4450</u>	STATE EXCISE TAX	40,000.00	40,000.00	0.00	0.00	-40,000.00	0.00 %
<u>01-0000-4455</u>	STATE SPORTSBETTING TAX	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
<u>01-0000-4460</u>	REIMB OTHER GOVERNMENTS	40,000.00	40,000.00	0.00	33,140.71	-6,859.29	82.85 %
<u>01-0000-4465</u>	STATE GAS & MOTOR FUEL TAX	480,000.00	480,000.00	42,982.48	86,094.21	-393,905.79	17.94 %
<u>01-0000-4467</u>	STATE TRASPORATION MODERNIZ	0.00	0.00	489.53	945.07	945.07	0.00 %
<u>01-0000-4475</u>	REIMB:HIGHWAY MAINTENANCE	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
<u>01-0000-4520</u>	GRANT FUNDS	0.00	0.00	1,915.19	1,915.19	1,915.19	0.00 %
<u>01-0000-4530</u>	GRANTS - POLICE DEPT.	225,000.00	225,000.00	225,000.00	225,000.00	0.00	100.00 %
<u>01-0000-4620</u>	ACCIDENT REPORT CHARGES	0.00	0.00	51.55	84.15	84.15	0.00 %
<u>01-0000-4625</u>	REPAIR DAMAGES AUB	25,000.00	25,000.00	2,955.80	2,955.80	-22,044.20	11.82 %
<u>01-0000-4630</u>	CEMETERY LOTS	2,000.00	2,000.00	0.00	-20.00	-2,020.00	1.00 %
<u>01-0000-4635</u>	CEDAR GROVE EXPANSION	5,000.00	5,000.00	500.00	820.00	-4,180.00	16.40 %
<u>01-0000-4665</u>	POOLS INGLESIDE	10,000.00	10,000.00	2,075.00	6,180.50	-3,819.50	61.81 %
<u>01-0000-4675</u>	RECREATION CONCESSIONS	30,000.00	30,000.00	3,429.72	11,080.37	-18,919.63	36.93 %
<u>01-0000-4690</u>	GENERAL CLASSES	40,000.00	40,000.00	1,140.00	1,614.50	-38,385.50	4.04 %
<u>01-0000-4700</u>	YOUTH SPORTS ACTIVITIES	45,000.00	45,000.00	0.00	0.00	-45,000.00	0.00 %
<u>01-0000-4705</u>	LEASE/RENTAL BALLFIELDS	3,000.00	3,000.00	985.00	1,415.00	-1,585.00	47.17 %
<u>01-0000-4710</u>	LEASE/RENTAL PICNIC SHEL	3,000.00	3,000.00	1,475.00	2,832.50	-167.50	94.42 %
<u>01-0000-4740</u>	FOUNDATION REVENUE	0.00	0.00	352.00	621.00	621.00	0.00 %
<u>01-0000-4810</u>	CITY COURT FINES & COSTS	100,000.00	100,000.00	8,871.12	13,179.62	-86,820.38	13.18 %

Monthly Rev and Exp Reports for Council

For Fiscal: 2024-2025 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01-0000-4910</u>	INTEREST INCOME	500,000.00	500,000.00	90,284.94	105,836.01	-394,163.99	21.17 %
<u>01-0000-4925</u>	INSURANCE RECOVERIES	0.00	0.00	1,045.24	2,461.45	2,461.45	0.00 %
<u>01-0000-4930</u>	DISCOUNTS EARNED	0.00	0.00	52.95	68.84	68.84	0.00 %
<u>01-0000-4935</u>	THIRD PARTY CONTRIBUTIONS	0.00	0.00	0.00	8,000.00	8,000.00	0.00 %
<u>01-0000-4999</u>	MISCELLANEOUS INCOME	20,000.00	20,000.00	13,339.38	14,365.03	-5,634.97	71.83 %
	Revenue Total:	21,750,000.00	21,750,000.00	1,639,232.40	2,926,340.32	-18,823,659.68	13.45%
	Fund: 01 - GENERAL FUND Total:	21,750,000.00	21,750,000.00	1,639,232.40	2,926,340.32	-18,823,659.68	13.45%
	Report Total:	21,750,000.00	21,750,000.00	1,639,232.40	2,926,340.32	-18,823,659.68	13.45%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council Group Summary

For Fiscal: 2024-2025 Period Ending: 08/31/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Department: 01 - Administration							
0101 - City Manager's Office	323,800.00	323,800.00	25,814.18	67,075.41	1,850.00	254,874.59	21.29%
0102 - City Council	58,000.00	58,000.00	16,337.62	18,761.23	4,300.00	34,938.77	39.76%
0103 - City Judge	13,000.00	13,000.00	1,076.50	2,153.00	0.00	10,847.00	16.56%
0104 - City Attorney	50,000.00	50,000.00	3,275.75	3,275.75	0.00	46,724.25	6.55%
0105 - Special Appropriations	394,200.00	394,200.00	68,025.00	70,025.00	0.00	324,175.00	17.76%
0106 - Athens City Schools	2,421,000.00	2,421,000.00	261,677.95	522,867.25	0.00	1,898,132.75	21.60%
0107 - Athens Utilities Board	530,000.00	530,000.00	47,021.51	93,307.77	0.00	436,692.23	17.61%
Department: 01 - Administration Total:	3,790,000.00	3,790,000.00	423,228.51	777,465.41	6,150.00	3,006,384.59	20.68%
Department: 02 - Finance							
0201 - Finance	576,400.00	576,400.00	63,782.63	125,709.69	3,969.71	446,720.60	22.50%
Department: 02 - Finance Total:	576,400.00	576,400.00	63,782.63	125,709.69	3,969.71	446,720.60	22.50%
Department: 03 - Human Resources							
0301 - Human Resources	278,000.00	278,000.00	23,358.60	52,007.11	4,381.31	221,611.58	20.28%
Department: 03 - Human Resources Total:	278,000.00	278,000.00	23,358.60	52,007.11	4,381.31	221,611.58	20.28%
Department: 04 - Administrative Services							
0401 - Administration	139,400.00	139,400.00	7,336.40	26,475.18	300.00	112,624.82	19.21%
0402 - City Hall	200,300.00	200,300.00	22,385.27	54,535.32	63,664.53	82,100.15	59.01%
0403 - Information Technology	682,700.00	682,700.00	38,315.93	101,754.56	5,000.00	575,945.44	15.64%
Department: 04 - Administrative Services Total:	1,022,400.00	1,022,400.00	68,037.60	182,765.06	68,964.53	770,670.41	24.62%
Department: 05 - Community Development							
0501 - Administration	209,700.00	209,700.00	21,950.41	49,129.73	300.00	160,270.27	23.57%
0502 - Codes Enforcement	389,300.00	389,300.00	31,340.99	94,515.28	9,430.00	285,354.72	26.70%
0503 - Cemeteries	151,700.00	151,700.00	1,519.81	8,790.82	38,175.93	104,733.25	30.96%
Department: 05 - Community Development Total:	750,700.00	750,700.00	54,811.21	152,435.83	47,905.93	550,358.24	26.69%
Department: 06 - Police							
0601 - Administration	337,200.00	337,200.00	32,255.56	78,298.89	3,266.77	255,634.34	24.19%
0602 - Patrol	3,118,800.00	3,118,800.00	267,807.78	818,747.50	14,957.41	2,285,095.09	26.73%
0603 - Special Services	816,500.00	816,500.00	81,599.86	209,571.84	831.72	606,098.44	25.77%
Department: 06 - Police Total:	4,272,500.00	4,272,500.00	381,663.20	1,106,618.23	19,055.90	3,146,825.87	26.35%
Department: 07 - Fire							
0701 - Administration	231,500.00	231,500.00	22,875.18	55,749.68	1,300.00	174,450.32	24.64%
0702 - Prevention	132,800.00	132,800.00	18,486.76	37,418.06	300.00	95,081.94	28.40%

Monthly Rev and Exp Reports for Council

For Fiscal: 2024-2025 Period Ending: 08/31/2024

Division	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Used
0703 - Suppression	2,883,600.00	2,883,600.00	243,968.33	883,515.66	54,738.04	1,945,346.30	32.54%
Department: 07 - Fire Total:	3,247,900.00	3,247,900.00	285,330.27	976,683.40	56,338.04	2,214,878.56	31.81%
Department: 08 - Parks and Recreation							
0801 - Administration	250,200.00	250,200.00	20,272.65	55,184.91	437.47	194,577.62	22.23%
0802 - Maintenance	821,300.00	821,300.00	65,299.20	183,757.27	148,759.23	488,783.50	40.49%
0803 - Swimming Pools	50,100.00	50,100.00	16,236.12	32,471.31	1,434.40	16,194.29	67.68%
0804 - Program Planning	383,000.00	383,000.00	39,662.79	93,846.18	29,737.43	259,416.39	32.27%
Department: 08 - Parks and Recreation Total:	1,504,600.00	1,504,600.00	141,470.76	365,259.67	180,368.53	958,971.80	36.26%
Department: 09 - Public Works							
0901 - Administration	407,100.00	407,100.00	39,759.55	96,257.22	11,172.77	299,670.01	26.39%
0902 - Traffic Control	373,500.00	373,500.00	16,503.18	61,602.21	33,601.34	278,296.45	25.49%
0903 - Street Maintenance	1,078,400.00	1,078,400.00	48,181.94	150,409.22	82,872.93	845,117.85	21.63%
0904 - Street Construction	708,900.00	708,900.00	40,865.24	176,201.08	57,376.52	475,322.40	32.95%
0905 - Street Cleaning	1,076,300.00	1,076,300.00	69,227.43	355,259.09	40,484.66	680,556.25	36.77%
0906 - Fleet Maintenance	393,200.00	393,200.00	34,334.66	81,935.87	12,750.77	298,513.36	24.08%
0908 - Animal Control	263,800.00	263,800.00	30,205.98	59,944.91	6,833.95	197,021.14	25.31%
Department: 09 - Public Works Total:	4,301,200.00	4,301,200.00	279,077.98	981,609.60	245,092.94	3,074,497.46	28.52%
Department: 10 - Communications/Dispatch							
1004 - Communications/Dispatch	364,300.00	364,300.00	1,120.00	91,786.00	0.00	272,514.00	25.20%
Department: 10 - Communications/Dispatch Total:	364,300.00	364,300.00	1,120.00	91,786.00	0.00	272,514.00	25.20%
Department: 11 - Transfers							
1101 - Non-Departmental	1,642,000.00	1,642,000.00	619,495.49	833,657.74	6,505.34	801,836.92	51.17%
Department: 11 - Transfers Total:	1,642,000.00	1,642,000.00	619,495.49	833,657.74	6,505.34	801,836.92	51.17%
Fund: 01 - GENERAL FUND Total:	21,750,000.00	21,750,000.00	2,341,376.25	5,645,997.74	638,732.23	15,465,270.03	28.90%
Report Total:	21,750,000.00	21,750,000.00	2,341,376.25	5,645,997.74	638,732.23	15,465,270.03	28.90%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council Account Summary

For Fiscal: 2024-2025 Period Ending: 08/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 12 - SANITATION						
Revenue						
<u>12-0000-4648</u>						
REFUSE PENALTY	4,000.00	4,000.00	191.86	464.89	-3,535.11	11.62 %
<u>12-0000-4650</u>						
IND/COMMERCIAL REFUSE CHARG	420,000.00	420,000.00	29,147.00	76,057.00	-343,943.00	18.11 %
<u>12-0000-4658</u>						
REFUSE COLLECTION CHARGES	540,000.00	540,000.00	49,595.06	95,507.92	-444,492.08	17.69 %
<u>12-0000-4750</u>						
RECYCLING CENTER	5,000.00	5,000.00	0.00	1,237.30	-3,762.70	24.75 %
<u>12-0000-4910</u>						
INTEREST INCOME	50,000.00	50,000.00	6,262.72	13,021.88	-36,978.12	26.04 %
<u>12-0000-4930</u>						
DISCOUNTS EARNED	0.00	0.00	0.10	7.27	7.27	0.00 %
<u>12-0000-4999</u>						
MISCELLANEOUS INCOME	1,000.00	1,000.00	0.00	94.25	-905.75	9.43 %
Revenue Total:	1,020,000.00	1,020,000.00	85,196.74	186,390.51	-833,609.49	18.27%
Fund: 12 - SANITATION Total:	1,020,000.00	1,020,000.00	85,196.74	186,390.51	-833,609.49	18.27%
Report Total:	1,020,000.00	1,020,000.00	85,196.74	186,390.51	-833,609.49	18.27%



City of Athens, Tennessee

Monthly Rev and Exp Reports for Council Group Summary

For Fiscal: 2024-2025 Period Ending: 08/31/2024

Division

Fund: 12 - SANITATION
 Department: 09 - Public Works
 0907 - Sanitation

Division	Original Budget		Current Total Budget		Period Activity		Fiscal Activity		Encumbrances		Variance	
	Total	Budget	Total	Budget	Activity	Period	Activity	Fiscal	Activity	Encumbrances	Favorable	Percent Used
	1,120,000.00		1,120,000.00		76,710.26		322,331.06		15,550.52		782,118.42	30.17%
Department: 09 - Public Works Total:	1,120,000.00		1,120,000.00		76,710.26		322,331.06		15,550.52		782,118.42	30.17%
Fund: 12 - SANITATION Total:	1,120,000.00		1,120,000.00		76,710.26		322,331.06		15,550.52		782,118.42	30.17%
Report Total:	1,120,000.00		1,120,000.00		76,710.26		322,331.06		15,550.52		782,118.42	30.17%

City of Athens Fire Dept

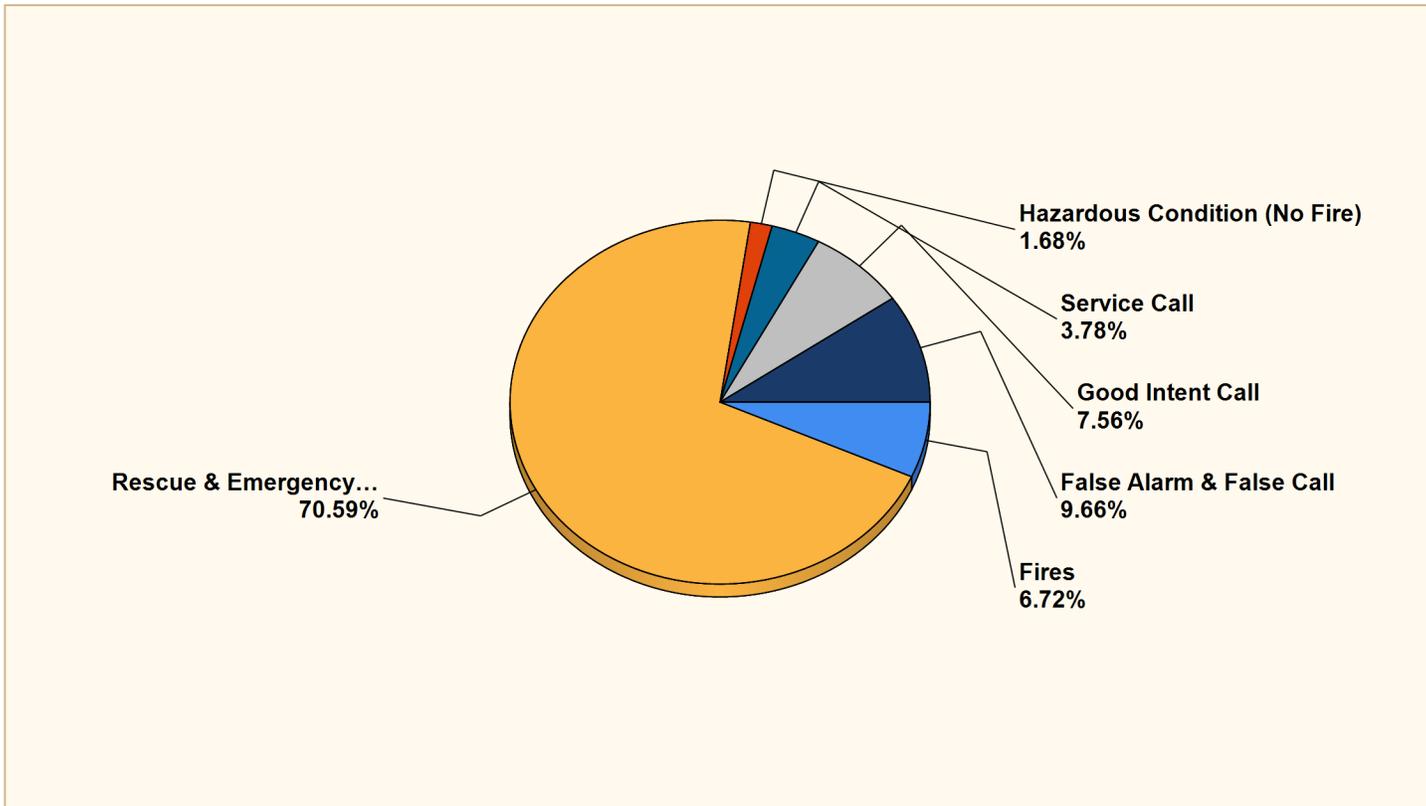
Athens, TN

This report was generated on 9/5/2024 10:29:46 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2024 | End Date: 08/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	16	6.72%
Rescue & Emergency Medical Service	168	70.59%
Hazardous Condition (No Fire)	4	1.68%
Service Call	9	3.78%
Good Intent Call	18	7.56%
False Alarm & False Call	23	9.66%
TOTAL	238	100%

- 1009 Employee training hours
- CPR - 8 classes - 93 students
- Fire drill for NDX Rogers Dental Lab
- 800 radio update
- 3 new firefighters - Robinson, Jimenez, Hicks
- Fire drills for school systems have started back
- TARS Bus Rescue class
- 1 attended IAAI Conference
- 1 attended HM class
- St. Mark's AME Zion Church fire

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.42%
111 - Building fire	4	1.68%
118 - Trash or rubbish fire, contained	2	0.84%
131 - Passenger vehicle fire	3	1.26%
143 - Grass fire	3	1.26%
151 - Outside rubbish, trash or waste fire	2	0.84%
154 - Dumpster or other outside trash receptacle fire	1	0.42%
311 - Medical assist, assist EMS crew	151	63.45%
322 - Motor vehicle accident with injuries	15	6.3%
324 - Motor vehicle accident with no injuries.	1	0.42%
381 - Rescue or EMS standby	1	0.42%
440 - Electrical wiring/equipment problem, other	2	0.84%
445 - Arcing, shorted electrical equipment	1	0.42%
462 - Aircraft standby	1	0.42%
500 - Service Call, other	2	0.84%
511 - Lock-out	2	0.84%
551 - Assist police or other governmental agency	1	0.42%
561 - Unauthorized burning	2	0.84%
571 - Cover assignment, standby, moveup	2	0.84%
600 - Good intent call, other	2	0.84%
611 - Dispatched & cancelled en route	10	4.2%
622 - No incident found on arrival at dispatch address	3	1.26%
651 - Smoke scare, odor of smoke	1	0.42%
661 - EMS call, party transported by non-fire agency	1	0.42%
671 - HazMat release investigation w/no HazMat	1	0.42%
700 - False alarm or false call, other	1	0.42%
714 - Central station, malicious false alarm	1	0.42%
741 - Sprinkler activation, no fire - unintentional	1	0.42%
743 - Smoke detector activation, no fire - unintentional	1	0.42%
744 - Detector activation, no fire - unintentional	18	7.56%
745 - Alarm system activation, no fire - unintentional	1	0.42%
TOTAL INCIDENTS:	238	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



City of Athens Fire Dept

Athens, TN

This report was generated on 9/5/2024 10:35:21 AM



Property Values versus Loss and Save per Incident for Date Range

Start Date: 08/01/2024 | End Date: 08/31/2024

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-1340	\$1,200,000.00	\$430,000.00	\$770,000.00
2024-1388	\$500.00	\$500.00	\$0.00
2024-1413	\$1,700,000.00	\$1,700,000.00	\$0.00
2024-1460	\$234,700.00	\$4,500.00	\$230,200.00
2024-1488	\$7,000.00	\$7,000.00	\$0.00
2024-1488	\$60,000.00	\$500.00	\$59,500.00
2024-1513	\$1,200.00	\$1,200.00	\$0.00
2024-1521	\$7,000.00	\$4,000.00	\$3,000.00
Totals:	\$3,210,400.00	\$2,147,700.00	\$1,062,700.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



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City of Athens Fire Dept

Athens, TN

This report was generated on 9/5/2024 10:36:13 AM



Losses for Date Range

Start Date: 08/01/2024 | End Date: 08/31/2024

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
8	\$1,566,700.00	\$581,000.00	\$2,147,700.00	\$268,462.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2024-1340	08/04/2024	111 - Building fire	\$350,000.00	\$80,000.00	\$430,000.00	20.02%
2024-1388	08/12/2024	118 - Trash or rubbish fire, contained	\$500.00	\$0.00	\$500.00	0.02%
2024-1413	08/15/2024	111 - Building fire	\$1,200,000.00	\$500,000.00	\$1,700,000.00	79.15%
2024-1460	08/21/2024	111 - Building fire	\$3,500.00	\$1,000.00	\$4,500.00	0.21%
2024-1488	08/24/2024	131 - Passenger vehicle fire	\$7,000.00	\$0.00	\$7,000.00	0.33%
2024-1488	08/24/2024	131 - Passenger vehicle fire	\$500.00	\$0.00	\$500.00	0.02%
2024-1513	08/27/2024	154 - Dumpster or other outside trash receptacle fire	\$1,200.00	\$0.00	\$1,200.00	0.06%
2024-1521	08/28/2024	131 - Passenger vehicle fire	\$4,000.00	\$0.00	\$4,000.00	0.19%

Only REVIEWED incidents included



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City of Athens Fire Dept

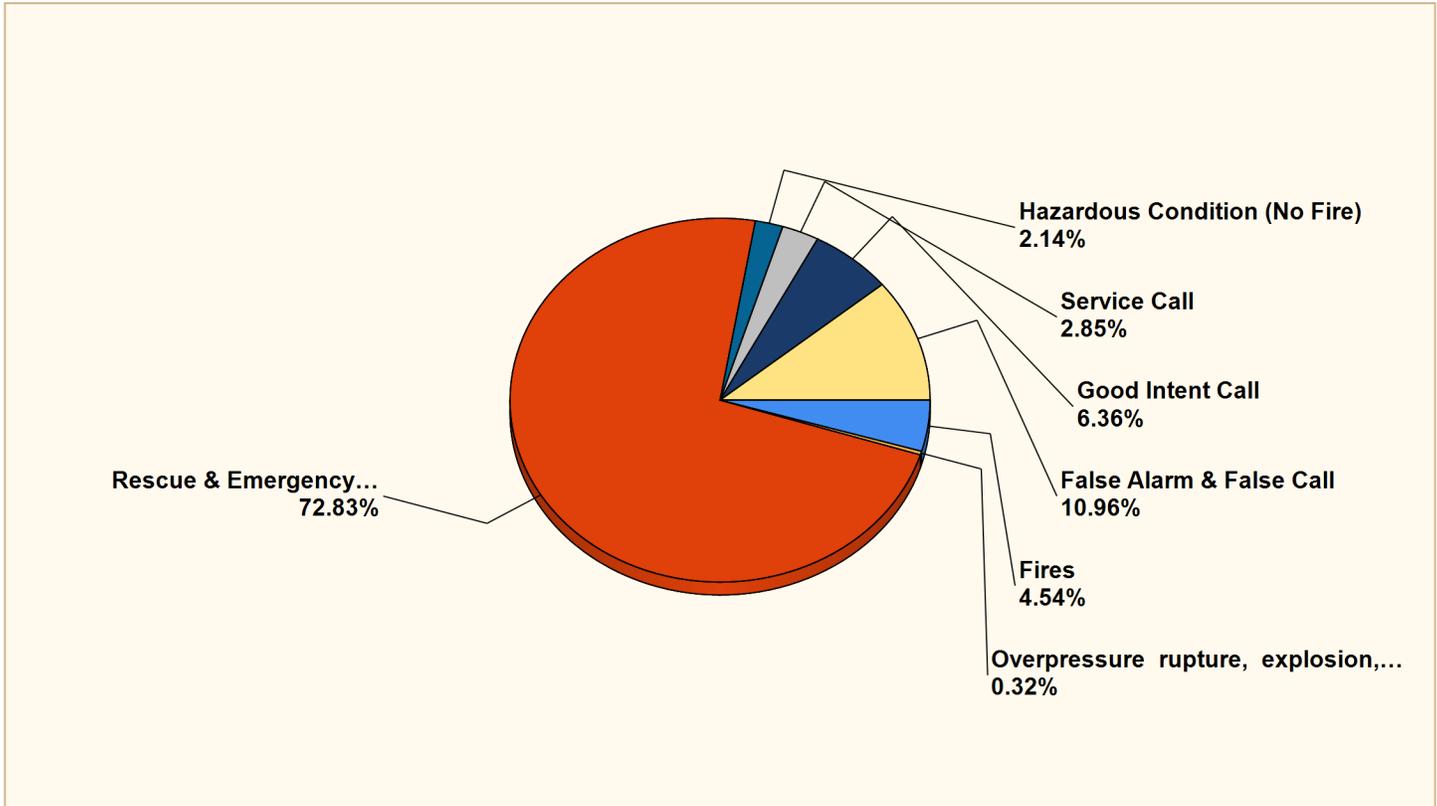
Athens, TN

This report was generated on 9/5/2024 10:36:51 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 08/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	70	4.54%
Overpressure rupture, explosion, overheating - no fire	5	0.32%
Rescue & Emergency Medical Service	1123	72.83%
Hazardous Condition (No Fire)	33	2.14%
Service Call	44	2.85%
Good Intent Call	98	6.36%
False Alarm & False Call	169	10.96%
TOTAL	1542	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	3	0.19%
111 - Building fire	16	1.04%
113 - Cooking fire, confined to container	1	0.06%
118 - Trash or rubbish fire, contained	6	0.39%
122 - Fire in motor home, camper, recreational vehicle	1	0.06%
131 - Passenger vehicle fire	13	0.84%
132 - Road freight or transport vehicle fire	2	0.13%
133 - Rail vehicle fire	1	0.06%
138 - Off-road vehicle or heavy equipment fire	1	0.06%
140 - Natural vegetation fire, other	3	0.19%
141 - Forest, woods or wildland fire	1	0.06%
142 - Brush or brush-and-grass mixture fire	5	0.32%
143 - Grass fire	5	0.32%
151 - Outside rubbish, trash or waste fire	7	0.45%
154 - Dumpster or other outside trash receptacle fire	4	0.26%
160 - Special outside fire, other	1	0.06%
251 - Excessive heat, scorch burns with no ignition	5	0.32%
311 - Medical assist, assist EMS crew	1000	64.85%
320 - Emergency medical service, other	2	0.13%
321 - EMS call, excluding vehicle accident with injury	6	0.39%
322 - Motor vehicle accident with injuries	84	5.45%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.13%
324 - Motor vehicle accident with no injuries.	23	1.49%
341 - Search for person on land	1	0.06%
351 - Extrication of victim(s) from building/structure	1	0.06%
352 - Extrication of victim(s) from vehicle	1	0.06%
353 - Removal of victim(s) from stalled elevator	2	0.13%
381 - Rescue or EMS standby	1	0.06%
410 - Combustible/flammable gas/liquid condition, other	2	0.13%
412 - Gas leak (natural gas or LPG)	6	0.39%
413 - Oil or other combustible liquid spill	2	0.13%
421 - Chemical hazard (no spill or leak)	1	0.06%
422 - Chemical spill or leak	1	0.06%
440 - Electrical wiring/equipment problem, other	7	0.45%
441 - Heat from short circuit (wiring), defective/worn	1	0.06%
442 - Overheated motor	2	0.13%
444 - Power line down	2	0.13%
445 - Arcing, shorted electrical equipment	5	0.32%
461 - Building or structure weakened or collapsed	1	0.06%
462 - Aircraft standby	3	0.19%
500 - Service Call, other	4	0.26%
510 - Person in distress, other	1	0.06%
511 - Lock-out	4	0.26%
531 - Smoke or odor removal	1	0.06%
542 - Animal rescue	1	0.06%
550 - Public service assistance, other	4	0.26%
551 - Assist police or other governmental agency	14	0.91%
553 - Public service	3	0.19%
561 - Unauthorized burning	8	0.52%
571 - Cover assignment, standby, moveup	4	0.26%
600 - Good intent call, other	5	0.32%
611 - Dispatched & cancelled en route	57	3.7%
622 - No incident found on arrival at dispatch address	12	0.78%
631 - Authorized controlled burning	2	0.13%
651 - Smoke scare, odor of smoke	17	1.1%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
652 - Steam, vapor, fog or dust thought to be smoke	1	0.06%
653 - Smoke from barbecue, tar kettle	1	0.06%
661 - EMS call, party transported by non-fire agency	1	0.06%
671 - HazMat release investigation w/no HazMat	2	0.13%
700 - False alarm or false call, other	5	0.32%
714 - Central station, malicious false alarm	1	0.06%
733 - Smoke detector activation due to malfunction	3	0.19%
736 - CO detector activation due to malfunction	1	0.06%
741 - Sprinkler activation, no fire - unintentional	2	0.13%
743 - Smoke detector activation, no fire - unintentional	1	0.06%
744 - Detector activation, no fire - unintentional	152	9.86%
745 - Alarm system activation, no fire - unintentional	4	0.26%
TOTAL INCIDENTS:	1542	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



City of Athens Fire Dept

Athens, TN

This report was generated on 9/5/2024 10:37:33 AM



Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2024 | End Date: 08/31/2024

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2024-4	\$3,000.00	\$1,000.00	\$2,000.00
2024-26	\$16,434,300.00	\$15,000.00	\$16,419,300.00
2024-234	\$8,000.00	\$1,500.00	\$6,500.00
2024-299	\$315,000.00	\$315,000.00	\$0.00
2024-326	\$250,000.00	\$6,000.00	\$244,000.00
2024-388	\$20,300,000.00	\$2,500.00	\$20,297,500.00
2024-393	\$13,500.00	\$13,500.00	\$0.00
2024-476	\$6,000.00	\$300.00	\$5,700.00
2024-488	\$35,000.00	\$20,000.00	\$15,000.00
2024-507	\$14,500.00	\$14,500.00	\$0.00
2024-543	\$8,500.00	\$8,500.00	\$0.00
2024-598	\$4,500.00	\$4,500.00	\$0.00
2024-613	\$5,500.00	\$1,000.00	\$4,500.00
2024-614	\$1,553,000.00	\$900,000.00	\$653,000.00
2024-671	\$60,000.00	\$12,500.00	\$47,500.00
2024-719	\$2,000.00	\$2,000.00	\$0.00
2024-787	\$500.00	\$500.00	\$0.00
2024-801	\$200.00	\$200.00	\$0.00
2024-892	\$35,000.00	\$2,500.00	\$32,500.00
2024-927	\$110,000.00	\$1,500.00	\$108,500.00
2024-948	\$510,375.00	\$5,000.00	\$505,375.00
2024-1004	\$8,513,000.00	\$0.00	\$8,513,000.00
2024-1056	\$28,500.00	\$28,500.00	\$0.00
2024-1090	\$125,000.00	\$1,000.00	\$124,000.00
2024-1155	\$500.00	\$500.00	\$0.00
2024-1186	\$180,000.00	\$82,000.00	\$98,000.00
2024-1200	\$807,000.00	\$300.00	\$806,700.00
2024-1210	\$200.00	\$200.00	\$0.00
2024-1307	\$20,000.00	\$20,000.00	\$0.00
2024-1340	\$1,200,000.00	\$430,000.00	\$770,000.00
2024-1388	\$500.00	\$500.00	\$0.00
2024-1413	\$1,700,000.00	\$1,700,000.00	\$0.00
2024-1460	\$234,700.00	\$4,500.00	\$230,200.00
2024-1488	\$7,000.00	\$7,000.00	\$0.00
2024-1488	\$60,000.00	\$500.00	\$59,500.00
2024-1513	\$1,200.00	\$1,200.00	\$0.00
2024-1521	\$7,000.00	\$4,000.00	\$3,000.00
Totals:	\$52,553,475.00	\$3,607,700.00	\$48,945,775.00

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.

City of Athens Fire Dept

Athens, TN

This report was generated on 9/5/2024 10:38:07 AM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 08/01/2024 | EndDate: 08/31/2024

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid received				
08/09/2024	2024-1370	1125 N CONGRESS PKWY	462 - Aircraft standby	ST2 - Athens Fire Station 2

Percentage of Total Incidents: 0.42%

AID TYPE: Mutual aid given				
08/07/2024	2024-1350	293 COUNTY RD 67	111 - Building fire	ST2 - Athens Fire Station 2
08/22/2024	2024-1469	260 INMAN ST	571 - Cover assignment, standby, moveup	ST1 - Athens Fire Station 1
08/25/2024	2024-1497	100 Tasso LN	571 - Cover assignment, standby, moveup	ST1 - Athens Fire Station 1
08/28/2024	2024-1516	186 COUNTY ROAD 249	322 - Motor vehicle accident with injuries	ST1 - Athens Fire Station 1

Percentage of Total Incidents: 1.68%

AID TYPE: Mutual aid received				
08/15/2024	2024-1413	707 N Jackson ST	111 - Building fire	ST1 - Athens Fire Station 1

Percentage of Total Incidents: 0.42%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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Police Department Report to City Manager

August	▼	2024	▼
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	This Month	This Year	Last Year to Date
Homicide	1	0	0
Sex Offense	4	11	9
Robbery	0	6	0
Assault	25	149	135
Burglary	3	50	52
Theft	39	333	330
MV Theft	6	44	42

Moving Violations	166	1211	982
Citations	76	388	347
Warnings	90	657	630
Drugs	15	192	287
Arrests	97	853	1074
Total Calls for Service	1552	11505	11859



Police Department Report to City Manager

August	▼	2024	▼
--------	---	------	---

	This Month	This Year	Last Year to Date
Vehicle Accidents	41	303	370
Pedestrian	0	0	1
Private Property	30	191	193
Total	71	494	563
Injuries	13	89	95
Fatalities	0	0	0

Authorized Sworn Positions	36
Current Sworn Positions Filled	32
Police Department Vacancies	4

Prepared:

Jason B. Garren

Deputy Chief

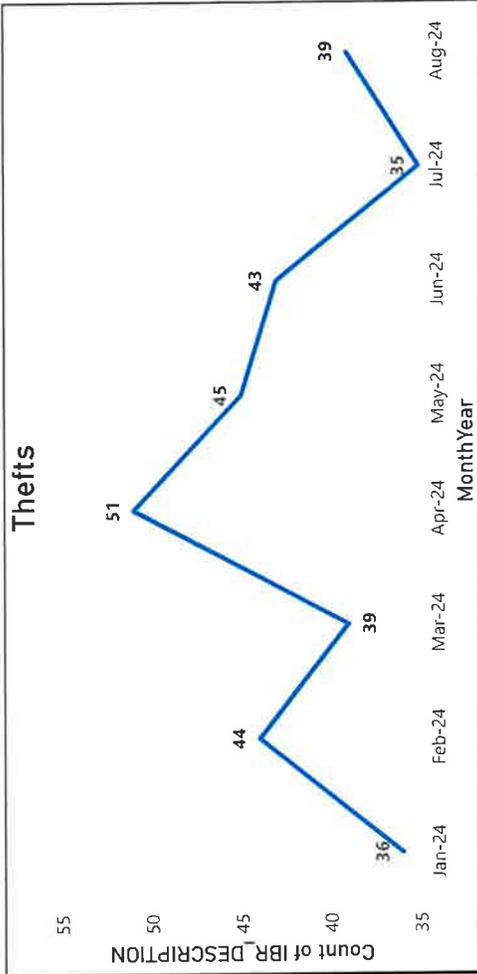
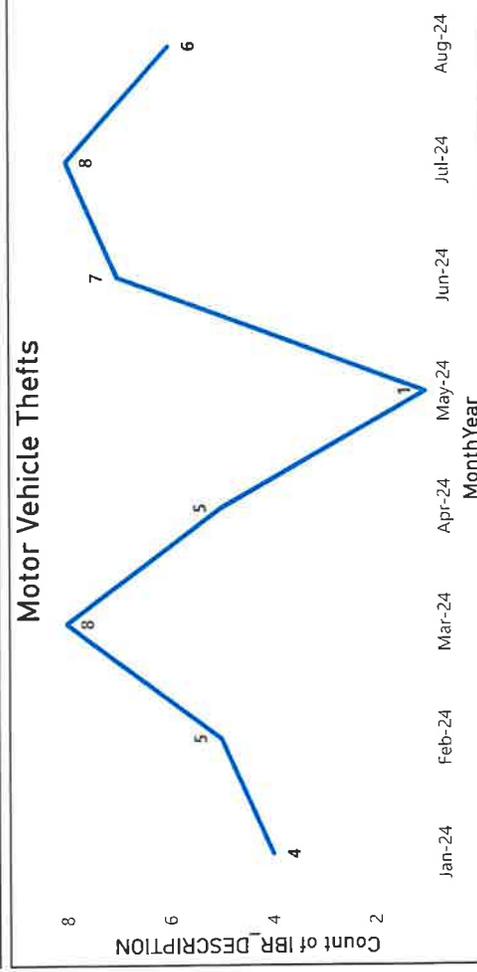
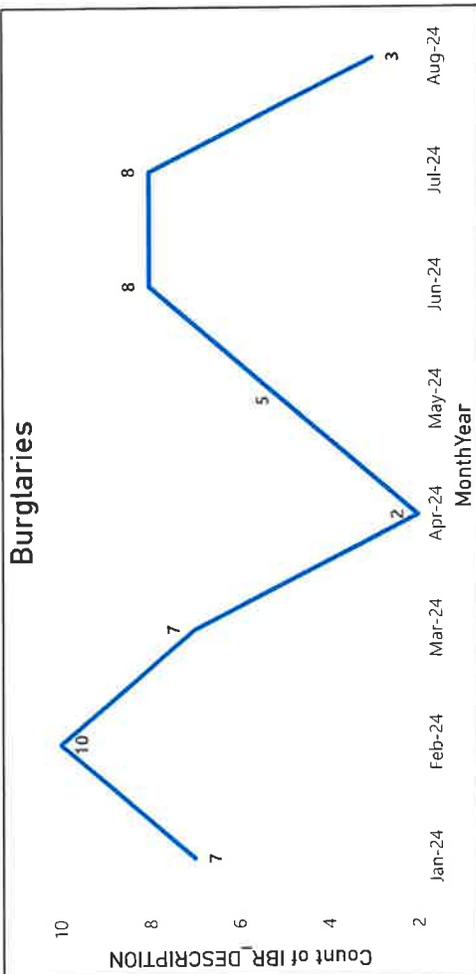
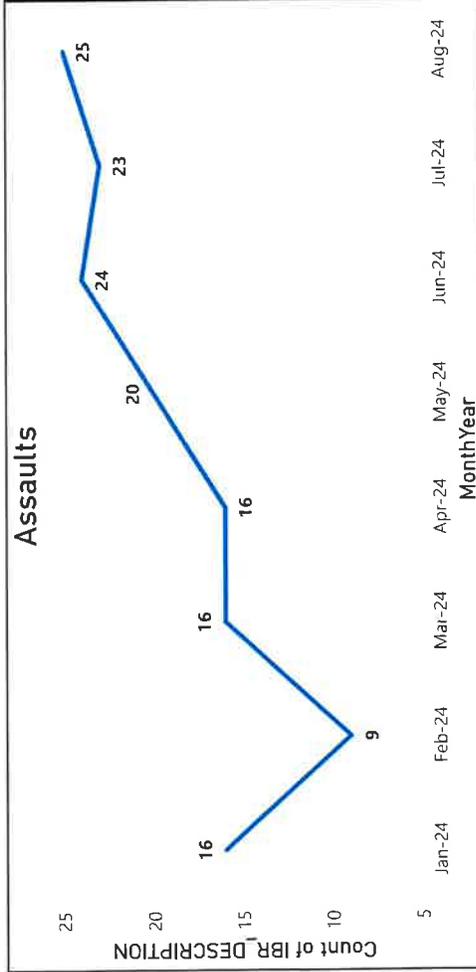
Submitted:

Fred K. Schultz

Chief of Police

Date

1/1/2024 8/31/2024



Date

8/1/2024

8/31/2024

MEASUREMENT

DOSAGE UNITS

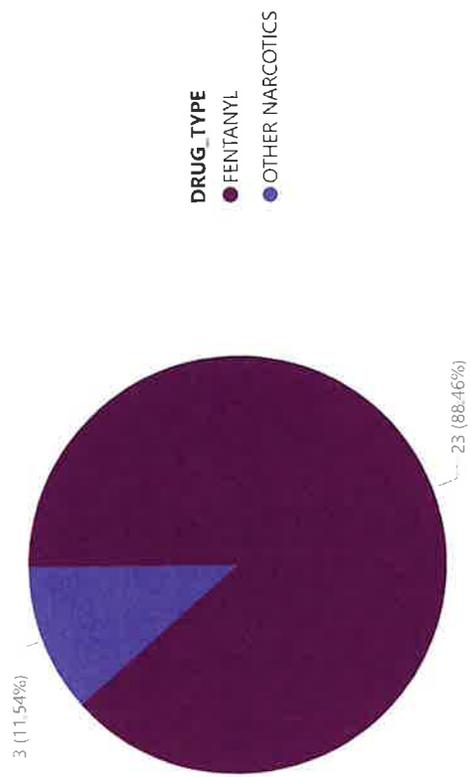
DRUG_QUANTITY by DRUG_TYPE

DRUG_TYPE

DRUG_QUANTITY
26

FENTANYL
23

OTHER NARCOTICS
3



Date

8/1/2024 8/31/2024



MEASUREMENT

GRAMS

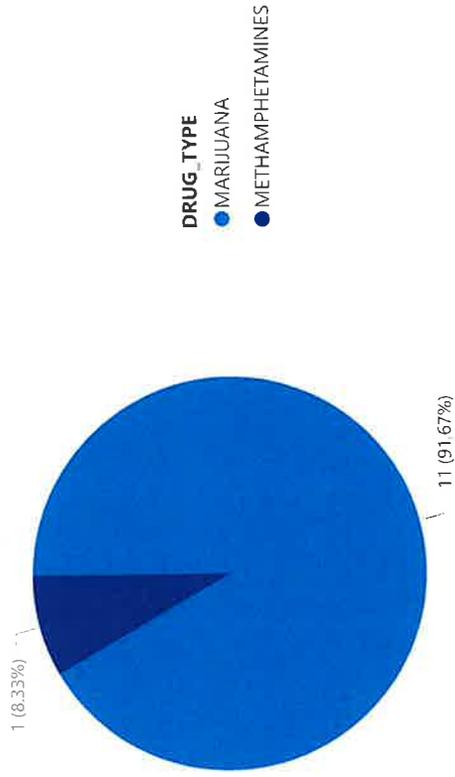
DRUG_QUANTITY by DRUG_TYPE

DRUG_TYPE

DRUG_QUANTITY
12

MARIJUANA
11

METHAMPHETAMINES
1



Monthly Overtime Report for Patrol Division August 2024

Late Shift: 107.75 hours

(reports, late arrests, late calls, early shift calls, raids, assignments)

Manpower: 291.50 hours

(fill in for sick leave, vacations, training)

Court: 8.0 hours

General Sessions: 3.00

City: 00.00

Criminal: 5.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 00.00

Federal: 00.00

Training: 130.25 hours

Special Assignments: 14.00 hours

Meeting: 9.00

THSO: 5.00

Total hours for the month: 551.50 hours

Total expenditure for patrol overtime for the month: \$18,946.79

Total budgeted for patrol overtime for the month: \$6,250.00

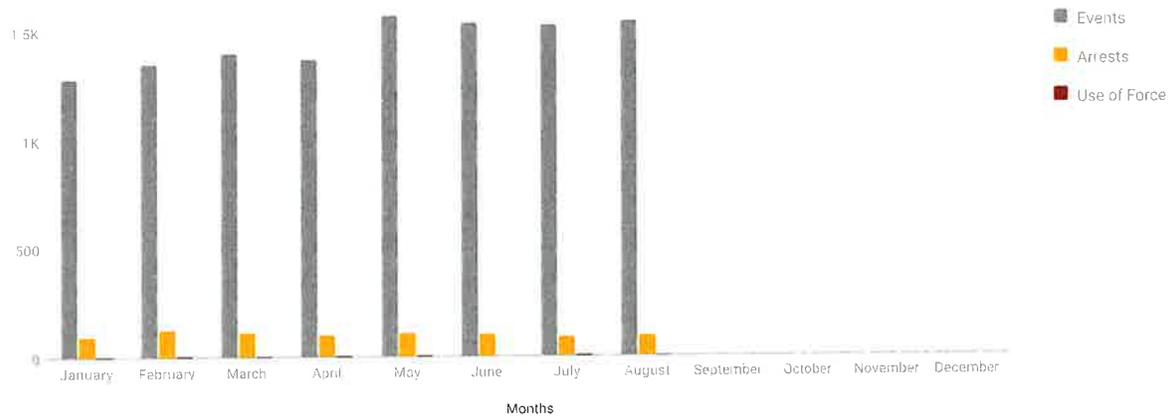


Athens Police Department

USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2024)

USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs. Arrests vs. Use of Force Comparison



2024 Events vs. Use Of Force

Total Events: 11645
Use of Force Incidents: 26 **0.22%**

2024 Arrests vs. Use Of Force

Total Arrests: 856
Use of Force Incidents: 26 **3.04%**

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1290	3	0.23%
February	1359	4	0.29%
March	1407	3	0.21%
April	1379	5	0.36%
May	1579	4	0.25%
June	1545	1	0.06%
July	1534	4	0.26%
August	1552	2	0.13%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	98	3	3.06%
February	129	4	3.10%
March	116	3	2.59%
April	105	5	4.76%
May	113	4	3.54%
June	106	1	0.94%
July	92	4	4.35%
August	97	2	2.06%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

Athens Municipal Court
DISPOSITION COUNT
 08/01/2024 to 08/31/2024

<u>Disp. Code Id</u>	<u>Disp. Code Name</u>	
(9)	Dismissed	<u>8</u>
(10)	Dismissed after Drv Safety Course	<u>2</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>3</u>
(20)	Entered in error	<u>2</u>
(4)	Guilty - Trial by Judge	<u>1</u>
(27)	Guilty-Failed to appear	<u>1</u>
(19)	Paid in Full	<u>65</u>
(21)	Plea Guilty/ as charged	<u>10</u>
(25)	Plea Not Guilty, set for trail	<u>1</u>
Total Dispositions:		<u>93</u>

CITY MANAGER’S MONTHLY REPORT

TO: Honorable Council

DATE: September 17, 2024

I. GENERAL ITEMS

- A. Labor Force Estimates: July 2024
- B. Planned Projects
 - 1. Benches for downtown
 - 2. City Hall hallway baseboard cleaning

II. DEPARTMENT MONTHLY REPORTS

- A. Animal Control
- B. Sanitation
- C. Recycle
- D. Parks and Recreation

III. UPCOMING MEETINGS / EVENTS

September 18 th	Board of Zoning Appeals Burkett Witt Council Chambers @ 1:00 pm
September 30 th	Athens Regional Planning Commission (Work Session) Conference Room @ 12 noon
October 3 rd	Historic Preservation Commission Burkett L. Witt Council Chambers @ 3:30 pm
October 7 th	Athens Municipal Regional Planning Commission Conference Room @ 12 noon
October 7 th	City Council Study Session Burkett L. Witt Council Chambers @ 3:00 pm
October 12 th	Pumpkintown Historic Downtown Athens 10:00 am – 5:00 pm 
October 15 th	City Council Meeting / Athens Beer Board (immediately following city council meeting) Burkett Witt Council Chambers @ 6:00 pm
October 17 th	Recreation Advisory Board Conference Room @ 12 noon
October 21 st	Council Advisory Committee Burkett L. Witt Council Chambers @ 6:00 pm
November 18 th	Quarterly Meeting with Athens City Board of Education Location TBD @ 5pm