



## CITY COUNCIL

### AGENDA

Tuesday, June 20, 2023, 6:00 P.M.

**I. CALL TO ORDER**

**II. INVOCATION. MAYOR SHERLIN**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. APPROVAL OF MINUTES**

- (1-6) a.) May 16, 2023 – City Council Regular Meeting
- (7-8) b.) May 24, 2023 – City Council Called Meeting

**VI. COMMUNICATIONS AND SPECIAL PRESENTATIONS**

- a.) Victoria White – Sister City update and present Proclamation from Isahaya. Proclamation to be read by Council Member Pelley
- b.) Employee of the Quarter
- c.) Miscellaneous Correspondence
  - i. None

**VII. REQUESTS FROM CITIZENS**

**VIII. CONSENT AGENDA**

- (9-37) a.) Approve proposed Athens Utilities Board budget for Fiscal Year 2023-2024.
- (38) b.) Approve budget amendment #3 for Athens City Schools.
- (39-40) c.) Approve Athens Board of Education Appropriation Resolution regarding fund balance amounts at year-end that will be committed or assigned for specific purposes.
- (41) d.) Approve Athens Board of Education Appropriation Resolution stating the Athens City Schools Federal Projects Fund shall be the budget approved for the separate projects within the fund.
- (42) e.) Approve Resolution No. 2023-14 to apply for Bullet Proof Vest Grant.
- (43) f.) Approve Resolution No. 2023-15 to provide funding for Table Graces Food Pantry and McMinn County Senior Citizens Center.
- (44-45) g.) Approve Paving list.
- (46-47) h.) Approve Resolution No. 2023-16 concerning TDOT right-of-way maintenance contract for a period of two years.
- (48-49) i.) Approve Resolution No. 2023-17 adopting bicycle/pedestrian plan.
- (50-52) j.) Approve Resolution No. 2023-18 to accept Exit 49 Signalization from TDOT.

- (53) k.) Approve use of pole jointly with AUB for Elizabeth Street and White Street signalization as a part of the new school construction.
- l.) Reappoint Becky Simpson and Victoria White to the Sister Cities Committee, terms expires on July 17, 2026.
- m.) Reappoint Kenny Charles to the Board of Zoning Appeals, term expires on June 30, 2028.
- n.) Appoint Tyler Boyd to the Athens Historic Preservation Commission, to fill the unexpired term of **Richard Newman**, term expires on March 6, 2025.
- o.) Approve Certified Tax Rate provided from the State of Tennessee.

**IX. ORDINANCES**

- (54-55) a.) Ordinance No. 1118 – Second Reading/Public Hearing – Ordinance amending the Zoning Ordinance to rezone the property located on Short Street from 1-1 (Light Industrial District) to R-2 (Medium Density Residential) – Request by Mark Lockmiller **ANTHONY CASTEEL**.
- (56-57) b.) Ordinance No. 1119 – Second Reading/Public Hearing – Ordinance amending the Zoning Ordinance to rezone the property located on Decatur Pike from B-3 (Intensive Business District) to R-2 (Medium Density Residential) – Request by Dean and Rachel Morley **ANTHONY CASTEEL**.
- (58-64) c.) Ordinance No. 1120 – Second Reading/Public Hearing – Ordinance to adopt a budget and set the tax rate for the fiscal year July 1, 2023 through June 30, 2024. **MIKE KEITH**

**X. OLD BUSINESS**

- a.) None

**XI. NEW BUSINESS**

- a.) Proposed ordinance updating International Energy Conservation Code Commission- **ANTHONY CASTEEL**.
- b.) Motion concerning bids for Pickleball Courts at Ingleside
- c.) Motion to approve William A. Buckley Jr. as Interim City Attorney

**XII. REPORTS**

- (74-92) a.) Athens City Schools Quarterly Report. **ROBERT GREENE**
- (93-101) b.) Finance Department Report. **MIKE KEITH**
- c.) Fire Department Report. **BRANDON AINSWORTH**
- d.) Police Department Report. **FRED SCHULTZ**

**XIII. REPORT FROM THE CITY MANAGER**

**XIV. ADJOURNMENT**

# ATHENS CITY COUNCIL MINUTES OF MEETING

May 16, 2023

The Athens City Council met in regular session on Tuesday, May 16, 2023, at 6:00 p.m. with Mayor Sherlin presiding. The invocation was given by Council Member Curtis; and upon roll call, the following members were present:

Curtis, Pelley, Witt-McMahan, Eaton, Sherlin

The following decisions were made and ordered made a part of the records of the Athens City Council.

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## APPROVAL OF MINUTES

The minutes of the April 18, 2023 regularly scheduled meeting were submitted and approved. **Council Member Curtis moved, Council Member Pelley seconded.** Roll call vote:

**AYES:** Curtis, Pelley, Witt-McMahan, Eaton, Sherlin

**NAYS:** None

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## COMMUNICATIONS AND SPECIAL PRESENTATIONS

None

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## REQUESTS FROM CITIZENS

Blake Witt and Casey Patterson, employees within the Athens Police Department addressed the Council concerning issues within the department. Judy Ferguson of Harris Circle spoke about flooding concerns on her property. Lisa Blos-Johnson addressed the Council about not being able to find the meeting agenda and the live streams of the previous meeting on the City Website, fireworks and spending of tourism dollars. Ford Ector addressed the Council about fireworks. Glenn Whiting addressed employee raises, fireworks, that he was shorted on the amount of time he was allowed to speak at the last meeting and requested to know if an investigation of Leslie McKee had been completed. Chris Trew discussed the agenda item about the proposed lawsuit settlement and requested that the Council be transparent about the matter it concerned and that the Council disclose the amount paid to settle the Larry Eaton lawsuit.

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CONSENT AGENDA

Mayor Sherlin advised the recording clerk to read the following items into the record:

- a.) Approve Resolution No 2023-12 for Safe Streets for All grant.
- b.) Approve Health Insurance Renewal as submitted by BlueCross BlueShield of Tennessee for the year beginning July 1, 2023.
- c.) Approve bid as submitted by Rogers Group for asphalt services.
- d.) Approve City of Athens Budget Amendment for Fiscal Year 2022-2023.
- e.) Reappoint Sam Stephens, Jr. to the Board of Adjustments and Appeals, term expires June 3, 2027.
- f.) Appoint Craig Hardin to the McMinn County Library Board, term expires June 30, 2026.

**Council Member Pelley moved, Vice Mayor Eaton seconded, that the Consent Agenda as stated above be approved. Roll call vote:**

**AYES:** Curtis, Pelley, Witt-McMahan, Eaton, Sherlin  
**NAYS:** None

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ORDINANCES

ORDINANCE TO ALTER THE METHOD OF MEASURING THE MINIMUM DISTANCE REQUIREMENTS FOR LIQUOR STORES

ORDINANCE NO. 1116 – SECOND READING/PUBLIC HEARING

AN ORDINANCE TO ALTER THE METHOD OF MEASURING THE MINIMUM DISTANCE REQUIREMENTS FOR LIQUOR STORES

The caption of the above described ordinance was read by the recording clerk. Mayor Sherlin opened the public hearing. There being no one wishing to speak, the public hearing was closed.

**Council Member Pelley moved, Council Member Witt-McMahan seconded, to approve Ordinance No. 1116 on Second Reading. Roll call vote:**

**AYES:** Curtis, Pelley, Witt-McMahan, Sherlin  
**NAYS:** None  
**ABSTAIN:** Eaton

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ORDINANCE TO ALTER THE METHOD OF MEASURING THE MINIMUM DISTANCE REQUIREMENTS FOR VARIOUS TYPES OF BEER PERMIT HOLDERS

ORDINANCE NO. 1117 – SECOND READING/PUBLIC HEARING

AN ORDINANCE TO ALTER THE METHOD OF MEASURING THE MINIMUM DISTANCE REQUIREMENTS FOR VARIOUS TYPES OF BEER PERMIT HOLDERS

The caption of the above described ordinance was read by the recording clerk. Mayor Sherlin opened the public hearing. There being no one wishing to speak, the public hearing was closed. **Council Member Curtis moved, Council Member Pelley seconded, to approve Ordinance No. 1117 on Second Reading.** Roll call vote:

**AYES: Curtis, Pelley, Witt-McMahan, Sherlin**  
**NAYS: None**  
**ABSTAIN: Eaton**

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OLD BUSINESS

None

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NEW BUSINESS

SUBMISSION OF GRANT FOR HIRING SRO’S FOR ATHENS CITY SCHOOLS

RESOLUTION NO. 2023-13

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION WITH THE STATE OF TENNESSEE FOR FUNDING SCHOOL RESOURCE OFFICERS FOR ATHENS CITY SCHOOLS.

The caption of Resolution No. 2023-13 was read by the recording clerk. **Council Member Pelley moved, Vice Mayor Eaton seconded, to approve Resolution No. 2023-13.** Roll call vote:

**AYES: Curtis, Pelley, Witt-McMahan, Eaton, Sherlin**  
**NAYS: None**

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ORDINANCE TO REZONE PROPERTY ON SHORT STREET TO R-2 MEDIUM DENSITY RESIDENTIAL DISTRICT

ORDINANCE NO. 1118 – FIRST READING

AN ORDINANCE TO AMEND 'THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON SHORT STREET FROM I-1 (LIGHT INDUSTRIAL DISTRICT) TO R-2 (MEDIUM DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.

The caption of the above-described ordinance was read by the recording clerk. **Council Member Pelley moved, Council Member Curtis seconded, to approve Ordinance No. 1118 on first reading.** Roll call vote:

**AYES:** Curtis, Pelley, Witt-McMahan, Eaton, Sherlin  
**NAYS:** None

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ORDINANCE TO REZONE PROPERTY ON DECATUR PIKE TO R-2 MEDIUM DENSITY RESIDENTIAL DISTRICT

ORDINANCE NO. 1119 – FIRST READING

AN ORDINANCE TO AMEND 'THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON DECATUR PIKE FROM B-3 (INTENSIVE BUSINESS DISTRICT) TO R-2 (MEDIUM DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.

The caption of the above-described ordinance was read by the recording clerk. **Council Member Pelley moved, Council Member Witt-McMahan seconded, to approve Ordinance No. 1119 on first reading.** Roll call vote:

**AYES:** Curtis, Pelley, Witt-McMahan, Eaton, Sherlin  
**NAYS:** None

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PROPOSED BUDGET ORDINANCE FOR FISCAL YEAR 2023-2024

ORDINANCE NO. 1120 – FIRST READING

AN ORDINANCE TO ADOPT A BUDGET AND SET THE TAX RATE ON TAXABLE PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ATHENS, TENNESSEE FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024.

The caption of the above-described ordinance was read by the recording clerk. **Council Member Curtis moved, Council Member Witt-McMahan seconded, to approve Ordinance No. 1120 on first reading.** **Vice Mayor Eaton moved, Council Member Pelley seconded, to amend the motion by removing the funding for Mainstreet and the Arts Council that is included in the Hotel/Motel Tax Fund.** Roll call vote:

**AYES:** Pelley, Eaton  
**NAYS:** Curtis, Witt-McMahan  
**ABSTAIN:** Sherlin

**Council Member Pelley moved that the three percent cost of living adjustment in the proposed budget not be given to the City Manager and the department heads. The motion failed due to the lack of a second. Vice Mayor Eaton moved, Council Member Pelley seconded, a motion that in place of the three percent cost of living adjustment, a \$1,500 increase be given to all full time employees hired prior to April 1, 2023. Roll call vote:**

**AYES:** Curtis, Pelley, Witt-McMahan, Eaton, Sherlin  
**NAYS:** None

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APPOINT PATTI GREEK TO THE ATHENS UTILITIES BOARD, TERM EXPIRES JUNE 30, 2027.

**Council Member Curtis moved, Council Member Pelley seconded, to appoint Patti Greek to the Athens Utilities Board with a term expiration of June 30, 2027. Roll call vote:**

**AYES:** Curtis, Pelley, Witt-McMahan, Eaton, Sherlin  
**NAYS:** None

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PROPOSED LEGAL SETTLEMENT

**Council Member Pelley moved, Vice Mayor Eaton seconded, to authorize the interim city manager and the city attorney to resolve legal matters involving Glenn Whiting against the City of Athens, taking into account proceeds from the insurance carrier. Roll call vote:**

**AYES:** Pelley, Eaton  
**NAYS:** Curtis, Witt-McMahan  
**ABSTAIN:** Sherlin

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REPORTS

FINANCE DEPARTMENT REPORT

Finance Director Mr. Mike Keith presented the Finance Department Report for April 2023. The report was accepted as presented.

FIRE DEPARTMENT REPORT

Fire Chief Brandon Ainsworth presented the Fire Department Report for April 2023. The report was accepted as presented.

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POLICE DEPARTMENT REPORT

Police Chief Fred Schultz presented the Police Department Report for April 2023. The report was accepted as presented.

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REPORT FROM THE CITY MANAGER

Interim City Manager Keith presented an update on various projects and programs taking place in May and June. The report was accepted as presented.

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ADJOURNMENT

There being no further business to come before the meeting, the meeting adjourned at 8:00 p.m.

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STEVEN S. SHERLIN, Mayor

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Michael L. Keith, Interim City Manager

# ATHENS CITY COUNCIL MINUTES OF MEETING

May 24, 2023

The Athens City Council met in called session on May 24, 2023, at 6:00 p.m. with Mayor Sherlin presiding. The invocation was given by Vice Mayor Eaton and upon roll call the following members were present:

Curtis, Pelley, Eaton, Sherlin

Council Member Witt-McMahan was absent from the meeting.

The following decision was made and ordered made a part of the records of the Athens City Council.

The purpose of the meeting, as issued in the "Notice of Called Meeting" dated May 19, 2023, was read and made a part of these minutes:

## NOTICE OF CALLED MEETING

There will be a called meeting of the Athens City Council at the Athens Municipal Building (Burkett Witt Council Chambers located at 815 N. Jackson Street, Athens, Tennessee, commencing at 6:00 p.m. on Wednesday, May 24, 2023.

The purpose of this meeting is to:

- a) Having a Fireworks show at Regional Park on Tuesday, July 4th, 2023.
- b) Costs and funding of the Fireworks.
- c) The Pyro Company who will do the Fireworks.
- d) Employing Athens Insurance Company as the City of Athens Insurance Agent who will continue to use TML as our Carrier.
- e) Ensuring underwriter liability coverage
- f) Capacity limit of Regional Park which will be open to the Public.
- g) Safety coverage by AFD and APD.
- h) All other related logistics to having the fireworks show.
- i) Motions and actions regarding all things necessary to have a Fireworks Show.

Any interested citizen is invited to be present.

/s/

\_\_\_\_\_  
Steven S. Sherlin, Mayor

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NEW BUSINESS

**Vice Mayor Eaton moved, Council Member Pelley seconded, that the City fund \$45,000 for a fireworks show on July 4, 2023 at the Athens Regional Park and contract with Pyro Shows from LaFollette, Tennessee to provide these services. Roll call vote:**

**AYES: Curtis, Pelley, Eaton, Sherlin**  
**NAYS: None**  
**ABSENT: Witt-McMahan**

Mayor Sherlin advised that insurance coverage would be provided by both Pyro Shows and the City's insurance carrier, Public Entity Partners. All other matters pertaining to the show would be coordinated with the City staff.

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ADJOURNMENT

There being no further business to come before the meeting and upon motion duly made and seconded, the meeting adjourned at 6:10 p.m.

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STEVEN S. SHERLIN, Mayor

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MICHAEL L. KEITH, Interim City Manager

# Power Division Summary

The power division capital budget for FY 2024 is dominated by the proposed renovation of the Englewood substation. These renovations include three capital budget line items: acquisition of two substation transformers; construction of additional bus-work; and substation controls upgrades. We have estimated these line items at \$1.1 million dollars. In order to preserve our cash position, we will issue debt for the Englewood substation. This is appropriate as we anticipate a thirty-year asset life for the majority of the assets in this project.

As part of the Englewood substation renovation, we will also evaluate the possibility of acquiring property for an additional substation location to provide geographically diverse redundancy and additional operational flexibility. This may not be possible, so we will design the project to allow for installation of both transformers in the current substation if needed.

Other notable items in the budget include the replacement/upgrade of conductor along Highway 39, electric vehicle chargers at I-75, distribution system automation for distribution circuits, and the completion of the Englewood communication tower site.

Lastly from a capital standpoint, there are some large equipment items in the capital budget including the purchase of a bucket truck (truck 36) and two light duty truck purchases for the fleet.

From an operational budget standpoint, FY 2024 net revenues before extraordinary are anticipated to be \$809,000, which is significantly lower than FY 2023 revenue projections.

The budget is conservative, and factors directly influencing that are the uncertainty of TVA continuing the COVID 19 wholesale bill credit and the high inflationary pressures we are seeing in all aspects of our business.

Currently, we see no need for an AUB rate increase for the power division in FY 2024. However, we recommend passing through any TVA rate actions that could create a revenue shortfall for AUB. This is especially applicable this year as there are discussions regarding TVA eliminating the wholesale bill reduction known as the COVID 19 credit. Fortunately for AUB and our customers, we passed this wholesale bill credit directly to them, so we should not see a large impact to our financials.

## **Budget Assumptions**

### **Power Division**

- Cash is projected to decrease by \$15,000 with year-end levels estimated to be \$6.1 million.
- Investments in plant include \$200,000 for the LED replacements, \$360,000 for vehicles and \$2.1 million for continuous capital improvements.
- Total revenues are budgeted to be relatively consistent with projected FY 2023 as are power costs, resulting in a contribution margin of \$11 million.
- Operating expenses are budgeted to be \$5 million based on FY 2023 projections. The increases over the last two budget years are due to inflationary pressures, in particular, increases in Administrative and General Expenses. Maintenance expenses are also budgeted to be roughly \$1.6 million, similar to the projected total for FY 2023.
- Depreciation expense and tax equivalents are budgeted to be slightly higher than projected FY 2023 levels.
- Interest expense is budgeted to be higher than the projected total for FY 2023 as rates are projected to be higher than this past FY.
- Net income is budgeted to be \$809,000 and is significantly lower than projected FY 2023.
- Operating activities are expected to generate \$4.9 million in cash. Debt service (principal payments) is expected to use \$253,000, and \$4.7 million is budgeted to be invested in plant. As stated above, total cash is projected to decrease by \$15,000 leaving the ending cash balance at \$6.1 million.

## Balance Sheet Budget Power Division

	Budget 2024	Estimated June 30, 2023	Actual December 31, 2022	Change from June 30, 2023
<b>Assets:</b>				
Cash and Cash Equivalents	6,087,724	6,102,643	6,779,657	(14,919.26)
Bond Funds Available	-	-	-	-
Customer Receivables	4,627,137	4,492,366	3,399,090	134,770.97
Due from Other Divisions	-	-	-	-
Other Receivables	356,064	32,562	367,635	323,501.42
Prepaid Expenses	175,000	185,612	166,757	(10,612.46)
Accrued Unbilled Revenue	1,191,353	1,183,732	1,183,732	7,620.50
Materials and Supplies Inventory	2,310,638	2,274,403	2,365,938	36,235.05
<b>Total Current Assets</b>	<b>14,747,915</b>	<b>14,271,319</b>	<b>14,262,809</b>	<b>476,596.22</b>
Unamortized Debt Expense	-	-	-	-
TVA Heat Pump Loans Receivable	-	-	-	-
Deferred Pension Outflows	2,633,865	3,977,948	2,608,722	(1,344,083.35)
Electric Utility Plant, at Cost	81,245,252	76,538,429	76,870,675	4,706,823.00
Less: Accumulated Depreciation	(32,670,203)	(29,279,498)	(29,099,137)	(3,390,705.75)
<b>Net Electric Utility Plant</b>	<b>48,575,049</b>	<b>47,258,932</b>	<b>47,771,539</b>	<b>1,316,117.25</b>
<b>Total Long Term Assets</b>	<b>51,208,914</b>	<b>51,236,880</b>	<b>50,380,261</b>	<b>(27,966.10)</b>
<b>Total Assets</b>	<b>65,956,828</b>	<b>65,508,198</b>	<b>64,643,070</b>	<b>448,630.12</b>
<b>Liabilities and Retained Earnings:</b>				
Accounts Payable	4,688,658	4,266,421	4,182,915	422,236.92
Customer Deposits	575,700	565,512	570,392	10,188.49
Deferred Revenue	-	-	-	-
Other Current Liabilities	622,147	521,370	582,781	100,776.69
<b>Total Current Liabilities</b>	<b>5,886,505</b>	<b>5,353,303</b>	<b>5,336,088</b>	<b>533,202.10</b>
Long Term Lease Payable	-	-	-	-
Long Term Notes Payable	3,267,371	3,520,341	3,699,532	(252,970.20)
Net Pension Liability	4,176,282	4,332,817	2,938,152	(156,535.90)
Deferred Pension Inflows	393,029	136,759	686,769	256,269.88
TVA Advances, Energy Right Loans	-	-	-	-
<b>Long Term Liabilities</b>	<b>7,836,681</b>	<b>7,989,918</b>	<b>7,324,453</b>	<b>(153,236.22)</b>
Retained Earnings	52,233,642	52,164,978	51,982,529	68,664.24
<b>Total Liabilities and Retained Earnings</b>	<b>65,956,828</b>	<b>65,508,198</b>	<b>64,643,070</b>	<b>448,630.12</b>

# Operating Budget Power Division

	BUDGET 2024-2023	BUDGET 2023-2022	Projected 6/30/2023	% increase (decrease) 6/30/2023	ACTUAL PRIOR YEAR 06/30/22	ACTUAL 02/28/23
<b>REVENUE:</b>						
Residential Sales	19,050,000	16,405,000	18,389,450	3.59%	16,801,755	13,425,826
Small Commercial Sales	4,700,000	4,300,000	4,707,273	-0.15%	4,296,347	3,344,540
Large Commercial Sales	34,400,000	29,600,000	34,399,437	0.00%	30,547,871	24,041,843
Street and Athletic Lighting	450,000	440,000	465,556	-3.34%	453,533	321,145
Outdoor Lighting	611,000	606,000	635,634	-3.88%	611,546	429,101
Revenue from Fees	1,045,000	856,800	1,040,585	0.42%	958,485	609,020
<b>Total Revenue</b>	<b>60,256,000</b>	<b>52,207,800</b>	<b>59,637,935</b>	<b>1.04%</b>	<b>53,669,537</b>	<b>42,171,475</b>
Power Costs	49,243,967	42,107,820	48,838,606	0.83%	43,177,675	33,990,573
<b>Contribution Margin</b>	<b>11,012,033</b>	<b>10,099,980</b>	<b>10,799,328</b>	<b>1.97%</b>	<b>10,491,862</b>	<b>8,180,902</b>
<b>OPERATING EXPENSES:</b>						
Transmission expense	6,220	5,520	6,422	-3.14%	6,100	3,820
Distribution expense	1,305,812	1,251,217	1,282,928	1.78%	1,284,245	918,905
Customer Service / Customer Acct. Expense	978,019	922,109	961,575	1.71%	933,947	660,539
Administrative and General Expenses	2,706,443	2,358,733	2,668,356	1.43%	2,280,970	1,737,790
<b>Total operating expenses</b>	<b>4,996,494</b>	<b>4,537,578</b>	<b>4,919,281</b>	<b>1.57%</b>	<b>4,505,262</b>	<b>3,321,054</b>
<b>Maintenance Expenses</b>						
Transmission expense	-	-	-	-	-	-
Distribution expense	1,494,592	1,360,860	1,459,912	2.38%	1,249,703	983,704
Administrative and general expense	64,577	52,767	63,981	0.93%	56,484	52,942
<b>Total Maintenance Expenses</b>	<b>1,559,169</b>	<b>1,413,627</b>	<b>1,523,893</b>	<b>2.31%</b>	<b>1,306,186</b>	<b>1,036,646</b>
<b>Other Operating Expense</b>						
Depreciation Expense	2,650,000	2,180,000	2,612,347	1.44%	2,403,611	1,699,129
Tax Equivalents	990,000	950,000	927,087	6.79%	991,064	625,257
<b>Total Other Operating Expenses</b>	<b>3,640,000</b>	<b>3,130,000</b>	<b>3,539,434</b>	<b>2.84%</b>	<b>3,394,675</b>	<b>2,324,386</b>
<b>Total Operating Expenses</b>	<b>59,439,630</b>	<b>51,189,026</b>	<b>58,821,215</b>	<b>1.05%</b>	<b>52,383,798</b>	<b>40,672,658</b>
<b>Operating Income</b>	<b>816,370</b>	<b>1,018,774</b>	<b>816,720</b>	<b>-0.04%</b>	<b>1,285,739</b>	<b>1,498,817</b>
<b>Income</b>						
<b>Operating Income</b>	<b>816,370</b>	<b>1,018,774</b>	<b>816,720</b>	<b>-0.04%</b>	<b>1,285,739</b>	<b>1,498,817</b>
Other Income	26,000	16,000	(5,588)		15,335	2,581
<b>Total Income</b>	<b>842,370</b>	<b>1,034,774</b>	<b>811,132</b>	<b>3.85%</b>	<b>1,301,074</b>	<b>1,501,398</b>
Miscellaneous Income Deductions	23,000	23,000	22,036	4.37%	17,924	11,464
<b>Net Income Before Debt Expenses</b>	<b>819,370</b>	<b>1,011,774</b>	<b>789,095</b>	<b>3.84%</b>	<b>1,283,150</b>	<b>1,489,934</b>
<b>DEBT RELATED EXPENSES:</b>						
Amortization of Debt Related Expenses	-	-	-	-	-	-
Interest Expense	80,000	10,153	76,854	4.09%	13,843	51,733
<b>Total debt related expenses</b>	<b>80,000</b>	<b>10,153</b>	<b>76,854</b>	<b>4.09%</b>	<b>13,843</b>	<b>51,733</b>
<b>Net Income Before Extraordinary</b>	<b>739,370</b>	<b>1,001,621</b>	<b>712,241</b>	<b>3.81%</b>	<b>1,269,307</b>	<b>1,438,200</b>
Extraordinary Income (Expense)	70,000	-	499,851	-86.00%	-	465,855
<b>REVENUES IN EXCESS OF EXPENDITURES</b>	<b>809,370</b>	<b>1,001,621</b>	<b>1,212,091</b>	<b>-33.23%</b>	<b>1,269,307</b>	<b>1,904,056</b>

# Cash Flow Budget Power Division

	Budget 2024
<b>CASH FLOWS - OPERATION ACTIVITIES:</b>	
Net Operating Income	739,370
<b>Adjustments to reconcile operating income to net cash provided by operations:</b>	
Depreciation	2,650,000
<b>Changes in Assets and Liabilities:</b>	
Accounts Receivable	(458,272)
Prepaid Expenses	10,612
Materials and Supplies	(36,235)
Accounts Payable	422,237
Other Current Liabilities	100,777
Customer Deposits	10,188
Accrued Unbilled Revenue	(7,621)
Deferred Pension Outflows	1,344,083
Deferred Pension Inflows	256,270
Net Pension Liability	(156,536)
Retirements and Salvage	-
<b>Net Cash from Operating Activities</b>	<b>4,874,874</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>	
Changes in Notes Payable	(252,970)
Changes in Bonds Payable	-
Changes in TVA Loan Program	-
<b>Net Cash from Noncapital Activities</b>	<b>(252,970)</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED INVESTING ACTIVITIES</b>	
Adjust Retained Earnings - TVA loss Adjustment	-
Adjust Retained Earnings - Net Pension Obligation	-
Loan to Johns Manville	-
Grants, Contributions & Other Extraordinary	70,000
Changes in Electric Plant	(4,706,823)
<b>Net Changes in Cash Position</b>	<b>(14,919)</b>
<hr/>	
Cash at Beginning of Period	6,102,643
Cash at end of Period	6,087,724
Changes in Cash and Equivalent	(14,919)

# Capital Budget Power Division

<b>Cash Available for Investment in Plant</b>	<b>10,794,547</b>		
<b>Capital Expenditures:</b>			
Truck 36	250,000		
Truck 77	55,000		
Truck 38 (Meter Reader)	55,000		
Englewood Transformers	600,000	**	
Englewood Sub New High Side Supply	400,000	**	Vehicles 360,000
Englewood Sub House Control Upgrades	100,000	**	Capital Projects 2,200,000
New South Englewood Site	50,000		Continuous 2,146,823
LED Purchases	200,000		<u>4,706,823</u>
EV Charger	100,000		
Conductor Upgrade Hwy 39 - Wildwood to Eureka Trail (contractor)	250,000		
Distribution Automation	150,000		
Build out Fiber	75,000		
SCADA Improvements	20,000		
mPower Upgrades & Assistance	20,000		
Englewood Tower Site Completion/Radio Equipment	60,000		
Vision Meter Equipment for CVR/Cutoff for Nonpayment	50,000		
Substation Worker Safety Grounds	30,000		
Small Electric Fork Lift	20,000		
Power Division Building Remodel	55,000		
Fiber Testing and Installation Tools	20,000		
Other System Improvements	391,432	Continuous	
Poles	352,289	Continuous	
Primary Wire and Underground	500,000	Continuous	
Transformers	521,909	Continuous	
Services	326,193	Continuous	
IT Core (Servers, mainframe, etc.)	20,000	Continuous	
			<u>4,706,823</u>
<b>Excess Cash after Plant Investments</b>			<u><u>6,087,724</u></u>

\*\* Financed with debt

# Water Division Summary

The largest FY 2024 capital project is the continuation of the replacement of water main along Congress Parkway. This is the third year of the project and it is currently scheduled to be completed in FY 2025. This year's scope of work stretches from Decatur Pike to Velma Road and includes a bore beneath Highway 30. This water main has historically been the source of many leaks for well over a decade. Based on our long-term experience, we believe the issue to be either a materials quality problem, poor installation, or a combination of both. This phased project is designed to eliminate these problems by replacing the cast iron with ductile iron pipe, a much stronger and overall better-quality material.

Another large capital project is the investigation and development of a new water source within our existing property and well protection area. The new well will provide us with additional groundwater capacity and provide for additional operational redundancy and flexibility for the foreseeable future as our system continues to grow.

Additional capital projects include the replacement of buildings and addition of metering at some of our existing well sites, continuation of water line extensions, water line services, and general system rehabilitation.

Fleet and expenditures for the water division are significantly higher than last year with the purchase of a small dump truck being the primary driver of the increase in budget.

This year, we project total revenues to be slightly higher than year-end estimates for FY 2023 as our final incremental increase from the 2021 rate action will become effective in April 2023. Likewise, we anticipate an increase in budgeted net revenues of \$486,000 compared to the FY 2023 budget of \$294,000.

With the final incremental rate increase in place, we anticipate a relatively stable revenue picture over the 5-year planning period and we do not anticipate the need for a rate increase for FY 2024.

## **Budget Assumptions**

### **Water Division**

- Cash is projected to be \$811,000 less for the budget year.
- Total investment in plant is budgeted at \$2.5 million. This includes \$140,000 in vehicles and \$1.7 million in capital projects.
- Revenues are budgeted to be slightly higher than projected FY 2023.
- Contribution margin is budgeted to be higher than year-end forecast.
- Net revenues before extraordinary are expected to be \$469,00.
- Net revenues are forecast to stabilize and remain positive for at least two more years.
- Operating and Maintenance expenses are budgeted to be higher than FY 2023 year-end projections due to inflation.
- Depreciation expense is budgeted to be slightly higher than FY 2023 projections.
- Interest on debt is expected to be below the FY 2023 budget and slightly lower than year-end projections.
- Operating activities are budgeted to generate \$1.9 million in cash. Debt service is anticipated to be \$194,000, and \$2.5 million is budgeted to be invested in plant. Again, total cash is projected be \$811,000 less than FY 2023 at roughly \$6.4 million.

# Balance Sheet Budget Water Division

	Budget 2024	Estimated June 30, 2023	Actual December 31, 2022	Change from June 30, 2023
<b>Assets:</b>				
Cash and Cash Equivalents	6,429,948	7,241,074	7,093,075	(811,125.88)
Customer Receivables	369,004	310,439	350,312	58,564.72
Due from Other Divisions	-	-	-	-
Other Receivables	16,476	1,029	16,514	15,446.83
Prepaid Expenses	48,845	53,748	56,063	(4,903.70)
Materials and Supplies Inventory	298,381	277,810	278,001	20,571.61
<b>Total Current Assets</b>	<b>7,162,653</b>	<b>7,884,100</b>	<b>7,793,965</b>	<b>(721,446.42)</b>
Reserve and Other	-	-	-	-
<b>Total Restricted Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Deferred Pension Outflows	942,053	1,383,463	865,808	(441,409.75)
Water Utility Plant, at cost	36,489,064	34,002,765	33,928,207	2,486,299.54
Less: Accumulated Depreciation	(16,145,922)	(15,528,172)	(15,448,847)	(617,750.53)
<b>Net Water Utility Plant</b>	<b>20,343,142</b>	<b>18,474,593</b>	<b>18,479,360</b>	<b>1,868,549.01</b>
<b>Total Long Term Assets</b>	<b>21,285,196</b>	<b>19,858,056</b>	<b>19,345,168</b>	<b>1,427,139.26</b>
<b>Total Assets</b>	<b>28,447,849</b>	<b>27,742,156</b>	<b>27,139,133</b>	<b>705,692.84</b>
<b>Liabilities and Retained Earnings:</b>				
Accounts Payable	143,777	77,033	52,577	66,743.93
Customer Deposits	90,400	89,635	90,015	764.86
Other Current Liabilities	138,330	174,531	154,506	(36,200.92)
<b>Total Current Liabilities</b>	<b>372,507</b>	<b>341,199</b>	<b>297,098</b>	<b>31,307.87</b>
Bonds Payable	-	-	-	-
Notes Payable	3,629,588	3,823,980	3,719,362	(194,392.00)
Net Pension Liability	1,493,729	1,549,717	222,386	(55,988.14)
Deferred Pension Inflows	140,575	48,915	962,973	91,659.95
<b>Total Long Term Liabilities</b>	<b>5,263,892</b>	<b>5,422,612</b>	<b>4,904,722</b>	<b>(158,720.19)</b>
Retained Earnings	22,811,451	21,978,346	21,937,313	833,105.16
<b>Total Liabilities and Retained Earnings</b>	<b>28,447,849</b>	<b>27,742,156</b>	<b>27,139,133</b>	<b>705,692.84</b>

# Operating Budget Water Division

	BUDGET 2024-2023	BUDGET 2023-2022	Projected 6/30/2023	% increase (decrease) 6/30/2023	ACTUAL PRIOR YEAR 06/30/22	ACTUAL 02/28/23
<b>REVENUE:</b>						
Residential	2,200,000	2,013,591	2,124,151	3.57%	1,835,850	1,454,042
Small Commercial	2,220,000	2,094,300	2,218,851	0.05%	1,864,720	1,520,319
Large Commercial	460,000	532,452	454,284	1.26%	495,705	299,994
Other	211,050	158,963	248,000	-14.90%	165,803	185,720
<b>Total Revenue</b>	<b>5,091,050</b>	<b>4,799,307</b>	<b>5,045,286</b>	<b>0.91%</b>	<b>4,362,077</b>	<b>3,460,075</b>
Purchased Supply	672,000	660,000	678,650	-0.98%	666,116	467,412
<b>Contribution Margin</b>	<b>4,419,050</b>	<b>4,139,307</b>	<b>4,366,636</b>	<b>1.20%</b>	<b>3,695,960</b>	<b>2,992,662</b>
<b>OPERATING EXPENSES:</b>						
Source and Pump Expense	489,667	459,945	483,893	1.19%	394,306	328,911
Distribution Expense	304,040	286,721	298,412	1.89%	248,117	219,326
Customer Service and Customer Acct. Expense	500,190	473,380	495,480	0.95%	468,590	351,157
Administrative and General Expense	1,032,333	1,019,786	1,009,540	2.26%	997,296	742,970
<b>Total operating expenses</b>	<b>2,326,229</b>	<b>2,239,832</b>	<b>2,287,325</b>	<b>1.70%</b>	<b>2,108,309</b>	<b>1,642,363</b>
<b>Maintenance Expenses</b>						
Source and Pump Expense	89,253	90,689	93,874	-4.92%	69,882	54,240
Distribution Expense	514,073	488,451	510,129	0.77%	477,289	365,395
Administrative and General Expense	2,900	2,900	2,963	-2.14%	4,001	1,468
<b>Total Maintenance Expense</b>	<b>606,226</b>	<b>582,040</b>	<b>606,967</b>	<b>-0.12%</b>	<b>551,172</b>	<b>421,102</b>
<b>Other Operating Expenses</b>						
Depreciation Expense	965,000	955,000	964,203	0.08%	1,002,242	642,802
<b>Total Other Operating Expenses</b>	<b>965,000</b>	<b>955,000</b>	<b>964,203</b>	<b>0.08%</b>	<b>1,002,242</b>	<b>642,802</b>
<b>Total O&amp;M Expense</b>	<b>4,569,456</b>	<b>4,436,872</b>	<b>4,537,145</b>	<b>0.71%</b>	<b>4,327,839</b>	<b>3,173,680</b>
<b>Income</b>						
<b>Operating Income</b>	<b>521,594</b>	<b>362,435</b>	<b>508,141</b>	<b>2.65%</b>	<b>34,237</b>	<b>286,395</b>
Other Income	45,000	22,000	59,351	-24.18%	24,481	36,344
<b>Total Income</b>	<b>566,594</b>	<b>384,435</b>	<b>567,492</b>	<b>-0.16%</b>	<b>58,719</b>	<b>322,739</b>
Other Expense	6,000	9,800	3,406	76.15%	8,440	3,406
<b>Net Income Before Debt Expense</b>	<b>560,594</b>	<b>374,635</b>	<b>564,085</b>	<b>-0.62%</b>	<b>50,278</b>	<b>319,333</b>
<b>DEBT RELATED EXPENSES:</b>						
Amortization of Debt Discount	-	-	-	-	-	-
Interest on Long Term Debt	91,920	97,600	92,268	-0.38%	112,167	60,954
<b>Total debt related expenses</b>	<b>91,920</b>	<b>97,600</b>	<b>92,268</b>	<b>-0.38%</b>	<b>112,167</b>	<b>60,954</b>
<b>Net Income Before Extraordinary</b>	<b>468,674</b>	<b>277,035</b>	<b>471,818</b>	<b>-0.67%</b>	<b>(61,889)</b>	<b>258,378</b>
Grants & Extraordinary	17,182	17,182	54,671	-68.57%	-	54,671
<b>Net Income</b>	<b>485,856</b>	<b>294,217</b>	<b>526,489</b>	<b>-7.72%</b>	<b>(61,889)</b>	<b>313,050</b>

# Cash Flow Budget Water Division

	Budget 2024
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>	
Net Operating Income	468,674
<b>Adjustments to Reconcile Operating Income to Net Cash Provided by Operations</b>	
Depreciation	965,000
<b>Changes in Assets and Liabilities:</b>	
Receivables	(58,565)
Due from Other Divisions	-
Other Receivables	(15,447)
Prepaid Expenses	4,904
Materials and Supplies Inventory	(20,572)
Current Liabilities	30,543
Customer Deposits	765
Deferred Pension Outflows	441,410
Deferred Pension Inflows	91,660
Net Pension Obligation	(55,988)
Retirements and Salvage	-
<b>Net Cash from Operating Activities</b>	<b>1,852,384</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>	
Bonds Payable	-
Notes Payable	(194,392)
<b>Net Cash from Financing Activities</b>	<b>(194,392)</b>
<b>CASH FLOW FROM CAPITAL AND INVESTING ACTIVITIES:</b>	
Adj. R/E Recognize GASB 33 Change	-
Adj. R/E to Recognize Net Pension Obligation	-
Grants, Contributions & Other Extraordinary	17,182
Water Utility Plant	(2,486,300)
<b>Net from Capital and Financing Activities</b>	<b>(2,469,118)</b>
<b>Net Changes in Cash Position</b>	<b>(811,126)</b>
<hr/>	
Cash at Beginning of Period	7,241,074
Cash at End of Period	6,429,948
<b>Changes in Cash and Equivalents</b>	<b>(811,126)</b>
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# Capital Budget Water Division

<b>Cash Available for Investment in Plant</b>		<b>8,916,247</b>
<b>Capital Expenditures:</b>		
Truck #20 (small dump)	90,000	
Mini-Ex Rock Breaker Attachment	10,000	
Replace Truck #5 (meter reading)	40,000	
Congress Pkwy - Phase 3 (Decatur Pike to Velma incl. SR 30 bore)	1,000,000	
Replace Buildings at Wells #7, #4 - Add Metering	120,000	Vehicles 140,000
Develop new well	500,000	Capital Projects 1,651,300
WTP Recovery Pump Installation	15,000	Continuous 695,000
Tokay Cross Connection Management Software	13,000	<u>2,486,300</u>
Small Electric Forklift (shared between divisions)	3,300	
Water Plant Building Maint and Lab Equipment	50,000	Continuous
Meter Change Out (Large, Small and Testing)	30,000	Continuous
Reservoir and Pump Maintenance	10,000	Continuous
Water Line Extensions	200,000	Continuous
Distribution Rehabilitation	125,000	Continuous
Field and Safety Equipment	25,000	Continuous
Water Services	200,000	Continuous
Technology (SCADA, Computers)	35,000	Continuous
IT Core (Servers, mainframe, etc.)	20,000	Continuous
	<u>2,486,300</u>	
<b>Excess Cash after Plant Investments</b>		<u><u>6,429,947</u></u>

# Gas Division Summary

The gas division budget for FY 2024 continues the trend of reduced capital spending in the division that we have seen over the past five years. There has not been a compelling need for any large capital investment since we completed our third gate station in FY 2017.

The entire planned capital budget for the division is approximately \$660,000. That figure includes all vehicle replacement, capital investment in the system, and ongoing work related to new services. Some featured work in the budget include: sandblasting and painting of the Riceville Gate station and completion of a portion of our regulatorily required leak survey.

This year we will be conducting needed maintenance of our directional drilling equipment including the replacement of the locator device and the purchase of new “drill steel” (rods and directional bits) for the machine, as well as a new trailer. We also plan to upgrade and/or replace cathodic protection for our system, and to purchase new mechanical correctors and leak detection equipment.

We plan to purchase Truck 53, shared between Construction and Service crews, this year.

As with the power division, the natural gas operational budget is greatly affected by weather. The past year was relatively warm and produced modest net revenues. Therefore, we have lowered anticipated revenues versus projected revenues for FY 2023. We budgeted for approximately \$216,000 in net revenue for FY 2024.

Based on the current budget we are not recommending a rate increase for the division. With a more seasonal fall and winter we could see a much brighter revenue picture for the year.

## Budget Assumptions Gas Division

- Investments in plant are expected to be \$660,000. This includes \$165,000 in capital projects and \$430,000 in continuous items.
- Total revenue is budgeted to be \$730,000 lower than year-end projections for FY 2023.
- Total operating and maintenance expenses are expected to be \$8 million for the coming fiscal year.
- Net revenue before extraordinary is budgeted to be \$216,000.
- FY 2024 operating activities are expected to generate \$864,000 in cash, and investments in plant are budgeted to be \$660,000.
- Overall cash level is anticipated to remain stable with an expected increase of \$204,000 by the end of the budget year.
- Ending cash is expected to be \$6.7 million by the end of FY 2024.
- The gas division currently holds no debt. We do not expect this to change in FY 2024.

# Balance Sheet Budget Gas Division

	Budget 2024	Estimated June 30, 2023	Actual December 31, 2022	Change from June 30, 2023
<b>Assets:</b>				
Cash and Cash Equivalents	6,685,622	6,481,891	6,182,818	203,731
Receivables	522,434	412,665	728,435	109,769
Prepaid Expenses	475,000	738,547	789,289	(263,547)
Deferred Pension Outflows	653,755	778,523	487,208	(124,768)
Materials and Supplies Inventory	164,923	188,849	173,679	(23,927)
<b>Total Current Assets</b>	<b>8,501,733</b>	<b>8,600,474</b>	<b>8,361,429</b>	<b>(98,741)</b>
Gas Utility Plant, at Cost	25,634,687	24,974,887	24,753,539	659,800
Less: Accumulated Depreciation	(11,514,879)	(11,140,657)	(11,069,109)	(374,221)
<b>Net Gas Utility Plant</b>	<b>14,119,808</b>	<b>13,834,229</b>	<b>13,684,431</b>	<b>285,579</b>
<b>Total Assets</b>	<b>22,621,541</b>	<b>22,434,703</b>	<b>22,045,860</b>	<b>186,838</b>
<b>Liabilities and Retained Earnings:</b>				
Short-Term Debt	-	-	-	-
Accounts Payable	366,623	323,264	720,117	43,359
Customer Deposits	115,000	117,148	116,098	(2,148)
Accrued Liabilities	102,328	106,606	103,165	(4,278)
<b>Total Current Liabilities</b>	<b>583,950</b>	<b>547,018</b>	<b>939,380</b>	<b>36,933</b>
Deferred Pension Inflows	(7,542)	27,526	125,144	(35,068)
Net Pension Liability	840,573	872,080	540,763	(31,506)
<b>Long Term Liabilities</b>	<b>833,031</b>	<b>899,606</b>	<b>665,907</b>	<b>(66,575)</b>
Retained Earnings	21,204,560	20,988,080	20,440,572	216,480
<b>Total Liabilities and Retained Earnings</b>	<b>22,621,541</b>	<b>22,434,703</b>	<b>22,045,860</b>	<b>186,838</b>

# Operating Budget Gas Division

	BUDGET 2024-2023	BUDGET 2023-2022	Projected June 30, 2023	% increase (decrease) June 30, 2023	ACTUAL PRIOR YEAR 06/30/22	ACTUAL 02/28/23
<b>REVENUE:</b>						
Residential	2,960,000	2,300,000	2,955,790	0.14%	2,559,881	1,996,086
Small Commercial	2,120,000	1,660,000	2,291,903	-7.50%	1,700,873	1,658,547
Large Commercial	1,200,000	870,000	1,197,404	0.22%	906,312	905,754
Interruptible	1,760,000	1,200,000	2,317,072	-24.04%	1,208,881	1,813,785
CNG	15,000	10,000	24,597	-39.02%	12,641	18,074
Fees and Other Gas Revenues	69,277	64,127	67,311	2.92%	63,128	54,010
<b>Total Revenue</b>	<b>8,124,277</b>	<b>6,104,127</b>	<b>8,854,078</b>	<b>-8.24%</b>	<b>6,451,716</b>	<b>6,446,257</b>
Purchased supply	5,224,000	3,382,400	5,745,684	-9.08%	3,507,102	4,367,778
<b>Contribution Margin</b>	<b>2,900,277</b>	<b>2,721,727</b>	<b>3,108,394</b>	<b>-6.70%</b>	<b>2,944,614</b>	<b>2,078,479</b>
<b>OPERATING EXPENSES:</b>						
Distribution Expense	439,722	402,464	416,121	5.67%	379,173	289,933
Customer Service and Customer Acct. Expense	374,202	266,750	340,210	9.99%	360,049	249,777
Administrative and General Expense	692,685	753,188	721,694	-4.02%	768,052	496,719
<b>Total operating expenses</b>	<b>1,506,608</b>	<b>1,422,401</b>	<b>1,478,024</b>	<b>1.93%</b>	<b>1,507,274</b>	<b>1,036,429</b>
<b>Maintenance Expense</b>						
Distribution Expense	274,176	243,041	268,807	2.00%	261,538	188,804
Administrative and General Expense	8,512	11,000	8,510	0.03%	10,838	4,837
<b>Total Maintenance Expense</b>	<b>282,689</b>	<b>254,041</b>	<b>277,317</b>	<b>1.94%</b>	<b>272,376</b>	<b>193,640</b>
<b>Other Operating Expenses</b>						
Depreciation	676,000	643,000	670,391	0.84%	661,634	446,922
Tax Equivalents	240,000	240,000	226,750	5.84%	231,478	161,346
<b>Total Other Operating Expenses</b>	<b>916,000</b>	<b>883,000</b>	<b>897,141</b>	<b>2.10%</b>	<b>893,111</b>	<b>608,268</b>
<b>Total O&amp;M Expenses</b>	<b>7,929,297</b>	<b>5,941,842</b>	<b>8,398,167</b>	<b>-5.58%</b>	<b>6,179,864</b>	<b>6,206,116</b>
<b>Income</b>						
<b>Operating Income</b>	<b>194,980</b>	<b>162,285</b>	<b>455,911</b>	<b>-57.23%</b>	<b>271,852</b>	<b>240,141</b>
Other Income	32,000	38,000	31,755	0.77%	38,375	18,461
<b>Total Income</b>	<b>226,980</b>	<b>200,285</b>	<b>487,666</b>	<b>-53.46%</b>	<b>310,227</b>	<b>258,602</b>
Miscellaneous Income Deductions	10,500	33,000	14,112	-25.59%	9,594	3,730
<b>Net Income Before Extraordinary</b>	<b>216,480</b>	<b>167,285</b>	<b>473,554</b>	<b>-54.29%</b>	<b>300,632</b>	<b>254,872</b>
Grants, Contributions and Extraordinary Income	-	-	11,095	-100.00%	15,500	8,514
<b>Net Revenues in Excess of Expenditures</b>	<b>216,480</b>	<b>167,285</b>	<b>484,649</b>	<b>-55.33%</b>	<b>316,132</b>	<b>263,385</b>

# Cash Flow Budget Gas Division

Budget 2024

<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>	
Net Operating Income	216,480
<b>Adjustments to Reconcile Operating Income to Net Cash Provided by Operations:</b>	
Depreciation	676,000
<b>Changes in Assets and Liabilities:</b>	
Receivables	(109,769)
Prepaid Expenses	263,547
Materials and Supplies Inventories	23,927
Accounts Payable and Accrued Liabilities	39,081
Customer Deposits	(2,148)
Deferred Pension Outflows	124,768
Deferred Pension Inflows	(35,068)
Net Pension Obligation	(31,506)
Retirements and Salvage	(301,779)
<b>Net Cash from Operating Activities</b>	<b>863,531</b>
<b>CASH FROM CAPITAL AND INVESTING ACTIVITIES:</b>	
Adj. R/E to Recognize GASB 33 Change	-
Adj. R/E to Recognize Net Pension Obligation	-
Grants, & Extraordinary	-
Changes in Gas Utility Plant	(659,800)
<b>Net Cash from Capital and Related Financing Activities</b>	<b>(659,800)</b>
<b>Net Changes in Cash Position</b>	<b>203,731</b>
Cash at Beginning of Period	6,481,891
Cash at End of Period	6,685,622
<b>Changes in Cash and Equivalents</b>	<b>203,731</b>

# Capital Budget Gas Division

<b>Cash Available for Investment in Plant</b>		<b>7,345,422</b>	
<b>Capital Expenditures:</b>			
Truck 53 Service Truck (2019 F250)	65,000		
Upgrading Cathodic Protection Field -	30,000		
Replace Leak Detectors and Locating Equipment	8,000		
20% of 5 Year Leak Survey	30,000		
CNG Conversions for Vehicles	30,000	Vehicles	65,000
Sandblast and Re-coat Riceville Gate Station	13,000	Capital Projects	164,800
Sandblast and Re-coat Delay Street regulator station	10,000	Continuous	430,000
Replace pressure chart with electronic monitor(Lee Hwy	15,000		<u>659,800</u>
Directional Drill Rods Set (200ft)	7,500		
Trailer for Directional Drill Equipment	18,000		
Small Electric Forklift (shared between divisions)	3,300		
System Improvement	60,000	Continuous	
Main	100,000	Continuous	
Services	250,000	Continuous	
IT Core (Servers, mainframe, etc.)	20,000	Continuous	
		659,800	
<b>Excess Cash after Plant Investments</b>	<u>6,685,622</u>		

# Wastewater Division Summary

As discussed with you over the past year, we have been delayed in starting our largest capital project for the wastewater division. Phase 1 of the Cedar Springs Pump Station replacement and force main work is a three-year project that was originally estimated to be in excess of \$3.3 million when completed and to start in FY 2023. We have been delayed on starting the project by a number of factors beyond our control. This includes delays from both state and federal agencies in the grant award process and delayed start dates from contractors who won the bid for the project. We are seeing higher bids due to inflationary pressures impacting the cost and availability of materials as well as labor. The silver lining in all of this is that we were awarded additional grant monies from the United States Economic Development Agency (USEDA) that will greatly reduce the cost burden to our rate-payers. We anticipate the project to begin this fiscal year as reflected in the capital budget for wastewater.

Highlights of the remaining capital budget include upgrades to our control systems at the Oostanaula Plant, replacement of the biosolids dryer conveyor system at Oostanaula, SCADA implementation at both plants, and purchase of a spare pump at the Mt. Verd pump station.

We will continue to evaluate our mini-basins and design projects to further reduce inflow and infiltration (I&I) across our collection system to eliminate system overflows and reduce treatment costs. To address these issues, we have budgeted \$500,000 for sewer rehab work in this FY. We have included \$250,000 in FY 2024 for general refurbishment of equipment at both sewer plants and \$500,000 for the installation of new customer services. This will be an on-going budget item as these plants are showing their age, which is evident in equipment issues and failures.

Vehicle/equipment replacements and expenditures planned for this year in the wastewater division are expected to be \$180,000 including an articulating front end loader.

There is always a level of concern financially for this division given the debt structure as well as the need for additional large capital outlays in the future to address I&I. In order to fund these projects while maintaining the financial stability of the division, we will eventually be required to issue bonds or find other funding alternatives to finance longer-lived capital projects associated with Cedar Springs and Sterling Road basins. We are pleased to be the recipient of Tennessee State Revolving Funds (SRF), Community Development Block Grants (CDBG) and USED A funding this FY. These funds will eliminate the need for issuing bonds this year and reduce the cost burden of this project by 87% to our customer base.

We see no need for a rate increase in the wastewater division in FY 2024.

## **Budget Assumptions**

### **Wastewater Division**

- Cash is expected to increase \$381,000 because of budgeted capital expenditures and debt service.
- Capital expenditures are budgeted at \$3.7 million including \$180,000 for vehicles, \$1.9 million for new capital projects and \$1.6 million for continuous projects.
- New debt issue of \$1.3 million is budgeted for FY 2024 and is reflected in higher overall debt interest and principal payments.
- Revenue budgets are estimated to be relatively consistent with FY 2023 year-end projections.
- Total operating and maintenance expenses are anticipated to be lower than FY 2023 projections.
- Interest expense is projected to be \$256,000 and significantly higher than FY 2023 actuals, but lower than FY 2023 budget estimates.
- Total net income is budgeted at \$1.6 million.
- Operating activities are anticipated to generate \$3.7 million in cash. Due to grant awards associated with the Cedar Springs project, we are anticipating an actual positive cash flow from financing activities of \$381,000, and \$3.7 million is budgeted for capital expenditures. As stated above, total cash is expected to increase \$381,000 with an ending cash balance of \$4.6 million for the division.

# Balance Sheet Budget Wastewater Division

	Budget 2024	Estimated June 30, 2023	Actual December 31, 2022	Change from June 30, 2023
<b>Assets:</b>				
Cash and Cash Equivalents	4,589,662	4,208,714	5,417,380	380,948.01
Receivables	480,642	542,735	482,247	(62,093.34)
Prepaid Expenses	8,680	12,903	100,582	(4,222.51)
Materials and Supplies Inventory	231,398	275,172	288,497	(43,774.27)
<b>Unrestricted Current Assets</b>	<b>5,310,382</b>	<b>5,039,524</b>	<b>6,288,707</b>	<b>270,857.89</b>
Bond and Interest Sinking Fund and Reserve	-	-	-	-
Reserve and Other	-	-	-	-
<b>Restricted Current Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Current Assets</b>	<b>5,310,382</b>	<b>5,039,524</b>	<b>6,288,707</b>	<b>270,857.89</b>
Sewer Utility Plant, at Cost	61,834,790	58,155,552	58,096,378	3,679,237.47
Less: Accumulated Depreciation	(27,282,520)	(25,460,883)	(24,330,505)	(1,821,637.56)
<b>Net Sewer Utility Plant</b>	<b>34,552,269</b>	<b>32,694,670</b>	<b>33,765,873</b>	<b>1,857,599.91</b>
Deferred Pension Outflows	1,044,008	859,779	1,106,121	184,228.65
<b>Total Long Term Assets</b>	<b>35,596,277</b>	<b>33,554,449</b>	<b>34,871,993</b>	<b>2,041,828.56</b>
<b>Total Assets</b>	<b>40,906,659</b>	<b>38,593,973</b>	<b>41,160,700</b>	<b>2,312,686.45</b>
<b>Liabilities and Retained Earnings:</b>				
Accounts Payable	25,729	28,420	8,961	(2,691.55)
Customer Deposits	261,411	261,025	261,855	385.83
Other Current Liabilities	236,017	254,945	247,216	(18,927.46)
<b>Total Current Liabilities</b>	<b>523,157</b>	<b>544,390</b>	<b>518,032</b>	<b>(21,233.18)</b>
Bonds Payable	1,320,000	-	-	1,320,000.00
Notes Payable - State of Tennessee	1,152,959	1,302,497	1,375,936	(149,538.00)
Notes Payable - Other	8,368,342	9,409,592	10,450,842	(1,041,250.00)
Net Pension Liability	1,655,391	1,137,393	1,260,446	517,997.70
Deferred Pension Inflows	155,788	297,118	297,116	(141,329.80)
<b>Total Long Term Liabilities</b>	<b>12,652,480</b>	<b>12,146,601</b>	<b>13,384,340</b>	<b>505,879.90</b>
Retained Earnings	27,731,021	25,902,982	27,258,328	1,828,039.73
<b>Total Liabilities and Retained Earnings</b>	<b>40,906,659</b>	<b>38,593,973</b>	<b>41,160,700</b>	<b>2,312,686.45</b>

# Operating Budget Wastewater Division

	BUDGET 2024-2023	BUDGET 2023-2022	Projected June 30, 2023	% increase (decrease) June 30, 2023	ACTUAL PRIOR YEAR 06/30/22	ACTUAL 02/28/23
<b>REVENUE:</b>						
Residential	2,160,000	2,085,440	2,158,566	0.07%	2,122,282	1,458,222
Small Commercial	1,850,000	1,809,500	1,844,798	0.28%	1,764,683	1,232,557
Large Commercial	2,700,000	1,900,000	2,666,361	1.26%	2,323,238	1,859,831
Other	239,575	161,750	440,259	-45.58%	250,357	363,878
<b>Total Revenue</b>	<b>6,949,575</b>	<b>5,956,690</b>	<b>7,109,984</b>	<b>-2.26%</b>	<b>6,460,560</b>	<b>4,914,488</b>
<b>OPERATING AND MAINTENANCE EXPENSES:</b>						
Sewer Treatment Plant Expense	1,446,659	1,430,539	1,602,565	-9.73%	1,385,082	1,104,823
Pumping Station Expense	83,502	91,894	90,807	-8.04%	86,464	56,988
General Expense	285,049	344,023	285,813	-0.27%	304,561	177,590
Customer Service and Customer Acct. Expense	169,858	160,460	167,016	1.70%	161,533	117,408
Administrative and General Expense	1,088,201	1,063,488	1,103,777	-1.41%	1,226,200	739,700
<b>Total Operating Expenses</b>	<b>3,073,269</b>	<b>3,090,403</b>	<b>3,249,979</b>	<b>-5.44%</b>	<b>3,163,840</b>	<b>2,196,509</b>
<b>Maintenance Expense</b>						
Sewer Treatment Plant Expense	193,887	177,886	191,110	1.45%	186,607	129,331
Pumping Station Expense	159,929	85,271	158,176	1.11%	84,036	111,998
General Expense	250,748	402,799	336,927	-25.58%	294,439	205,116
Administrative and General Expense	3,706	5,400	3,706	0.00%	5,217	2,152
<b>Total Maintenance Expense</b>	<b>608,269</b>	<b>671,356</b>	<b>689,918</b>	<b>-11.83%</b>	<b>570,299</b>	<b>448,597</b>
<b>Other Operating Expenses</b>						
Depreciation	1,466,000	1,586,030	1,466,160	-0.01%	1,841,100	1,080,023
<b>Total Other Operating Expenses</b>	<b>1,466,000</b>	<b>1,586,030</b>	<b>1,466,160</b>	<b>-0.01%</b>	<b>1,841,100</b>	<b>1,080,023</b>
<b>Total O&amp;M Expenses</b>	<b>5,147,538</b>	<b>5,347,789</b>	<b>5,406,058</b>	<b>-4.78%</b>	<b>5,575,239</b>	<b>3,725,128</b>
<b>REVENUE:</b>						
<b>Income</b>						
Operating Income	1,802,037	608,901	1,703,926	5.76%	885,320	1,189,360
Other Income	16,000	35,000	(12,647)	-226.51%	(19,487)	(16,371)
<b>Total Income</b>	<b>1,818,037</b>	<b>643,901</b>	<b>1,691,279</b>	<b>7.49%</b>	<b>865,834</b>	<b>1,172,989</b>
Other Expense	5,500	11,000	3,404	61.59%	7,923	3,368
<b>Net Income Before Debt Expense</b>	<b>1,812,537</b>	<b>632,901</b>	<b>1,687,875</b>	<b>7.39%</b>	<b>857,911</b>	<b>1,169,621</b>
<b>DEBT RELATED EXPENSES:</b>						
Amortization of Debt Discount	-	-	-	-	-	-
Bond Interest	-	-	-	-	-	-
Other Debt Interest	256,497	310,485	192,902	32.97%	71,297	170,958
<b>Total debt related expenses</b>	<b>256,497</b>	<b>310,485</b>	<b>192,902</b>	<b>32.97%</b>	<b>71,297</b>	<b>170,958</b>
<b>Net Income Before Extraordinary</b>	<b>1,556,040</b>	<b>322,416</b>	<b>1,494,973</b>	<b>4.08%</b>	<b>786,614</b>	<b>998,663</b>
Grants & Extraordinary	272,000	-	601,622	-54.79%	25,965	37,960
<b>Net Income</b>	<b>1,828,040</b>	<b>322,416</b>	<b>2,096,595</b>	<b>-12.81%</b>	<b>812,579</b>	<b>1,036,623</b>

# Cash Flow Budget Wastewater Division

	Budget 2024
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>	
Net Operating Income	1,556,040
<b>Adjustments to Reconcile Operating Income to Net Cash Provided by Operations:</b>	
Depreciation	1,466,000
<b>Changes in Assets and Liabilities:</b>	
Receivables	62,093
Prepaid Expenses	4,223
Materials and Supplies Inventory	43,774
Bond and TML Sinking Funds Reserve	-
Accounts Payable	(2,692)
Accrued Liabilities	(18,927)
Customer Deposits	386
Deferred Pension Outflows	(184,229)
Deferred Pension Inflows	(141,330)
Net Pension Liability	517,998
Retirements and Salvage	355,638
<b>Total Cash from Operating Activities</b>	<b>3,658,973</b>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>	
Bonds payable	1,320,000
Notes Payable	(1,190,788)
<b>Total Cash from Noncapital Financing Activities</b>	<b>129,212</b>
<b>CASH FROM CAPITAL AND INVESTING ACTIVITIES:</b>	
Adj. R/E to Recognize GASB 33 Change	-
Adj. R/E to Recognize Net Pension Obligation	-
Grants & Extraordinary	272,000
Sewer Utility Plant	(3,679,237)
<b>Total Cash from Capital and Related Financing Activities</b>	<b>(3,407,237)</b>
<b>Net Changes in Cash Position</b>	<b>380,948</b>
Cash at Beginning of Period	4,208,714
Cash at End of Period	4,589,662
<b>Changes in Cash and Equivalents</b>	<b>380,948</b>

# Capital Budget Wastewater Division

<b>Cash Available for Investment in Plant</b>	<b>8,268,899</b>		
<b>Capital Expenditures:</b>			
Replace Truck #44 (2004 F450 Pressure Truck)	70,000		
Replace NMC WW Plant Cart (2016)	15,000		
Articulating Front End Loader	95,000	Vehicles	180,000
2020 Athens Sewer Improvements (Cedar Sp./Sterling)	835,937 **	Capital Projects	1,859,237
Upgrade PLCs & Controls at Oost. WWTP	350,000	Continuous	1,640,000
VT Scada Implementation (Oost. & NMC Plants)	250,000		<u>3,679,237</u>
NMC WWTP UV Bulbs	25,000		
Spare Pump - Mt. Verd Pump Station	55,000		
Biosolids Dryer Conveyors	250,000		
Roof Replacement Oost. Operator's Building	40,000		
Drop Ceiling / LED Lights Oost. Admin Bldg Mtg. Room	15,000		
Air Compressor/Lights Oost. Maint. Shop	10,000		
Upgrades for CCTV Inspection Truck (software, camera)	25,000		
Small Electric Forklift (shared between divisions)	3,300		
Oostanula WWTP Refurbishment	150,000	Continuous	
NMC WWTP Refurbishment	100,000	Continuous	
Admin and Operators Buildings Maint. - Oost.	10,000	Continuous	
Laboratory Equipment	15,000	Continuous	
Lift Station Rehabilitation	50,000	Continuous	
Field and Safety Equipment	15,000	Continuous	
Collection System Rehab	500,000	Continuous	
Material Donations	5,000	Continuous	
Technology (SCADA, Computers)	35,000	Continuous	
Services	500,000	Continuous	
Extensions	25,000	Continuous	
Grinder Pump Core Replacements	140,000	Continuous	
Manhole Rehabilitation	20,000	Continuous	
Rehabilitation of Services	75,000	Continuous	
			<u>3,679,237</u>
<b>Excess Cash after Plant Investments</b>			<u><u>4,589,662</u></u>

\*\* \$2.7 million Infrastructure Project financed with grants and loans over FY23-24

## Fiber Division Summary

The fiber division is small in scope with minimal assets and revenues. However, TVA requires that we account for it as a stand-alone division, outside of power operations. This is directly opposed to the state of Tennessee, which requires that we include the fiber division within the power division for our annual audit.

We are in a time of transition within the fiber division. With the successful roll-out of our pilot project we have gained experience in how to successfully install, bill, and provide customer support for fiber service at the household level. The opportunity to provide this service has also given us a few “lessons learned” into the types of equipment we need to install and how to improve our ability to assist a customer who is having issues with their service. The pilot project has been successful on a number of levels and we have learned a lot that is being applied to our newest fiber project that was made possible with funding provided by McMinn County.

Although AUB was unsuccessful in our application to the state of Tennessee for funds via the American Rescue Plan Act for fiber infrastructure, McMinn County was awarded funds that were designated for the purpose of expanding fiber services to communities that are underserved. We were fortunate enough to partner with the county to provide services to the Pond Hill and Nonaburg communities that we had targeted in our original grant application. This project is the next step in terms of AUB expanding to a larger group of customers. This is an opportunity for us to learn how to better build out infrastructure into the customer’s home on a much larger scale and apply our “lessons learned” from our pilot project to better serve these customers.

As in previous years, with a division this small we will incur many unknowns as we move forward into the new fiscal year. In fact, we do not even provide a capital budget or five-year projections for the division because of the size, uncertainty, and nature of our business at this time. Hopefully, by FY 2025, we should have a large enough customer base and revenue model to allow for annual expansion of the infrastructure and growing the business.

## **Budget Assumptions Fiber Division**

- Total assets are expected to increase because of infrastructure additions that will be necessary to add new customers. This can be seen in the increase in total fixed assets.
- Revenue is expected to increase over FY 2023 year-end projections
- Operating and maintenance expenses are expected to increase due to expansion of infrastructure/equipment needed to serve a larger customer base resulting from the completion of the McMinn County project
- Net income is budgeted at roughly \$91,000.
- Operating activities are budgeted to generate \$138,000, and \$25,000 is expected to be invested in plant. Total cash is expected to increase \$113,000 with an ending estimated cash balance of \$473,000.

## Balance Sheet Budget Fiber Division

	Budget 2024-2023	Projected 6/30/2023	Actual December 31, 2021	Change from June 30, 2022
Assets:				
Fiber Utility Plant, at Cost	356,532	331,636	307,598	24,895
Accumulated Depreciation	133,487	100,288	84,249	33,199
Total Net Fixed Assets	<u>223,044</u>	<u>231,348</u>	<u>223,349</u>	<u>(8,304)</u>
Current Assets				
Cash	473,064	360,157	284,120	112,907
Accounts Receivable	34,431	23,588	15,090	10,843
Total Current Assets	<u>507,494</u>	<u>383,744</u>	<u>299,210</u>	<u>123,750</u>
Total Assets	<u><u>730,539</u></u>	<u><u>615,092</u></u>	<u><u>522,559</u></u>	<u><u>115,446</u></u>
Liabilities:				
Payable to Other Divisions	-	-		
Retained Earnings	<u>730,539</u>	<u>615,092</u>	<u>522,559</u>	<u>115,446</u>

# Operating Budget Fiber Division

	Budget 2024-2023	Budget 2023-2022	Projected June 30, 2023	% increase (decrease) June 30, 2023	ACTUAL PRIOR YEAR 06/30/22	ACTUAL 02/28/23
Residential Sales	41,600	13,501	21,480	93.67%	13,555	11,970
Small Commerical Sales	60,000	48,525	59,100	1.52%	41,442	39,900
Industrial Sales	24,500	19,352	24,168	1.37%	17,388	16,112
Dark Fiber	60,000	40,622	56,427	6.33%	46,812	38,379
<b>Fiber Sales Revenue</b>	<b>186,100</b>	<b>122,000</b>	<b>161,175</b>	<b>102.90%</b>	<b>119,198</b>	<b>106,361</b>
Forfeited Discounts	240	-	243	-1.17%	-	224
<b>Forfeited Discounts</b>	<b>240</b>	<b>-</b>	<b>243</b>	<b>-1.17%</b>	<b>-</b>	<b>224</b>
Other Fiber Revenue	1,500	-	1,440	4.17%	-	960
Miscellaneous Revenue-Service Charges	1,500	-	254	491.53%	300	125
Other Income - Contributions	-	-	-	-	34,145	-
Miscellaneous Revenue - Grants	-	-	-	0.00%	-	-
<b>Other Fiber Revenue</b>	<b>3,000</b>	<b>-</b>	<b>1,694</b>	<b>495.70%</b>	<b>34,445</b>	<b>1,085</b>
Depreciation Expense	40,000	25,572	38,548	3.77%	17,083	25,699
<b>Depreciation Expense</b>	<b>40,000</b>	<b>25,572</b>	<b>38,548</b>	<b>3.77%</b>	<b>17,083</b>	<b>25,699</b>
Interest Income	1,500	550	1,050	42.88%	526	583
<b>Other Income</b>	<b>1,500</b>	<b>550</b>	<b>1,050</b>	<b>42.88%</b>	<b>526</b>	<b>583</b>
<b>Total Revenue</b>	<b>150,840</b>	<b>96,978</b>	<b>125,613</b>	<b>20.08%</b>	<b>137,085</b>	<b>82,554</b>
Purchased Telecom	27,000	24,851	26,091	3.48%	30,052	18,095
<b>Purchased Telecom</b>	<b>27,000</b>	<b>24,851</b>	<b>26,091</b>	<b>3.48%</b>	<b>30,052</b>	<b>18,095</b>
<b>Operating and Maintenance Expense:</b>						
Overhead Line Expense	16,000	7,000	14,300	11.89%	8,968	9,169
Administrative and General Salaries	17,016	5,225	13,845	22.91%	12,093	5,556
<b>Total Operating and Maintenance Expenses</b>	<b>33,016</b>	<b>12,225</b>	<b>28,144</b>	<b>34.80%</b>	<b>21,061</b>	<b>14,725</b>
<b>Net Income Before Extraordinary</b>	<b>90,824</b>	<b>59,902</b>	<b>71,378</b>	<b>27.24%</b>	<b>85,972</b>	<b>49,735</b>
Grants & Extraordinary	-	-	-	-	34,145	62,500
<b>Net Income</b>	<b>90,824</b>	<b>59,902</b>	<b>71,378</b>	<b>27.24%</b>	<b>120,117</b>	<b>112,235</b>

## Cash Flow Budget Fiber Division

Net Income	90,824
<b>Adjustments to Reconcile Operating Income to Net Cash Provided by Operations:</b>	
Depreciation	40,000
<b>Changes in Assets and Liabilities:</b>	
Accounts Receivable	177
Due from Other Divisions	-
Retirements and Salvage	6,801
<b>Total Cash from Operating Activities</b>	<b>137,802</b>
 <b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>	
Notes and Bonds Payable	-
<b>Total Cash from Noncapital Financing Activities</b>	<b>-</b>
 <b>CASH FROM CAPITAL AND RELATED ACTIVITIES:</b>	
<b>Grants, Contributions &amp; Other Extraordinary Income (Expense)</b>	-
Plant	(24,895)
<b>Net Changes in Cash Position</b>	<b>112,907</b>
 Cash at Beginning of Period	360,157
 Cash at End of Period	473,064
<b>Changes in Cash and Equivalents</b>	<b>112,907</b>

**ATHENS CITY SCHOOLS  
BUDGET AMENDMENT # 3**

**SCHOOL YEAR 2022-2023**

**FUNDS AVAILABLE**

Account No.	Appropriation	Beginning Balance	Increase	Decrease	Amended Budget
34755-TXBK	ASSIGNED FOR EDUCATION - TEXTBOOKS/TECHNOLOGY	-	58,641	0	58,641
39000	UNASSIGNED	1,000,000	78,000	0	1,078,000
46590	OTHER STATE EDUCATION FUNDS	179,646	251,706	0	431,352
46790	OTHER VOCATIONAL	-	500,000	0	500,000
		<b>1,179,646</b>	<b>888,347</b>	<b>0</b>	<b>2,067,993</b>

**Note:** This General Purpose Fund amendment is to cover the cost of moving the four elementary schools into the newly constructed schools, to record the Innovative School Models and Summer Learning Camp grants, to record math book adoption, and to amend budgets to cover student desks, LUDIC contract, teacher desks, electricity, cart, and parent mileage.

**EXPENDITURES**

Account No.	Appropriation	Budget	Increase	Decrease	Amended Budget
71100	REGULAR INSTRUCTION PROGRAM	9,077,087	290,040	64,659	9,302,468
71200	SPECIAL EDUCATION PROGRAM	652,823	15,000	15,000	652,823
71300	VOCATIONAL EDUCATIONAL PROGRAM	0	114,500	0	114,500
71400	STUDENT BODY	5,500	0	0	5,500
72110	ATTENDANCE	104,083	1,173	0	105,256
72120	HEALTH SERVICES	223,213	9,380	0	232,593
72130	OTHER STUDENT SUPPORT	474,288	0	0	474,288
72210	REGULAR INSTRUCTION PROGRAM	834,125	11,990	8,500	837,615
72220	SPECIAL EDUCATION PROGRAM	121,107	0	0	121,107
72230	SUPPORT SERVICES/VOCATIONAL EDUCATIONAL PROGRAM	0	35,000	0	35,000
72250	TECHNOLOGY	278,888	274,000	0	552,888
72310	BOARD OF EDUCATION	1,310,482	0	0	1,310,482
72320	OFFICE OF THE SUPERINTENDENT	208,052	0	0	208,052
72410	OFFICE OF THE PRINCIPAL	1,018,645	7,035	0	1,025,680
72510	FISCAL SERVICES	188,925	0	0	188,925
72610	OPERATION OF PLANT	925,314	129,504	0	1,054,818
72620	MAINTENANCE OF PLANT	389,348	0	42,500	346,848
72710	TRANSPORTATION	545,302	55,844	2,600	598,546
73100	FOOD SERVICE	1,850	6,640	0	8,490
73300	COMMUNITY SERVICES	519,862	0	0	519,862
73400	EARLY CHILDHOOD EDUCATION	723,582	0	0	723,582
76100	CAPITAL OUTLAY	2,236,000	71,500	0	2,307,500
	<b>TOTAL EXPENDITURES:</b>	<b>19,838,476</b>	<b>1,021,606</b>	<b>133,259</b>	<b>20,726,823</b>

Amended by Athens City Board of Education on 6-12-23 Approved by Athens City Council on \_\_\_\_\_

*Robert W. Bruce*  
Secretary  
*Chad A. ...*  
Chairman

\_\_\_\_\_  
City Manager  
\_\_\_\_\_  
Mayor



athenscityschools

www.athenscityschools.net

943 Crestway Drive  
Athens, Tennessee 37303-4130  
Phone: (423) 745-2863  
Fax: (423) 745-9041

Robert W. Greene, *Director of Schools*

June 12, 2023

Mr. Mike Keith  
City of Athens  
P. O. Box 849  
Athens, Tennessee 37371-849

Dear Mr. Keith:

Enclosed is a copy of a Resolution approved by the Athens City Board of Education on June 12, 2023. We have been advised by our Fiscal Consultant that Board of Education should annually approve this resolution.

Also, the Fiscal Consultant advised us to ask that our governing body also annually approve the following *Appropriation Resolution*:

*Be it resolved by the Athens City Board of Education that the Director of Schools shall have the authority to establish the amounts of funds that will be assigned for specific purposes at the end of the fiscal year for the Athens City Schools.*

*Be it resolved that the budget for the Athens City Schools Federal Projects Fund shall be the budget approved for the separate projects within the fund by the Athens City Board of Education and State of Tennessee.*

Approval of these resolutions allows the Athens City School System to comply with the GASB54 auditing requirement. Please advise if additional information is needed.

Sincerely,

Mr. Robert W. Greene  
Director of Schools

RG/mb  
Enclosure

Cc: Lisa Cranfill, Supervisor of Finance  
Andrew Kimball, Supervisor of Federal & Specialized Programs  
File

*Be it resolved by the Athens City Board of Education that the Director of Schools shall have the authority to establish the amounts of funds that will be Committed or Assigned for specific purposes at the end of the fiscal year for the Athens City School System.*

Date: June 12, 2023

Mr. Robert W. Greene  
Director of Schools



Mr. Chris Adams  
Chairman



Mr. Michael L. Bevins  
Vice-Chairman



Mr. Johnny Coffman  
Board Member



Mrs. Beth Jackson  
Board Member



Ms. Abby Carroll  
Board Member



Mrs. Emily Forrest  
Board Member



*Be it resolved that the budget for the Athens City Schools Federal Projects Fund shall be the budget approved for the separate projects within the fund by the Athens City Board of Education and State of Tennessee.*

Date: June 12, 2023

Mr. Robert W. Greene  
Director of Schools



Mr. Chris Adams  
Chairman



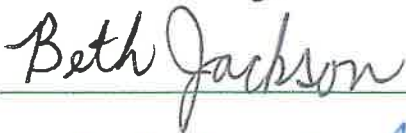
Mr. Michael L. Bevins  
Vice-Chairman



Mr. Johnny Coffman  
Board Member



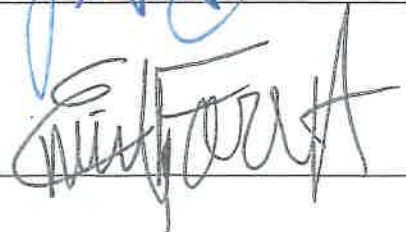
Mrs. Beth Jackson  
Board Member



Ms. Abby Carroll  
Board Member



Mrs. Emily Forrest  
Board Member



**RESOLUTION NO. 2023-14**

**A RESOLUTION OF THE CITY OF ATHENS, TENNESSEE, AUTHORIZING THE MAYOR AND CITY MANAGER TO APPLY FOR FUNDS FROM THE FY2023 BULLETPROOF VEST PARTNERSHIP (BVP) PROGRAM ADMINISTERED BY THE OFFICE OF JUSTICE PROGRAMS' BUREAU OF JUSTICE ASSISTANCE (BJA), U.S. DEPARTMENT OF JUSTICE.**

WHEREAS, the Bureau of Justice Assistance (BJA) has announced the City of Athens Police Department is eligible to apply for an award under the FY2023 Bulletproof Vest Partnership (BVP) Program; and,

WHEREAS, the City of Athens Police Department is a unit of local government and meets the criteria established by the U.S. Department of Justice to receive grant funds under this program; and,

WHEREAS, the City of Athens, Tennessee, desires to apply for funds to pay for 50% of the costs to be used on bulletproof vests purchased by the department during the grant period.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 20th day of June, 2023, that the Mayor and City Manager are hereby authorized, empowered, and directed to submit a grant application as provided herein.

**BE IT FURTHER RESOLVED** that upon award of a grant, the Mayor and City Manager are hereby authorized to enter into an agreement and execute documents for the acceptance of the grant on behalf of the City of Athens.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_,  
said Resolution was approved by roll call vote.

/s/ \_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

/s/ \_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

/s/ \_\_\_\_\_  
STEPHEN M. HATCHETT, City Attorney

**RESOLUTION NO. 2023-15**

**A RESOLUTION AUTHORIZING CONTRIBUTIONS TO TABLE GRACES  
AND THE MCMINN COUNTY SENIOR CITIZENS CENTER**

**WHEREAS**, the current economic environment as a result of high inflation rates over the past two years has dramatically increased the demand to feed those in need; and,

**WHEREAS**, Senior Center experienced water damage as a result of a sprinkler pipe freezing and bursting during the severe cold weather this past December; and,

**WHEREAS**, the City of Athens wishes to contribute five thousand dollars (\$5,000) to Table Graces to help meet the demand for providing food to those in need and contribute twenty-five thousand dollars (\$25,000) to the McMinn County Senior Citizens Center.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 20th day of June, 2023, the City Council authorizes the distribution of funds to the agencies listed above and funds will be provided to each entity prior to June 30, 2023.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

/s/ \_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

/s/ \_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

/s/ \_\_\_\_\_  
STEPHEN M. HATCHETT, City Attorney



## PUBLIC WORKS

### MEMORANDUM

TO: Mike Keith, Interim City Manager

FROM: Ben Burchfield, Public Works Director

DATE: June 8, 2023

SUBJECT: 2023 Paving Program

The City has completed solicitation of bids for in-place hot-mix-asphalt, and awarded the contract for services to Rogers Group, LLC.

The Public Works Department has since taken the updated costs of construction and developed a final paving plan. Total estimated cost is \$2,034,307.05 for 8.8 centerline miles of paving.

Council should note that an appreciable portion of funds (17% of total project cost) is being dedicated to a combination of milling and sub-grade repair on several streets. This is a necessary expense because failing to address issues underneath ahead of an overlay will result in significantly reduced life expectancy of the new paved surface.

Deviations from the provided initial preliminary list include removal of Pine St, Elk St, Lawson St, Lynman St, Dennis St, Layman Rd, and Kilgore St and the addition of Matlock Ave. The decision was made to expedite repair of Matlock based on concerns that damage incurred from trucks supporting nearby residential development coupled with expected increases in traffic volumes from said development and the new Prek-5 school will result in significantly higher repair costs if pushed to the next paving cycle.

Rogers Group has already been in contact with the Street Department and is tentatively looking to schedule paving, most likely in two phases, during this summer contingent upon immediate approval of the proposed scope of work.

Do not hesitate to contact me if you have any questions.

FULLNAME	BEGLOCATIO	ENDLOCATIO	LENGTH	WIDTH	AREA	MILLING COST	ASPHALT COST
Sherwood Ave	KNOXVILLE AVE	GUILLE ST	1000	24	24000		\$30,590.00
					9044		\$11,527.33
Clearwater Rd	CONGRESS PKWY	MT VERD RD	732	23	16836	10,101.60	\$30,978.24
Clearwater Rd	MT VERD RD	CITY LIMITS	914	23	21022	12,613.20	\$38,680.48
Wabash	CHESTER ST	THOMPSON ST	1675	20	33500		\$42,698.54
Keith Ln	MADISON AVE	Powers Path	1110	35	38850		\$53,613.00
Keith Ln	CRESTWAY DR	CEDAR SPRINGS	1159	30	34770		\$47,982.60
PATCHING PRIOR TO PAVING					10688	104,208.00	
Park St	WHITE STREET	HILL STREET	650	46	29900	17,940.00	\$55,016.00
Park St	HILL STREET	MCMINN AVE	2280	26	59280	35,568.00	\$109,075.20
PATCHING PRIOR TO PAVING					800	7,800.00	
McMinn	MADISON AVE	CEDAR SPRINGS	2605	35	91175	14,700.00	\$125,821.50
Crestway Dr	Keith LN	MCMINN AVE	645	30	19350		\$26,703.00
Crestway Dr	Crestway Circle	Matlock	1030	22	22660		\$31,270.80
Crestway Dr	Hillandale	Crestway Circle	2880	22	63360		\$87,436.80
Crestway Dr	Madison Ave	Hillandale	761	22	16742		\$23,103.96
Watts Rd	S JACKSON ST	DEAD END	745	22	16390	9,834.00	\$30,157.60
Kenneth	MILLION ST	DEAD END	587	21	12327		\$15,711.79
Kenneth	HAINES RD	MILLION ST	1311	23	30153		\$38,432.51
King St	COOK DRIVE	WABASH ST	811	19	15409		\$19,640.05
Pope Street	OAK ST	TAYLOR ST	2409	20	48180		\$61,409.43
Railroad Ave	CONGRESS PKWY	CLIST	1930	30	57900	34,740.00	\$106,536.00
Railroad Ave	Clist	Fisher	1429	30	42870	25,722.00	\$78,880.80
Railroad Ave	Fisher	Tellico	935	30	28050	16,830.00	\$51,612.00
Guthrie	sanders	MT VERD RD	1327	22	29194	17,516.40	\$37,210.19
Guthrie	cindy	Congress	660	22	14520	8,712.00	\$18,506.95
Guthrie	cindy	Sanders	1630	22	35860	21,516.00	\$45,706.56
Old Madison Ave	MADISON AVE	MADISON AVE	1151	25	28775	14,387.50	\$39,709.50
Breckenridge	Lee Hwy	Hawthorne	1290	24	30960		\$42,724.80
Sweetfield Valley	Cedar Springs	CITY LIMITS	4882	22	1E+05	5,000.00	\$148,217.52
Hogan	Fisher St	Dead End	1667	16	26672	4,000.00	\$33,995.69
Matlock Ave	Cedar Springs Rd	Crestway Dr	2795	22	61490		\$84,856.20
Matlock Ave	Crestway Dr	Madison Ave	3318	23	76314		\$105,313.32
			46318			\$361,188.70	\$1,673,118.35
		TOTAL MILES	8.8			TOTAL	\$2,034,307.05



## PUBLIC WORKS

### MEMORANDUM

TO: Mike Keith, Interim City Manager

FROM: Ben Burchfield, Public Works Director

DATE: June 2, 2023

SUBJECT: TDOT Maintenance Contract Renewal

I am requesting Council approval to extend our TDOT right-of-way maintenance contract for the next two fiscal years. I have attached the provided contract to be executed. The maximum annual reimbursement for all activities is \$39,446.40, with a total value of \$78,892.80 for the the contract period.

This contract is as to form as previous years with the exception of the following items:

1. This contract is for two years as opposed to one in previous cycles. It is my assumption that the state is attempting to reduce overhead on routine administrative burdens such as this, hence their request for an extended cycle. The Department does not take exception to this.
2. Previous contract cycles have provided reimbursement funds for 12 rounds of litter collection, 6 rounds of mowing, and 6 rounds of sweeping along eligible routes over an annual contract period. The Department has regularly performed additional unreimbursed cycles in order to maintain appearances. We have made a point of requesting additional cycles every time the contract comes around, and the State has historically not accommodated our request. They have partially done so this period. They have added 6 more rounds of sweeping per annum and so we will receive monthly reimbursement for sweeping along eligible routes.

Please contact me if you have any questions

**RESOLUTION NO. 2023-16**

**A RESOLUTION AUTHORIZING THE EXTENSION OF A CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR MAINTENANCE OF STATE RIGHTS-OF-WAY WITHIN THE CITY OF ATHENS.**

**WHEREAS**, the City of Athens, Tennessee has state rights-of-way located within its corporate limits; and,

**WHEREAS**, pursuant to a contract with the Tennessee Department of Transportation, the City of Athens Public Works Department currently maintains these rights-of-way by providing certain services including mowing, washing/sweeping and litter control; and,

**WHEREAS**, the Tennessee Department of Transportation reimburses the City of Athens for this service based upon the rates set forth in the annual contract documentation; and,

**WHEREAS**, it is the desire of the City of Athens and the Tennessee Department of Transportation to continue contractual agreements for a period of two years beginning July 1, 2023 through June 30, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 20<sup>th</sup> day of June 2023, the Mayor and City Manager are hereby authorized, empowered, and directed to execute a contract with the Tennessee Department of Transportation for the continued maintenance of state highways rights-of-way within the City of Athens, Tennessee as provided above.

**BE IT FURTHER RESOLVED** by the Athens City Council that this resolution shall take effect immediately from and after its passage, the welfare of the Municipality requiring it.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

/s/ \_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

/s/ \_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

/s/ \_\_\_\_\_  
STEPHEN M. HATCHETT, City Attorney



# PUBLIC WORKS

## MEMORANDUM

**TO:** Mike Keith, Interim City Manager

**FROM:** Ben Burchfield, Public Works Director

**DATE:** June 8, 2023

**SUBJECT:** Stantec Pedestrian & Bicycle Masterplan Adoption

The Public Works Department is pleased to present to Council the Athens Bike & Pedestrian Master Plan. As a brief reminder, the plan was funded jointly by TDOT and the City through the Community Transportation Planning Grant (CTPG) program that the City has taken advantage of during the last few years. The state covered 90% of the cost of this plan; the City was responsible for 10%. This plan was developed by Stantec and the City with input from staff, focus group, online surveys, as well as residents that attended the public meetings. This plan is the culmination of the efforts of many.

The Bike & Pedestrian Master Plan further refines many of the recommendations and concepts originally developed in the Community Mobility Plan (CMP). It touches on all facets of multi-modal infrastructure and policy. It establishes existing conditions, details the means and methods of public engagement that were undertaken to understand the needs of residents and business owners, provides tangible recommendations based on need and utilitarian metrics, and provides insight on funding needs and sources the City can target to steadily implement the plan over the coming months and years.

The plan acknowledges that advancing multi-modal availability in Athens extends beyond purely "brick-and-mortar", the City must also pursue changes in policy. I look forward to continued discussion on the particulars of this plan in the coming years, and even more so to making the ideas contained herein a reality for our residents to enjoy with their families, whether for work or play.

In conclusion, the Public Works Department would request that Council formally adopt the Bike & Pedestrian Master Plan as presented and committing to its implementation as able. This resolution to adopt the plan will complete the obligations of the City as required by TDOT as part of the CDBG grant award.

RESOLUTION  
DEPARTMENT C

WHEREAS  
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**RESOLUTION NO. 2023-17**

**A RESOLUTION APPROVING A PEDESTRIAN AND BICYCLE MASTER PLAN**

**WHEREAS**, on October 19, 2021, the City Council approved Resolution No. 2021-37 authorizing the submission of an application for a Community Transportation Planning Grant (CTPG) through the Tennessee Department of Transportation (TDOT) for funding to develop a Pedestrian and Bicycle Master Plan; and,

**WHEREAS**, the City Council approved Resolution No. 2022-16 to express its intent to commit to the implementation of the developed plans following completion of the grant; and,

**WHEREAS**, Stantec has completed the plan and the City desires to accept the plan and commit to the implementation of it.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 19th day of July 2022, the City Council hereby accepts the Athens Bike & Pedestrian Master Plan 2023 developed by Stantec and commits to its implementation as the City is able to allocate resources for the plan.

**BE IT FURTHER RESOLVED** by the Athens City Council that this resolution shall take effective immediately from and after its passage, the welfare of the Municipality requiring it.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

/s/ \_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

/s/ \_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

/s/ \_\_\_\_\_  
STEPHEN M. HATCHETT, City Attorney



## PUBLIC WORKS

### MEMORANDUM

TO: Mike Keith, Interim City Manager

FROM: Ben Burchfield, Public Works Director

DATE: June 8, 2023

SUBJECT: TDOT Signal Acceptance Exit 49

I am requesting that the City Council authorize the mayor to execute the attached TDOT letter affirming signal system acceptance for the two signals completed on Hwy 30 at exit 49.

The Public Works Department noted that it had failed to receive correspondence to do so upon final inspection of the project during the summer of 2022. Upon contacting TDOT District 29 staff, they confirmed that the City should have indeed received the letter, but they did not send it, and staff supplied the letter in addition to final costs of the signal improvements for the project. Per Mr. Wagner, District 29 Manager, the total cost of the signalization system improvements for the project was \$392,624.50. The City has determined the signal system installations to be satisfactory and functioning as intended.

The Public Works Department has itemized and forwarded along costs for construction of the two intersections as well as costs for supplemental improvements to the existing intersections at Denso Dr and Holiday Dr. Additions of the new intersections and changes to those existing will be reflected in the City's building and personal property policy coverage.

Please contact me if you have any questions



**STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION**

**REGION 2 OPERATIONS**  
1720 6<sup>TH</sup> STREET NE  
CLEVELAND, TN 37312  
423-478-6773

**BUTCH ELEY**  
COMMISSIONER

**BILL LEE**  
GOVERNOR

June 6, 2023

Mr. Steven Sherlin  
Mayor of the City of Athens, TN  
815 N. Jackson Street  
Athens, TN 37303

**RE: SIGNAL SYSTEM ACCEPTANCE**

Contract No: CNU352  
Project No: 54001-3184-44  
Reference: NH-I-75-1 (145)  
County: McMinn  
Contractor: APAC-Atlantic, Inc

Mr. Steven Sherlin,

This is to advise that the contractor for the above referenced project has completed the installation of the signal system at the intersection of I-75 at S.R. 30 (Exit 49) in Athens, TN The Tennessee Department of Transportation requires an acceptance statement from the Mayor or Public Works Dept in Athens, TN acknowledging their approval of the materials utilized and that the signal system is functioning in accordance with plans, specifications, and standards.

The purpose of this statement is to confirm your acceptance of the signal system. Upon your review and acceptance of the referenced project, please sign as indicated below and return the original letter to this office. Should you encounter any unacceptable materials or any problem with the signal or its components, please contact this office immediately.

Your consideration and attention is greatly appreciated.

---

Signature Title Date

Sincerely,

*David Wager*

TDOT Operations Manager

cc: Adam Casteel, Director of Operations  
Landon T. Castleberry, Regional Traffic Engineer  
Tony Renfro, Regional Materials & Tests  
Project File

**RESOLUTION NO. 2023-18**

**A RESOLUTION CERTIFYING THE SUCCESSFUL INSTALLATION  
AND ACCEPTANCE OF A SIGNAL SYSTEM LOCATED AT INTERSTATE EXIT 49.**

**WHEREAS**, the Department of Transportation of the State of Tennessee proposed to construct a project in the City of Athens designated as State Project No. 54001-3184-44, that is described as "Interchange Improvements at SR-30 {LM 13.81 - 13.83} and SR-305 (LM 17.18 - 17.20) (Ramp Terminals and Signals) (IA) Route: 1-75"; and,

**WHEREAS**, the State Department of Transportation provided a proposal to construct Federal Project No. NH-1-75-1(145)/State Project No. 54001-3184-44 and the City of Athens approved Resolution No. 2020-05 agreeing to cooperate with terms and conditions as stipulated therein; and,

**WHEREAS**, upon completed installation of the signal system, TDOT requires an acceptance statement from the City acknowledging their approval of the materials utilized and that the signal system is functioning in accordance with plans, specifications, and standards; and,

**WHEREAS**, upon final walkthrough and inspection of the intersection, TDOT and City personnel have concluded that the intersection has been installed in a satisfactory manner; and,

**WHEREAS**, by submitting the letter of acceptance to TDOT, the City is assuming responsibility to own and maintain the intersection.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Athens, Tennessee, as follows:

That the recitals above are true and accurate and form a part of this Resolution; and

That meeting in regular session this 20th day of June, 2023, that the Mayor is hereby authorized, empowered, and directed to execute the letter of signal acceptance with the Tennessee Department of Transportation accepting the intersection signals and assuming responsibility to own and maintain the intersection as provided above.

**BE IT FURTHER RESOLVED** by the Athens City Council that this resolution shall take effect immediately from and after its passage, the welfare of the Municipality requiring it.

**ON MOTION BY** \_\_\_\_\_, **SECONDED BY** \_\_\_\_\_, said Resolution was approved by roll call vote.

\_\_\_\_\_  
/s/ STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
/s/ MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
/s/ STEPHEN M. HATCHETT, City Attorney



## PUBLIC WORKS

### MEMORANDUM

TO: Mike Keith, Interim City Manager

FROM: Ben Burchfield, Public Works Director

DATE: June 8, 2023

SUBJECT: AUB Joint Use Pole Installation for CTI Project

The Public Works Department has been in coordination with AUB on installation of a joint-use pole at the intersection of S White St and Elizabeth St. This pole would be one of four needed in order to accommodate the planned traffic signal at this intersection as part of the Campus Transportation Improvements (CTI) project. Progression Electric is currently providing pricing for the other three self-supporting strain poles. They will *not* be joint-use poles as was originally planned.

AUB has provided a price for the purchase and installation of the metal overhead-electric pole. The estimated cost would be \$12,282.06. This price is based on AUB providing a credit towards the price of the pole, as it is due replacement, but we are responsible for the price differential of a galvanized pole vs what would ordinarily be a wooden pole. AUB is also evenly splitting the estimated labor costs for the replacement pole with the City.

The Department is requesting Council approval to remit to AUB the cost of this joint-use pole purchase and installation, more or less, based on the estimated amount above. Per Kent Wilson with AUB – the exact cost of the pole cannot be “locked” in at this time per the vendor – the vendor has stated that the final cost will be known once the item is due to be shipped because of price volatility. Additionally, the cost-share of this work is exclusively between AUB and the City – there is no contract amendment between the City and Adams Construction on account of this work. This work will be performed independently of Adams Construction and Progression Electric as it relates to the scope of work for signal installation at the intersection.

Please contact me if you have any questions

**ORDINANCE NO. 1118**

**AN ORDINANCE TO AMEND 'THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON SHORT STREET FROM I-1 (LIGHT INDUSTRIAL DISTRICT) TO R-2 (MEDIUM DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.**

**BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That the Official Zoning Map of Athens, Tennessee, identified and referred to in Section 3.02 of said Zoning Ordinance, be amended to show the following described property and zoning designation as described within the body of this ordinance and shown on the attached illustration titled; "Rezoning Request for Mark Lockmiller for Property located on Short Street (Tax Map 057H Group C Parcel 042.00) from I-1 Light Industrial District to R-2 Medium Density Residential District" said property being within the corporate limits of Athens, Tennessee:

**Area Description (I-1 to R-2)**

The parcel to be rezoned from I-2 to R-2 is shown on Tennessee Property Assessment Data - Property Viewer as Tax Map 057H Group C Parcel 042.00. The parcel is further described on the attached illustration that has been created from the Official Zoning Map of the City of Athens, Tennessee.

**SECTION 2.** Any Ordinance, Resolution, Motion or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

**SECTION 3.** BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and as provided by law. As required by TENNESSEE CODE ANNOTATED, Section 13-7-203, a Public Hearing subject to fifteen day's notice has been held, and this ordinance meets the requirements of TENNESSEE CODE ANNOTATED, Section 13-7-201 through 13-7-210, including the approval of all necessary agencies.

**PASSED ON FIRST READING: \_\_\_\_\_**

**PASSED ON SECOND READING: \_\_\_\_\_**

**DATE OF PUBLIC HEARING: \_\_\_\_\_**

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STEVEN S. SHERLIN, Mayor

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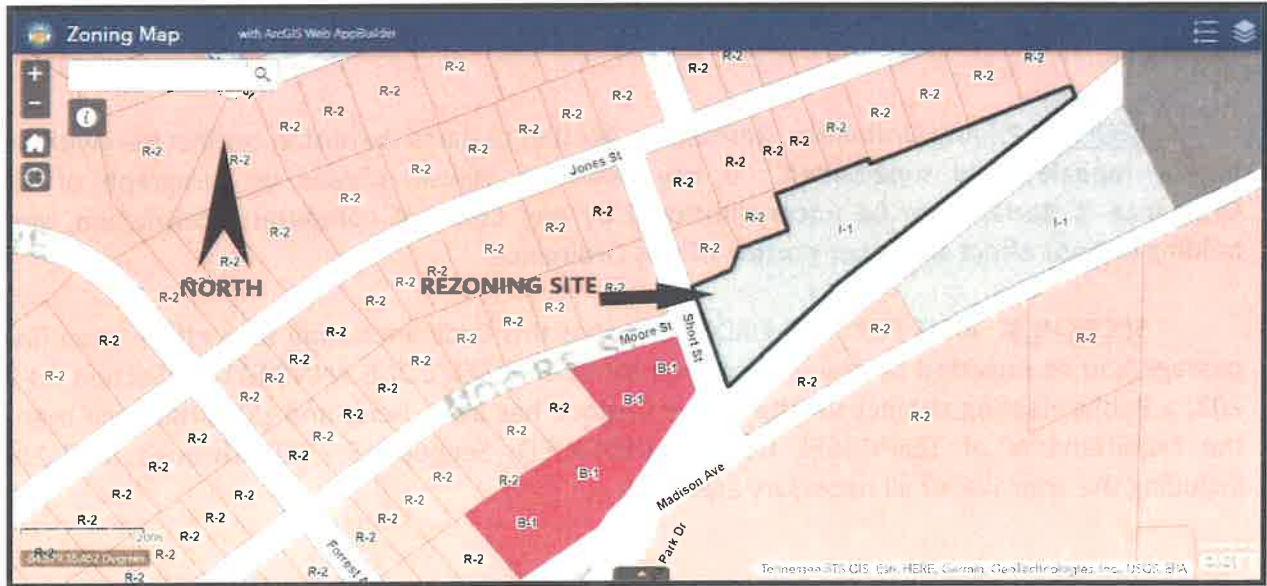
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

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STEPHEN M. HATCHETT, City Attorney

**Rezoning Request for Mark Lockmiller for Property located on Short Street (Tax Map 057H Group C Parcel 042.00) from I-1 Light Industrial District to R-2 Medium Density Residential District.**



**ORDINANCE NO. 1119**

**AN ORDINANCE TO AMEND ‘THE ZONING ORDINANCE OF THE CITY OF ATHENS, TENNESSEE, SO AS TO AMEND THE OFFICIAL ZONING MAP TO REZONE THE PROPERTY LOCATED ON DECATUR PIKE FROM B-3 (INTENSIVE BUSINESS DISTRICT) TO R-2 (MEDIUM DENSITY RESIDENTIAL) SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF ATHENS, TENNESSEE.**

**BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That the Official Zoning Map of Athens, Tennessee, identified and referred to in Section 3.02 of said Zoning Ordinance, be amended to show the following described property and zoning designation as described within the body of this ordinance and shown on the attached illustration titled; “Rezoning Request for Dean and Rachel Morley for Property located at 2122 Decatur Pike (Tax Map 056 Parcel 012.00 ) from B-3 Intensive Business District to R-2 Medium Density Residential District” said property being within the corporate limits of Athens, Tennessee:

**Area Description (B-3 to R-2)**

The parcel to be rezoned from B-3 to R-2 is shown on Tennessee Property Assessment Data - Property Viewer as Tax Map 056 Parcel 012.00. The parcel is further described on the attached illustration that has been created from the Official Zoning Map of the City of Athens, Tennessee.

**SECTION 2.** Any Ordinance, Resolution, Motion or parts thereof in conflict herewith are hereby repealed and superseded. If any sentence, clause, phrase or paragraph of this Ordinance is declared to be unconstitutional by any Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

**SECTION 3.** BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and as provided by law. As required by TENNESSEE CODE ANNOTATED, Section 13-7-203, a Public Hearing subject to fifteen day’s notice has been held, and this ordinance meets the requirements of TENNESSEE CODE ANNOTATED, Section 13-7-201 through 13-7-210, including the approval of all necessary agencies.

**PASSED ON FIRST READING: \_\_\_\_\_**

**PASSED ON SECOND READING: \_\_\_\_\_**

**DATE OF PUBLIC HEARING: \_\_\_\_\_**

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STEVEN S. SHERLIN, Mayor

---

MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

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STEPHEN M. HATCHETT, City Attorney

**Rezoning Request for Dean and Rachel Morley for Property located at 2122 Decatur Pike (Tax Map 056 Parcel 012.00 ) from B-3 Intensive Business District to R-2 Medium Density Residential District.**



**ORDINANCE NO. 1120**

**AN ORDINANCE TO ADOPT A BUDGET AND SET THE TAX RATE ON TAXABLE PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ATHENS, TENNESSEE, FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024.**

WHEREAS, the Council for the City of Athens, Tennessee, after much consideration and study of the budget prepared and submitted by the City Manager, considers said budget to be in complete detail showing the financial condition of the City for the past fiscal year, and the proposed budget and expenditures for the various departments for the fiscal year beginning July 1, 2023 through June 30, 2024.

SECTION 1. NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, AS FOLLOWS:

That the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the City of Athens, Tennessee, for the Fiscal Year beginning July 1, 2023 and extending through June 30, 2024.

	<u>Actual</u> <u>2021-2022</u>	<u>Estimated</u> <u>2022-2023</u>	<u>Proposed</u> <u>2023-2024</u>
<b>GENERAL FUND</b>			
<u>GENERAL FUND REVENUES</u>			
Taxes	17,703,663	16,896,000	17,654,000
Intergovernmental Revenue	2,681,183	2,315,000	2,390,000
Charges for Services	343,419	186,000	226,000
Fines and Forfeits	201,699	151,000	110,000
Interest	27,100	30,000	300,000
Miscellaneous	42,078	20,000	20,000
<b>TOTAL GENERAL FUND REVENUES</b>	<b>20,999,142</b>	<b>19,598,000</b>	<b>20,700,000</b>
<u>GENERAL FUND EXPENDITURES</u>			
<u>ADMINISTRATION</u>			
City Manager's Office	335,185	356,400	316,000
City Council	40,749	60,700	63,400
City Judge	12,918	13,000	13,000
City Attorney	29,163	40,000	40,000
Special Appropriations	377,100	371,700	389,000
Athens City Schools	2,421,000	2,421,000	2,421,000
Athens Utilities Board	509,594	480,000	530,000
<b>TOTAL ADMINISTRATION</b>	<b>3,725,709</b>	<b>3,742,800</b>	<b>3,772,400</b>
 FINANCE	 480,099	 499,300	 523,500
 HUMAN RESOURCES	 58206,329	 231,300	 260,200

## ADMINISTRATION &amp; EMERGENCY SERVICES

Administration	136,603	185,100	131,600
City Hall	159,149	187,800	194,500
Information Technology	237,044	320,900	442,800
TOTAL ADMIN. & EMERG. SERVICES	<u>532,796</u>	<u>693,800</u>	<u>768,900</u>

## COMMUNITY DEVELOPMENT

Administration	173,200	186,800	193,500
Codes Enforcement	277,817	309,300	329,700
Cemeteries	32,624	33,400	43,200
TOTAL COMMUNITY DEVELOPMENT	<u>483,641</u>	<u>529,500</u>	<u>566,400</u>

## POLICE

Administration	221,725	325,900	319,700
Patrol	2,171,188	2,447,000	2,591,500
Special Services	490,182	579,100	609,600
TOTAL POLICE	<u>2,883,095</u>	<u>3,352,000</u>	<u>3,520,800</u>

## FIRE

Administration	184,027	195,300	205,700
Prevention	100,900	116,100	117,700
Suppression	2,232,571	2,333,600	2,455,700
TOTAL FIRE	<u>2,517,498</u>	<u>2,645,000</u>	<u>2,779,100</u>

## PARKS &amp; RECREATION

Administration	245,831	257,500	239,400
Maintenance	693,183	748,700	806,000
Swimming Pools	53,129	46,200	50,600
Program Planning	327,132	317,100	325,400
TOTAL PARKS & RECREATION	<u>1,319,275</u>	<u>1,369,500</u>	<u>1,421,400</u>

## PUBLIC WORKS

Administration	319,363	369,400	424,000
Traffic Control	173,906	234,000	300,700
Street Maintenance	395,792	1,003,900	1,026,900
Street Construction	446,926	596,100	621,900
Street Cleaning	913,715	972,100	1,020,100
Fleet Maintenance	280,080	329,900	352,200
Animal Control	152,160	191,100	214,200
TOTAL PUBLIC WORKS	<u>2,681,942</u>	<u>3,696,500</u>	<u>3,960,000</u>

## COMMUNICATIONS

	<u>297,648</u>	<u>313,300</u>	<u>327,300</u>
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TRANSFERS	<u>4,960,000</u>	<u>5,425,000</u>	<u>2,800,000</u>
TOTAL GENERAL FUND EXPENDITURES	<u>20,088,032</u>	<u>22,498,000</u>	<u>20,700,000</u>
CHANGE IN CASH/FUND BALANCE	911,110	(2,900,000)	0
BEGINNING CASH/FUND BALANCE	<u>16,500,000</u>	<u>17,000,000</u>	<u>14,100,000</u>
ENDING CASH/FUND BALANCE	<u>17,411,110</u>	<u>14,100,000</u>	<u>14,100,000</u>
ENDING CASH AS A % OF EXPENDITURES	86.67%	62.67%	68.12%

**DEBT SERVICE FUND-SCHOOLS**DEBT SERVICE FUND REVENUES

Interest	5,964	0	80,000
Transfers	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,700,000</u>
TOTAL DEBT SERVICE FUND REVENUES	<u>1,005,964</u>	<u>1,000,000</u>	<u>1,780,000</u>

<u>DEBT SERVICE FUND EXPENDITURES</u>	<u>157,053</u>	<u>400,000</u>	<u>2,100,000</u>
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CHANGE IN CASH/FUND BALANCE	848,911	600,000	(320,000)
BEGINNING CASH/FUND BALANCE	<u>2,000,000</u>	<u>2,800,000</u>	<u>3,400,000</u>
ENDING CASH/FUND BALANCE	<u>2,848,911</u>	<u>3,400,000</u>	<u>3,080,000</u>
ENDING CASH AS A % OF EXPENDITURES	1813.98%	850.00%	146.67%

**DEBT SERVICE FUND-CITY PROJECTS**DEBT SERVICE FUND REVENUES

Intergovernmental Revenues	0	0	0
Interest	406	0	1,000
Transfers	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
TOTAL DEBT SERVICE FUND REVENUES	<u>400,406</u>	<u>400,000</u>	<u>401,000</u>

<u>DEBT SERVICE FUND EXPENDITURES</u>	<u>381,635</u>	<u>385,000</u>	<u>385,000</u>
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CHANGE IN CASH/FUND BALANCE	18,771	15,000	16,000
BEGINNING CASH/FUND BALANCE	<u>0</u>	<u>18,000</u>	<u>33,000</u>
ENDING CASH/FUND BALANCE	<u>18,771</u>	<u>33,000</u>	<u>49,000</u>
ENDING CASH AS A % OF EXPENDITURES	N/A	8.57%	12.73%

**SANITATION FUND**SANITATION FUND REVENUES

Charges For Services	979,907	960,000	960,000
Interest	2,273	1,000	40,000
Miscellaneous	<u>47,293</u>	<u>9,000</u>	<u>10,000</u>
TOTAL SANITATION FUND REVENUES	<u>1,029,473</u>	<u>970,000</u>	<u>1,010,000</u>

<u>SANITATION FUND EXPENDITURES</u>	<u>60 900,958</u>	<u>970,000</u>	<u>1,010,000</u>
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CHANGE IN CASH/FUND BALANCE	128,515	0	0
BEGINNING CASH/FUND BALANCE	700,000	800,000	800,000
ENDING CASH/FUND BALANCE	<u>828,515</u>	<u>800,000</u>	<u>800,000</u>
ENDING CASH AS A % OF EXPENDITURES	91.96%	82.47%	79.21%

**DRUG FUND**

DRUG FUND REVENUES

Fines and Forfeits	25,426	20,000	20,000
Interest	<u>101</u>	<u>0</u>	<u>0</u>
TOTAL DRUG FUND REVENUES	25,527	20,000	20,000

<u>DRUG FUND EXPENDITURES</u>	10,010	29,000	34,000
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CHANGE IN CASH/FUND BALANCE	15,517	(9,000)	(14,000)
BEGINNING CASH/FUND BALANCE	131,000	140,000	131,000
ENDING CASH/FUND BALANCE	<u>146,517</u>	<u>131,000</u>	<u>117,000</u>
ENDING CASH AS A % OF EXPENDITURES	1463.71%	451.72%	344.12%

**HOTEL/MOTEL FUND**

HOTEL/MOTEL FUND REVENUES

Hotel/Motel Tax	321,863	350,000	400,000
Interest	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL HOTEL/MOTEL FUND REVENUES	321,863	350,000	400,000

<u>HOTEL/MOTEL FUND EXPENDITURES</u>	0	350,000	400,000
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CHANGE IN CASH/FUND BALANCE	321,863	0	0
BEGINNING CASH/FUND BALANCE	0	300,000	300,000
ENDING CASH/FUND BALANCE	<u>321,863</u>	<u>300,000</u>	<u>300,000</u>
ENDING CASH AS A % OF EXPENDITURES	N/A	85.71%	75.00%

SECTION 2. BE IT FURTHER ORDAINED that the budget hereto attached and made a part hereof consisting of the following words and figures, be and is hereby adopted as the Budget for the Athens City Schools, for the Fiscal Year beginning July 1, 2023 and extending through June 30, 2024, as approved by the Athens City Board of Education:

	<b>General Purpose Fund</b>	<b>Federal Projects Fund</b>	<b>Food Service Fund</b>	<b>Total All Funds</b>
<b>Revenues:</b>				
Local Taxes	5,982,000	0	0	5,982,000
Charges for Services	180,000	0	69,000	249,000
Other Local Revenues	29,146	0	81,750	110,896
State Education Funds	11,760,996	0	14,000	11,774,996
Federal Funds received through State	260,010	4,134,248	1,380,470	5,774,728
Other Sources	500	0	0	500
<b>Total estimated revenues</b>	<b>18,212,652</b>	<b>4,134,248</b>	<b>1,545,220</b>	<b>23,892,120</b>
<b>Expenditures:</b>				
Regular Instruction	9,619,556	196,219	0	9,815,775
Special Education	894,609	483,143	0	1,377,752
Student Body Education	5,500	0	0	5,500
<b>Support Services:</b>				
Attendance	105,180	0	0	105,180
Health Services	246,480	34,563	0	281,043
Other Student Support	319,136	227,002	0	546,138
Regular Instruction	626,781	268,104	0	894,885
Special Education	131,568	123,716	0	255,284
Education Technology	283,898	0	0	283,898
Board of Education	995,687	352	0	996,039
Office of Superintendent	235,365	0	0	235,365
Office of Principal	1,041,903	10,498	0	1,052,401
Fiscal Services	261,126	0	0	261,126
Operation of Plant	1,155,864	7,075	0	1,162,939
Maintenance of Plant	369,640	0	0	369,640
Transportation	2,508,037	97,614	0	2,605,651
<b>Non-Instructional Services:</b>				
Food Service	8,490	0	1,670,220	1,678,710
Community Services	505,450	0	0	505,450
Early Childhood Education	749,354	0	0	749,354
Regular Capital Outlay	1,944,789	877,897		
Other Uses (Transfers)	0	42,091	0	42,091
<b>Total expenditures</b>	<b>22,008,413</b>	<b>2,368,274</b>	<b>1,670,220</b>	<b>23,224,221</b>
Change in cash/fund balance	(3,795,761)	1,765,974	(125,000)	(2,154,787)
Beginning cash/fund balance	7,500,000		800,000	8,300,000
Ending cash/fund balance	3,704,239	1,765,974	675,000	6,145,213
Ending cash as a % of expenditures	16.83%	74.57%	40.41%	

SECTION 3. BE IT FURTHER ORDAINED that the taxes provided by Chapter 387 of the Public Acts of 1971 known as the Business Tax Act, as amended, are hereby enacted, ordained and levied on the businesses, business activities, vocations or occupations carried on in the City of Athens, Tennessee, at the rates and in the manner prescribed by said Act; also, the tax on the gross sales of beer sold within the corporate limits of the City of Athens, Tennessee, as provided by Chapter 76 of the Public Acts of Tennessee, as amended, for the fiscal year 2023-2024.

SECTION 4. BE IT FURTHER ORDAINED that the authority of municipalities to assess and collect certain privilege and license taxes is based upon the population of municipalities according to the Federal Census of 2020 on a graduated basis or any subsequent Federal Census or other census authorized by and certified to the Federal Government by the Tennessee State Planning Commission, whichever is latest. It is therefore, declared by the Council for the City of Athens that the official census for Athens, Tennessee, is 14,084. The levy and collections are only to the extent not repealed by Chapter 387 of the Public Acts of 1971.

SECTION 5. BE IT FURTHER ORDAINED that the City Manager or his Assistant shall collect a fee on all business licenses sold in accordance with applicable state law and said fee shall be turned over to the City for General Fund purposes. The Tennessee Department of Revenue will receive business tax payments under the Business Tax Act and the Director of Finance shall coordinate with the Tennessee Department of Revenue regarding the City receiving its appropriate share of business taxes collected pursuant to this ordinance.

SECTION 6. BE IT FURTHER ORDAINED that refuse collection and disposal charges for fiscal year 2023-2024 is hereby fixed as follows: small professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of \$9.50 per month; large professional, commercial or business establishments operating within the City of Athens shall pay a minimum fee of \$28.50 per month; all residences within the City of Athens shall pay a minimum fee of \$9.50 per month.

SECTION 7. BE IT FURTHER ORDAINED that the Mayor and City Manager, by appropriate authorization may borrow upon tax anticipation notes such sums or sum of money as may be necessary to defray current operating expenses, provided however, that such notes shall bear interest at a rate not to exceed one (1%) percent in excess of prime interest rates set by New York Banks and shall not be borrowed for a period longer than the current fiscal year and said sums shall not exceed fifty percent (50%) of the annual tax levy as set out in Section 5 of the Corporate Powers of the Charter of the City of Athens, Tennessee, said interest to be exempt from all Federal, State, and Municipal taxation.

SECTION 8. BE IT FURTHER ORDAINED that the City maintains an additional Enterprise Fund for its Conference Center. It is hereby acknowledged that the Conference Center Fund's estimated revenues and expenditures for the 2022-2023 fiscal year are as follows:

Estimated Revenues:	
Rental Income	20,000
Total estimated revenues	<u>20,000</u>
Beginning Net Assets	1,100,000
Estimated Expenditures	<u>20,000</u>
Ending Net Assets	<u><u>1,100,000</u></u>

**SECTION 9.** BE IT FURTHER ORDAINED that if for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval for a continuation budget will be requested from the Director of the State and Local Finance Division in the Office of the Comptroller of the Treasury if any indebtedness is outstanding.

**SECTION 10.** BE IT FURTHER ORDAINED that all Ordinances, and parts of Ordinances in conflict with this Ordinance shall be, and the same are, hereby repealed and superseded.

**SECTION 11.** BE IT FURTHER ORDAINED that if any section, paragraph, clause, or sentence of this Ordinance shall be held invalid by a Court of competent jurisdiction, such holding shall not affect the remaining sections, paragraphs, clauses, and sentences.

**SECTION 12.** BE IT FURTHER ORDAINED in that the fiscal year begins on July 1, 2022, and time is of the essence, therefore, this Ordinance is declared to be an emergency ordinance to take effect from and after its passage.

**PASSED ON FIRST READING:** \_\_\_\_\_

**PASSED ON SECOND READING:** \_\_\_\_\_

**DATE OF PUBLIC HEARING:** \_\_\_\_\_

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

\_\_\_\_\_  
MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

/s/ \_\_\_\_\_  
STEPHEN M. HATCHETT, City Attorney

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE ATHENS MUNICIPAL CODE, TITLE 12 ENTITLED "BUILDING, UTILITY, ETC. CODE" TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE.

BE IT ORDAINED BY THE CITY OF ATHENS, TENNESSEE, that the Athens Municipal Code be amended as follows:

**SECTION 1.** That Chapter 8 of Title 12, Section 12-801 entitled "Energy Conservation Code" be amended to replace the words and figures "International Energy Conservation Code, 2012 edition" with "International Energy Conservation Code 2018 Edition" except for:

1. Section R402.4.1.2 Testing is deleted and replaced with Section 402.4.2.1 Testing Option and Section 402.4.2.2 Visual Inspection Option from the 2009 IECC.
2. Section R403.3.3 Duct Testing (Mandatory) and Section R403.3.4 Duct Leakage (Prescriptive) are optional.
3. Table 402.1.2 Insulation and Fenestration Requirements by Component and Table R402.1.4 Equivalent U-Factors are deleted and replaced with Table 402.1.1 Insulation and Fenestration Requirements by Component and Table 402.1.3 Equivalent U-Factors 2009 IECC.

**Section 2.** Any Ordinance, Resolution, Motion, or parts thereof in conflict herewith are hereby repealed and suspended. If any sentence, clause, phrase, or paragraph of this Ordinance is declared to be unconstitutional by a Court of competent jurisdiction, such holding will not affect any other portion of this Ordinance.

**SECTION 3.** BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and as provided by law.

PASSED ON FIRST READING: \_\_\_\_\_

PASSED ON SECOND READING: \_\_\_\_\_

\_\_\_\_\_  
STEVEN S. SHERLIN, Mayor

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MICHAEL L. KEITH, Interim City Manager

APPROVED AS TO FORM:

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STEPHEN M. HATCHETT, City Attorney



## PUBLIC WORKS

**TO:** Mike Keith, Finance Director/Interim City Manager  
**FROM:** Kevin L. Helms, Project Manager  
**Cc:** Ben Burchfield, Public Works Director  
**DATE:** June 6, 2023  
**SUBJECT:** Ingleside Pickleball Project

### **Background**

Working with the Recreation Advisory Committee and Lose Design, a concept plan was developed for this project. The plan includes the construction of new pickleball courts, alterations to existing facilities to achieve ADA Compliance, additional parking, new lighting fixtures for the existing tennis courts, and shade structures. These items were divided into several alternates to offer greater flexibility to staff and the City Council in setting priorities while being cognizant of budget funds available.

Bids were opened on May 23, 2023, and two bids were received. The bids were from Baseline Sports Construction and Wilson Construction Group with Baseline submitting the low bid. A copy of the bid tabulation is included with this memo. Additionally, a site plan has been included in the packet which color codes the various phases of the project to make it easier to reference what is being constructed with each alternative and its associated cost. The discussion which follows is based upon the low bid.

The base bid includes a total of eight pickleball courts and all their needed accessories. It also includes sidewalks to connect the facility to existing infrastructure and upgrades certain areas of existing infrastructure to achieve ADA Compliance. Some grading work during this phase of the project would prep the area where the eight additional courts are designed to be constructed. This is because the topography of the area will have to be changed and by doing it this way, we will minimize the need to haul material offsite. The low bid for the base package is \$773,710, plus the City must supply \$73,114 in lighting equipment to be purchased through a purchasing cooperative.

Alternate #1 includes an extension of the parking lot and sidewalks to serve it. It adds approximately twenty parking spaces, which helps offset a couple we will lose in the existing parking area to achieve ADA compliance. The sidewalks also make a nice connection to other existing sidewalks which are already onsite to improve access to and from the site in multiple directions. This would reduce or eliminate the need for people to park on the grass, which is something that currently happens when the facility is busy. The additional parking would also serve the existing tennis courts, pool, and skatepark. The cost to construct alternate #1 is \$87,860.



## PUBLIC WORKS

Alternate #2 would upgrade the existing tennis court lighting which utilizes older technology to new LED light fixtures. The existing poles and wiring would remain in place with only the light fixtures to be replaced. The light fixtures would match those to be used on the pickleball courts and eliminate the facility having lighting with two different hues of lighting. We anticipate long-term savings from this work because the LED fixtures will reduce electricity consumption and with a 25-year warranty we would have little to no maintenance costs over that period. We are attempting to quantify the savings but are unsure if we have the data to do so and if we do, we are unsure of how quickly we will be able to calculate the savings. The low bid for alternate #2 is \$97,630, plus the City must supply \$76,632 in lighting equipment to be purchased through a purchasing cooperative.

Alternate #3 includes the addition of five shade structures. However, three of these structures are associated with areas to be built in alternate #4. Unless at least a portion of alternate #4 is constructed, only two of these shades would be constructed if this alternate is accepted. These two shades would serve the existing tennis courts. If a small portion of additional sidewalk were constructed from alternate #4, then two additional shades could be constructed which would serve the pickleball courts. The fifth shade is intended to serve the pickleball courts which are included in alternate #4 so it would only be constructed if alternates #3 and #4 are accepted. The cost to construct all of alternate #3 is \$112,440. We would have to work with the contractor to determine what the cost would be if only a portion of the alternate is accepted.

Alternate #4 includes the construction of eight additional pickleball courts along with the necessary accessories for them. These eight courts are cheaper than the first eight courts in the base bid due to some economy of scale and certain components such as mobilization, fencing, grading, and lighting controls being constructed as part of the base bid which the courts in this alternate would utilize as well. The low bid for alternate #4 is \$410,800, plus the City must supply \$51,345 in lighting equipment to be purchased through a purchasing cooperative.

### **Action Item**

The City Council must decide if it wishes to move forward with this project and if so which parts of the project it wants to construct. At a minimum, the base bid must be accepted if we choose to construct anything. After considering the base bid, each alternate can be evaluated independently to determine which, if any, of these would also be constructed. If we are to move forward with any portion of the contract, the portions chosen for construction need to be awarded to the low bidder with the mayor authorized to enter a contract with them.



## PUBLIC WORKS

A summary of the options available are:

Base Bid	Gray	\$846,824 + 10% Contingency of \$84,682	\$931,506 <sup>1</sup>
Alternate #1	Orange	\$ 87,860 + 5% Contingency of \$ 4,393	\$ 92,253
Alternate #2	Green	\$174,262 + 5% Contingency of \$ 8,713	\$182,975 <sup>2</sup>
Alternate #3	Blue	\$112,440 + 5% Contingency of \$ 5,620	\$118,060
Alternate #4	Purple	\$462,145 + 10% Contingency of \$46,215	\$508,360 <sup>1</sup>

<sup>1</sup>A larger contingency amount has been specified for the Base Bid and Alternate #4 because there are more uncertainties with these two portions of the project, especially as it relates to soil suitability for constructing this type of facility.

<sup>2</sup>Since the Recreation Advisory Committee met, staff and the architect have identified an option which would allow Alternates #2 to proceed at a significantly reduced cost. We obtained data from the lighting manufacturer regarding both the cost of materials for each of the three components of this project which includes lighting as well as what their cost would be to do a turnkey job if the City procured the services with the lighting manufacturer through a purchasing cooperative. If we chose not to award alternate #2 to Baseline and instead procured this item from the manufacturer through the Sourcwell Purchasing Cooperative, the cost would decrease to \$125,000 versus the bid price of \$174,262. Using this option, the City would save \$50,000 on the conversion of the existing tennis court lighting to new LED light fixtures.



# BID TABULATION

**Bid Number:** RFB 23-06 (Lose # 22116)  
**Date of Opening:** 5.23.2023  
**Bid Name:** Athens Ingleside Park - Pickleball Addition

**Time:** 2:00 PM

Company Name	LINE A BASE BID	LINE B - ALTERNATE 1 Parking Lot / Sidewalk	LINE C - ALTERNATE 2 LED Lighting Update Existing Tennis	LINE D - ALTERNATE 3 Shade Structure Addition	LINE E - ALTERNATE 4 Additional 8 courts (9-16) and Sidewalks	LINE F - Combined LUMP SUM	LINE G - Contingency (5%)	LINE H - TOTAL BID (TOTAL BASE BID + ALL ALTERNATES + 5% Contingency):
1 Baseline	\$ 773,710.00	\$ 87,860.00	\$ 97,630.00	\$ 112,440.00	\$ 410,800.00	\$ 1,482,440.00	74,122.00	1,556,562.00
2 Wilson	\$ 1,325,000.00	\$ 150,000.00	\$ 85,000.00	\$ 220,000.00	\$ 450,000.00	\$ 2,230,000.00	111,500.00	2,341,500.00
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								

BIDDING STATISTICS:		Base Bid Value (\$)	Company	Base + All Alts Value (\$)	Company
Low Bid:	773,710.00	Baseline	Wilson	1,556,562.00	Baseline
Second Low Bid:	1,325,000.00	Wilson	Wilson	2,341,500.00	Wilson
Third Low Bid:					
High Bid:	1,325,000.00	Wilson	Wilson	2,341,500.00	Wilson
Bid Variances, High to Low:	551,290.00			784,938.00	





## PARKS AND RECREATION MEMORANDUM

2023 -0010

**TO:** Mike Keith, Finance Director/ Interim City Manager  
**FROM:** Matt Siniard, Director  
**CC:** Kevin Helms, Project Manager  
**DATE:** June 8, 2023  
**SUBJECT:** Recreation Advisory Board Recommendation on Pickleball

On Thursday, June 8<sup>th</sup> at 11:00am, the Recreation Advisory Board met with Matt Siniard (Parks and Recreation Director), Derek Phillips (Program Coordinator), Angela Leitzel (Administrative Assistant), Kevin Helms (Project Manager), and Daniel Boutte (Lose Design architect). Larry Rhodes, Moises Contreras, Ron Starr, Chad Goodin, and Mary Scudder of the board were in attendance. Following a presentation and discussion, the Recreation Advisory Board took the following action:

The motion was made by Chad Goodin, seconded by Moises Contreras, to recommend, based on the bids given, the total bid from Baseline Sports Construction, with all alternatives, to be funded. The motion carried unanimously.

The decision was based upon several factors, but a few of the more prominent points dealt with the benefits of the current low bid. The price for several components is extremely competitive given the current supply chain issues and the cost of construction materials. An approach to add to the facility over time will only make each component more expensive as you lose an economy of project scale and factor in inflation. This is particularly true for the alternate containing the additional eight courts as you will notice the price for those is roughly half of the price of the first eight courts. This is due largely to not having additional mobilization costs and earthwork having to be done in the area where the additional courts will be located even if they are not constructed. Therefore, the earthwork for all sixteen courts is included in the base bid and the alternate lacks any mobilization fees.

Updating the tennis court lighting will also keep lighting throughout the complex uniform while reducing energy consumption. Additionally, repair and maintenance should decline as the current lights require regular replacement of bulbs and ballasts while the new LED lighting would have a twenty-year warranty and therefore be mostly maintenance free for that duration.

Parking is already insufficient for the amenities at the site and additional parking is needed even without the addition of the Pickleball Courts. Routine parking on the grassy areas will result in damage to the property and create drainage issues as vehicles alter the terrain. Therefore, it seems appropriate to add additional parking to rectify this situation for both current and future uses on the property.

Potential grant funding was discussed for the project, but there is only one realistic grant program to fund a project such as this. The City currently has a grant from this program for Heritage Park and cannot apply for another one until that one is complete. The process for working through these grants is notoriously slow and waiting for grant funding would realistically mean the City is at least six years from having a completed project. The additional requirements of the grant program add roughly 15% to the cost of a project and then you would need to add inflation on top of the cost of meeting the exhaustive grant guidelines. The Board did not feel the savings which would be limited by these factors were worth waiting six years to open the facility and that is the best case scenario based upon the City being awarded a grant the first time we apply.

Furthermore, it is important to understand that the counties that surround McMinn already have established a solid pickleball following. Bradley, Rhea, and Cumberland counties have leagues currently running and host tournaments. As soon as last week, Sweetwater completely renovated their tennis and pickleball facility. The City has the opportunity to not only retain our current Pickleball athletes that are currently traveling out of county for tournaments, but also flipping the situation to bring in those from out of county and possibly out of state to come to McMinn County and specifically, the City of Athens. On every tournament welcome packet, the pages will be filled with advertisements for hotels in the city and local restaurants in downtown Athens. This has the opportunity to reap benefits beyond being a community need and being a revenue stream, but also a promotion itself for our downtown Athens businesses.

# City of Athens Fire Dept

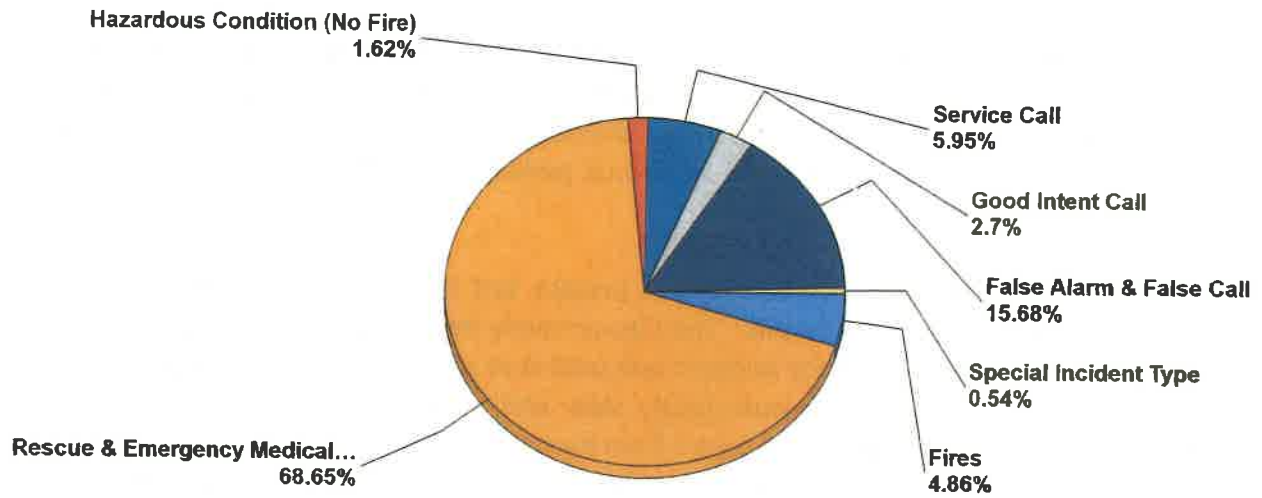
Athens, TN

This report was generated on 6/7/2023 8:37:34 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2023 | End Date: 05/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	4.86%
Rescue & Emergency Medical Service	127	68.65%
Hazardous Condition (No Fire)	3	1.62%
Service Call	11	5.95%
Good Intent Call	5	2.7%
False Alarm & False Call	29	15.68%
Special Incident Type	1	0.54%
<b>TOTAL</b>	<b>185</b>	<b>100%</b>

- 766 hours of employee training
- 6 CPR classes - 65 students
- 6 employees awarded President's status at CSCC for Spring Semester of EMT School
- 5 employees passed their EMT exam
- 2 employees in Officer 1&2 classes
- 17 smoke detectors installed
- Finished 64 hour Basic FF & Live Burn classes
- 3 State Inspections - 125 Inspections completed for the month
- Field Day at North City School
- Fishing Derby
- Fire Hydrant painting

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.08%
113 - Cooking fire, confined to container	1	0.54%
131 - Passenger vehicle fire	1	0.54%
132 - Road freight or transport vehicle fire	1	0.54%
141 - Forest, woods or wildland fire	1	0.54%
143 - Grass fire	1	0.54%
150 - Outside rubbish fire, other	2	1.08%
311 - Medical assist, assist EMS crew	109	58.92%
321 - EMS call, excluding vehicle accident with injury	1	0.54%
322 - Motor vehicle accident with injuries	15	8.11%
324 - Motor vehicle accident with no injuries.	2	1.08%
412 - Gas leak (natural gas or LPG)	1	0.54%
424 - Carbon monoxide incident	1	0.54%
462 - Aircraft standby	1	0.54%
510 - Person in distress, other	1	0.54%
550 - Public service assistance, other	1	0.54%
551 - Assist police or other governmental agency	5	2.7%
553 - Public service	2	1.08%
561 - Unauthorized burning	2	1.08%
611 - Dispatched & cancelled en route	1	0.54%
622 - No incident found on arrival at dispatch address	1	0.54%
651 - Smoke scare, odor of smoke	1	0.54%
671 - HazMat release investigation w/no HazMat	2	1.08%
700 - False alarm or false call, other	1	0.54%
744 - Detector activation, no fire - unintentional	28	15.14%
900 - Special type of incident, other	1	0.54%
<b>TOTAL INCIDENTS:</b>	<b>185</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# City of Athens Fire Dept

Athens, TN

This report was generated on 6/6/2023 10:46:42 AM



## Property Values versus Loss and Save per Incident for Date Range

Start Date: 05/01/2023 | End Date: 05/31/2023

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2023-851	\$55,700.00	\$4,000.00	\$51,700.00
2023-853	\$134,200.00	\$500.00	\$133,700.00
2023-875	\$22,000.00	\$10,000.00	\$12,000.00
<b>Totals:</b>	<b>\$211,900.00</b>	<b>\$14,500.00</b>	<b>\$197,400.00</b>

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



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# City of Athens Fire Dept

Athens, TN

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## Losses for Date Range

Start Date: 05/01/2023 | End Date: 05/31/2023

TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
3	\$14,500.00	\$0.00	\$14,500.00	\$4,833.00

INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total
2023-851	05/25/2023	111 - Building fire	\$4,000.00	\$0.00	\$4,000.00	27.59%
2023-853	05/25/2023	111 - Building fire	\$500.00	\$0.00	\$500.00	3.45%
2023-875	05/30/2023	131 - Passenger vehicle fire	\$10,000.00	\$0.00	\$10,000.00	68.97%

Only REVIEWED incidents included



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# City of Athens Fire Dept

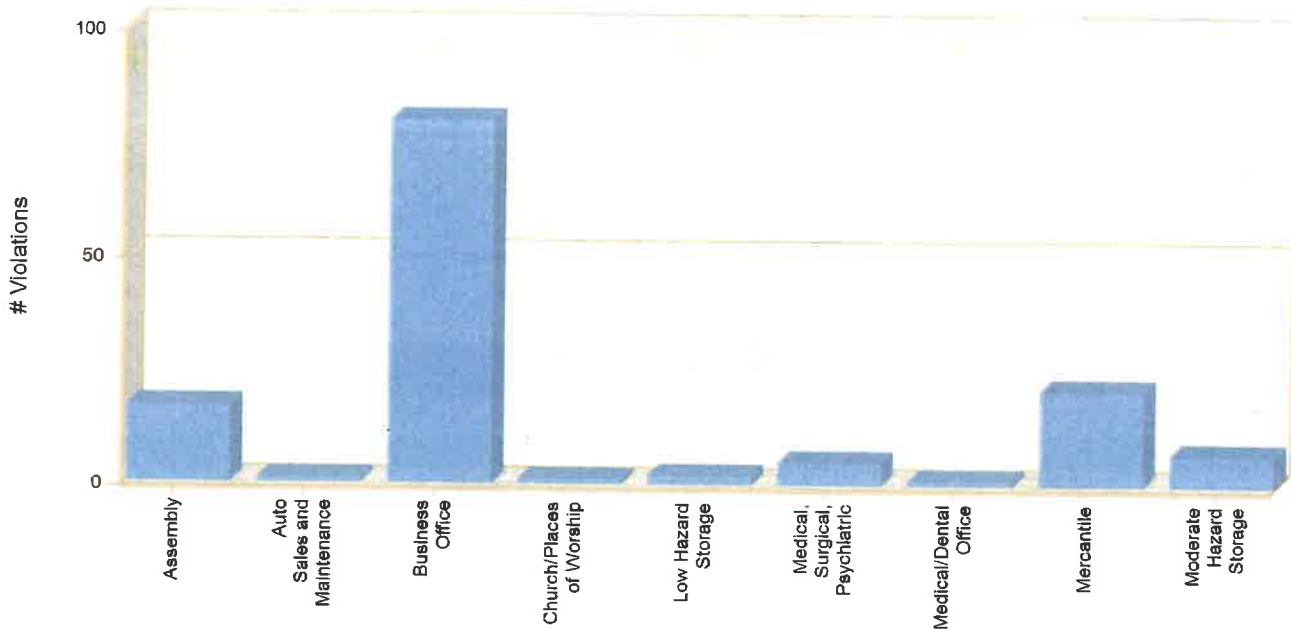
Athens, TN

This report was generated on 6/6/2023 10:49:16 AM



## Count of Violations per Occupancy Type for Inspection Date Range

Inspection Observations: FAIL | Start Date: 05/01/2023 | End Date: 05/31/2023



OCCUPANCY TYPE	# VIOLATIONS
Assembly	17
Auto Sales and Maintenance	1
Business Office	80
Church/Places of Worship	1
Low Hazard Storage	2
Medical, Surgical, Psychiatric	5
Medical/Dental Office	1
Mercantile	21
Moderate Hazard Storage	7
<b>Total of Violations:</b>	<b>135</b>

Total number of violations for LOCKED inspections that took place for the DATE RANGE provided for each Occupancy Type.



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# City of Athens Fire Dept

Athens, TN

This report was generated on 6/6/2023 10:50:05 AM



## Completed Inspections per Inspection Type for Date Range

Occupancy Status: All | Start Date: 05/01/2023 | End Date: 05/31/2023

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
1024	Dollar General Store # 18695	1030 N Congress PKY Athens, TN 37303	05/02/2023	Evans, Robert Tyler	Passed	one extinguisher missed by servicing company in stock room
957	Wagg-n-Purr	1046 N Congress PKY Athens, TN 37303	05/02/2023	Evans, Robert Tyler	Passed	
554	Marathon #6	1006 N Congress PKY Athens, TN 37303	05/02/2023	Evans, Robert Tyler	Passed with Minor Violations	
642	Nina's Alteration and sewing	203 E Madison AVE Athens, TN 37303	05/02/2023	Gable, Tyler	Passed	
513	La Chiouita	207 E Madison AVE Athens, TN 37303	05/02/2023	Gable, Tyler	Passed	
1019	Digger's Treasure Hunt, LLC	472 John J Duncan PKY Athens, TN 37303	05/02/2023	Evans, Robert Tyler	Passed with Minor Violations	All life safety code violations corrected on site.
290	Dental Designs at Athens	200 N Jackson ST Athens, TN 37303	05/02/2023	Gable, Tyler	Passed	
996	Athens Fire Station 1	815 N Jackson ST Athens, TN 37303	05/08/2023	Grueber, Heather	Passed with Comments	
82	Athens Fire Station #2	808 S Congress PKY Athens, TN 37303	05/08/2023	Grueber, Heather	Passed with Comments	
935	Athens Medical Services	2582 Ingleside AVE Athens, TN 37303	05/08/2023	Grueber, Heather	Passed	
241	City Of Athens Board Of Education	943 Crestway DR Athens, TN 37303	05/09/2023	Grueber, Heather	Passed with Minor Violations	

Includes LOCKED inspections for both archived and unarchived occupancy records.

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ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
798	ST. Paul Episcopal Chruch	123 S Jackson ST Athens, TN 37303	05/09/2023	Nipper, Ron F	Passed with Comments	
240	City Of Athens Animal Shelter	221 Alford ST Athens, TN 37303	05/09/2023	Smith, Austin A	Passed	
1085	Department Of Children Services	1008 Knight RD Athens, TN 37303	05/09/2023	Grueber, Heather	Passed with Comments	
754	Sealtech	215 Rocky Mount RD Athens, TN 37303	05/09/2023	Eaton, Mike	Passed with Comments	
252	CARS R US	817 S White ST Athens, TN 37303	05/09/2023	Smith, Austin A	Passed with Comments	
860	Family & Friends Pet Clinic	111 New Englewood RD Athens, TN 37303	05/09/2023	Grueber, Heather	Passed with Comments	
1112	Hi-Line Auto Sales LLC	709 S White ST Athens, TN 37303	05/09/2023	Grueber, Heather	Passed with Comments	
255	Coleman Glass CO.	711 S Jackson ST Athens, TN 37303	05/09/2023	Grueber, Heather	Passed with Comments	
773	Skin Cancer and Cosmetic	425 Old Riceville RD #Suite #3 Athens, TN 37303	05/09/2023	Eaton, Mike	Passed with Comments	
635	NHC Health Care of Athens	1204 Frye ST Athens, TN 37303	05/10/2023	Martin, Dustin R	Passed with Comments	
11	White street market	214 N White ST Athens, TN 37303	05/10/2023	Grueber, Heather	Passed with Comments	
477	J Pro Car Care Center	107 Decatur PIKE Athens, TN 37303	05/10/2023	Grueber, Heather	Passed with Comments	
375	First Franklin	941 Decatur PIKE Athens, TN 37303	05/10/2023	Grueber, Heather	Passed	
	Junebug Vintage	401 Decatur PIKE Athens, TN 37303	05/10/2023	Grueber, Heather	Passed with Comments	
1124	Whipped	323 Decatur PIKE Athens, TN 37303	05/10/2023	Grueber, Heather	Passed	

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ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
46	Archer's Total Home Healthcare	509 c West Madison ST Athens, TN 37303	05/10/2023	Grueber, Heather	Passed	
55	AT & T	1303 Decatur PIKE Athens, TN 37303	05/10/2023	Grueber, Heather	Passed with Comments	
843	Tennessee Valley Credit Union	1314 Decatur PIKE Athens, TN 37303	05/10/2023	Grueber, Heather	Passed with Comments	
753	Studio Lodge of Athens, LLC	2620 Decatur PIKE Athens, TN 37303	05/10/2023	Grueber, Heather	Passed	
850	The Gallery Salon	122 N Jackson ST Athens, TN 37303	05/11/2023	Grueber, Heather	Passed with Comments	
1072	Nickel plate property management	123 N Jackson ST Athens, TN 37303	05/11/2023	Grueber, Heather	Passed	
1082	Blakeslee hall	N Jackson ST Athens, TN 37303	05/11/2023	Grueber, Heather	Passed with Comments	
54	AT & T	807 Old Riceville RD Athens, TN 37303	05/11/2023	Grueber, Heather	Passed with Comments	
124	Athens Wordcrafters Inc.	2112 Railroad AVE Athens, TN 37303	05/11/2023	Grueber, Heather	Passed with Comments	
662	Paradise Tan & Travel	300 S White ST Athens, TN 37303	05/12/2023	Grueber, Heather	Passed with Comments	
431	Hardees	104 S White ST Athens, TN 37303	05/12/2023	Grueber, Heather	Passed with Comments	
543	Laundry Depot	414 S White ST Athens, TN 37303	05/12/2023	Grueber, Heather	Passed with Comments	
532	Lillard Chiropractic	115 Park ST Athens, TN 37303	05/12/2023	Grueber, Heather	Passed	
195	Camacho's	1602 Railroad AVE Athens, TN 37303	05/12/2023	Grueber, Heather	Passed with Comments	

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ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
1089	Athens art and frame	117 N Jackson ST Athens, TN 37303	05/12/2023	Grueber, Heather	Passed with Comments	
997	Dominion Senior Living of Athens	2090 W Madison AVE Athens, TN 37303	05/12/2023	Grueber, Heather	Passed	
442	Table graces food pantry	9 S White ST Athens, TN 37303	05/15/2023	Grueber, Heather	Passed with Comments	
547	Maddi Mas	10 S White ST Athens, TN 37303	05/15/2023	Grueber, Heather	Passed with Comments	
1116	Good Samaritan Funeral Home, LLC	1326 Frye ST Athens, TN 37303	05/16/2023	Parrott, Jonathan E	Passed	
576	McMinn County Board of Education	3 Hill ST Athens, TN 37303	05/17/2023	Roach, Josh	Passed with Comments	
68	Athens Collision Center	1155 N Congress PKY Athens, TN 37303	05/17/2023	Grueber, Heather	Passed	
811	Subway	110 John J Duncan PKY Athens, TN 37303	05/17/2023	Evans, Robert Tyler	Passed with Comments	
1127	Freedom Reigns	2582 Ingleside AVE #300 Athens, TN 37303	05/17/2023	Evans, Robert Tyler	Passed	
419	Hair Force	2582 Ingleside AVE #200 Athens, TN 37303	05/17/2023	Evans, Robert Tyler	Passed	Rear exit door was locked. Spoke with occupants about replacing rear door lock with panic hardware to prevent people from entering rear door but still allowing occupants to exit.
264	Covington credit	311 Congress PKY #Suite 400 Athens, TN 373033730 Congress	05/19/2023	Moses, Casey B	Passed with Comments	
257	Comfort INN	2811 Decatur PIKE Athens, TN 37303	05/19/2023	Grueber, Heather	Passed with Minor Violations	
190	Burnsbrook Apartments	1564 S Congress PKY Athens, TN 37303	05/19/2023	Grueber, Heather	Passed	
324	E-911 Admin building	1107 S Congress PKY Athens, TN 37303	05/19/2023	Grueber, Heather	Passed	

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
909	TWU Old College Building	110 College ST Athens, TN 37303	05/23/2023	Gable, Tyler	Passed	
906	TWU Lawrence Hall	108 College ST Athens, TN 37303	05/23/2023	Gable, Tyler	Passed	
897	TWU Brammer House	N Jackson ST Athens, TN 37303	05/23/2023	Roach, Josh	Passed	
510	Kustom Kolors	905 N Congress PKY Athens, TN 37303	05/23/2023	Evans, Robert Tyler	Passed with Comments	
15	Friendly City Nutrition	907 N Congress PKY Athens, TN 37303	05/23/2023	Evans, Robert Tyler	Passed	No violations found
598	McMinn County Bus Barn Offices	1767 Overland DR Athens, TN 37303	05/23/2023	Grueber, Heather	Passed	
597	McMinn County Bus Barn Garage	1767 Overland DR Athens, TN 37303	05/23/2023	Grueber, Heather	Passed	
706	Stephen D. Crump District Attorney	130 E Washington AVE #1 Athens, TN 37303	05/23/2023	Grueber, Heather	Passed with Comments	
1022	Family and Faith Home Care LLC	130 E Washington AVE #Suite 4 Athens, TN 37303	05/23/2023	Grueber, Heather	Passed	
849	The Cleage Brown Building	130 W Washington AVE Athens, TN 37303	05/23/2023	Grueber, Heather	Passed with Comments	
197	CASA Corridor	107 1/2 Park ST Athens, TN 37303	05/24/2023	Eaton, Mike	Passed with Comments	
262	Coordinated Charities	109 Rocky Mount RD Athens, TN 37303	05/24/2023	Grueber, Heather	Passed with Comments	
562	Maxwell Industries	203 Hicks ST Athens, TN 37303	05/24/2023	Grueber, Heather	Passed with Comments	
514	LA Tattoo	117 Park ST Athens, TN 37303	05/24/2023	Grueber, Heather	Passed with Comments	

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
422	Dragon's Lair	702 S White ST Athens, TN 37303	05/24/2023	Grueber, Heather	Passed with Comments	
64	Athens Christian Church	802 Matlock AVE Athens, TN 37303	05/24/2023	Grueber, Heather	Passed with Comments	
931	Tennessee Drivers Service Center	150 Plaza CIR Athens, TN 37303	05/25/2023	Fling, Jason R	Passed with Comments	
170	Bath & Body Works	1806 Decatur PIKE Athens, TN 37303	05/25/2023	Martin, Dustin R	Passed with Minor Violations	
275	Star Ag products	531 East AVE Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed with Minor Violations	
822	Superior Sanitation	401 East AVE Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed with Comments	
457	Amerigas Of Athens	519 East AVE Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed	
1044	Patriot Cakes	617 N Congress PKY Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed	
59	Athens Barn Center	613 N Congress PKY Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed with Comments	
330	Master Craft Construction	411 N Congress PKY Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed with Comments	
196	Encompass home health	603 N Congress PKY #A Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed	
	health and homecare	603 N Congress PKY #c Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed with Comments	
150	Exit milestone realty	605 C N Congress PKY Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed	
1043	Pool warehouse	605 B N Congress PKY Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed	

Includes LOCKED inspections for both archived and unarchived occupancy records.



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ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
	Athens Portable Buildings	607 N Congress PKY Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed	
205	Cash Advance	607 N Congress PKY Athens, TN 37303	05/26/2023	Dixon, Enoch A	Passed	
236	Oasis Mart / Oasis Wine and Liquor	405 S White ST Athens, TN 37303	05/30/2023	Walker, Rodney S	Passed with Comments	
611	McMinn County Regional Humane Society	3 Davidson RD Athens, TN 37303	05/30/2023	Eaton, Mike	Passed with Comments	
219	Check Title Cash	413 S White ST Athens, TN 37303	05/30/2023	Walker, Rodney S	Passed with Comments	
663	Mid South Machine Shop	800 S White ST Athens, TN 37303	05/30/2023	Eaton, Mike	Passed with Comments	
	STARR CONVENIENT CARE	800 S White ST Athens, TN 37303	05/30/2023	Eaton, Mike	Passed with Comments	
664	Midlab	140 Private Brand WAY Athens, TN 37303	05/30/2023	Eaton, Mike	Passed with Comments	
865	Shoe Department	1814 Decatur PIKE Athens, TN 37303	05/31/2023	Martin, Dustin R	Passed	
209	Cato Fashions	1828 Decatur PIKE Athens, TN 37303	05/31/2023	Martin, Dustin R	Passed	NA
1151	Lytle Loans	1255 Decatur PIKE Athens, TN 37303	05/31/2023	Moses, Casey B	Passed	
875	Title Max	1315 Decatur PIKE Athens, TN 37303	05/31/2023	Moses, Casey B	Passed	
1152	Advance Financial	1317 Decatur PIKE Athens, TN 37303	05/31/2023	Moses, Casey B	Passed	
858	The Parlour	916 Dupitt ST Athens, TN 37303	05/31/2023	Moses, Casey B	Passed	
298	Direct General	1501 Decatur PIKE Athens, TN 37303	05/31/2023	Moses, Casey B	Passed	

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Annual</b>						
221	Check Express Of America	1505 Decatur PIKE Athens, TN 37303	05/31/2023	Moses, Casey B	Passed	
148	Athens Small Animal Hospital	318 Maple ST Athens, TN 37303	05/31/2023	Moses, Casey B	Passed	
691	Premier Properties Realty	323 Maple ST Athens, TN 37303	05/31/2023	Moses, Casey B	Passed	
1153	Salon Allure	319 Maple ST Athens, TN 37303	05/31/2023	Moses, Casey B	Passed	
473	Bargain Hunt	1802 Decatur PIKE Athens, TN 37303	05/31/2023	Martin, Dustin R	Passed	
391	General Nutrition Center	1840 Decatur PIKE Athens, TN 37303	05/31/2023	Martin, Dustin R	Passed with Comments	

Total # Inspections for Annual: 103

<b>Inspection Type: Assembly Use</b>						
458	Health Connect America	808 S White ST Athens, TN 37303	05/09/2023	Nipper, Ron F	Passed	
	Customer driven staffing	2582 Ingleside AVE #300 Athens, TN 37303	05/17/2023	Evans, Robert Tyler	Passed with Comments	
788	Southeast Tennessee Human Resource	800 S White ST #2 Athens, TN 37303	05/30/2023	Eaton, Mike	Passed with Comments	

Total # Inspections for Assembly Use: 3

<b>Inspection Type: Outside Inspection Only (Vacant)</b>						
392	Genesis Baptist Church	205 E Madison AVE Athens, TN 37303	05/02/2023	Gable, Tyler	Outside Inspection Only	
1069	Darrel Murray Auction & Realty	389 John J Duncan PKY Athens, TN 37303	05/02/2023	Evans, Robert Tyler	Outside Inspection Only	
189	Burleson Brown Photography	113 Hornsby ST Athens, TN 37303	05/08/2023	Grueber, Heather	Outside Inspection Only	

Includes LOCKED inspections for both archived and unarchived occupancy records.



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ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Outside Inspection Only (Vacant)</b>						
285	City of Athens Animal Shelter	320 S Jackson ST Athens, TN 37303	05/09/2023	Smith, Austin A	Outside Inspection Only	
459	Vacant	107 New Englewood RD Athens, TN 37303	05/09/2023	Nipper, Ron F	Outside Inspection Only	
946	Vacant	711 S White ST Athens, TN 37303	05/09/2023	Smith, Austin A	Passed	
164	Vacant	1022 Knight RD Athens, TN 37303	05/09/2023	Smith, Austin A	Outside Inspection Only	Business no longer there. Used as personal storage
416	Vacant	4 S White ST Athens, TN 37303	05/09/2023	Grueber, Heather	Passed	
35	Vacant	903 N Congress PKY #200 Athens, TN 37303	05/23/2023	Evans, Robert Tyler	Outside Inspection Only	
273	Vacant	903-2 N Congress PKY Athens, TN 37303	05/23/2023	Evans, Robert Tyler	Outside Inspection Only	
1149	VACANT	915 N Congress PKY #200 Athens, TN 37303	05/23/2023	Dixon, Enoch A	Outside Inspection Only	
984	Womac Insurance LLC	913 N Congress PKY #200 Athens, TN 37303	05/23/2023	Dixon, Enoch A	Outside Inspection Only	
17	Vacant	913 N Congress PKY #300 Athens, TN 37303	05/23/2023	Evans, Robert Tyler	Outside Inspection Only	
265	Cox Chapel Church	1012 Knight RD Athens, TN 37303	05/24/2023	Grueber, Heather	Outside Inspection Only	
287	Dakota Place	424 Old Riceville RD Athens, TN 37303	05/24/2023	Grueber, Heather	Outside Inspection Only	
401	Vacant	605 A N Congress PKY Athens, TN 37303	05/26/2023	Dixon, Enoch A	Outside Inspection Only	
356	Family home care services	603 N Congress PKY #B Athens, TN 37303	05/26/2023	Dixon, Enoch A	Outside Inspection Only	

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
<b>Inspection Type: Outside Inspection Only (Vacant)</b>						
942	Vacant	723 S White ST Athens, TN 37303	05/30/2023	Walker, Rodney S	Outside Inspection Only	
10	Vacant	815 S White ST Athens, TN 37303	05/30/2023	Walker, Rodney S	Outside Inspection Only	

Total # Inspections for Outside Inspection Only (Vacant):

19

**TOTAL # INSPECTIONS: 125**

Includes LOCKED inspections for both archived and unarchived occupancy records.



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# City of Athens Fire Dept

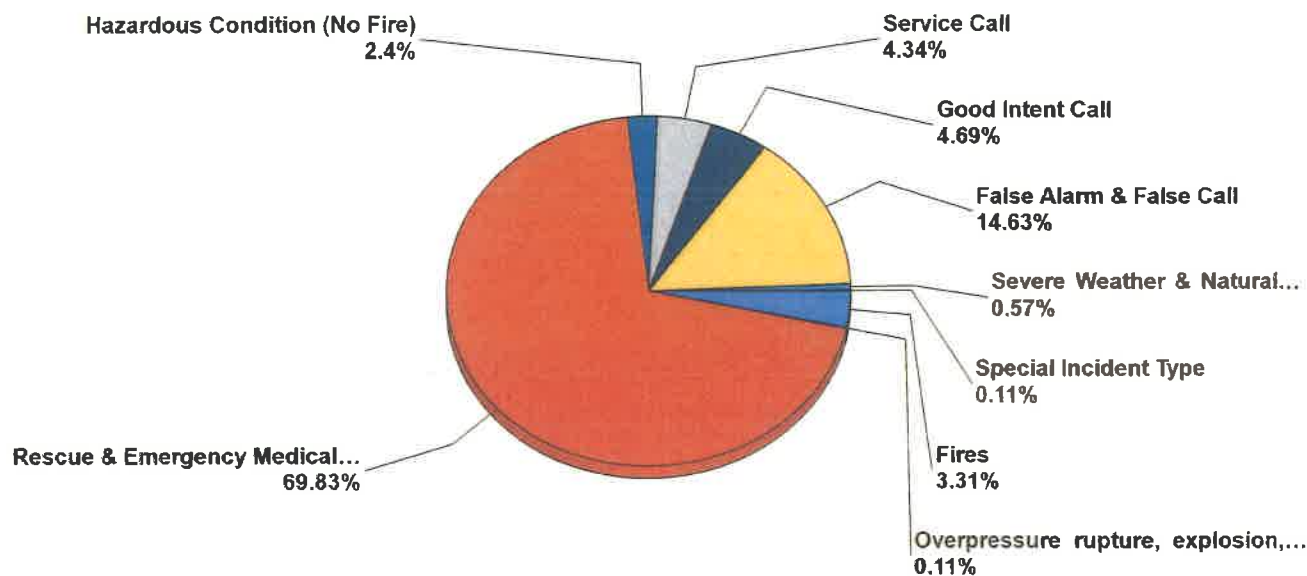
Athens, TN

This report was generated on 6/6/2023 10:50:58 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 05/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	29	3.31%
Overpressure rupture, explosion, overheating - no fire	1	0.11%
Rescue & Emergency Medical Service	611	69.83%
Hazardous Condition (No Fire)	21	2.4%
Service Call	38	4.34%
Good Intent Call	41	4.69%
False Alarm & False Call	128	14.63%
Severe Weather & Natural Disaster	5	0.57%
Special Incident Type	1	0.11%
<b>TOTAL</b>	<b>875</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	7	0.8%
112 - Fires in structure other than in a building	1	0.11%
113 - Cooking fire, confined to container	3	0.34%
131 - Passenger vehicle fire	5	0.57%
132 - Road freight or transport vehicle fire	2	0.23%
141 - Forest, woods or wildland fire	1	0.11%
142 - Brush or brush-and-grass mixture fire	1	0.11%
143 - Grass fire	2	0.23%
150 - Outside rubbish fire, other	4	0.46%
151 - Outside rubbish, trash or waste fire	2	0.23%
160 - Special outside fire, other	1	0.11%
251 - Excessive heat, scorch burns with no ignition	1	0.11%
311 - Medical assist, assist EMS crew	532	60.8%
320 - Emergency medical service, other	2	0.23%
321 - EMS call, excluding vehicle accident with injury	1	0.11%
322 - Motor vehicle accident with injuries	60	6.86%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.11%
324 - Motor vehicle accident with no injuries.	12	1.37%
350 - Extrication, rescue, other	1	0.11%
352 - Extrication of victim(s) from vehicle	1	0.11%
354 - Trench/below-grade rescue	1	0.11%
400 - Hazardous condition, other	1	0.11%
412 - Gas leak (natural gas or LPG)	5	0.57%
424 - Carbon monoxide incident	1	0.11%
440 - Electrical wiring/equipment problem, other	4	0.46%
442 - Overheated motor	1	0.11%
444 - Power line down	4	0.46%
445 - Arcing, shorted electrical equipment	2	0.23%
462 - Aircraft standby	3	0.34%
510 - Person in distress, other	2	0.23%
531 - Smoke or odor removal	1	0.11%
550 - Public service assistance, other	1	0.11%
551 - Assist police or other governmental agency	13	1.49%
553 - Public service	3	0.34%
561 - Unauthorized burning	17	1.94%
571 - Cover assignment, standby, moveup	1	0.11%
600 - Good intent call, other	1	0.11%
611 - Dispatched & cancelled en route	18	2.06%
622 - No incident found on arrival at dispatch address	8	0.91%
631 - Authorized controlled burning	1	0.11%
651 - Smoke scare, odor of smoke	7	0.8%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.11%
671 - HazMat release investigation w/no HazMat	5	0.57%
700 - False alarm or false call, other	5	0.57%
736 - CO detector activation due to malfunction	5	0.57%
740 - Unintentional transmission of alarm, other	1	0.11%
741 - Sprinkler activation, no fire - unintentional	2	0.23%
744 - Detector activation, no fire - unintentional	115	13.14%
800 - Severe weather or natural disaster, other	2	0.23%
813 - Wind storm, tornado/hurricane assessment	3	0.34%
900 - Special type of incident, other	1	0.11%
<b>TOTAL INCIDENTS:</b>	<b>875</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# City of Athens Fire Dept

Athens, TN

This report was generated on 6/6/2023 10:52:00 AM



## Property Values versus Loss and Save per Incident for Date Range

Start Date: 01/01/2023 | End Date: 05/31/2023

INCIDENT #	PRE-INCIDENT VALUE	LOSSES	SAVED
2023-40	\$510,000.00	\$5,000.00	\$505,000.00
2023-113	\$1,224,400.00	\$10,000.00	\$1,214,400.00
2023-199	\$5,275,200.00	\$2,500.00	\$5,272,700.00
2023-304	\$509,800.00	\$200.00	\$509,600.00
2023-330	\$3,000.00	\$3,000.00	\$0.00
2023-452	\$228,000.00	\$60,000.00	\$168,000.00
2023-468	\$1,500.00	\$1,500.00	\$0.00
2023-518	\$74,700.00	\$10,200.00	\$64,500.00
2023-526	\$138,500.00	\$1,500.00	\$137,000.00
2023-526	\$225,000.00	\$105,000.00	\$120,000.00
2023-591	\$310,000.00	\$0.00	\$310,000.00
2023-618	\$6,025,000.00	\$30,000.00	\$5,995,000.00
2023-851	\$55,700.00	\$4,000.00	\$51,700.00
2023-853	\$134,200.00	\$500.00	\$133,700.00
2023-875	\$22,000.00	\$10,000.00	\$12,000.00
<b>Totals:</b>	<b>\$14,737,000.00</b>	<b>\$243,400.00</b>	<b>\$14,493,600.00</b>

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.



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# City of Athens Fire Dept

Athens, TN

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## Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 05/01/2023 | EndDate: 05/31/2023

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
<b>AID TYPE: Mutual aid given</b>				
05/05/2023	2023-724	42MM Interstate 75 Northbound	132 - Road freight or transport vehicle fire	ST2 - Athens Fire Station 2

Percentage of Total Incidents: 0.54%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.



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## Police Department Report to City Manager

May	▼	2023	▼
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	<b>This Month</b>	<b>This Year</b>	<b>Last Year to Date</b>
<b>Homicide</b>	0	0	0
<b>Sex Offense</b>	1	5	3
<b>Robbery</b>	0	0	2
<b>Assault</b>	14	75	78
<b>Burglary</b>	7	30	24
<b>Theft</b>	44	202	146
<b>MV Theft</b>	5	30	29

<b>Moving Violations</b>	157	673	487
<b>Citations</b>	49	243	257
<b>Warnings</b>	107	425	226
<b>Drugs</b>	42	204	90
<b>Arrests</b>	157	720	336
<b>Total Calls for Service</b>	1685	7328	4036



## Police Department Report to City Manager

May	▼	2023	▼
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	This Month	This Year	Last Year to Date
<b>Vehicle Accidents</b>	46	213	370
<b>Pedestrian</b>	0	0	1
<b>Private Property</b>	31	123	182
<b>Total</b>	77	336	417
<b>Injuries</b>	10	52	50
<b>Fatalities</b>	0	0	1

<b>Authorized Sworn Positions</b>	34
<b>Current Sworn Positions Filled</b>	27
<b>Police Department Vacancies</b>	7

Prepared:

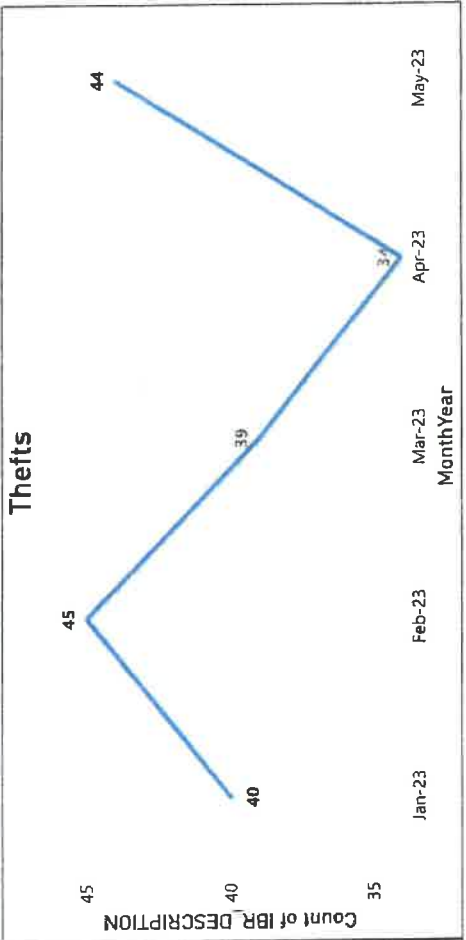
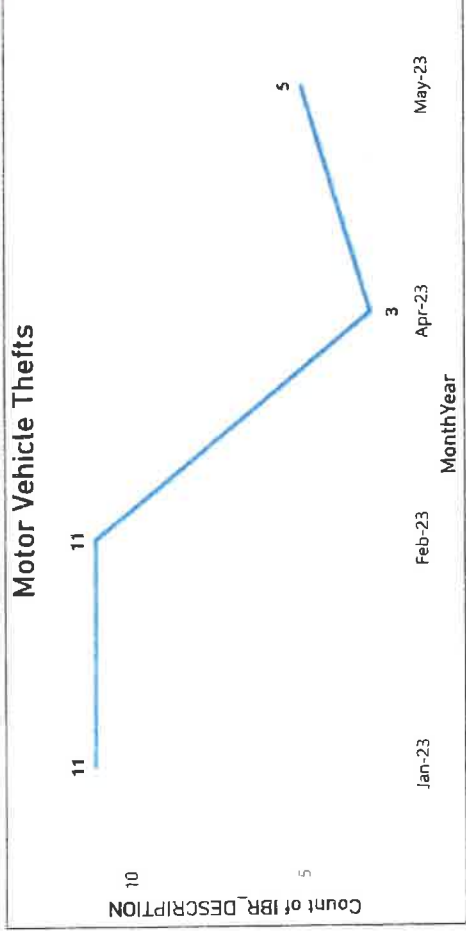
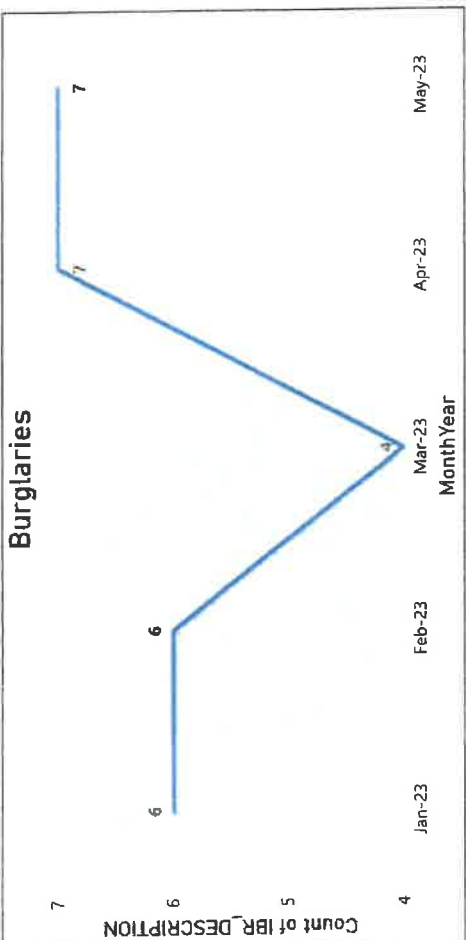
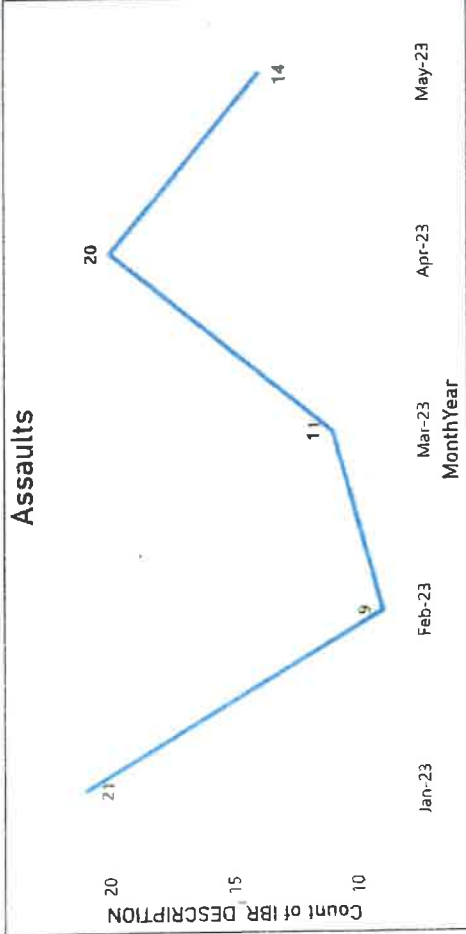
Jason B. Garren

Deputy Chief

Submitted:

Fred K. Schultz

Chief of Police



Date

5/1/2023 5/31/2023

MEASUREMENT

GRAMS

DRUG\_QUANTITY by DRUG\_TYPE

DRUG\_TYPE

DRUG\_QUANTITY

445

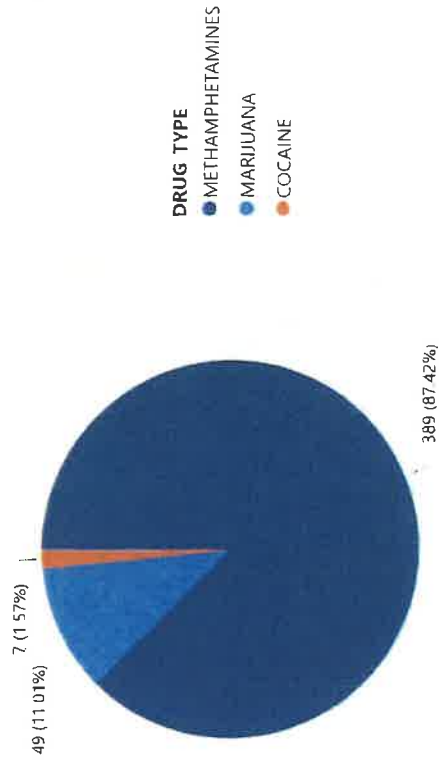
METHAMPHETAMINES

389

MARIJUANA

49

COCAINE



Date

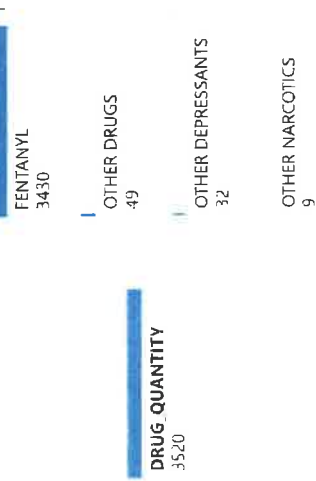
5/1/2023 5/31/2023

MEASUREMENT

DOSAGE UNITS

### DRUG\_QUANTITY by DRUG\_TYPE

DRUG\_TYPE



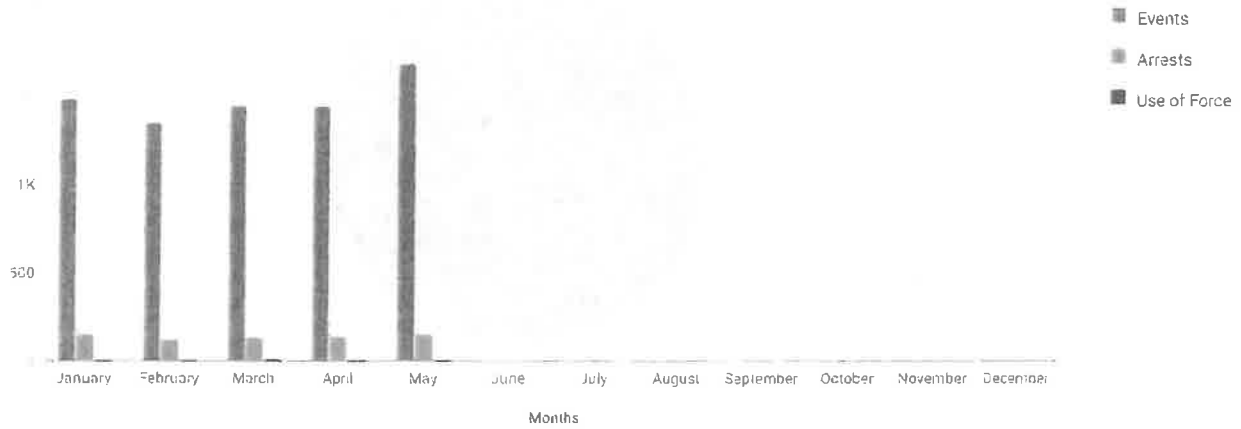
DRUG\_TYPE  
● FENTANYL  
● OTHER DRUGS  
● OTHER DEPRESSANTS  
● OTHER NARCOTICS

**Athens Police Department**

**USE OF FORCE VS. EVENT COMPARISON (RESULT FOR YEAR 2023)**

USE OF FORCE VS. EVENT COMPARISON SUMMARY BY MONTH

Event vs Arrests vs. Use of Force Comparison



**2023 Events vs. Use Of Force**

Total Events: 7412  
Use of Force Incidents: 27 **0.36%**

**2023 Arrests vs. Use Of Force**

Total Arrests: 718  
Use of Force Incidents: 27 **3.76%**

MONTHS	TOTAL EVENTS	USE OF FORCE	%
January	1486	3	0.20%
February	1351	4	0.30%
March	1447	9	0.62%
April	1443	4	0.28%
May	1685	6	0.36%
June	0	1	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

MONTHS	TOTAL ARRESTS	USE OF FORCE	%
January	156	3	1.92%
February	126	4	3.17%
March	139	9	6.47%
April	140	4	2.86%
May	157	6	3.82%
June	0	1	0.00%
July	0	0	0.00%
August	0	0	0.00%
September	0	0	0.00%
October	0	0	0.00%
November	0	0	0.00%
December	0	0	0.00%

# Monthly Overtime Report for Patrol Division May 2023

**Late Shift: 65.50 hours**

(reports, late arrests, late calls, early shift calls, raids, assignments)

**Manpower: 44.50 hours**

(fill in for sick leave, vacations, training)

**Court: 9.50hours**

General Sessions: 4.50

City: 00.00

Criminal: 2.00

Civil: 00.00

Juvenile: 00.00

Grand Jury: 3.00

**Training: 99.00 hours**

**Special Assignments: 77.50 hours**

Meeting: 19.25

THSO: 32.50

K9 Maintenance: 25.75

**Total hours for the month: 296.00 hours**

**Total expenditure for patrol overtime for the month: \$4238.45**

**Total budgeted for patrol overtime for the month: \$5,416.66**

Athens Municipal Court

**DISPOSITION COUNT**

05/01/2023 to 05/31/2023

<u>Disp. Code Id.</u>	<u>Disp. Code Name</u>	
(9)	Dismissed	<u>14</u>
(10)	Dismissed after Drv Safety Course	<u>1</u>
(11)	Dismissed upon payment of cost w/time to pay	<u>3</u>
(19)	Paid in Full	<u>46</u>
(21)	Plea Guilty/ as charged	<u>12</u>
Total Dispositions:		<u>76</u>

**Athens Police Department**

**Amber Harrell**

**False Alarm Sheet**  
**May 2023**

**There were 58 alarms this month.**

**58 were not charged. This leaves only 0 chargeable.**

**This month 58**

**Last year this month 67**

**MONEY COLLECTED FOR FINANCE ON WARRANTS**

**This month \$00.00**

